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ILLINOIS
SPRINGFIELD

Catalog 2024-2025

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It should be understood that information concerning programs, procedures, requirements, standards, and fees is subject to change without notice. The information in this University of Illinois Springfield Undergraduate and Graduate Catalog is not to be considered final, nor does it constitute a contract between the student and UIS.

The commitment of the University of Illinois to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms.

The University of Illinois will not engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, order of protection status, genetic information, marital status, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran and will comply with all federal and state nondiscrimination, equal opportunity, and affirmative action laws, orders and regulations. This nondiscrimination policy applies to admissions, employment, access to and treatment in the University programs and activities.

University complaint and grievance procedures provide employees and students with the means for the resolution of complaints that allege a violation of this Statement.

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General Information

Location: Springfield, Illinois; state capital; site of Abraham Lincoln's Home National Historic Site; centrally located on Interstates 55 and 72

Enrollment: 4,661 (Fall 2023)

Campus size: 746 acres

Academic programs: 58 University of Illinois Springfield degree-granting programs; 34 bachelor's degree programs; 24 master's degree programs; 1 doctoral program (AY 2023-2024)

Residence Life: Our freshman and sophomore students live in Lincoln Residence Hall and Founders Residence Hall. Additionally; junior, senior, graduate and family students choose to live in our West Campus town homes and East Campus apartments.

Financial assistance: Approximately 80% of all UIS undergraduate students receive financial aid through scholarships, grants, loans and/or student employment (FY 2023-2024)

Student profile:

- 57.0% undergraduate and 43.0% graduate
- Full-time: 59.4%
- Residents in campus housing: 85% occupied based on available beds: 78% occupied based on total beds (Fall 2023)
- Student origins: 71.3% Illinois, 13.3% out-of-state, 15.4% international

Top five enrolled undergraduate majors:

1. Business Administration
2. Computer Science
3. Psychology
4. Biology
5. Elementary Education

Top five enrolled graduate majors:

1. Management Information Systems
2. Business Administration (MBA)
3. Computer Science
4. Public Administration
5. Data Analytics

Athletics: NCAA Division II – 17 sports competing in the Great Lakes Valley Conference include: men's and women's soccer, men's and women's basketball, men's and women's tennis, men's and women's golf, men's and women's cross country, baseball, women's volleyball, softball, men's and women's indoor and outdoor track and field

Clubs and organizations: 90

Entertainment: The University of Illinois Springfield Performing Arts Center has concerts, lectures, musicals, and theatrical productions in the 2,005-seat Sangamon Auditorium and in the 124-seat UIS Studio Theatre; and sports and performance space, as well as fitness and wellness activities in TRAC (The Recreation and Athletic Center).

AY 2023-2024: UIS has approximately 63,046 alumni and certificate holders located throughout the world, with the greatest concentration in Illinois.

About UIS

The Campus: Its History and Philosophy

UIS attracts students who want to earn a University of Illinois degree in a supportive environment where faculty members truly know their students, serving as advisors, mentors, and friends as well as teachers. The UIS curriculum cuts across disciplines and emphasizes civic engagement. As a result, course work in every major is relevant to today's world. Students learn new skills and develop an understanding of their responsibility to lead and improve their communities. They test these new abilities in the real world, through myriad hands-on internships, fellowships, and research opportunities open to students at both the undergraduate and graduate levels.

UIS is home to traditional-aged residential students, older commuter students with full-time jobs and families, and more than 1,900 students who earn degrees entirely online. In Fall 2023 there were 4,661 students enrolled in classes at UIS from all parts of the world.

Just as varied is our range of academic and professional programs. Students can choose a traditional discipline such as history, psychology, or biology, a career-oriented major such as business administration or management information systems, or an inter-disciplinary program such as environmental studies or communication.

UIS is located in Springfield, the capital city of Illinois and the hometown and final resting place of Abraham Lincoln, whose legacy is still strong in the community. UIS' spacious, wooded campus is just minutes from downtown, and near the shoreline of Lake Springfield. UIS joined the University of Illinois System in 1995, and the campus marked its 50th anniversary in 2020.

The Learning Environment

UIS' learning environment includes the community, as the academic programs and public affairs activities are structured to make good use of the resources a capital city has to offer.

