

University of Illinois Springfield -- Office of Financial Aid

Request for Military Education Benefits Form – Fall 2025

Section A – Student Information (Please print clearly)

UIN : _____

Email : _____

Last Name : _____

Current Address : _____

First Name : _____

City & State : _____

DOB : _____

Zip Code : _____

Is this your first semester of enrollment at UIS?

If Yes, did you receive VA Education Benefits at a previous school?

Yes No

If yes, have you completed a change of program form with the VA?

Yes No

Yes No

Program of study (major) approved by the VA?

Have you recently changed your program of study (major)?

Yes No

If yes, have you completed a change of program form with the VA?

Yes No

Do you plan on graduating at the end of this semester?

Yes No

What is your military connected status?

I am currently serving on Active Duty

I am currently serving in the Guard or Reserves

I am a Veteran

I am a dependent of a service member/veteran

Do you currently reside in the state of Illinois? Yes No, current residence _____

ONLY SELECT BENEFITS YOU HAVE BEEN AWARDED AND WANT TO USE THIS SEMESTER

Which federal VA benefit have you been awarded and will you be using this semester? A COE will be required.

None

Chapter 31 (VR&E)

Chapter 30 (MGIB-AD)

Chapter 1606 (MGIB-SR)

Chapter 35 (DEA) - Sponsors SS# & Name _____

Chapter 33 (Post-9/11 GI Bill®)

Was the Chapter 33 benefit transferred to you? Yes No (I am the Veteran/Service Member)

How many months of eligibility are remaining? _____

Percentage of Ch 33 benefit entitlement: _____

Which state benefit have you been awarded and will you be using this semester? An award letter will be required.

None

Illinois National Guard Grant (ING)

Illinois Veterans Grant (IVG) – IVG #

MIA/POW – MIA/POW #

Children of Veterans Tuition Waiver (COV) – Award Dates

Will you be using either of these other types of aid this semester?

Federal Tuition Assistance (Branch of military: _____ Amount for semester \$ _____)

Financial Aid (A FAFSA for the aid year is needed. Pell Grant, MAP Grant, Loans, etc).

VTFA25

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To protect confidential information reported on this form, [upload](#) all documents to [Self-Service](#) student requirements under the financial aid tab.

Using your military education benefits at UIS

- A Request for Military Education Benefits form must be submitted PRIOR to the start of the semester.
- A copy of all Certificates of Eligibility and/or approval letters are required.
- To protect confidential information reported on this form, upload all documents to Self-Service. Do not email documents that contain confidential information.
- Students are responsible for paying all tuition and fees that are not covered by their education benefits.
- Students are responsible for checking their [UI-Pay](#) student account regularly. If benefit(s) have not been applied, students must contact UIS Financial Aid before the end of the semester.
- Students are required to report all changes made to their program or enrollment to UIS Financial Aid within 3 business days.

Reminders for students using VA education benefits

- Students can [download your VA education letter](#) also known as a Certificate of Eligibility (COE) from the VA education and training website.
- If using GI Bill® benefits, students must [verify your school enrollment](#) monthly with the VA. For more info call 1-888-442-4551.
- Students should check their GI Bill payments to ensure enrollment is correctly reported to the VA.
- Students can [request changes](#) to their VA education benefits through the VA.
- To be eligible for continued use of VA benefits students must meet all of the requirements in the [UIS Satisfactory Academic Progress \(SAP\) policy](#). Students are responsible for checking their SAP status in Self-service before the start of each semester.

Reminders for students using IVG, ING or MIA/POW waivers

- Students are responsible for tracking their own military [education benefit\(s\)](#) via the [ISAC Student Portal](#) or by calling ISAC Student Services at 1-800-899-4722.
- UIS bills ISAC according to eligibility information furnished by the student. If ISAC rejects a claim (usually after the semester is over), the student is responsible for the portion of tuition and fees not paid by the commission.
- The Illinois Veterans Grant (IVG) covers tuition and mandatory fees. Students are responsible for paying all remaining fees.
- The Illinois National Guard (ING) Grant covers tuition and certain allowable fees. Students are responsible for paying all remaining fees.
- The Deceased, Disabled, and MIA/POW (MIA/POW) Scholarship only covers tuition and mandatory fees. Please note that fees for online classes are specifically excluded. Students are responsible for paying all remaining fees.
- IVG or ING will be adjusted when used with the Post-9/11 GI Bill according to the guidelines established by ISAC.
- To be eligible for continued use of IVG, ING or MIA/POW students must meet the earned cumulative GPA component of the [UIS Satisfactory Academic Progress \(SAP\) policy](#). Students are responsible for checking their SAP status in Self-service before the start of each semester.

By submitting this form, I attest under the penalties of perjury as provided by law, that all information on this request form is true and correct. I have read this request form and understand my responsibilities.