At UIS, a great deal of learning takes place outside the classroom. Students of government, politics, and public policy can see it all in Springfield, from the day-to-day functioning of the Illinois General Assembly to the workings of special interest groups advocating in the Rotunda or on the Statehouse lawn. Majors in health professions can gain experience utilizing the medical facilities in one of the region's largest centers of health care. History students have access to some of the nation's most priceless historic sites.

Students in business and technology have access to the entrepreneurial expertise of Innovate Springfield, UIS' business incubator. Students interested in the legal system can work in the Illinois Innocence Project on cases to exonerate people wrongly convicted of crimes. Aspiring journalists can spend a six-month internship reporting for the major media bureaus of the Capitol Press Corps. Students in the sciences have access to state-of-the-art labs and equipment, and two field research stations – on Lake Springfield, and in the heart of The Nature Conservancy's Emiquon wetlands restoration project along the Illinois River.

Public Affairs

At UIS, we have a long history of emphasizing public affairs instruction, research, and service. Many campus outreach efforts are coordinated and administered through units housed within the College of Public Affairs and Education. The Center for State Policy and Leadership, a major research and service center, sponsors applied research and educational programs on a variety of public policy issues and topics.

On an individual level, students are encouraged to widen their perspective on public affairs and service through course work in the Engaged Citizenship Common Experience. In short, UIS students are shaped by their time here in many ways and acquire a different perspective on their world.

Mission, Vision, Values

Mission:
The University of Illinois Springfield provides a uniquely student-centered educational experience both in and out of the classroom through active learning, meaningful research and impactful civic engagement that prepares graduates to contribute fully to society.

Vision:
The University of Illinois Springfield will be a pathway to opportunity, a catalyst for change, and a space of possibility where learners become ethical and passionate scholars, leaders and citizens capable of transforming their local and global communities.

Values:

1. **Student-Focused Teaching and Learning:** We place student development - fostered through meaningful interactions among students, faculty, staff and the community - at the core of all University activities.
2. **Integrity:** We conduct ourselves with honesty, professionalism and respect for others, accepting responsibility for the ethical consequences of our ideas and actions.
3. **Inquiry:** We seek to understand the world around us through the mastery of core skills of perception, analysis and expression, through the acquisition of knowledge and through the pursuit of scholarship that is challenging and significant.
4. **Civic Engagement:** We build meaningful relationships that enable us to both learn from and contribute to our local and global communities.
5. **Diversity:** We embrace diversity in all its forms as both an intellectual commitment and a social responsibility, and we foster an inclusive culture that recognizes the needs and contributions of every individual.
6. **Strategic Thinking:** We are a proactive learning organization committed to continuous improvement, evidence-based decision-making and innovation.
7. **Accountability:** We translate intentions into actions via shared governance and fiscal stewardship, holding decision-makers responsible to our students, colleagues and other stakeholders.

Governance and Accreditation

The three University of Illinois universities in Springfield, Urbana-Champaign, and Chicago, are governed by the U of I Board of Trustees and are among 12 public university campuses in the state, all coordinated by the Illinois Board of Higher Education. Internally, UIS is

governed by the chancellor in consultation with administrators and the Campus Senate.

UIS is accredited by the Higher Learning Commission, a regional accreditation agency recognized by the U.S. Department of Education. Contact the Commission in writing at:

230 South LaSalle Street Suite 7-500
Chicago, IL 60604-1411
Phone (312) 263-0456 or (800) 621-7440
fax (312) 263-7462
Email: info@hlcommission.org; or go visit the HLC website

Campus Policies

UIS has implemented a number of policies, including those relating to affirmative action, religious observances, sexual harassment, use of drugs and alcohol, human rights, and possession of weapons. An overview of these policies, as well as the Campus Safety Policy and campus crime statistics, is available on the UIS Human Resources website. Students may also wish to review the list of various university and campus policies available on the Office of Records and Registration's website.

Academic Calendar

Fall Semester 2024

August 23, 2024, Friday	Full-Term and First-Half Classes Begin
September 2, 2024, Monday	Labor Day, Campus Closed
October 19, 2024, Saturday	Mid-Point
October 21, 2024, Monday	Last-Half Classes Begin
October 23, 2024, Wednesday (Noon)	Mid-Term Grading Deadline
November 27-29, 2024, Wednesday-Friday	Thanksgiving Recess
December 7, 2024, Saturday	Last Day of Classes
December 9-14, 2024, Monday-Saturday	Finals Week
December 14, 2024, Saturday	Semester Ends
December 18, 2024, Wednesday (Noon)	Final Grading Deadline

Spring Semester 2025

December 16, 2024, Monday	Intersession Classes Begin
January 13, 2025, Monday	Full-Term and First-Half Classes Begin
January 20, 2025, Monday	Martin Luther King, Jr. Day, Campus Closed
March 8, 2025, Saturday	Mid-Point
March 10-14, 2025, Monday-Friday	Spring Recess
March 12, 2025, Wednesday (Noon)	Mid-Term Grading Deadline
March 17, 2025, Monday	Last-Half Classes Begin
May 3, 2025, Saturday	Last Day of Classes
May 5-10, 2025, Monday-Saturday	Finals Week
May 10, 2025, Saturday	Semester Ends/Commencement
May 14, 2025, Wednesday (Noon)	Final Grading Deadline

Summer Semester 2025

June 2, 2025, Monday	Full-Term and First-Half Classes Begin
June 19, 2025, Thursday	Juneteenth, Campus Closed
June 28, 2025, Saturday	Mid-Point
June 30, 2025, Monday	Last-Half Classes Begin
July 4, 2025, Friday	Independence Day, Campus Closed
July 26, 2025, Saturday	Semester Ends
July 30, 2025, Wednesday (Noon)	Final Grading Deadline

Campus Connections

Directory

Visit the UIS online directory to search by faculty/staff name, department, or phone number. You can also call 217-206-6600 to speak with the campus operator during regular business hours.

In the event of an emergency call the Campus Police 217-206-7777. Non-emergency calls should be directed to 217-206-6690. The Campus Police department is located in PDB 1.

Campus Map

Visit the UIS website for a map of the UIS campus.

Key

A key to the academic building abbreviations is as follows:

BRK	Brookens Library
BSB	Business Services Building
FRH	Founders Residence Hall
HRB	Human Resources Building
HSB	Human Resources Building
PAC	Public Affairs Center
PDB	Police Department Building
REC	Recreation & Athletics Center (also TRAC)
SAB	Student Affairs Building
SLB	Student Life Building
UHB	University Hall Building
UNION	Student Union

From the Chancellor

Welcome to the University of Illinois Springfield!

I hope you find this catalog helpful as you explore academic programs and careers, and I encourage you to also visit our website - www.uis.edu - where you will find course descriptions and more detailed information about our university and faculty.

UIS is proud to offer numerous degree programs at the undergraduate and graduate levels—both online and on our beautiful campus—as well as outstanding certificate programs that you can pursue independently or while earning a degree.

At UIS, a University of Illinois education is delivered through hands-on, student-focused teaching. Leadership is woven into the curriculum with a rich abundance of opportunities offered both in and outside the classroom. Our location in the state capital of Illinois provides students with opportunities and advantages they cannot get anywhere else.

As you consider which UIS pathway is best for you, I encourage you to contact the Office of Admission to determine which program or courses might be right for you.

Sincerely,

Janet L. Gooch, PhD

Chancellor

University of Illinois Springfield

Admissions and Academic Information for All Students

- Admissions Information (p. 12)
- Assessment Information and Academic Standards (p. 13)
- Advising, Degree Audits, and Graduation Information (p. 15)
- Financial Assistance Information (p. 18)
- Immunization Information (p. 22)
- Registration Information (p. 23)
- Records and Important Information (p. 25)

Admissions Information

Admission

Degree Seeking Students

First-time, first-year undergraduate applicants with a strong record of academic achievement may apply for admission. These individuals must submit official high school transcripts and an essay (note: the Common Application prompt fulfills this requirement). Official college transcripts reflecting any attempted or earned credit must also be submitted. Applications are accepted starting September 1 of the year prior to entry, and new students may begin classes in any semester. In addition, UIS has an Honors Program that is a selective program and enrolls a limited number of students each year. Eligible students will be contacted by the Honors Program.

Undergraduate transfer applicants are those who have attended college in a fall or spring semester after graduating from high school. Applicants who have attempted or earned less than 24 semester hours must submit the same credentials as those seeking admission as first-time, first-year students. Applicants who have attempted or earned 24 or more semester hours only need to submit official transcripts from all colleges and universities attended. Remedial and developmental course work, test-based and most military credit, and credit attempted or earned during high school is not counted toward the 24-hour minimum above. Applications are accepted on a rolling basis, and new students may begin classes in any semester.

Graduate applicants must apply to UIS and have official transcripts and any required test scores submitted to the Office of Admission. In addition, some graduate programs may request supplemental admission documents. Admission to graduate studies may be granted to students who have earned a baccalaureate degree and who have met all specific program requirements and prerequisite courses.

Non-Degree Seeking Students

Applicants must complete an application and submit it to the Office of Admission. The undergraduate non-degree student will be asked for clarification of their status before exceeding 16 hours; the graduate non-degree student before exceeding 12 hours.

Contact the Office of Admission for additional information regarding any of the admission items mentioned above including possible exceptions.

University of Illinois Residency Status for Admission and Assessment of Tuition

General Information

Please see the Residency Requirements and Policy website for more information.

English Language Proficiency

Applicants whose native language is not English or are applying from a country whose official language is not English are required to submit documentation of English proficiency. Please visit the UIS English Proficiency Requirements website for further information.

In certain situations, applicants may submit a petition to waive the English test requirement. These situations include:

- Applicants who have successfully completed with a “B” or higher Composition I and II and a speaking course at an accredited college or university within an English-speaking country.
- Applicants who transfer with 60 credits and a GPA of 2.0 or better on a 4.0 scale from an accredited college or university within an English-speaking country where the language of instruction is also English.
- Applicants who have a minimum of two years of full-time professional employment experience in the U.S. or an English-speaking country. This demonstration is subject to employer verification.

Applicants who believe they qualify for a waiver of the English proficiency requirement should submit the petition to the UIS Office of Admission. The form can be found on the Office of Admission English proficiency website.

Undergraduate Students

Applicants whose native language is not English must submit documentation of English proficiency. Those who earned an associate degree in the United States with a GPA of 2.0 or better on a 4.0 scale, or those who graduated from and attended a U.S. high school for three or more years, are not required to submit documentation of English proficiency. Please visit the UIS English Proficiency Requirements website for further information.

Master’s Students

Applicants whose native language is not English must submit documentation of English proficiency. Applicants who hold a U.S. bachelor’s degree with a GPA of 2.50 or higher on a 4.0 scale are not required to submit documentation of English proficiency. Please visit the UIS English Proficiency Requirements website for further information.

Doctoral Students

Applicants whose native language is not English must submit documentation of English proficiency. Please visit the UIS English Proficiency Requirements website for further information. Applicants who hold a U.S. bachelor’s or master's degree with a GPA of 2.50

or higher on a 4.0 scale are not required to submit documentation of English proficiency. Please visit the UIS English Proficiency Requirements website for further information.

Assessment Information and Academic Standards

Assessment

As an institution in which excellence in teaching is an overriding goal, UIS takes seriously its obligation to look carefully and systematically at what students learn — in other words, to assess student learning outcomes. Information about UIS' assessment activities can be found on the UIS Assessment website.

Evaluation of Faculty Oral English Proficiency

The University of Illinois Act (110 ILCS 305/7c) states, "The Board of Trustees of the University of Illinois shall establish a program to assess the oral English language proficiency of all persons providing classroom instruction to students at each campus under the jurisdiction, governance or supervision of the Board, and shall ensure that each person who is not orally proficient in the English language attain such proficiency prior to providing any classroom instruction to students." At UIS, evaluation procedures for the oral English proficiency requirements are administered by the Provost's Office. The following information provides guidelines for employment of faculty and academic staff who wish to obtain employment involving teaching at the University of Illinois Springfield. This policy applies to all individuals who supply classroom instruction.

An assessment of the effectiveness of the use of oral English is made during the process of hiring new faculty and academic staff who will provide classroom instruction by asking those who participate in hiring to assess candidates' communications skills. This determination can be accomplished in a number of ways; e.g., formal interviews, assessment of candidates by colleagues within the academic unit, teaching demonstrations and/or research presentations. Deans or the equivalent hiring authority must provide an opinion, via the Assessment of Oral English Proficiency form, regarding oral English proficiency of newly-hired instructional staff at every rank (full-time faculty, adjunct faculty, and teaching academic professionals). This form, which will be maintained in the Provost's Office, should follow approval of hire requests for all instructional staff.

Instructional staff members with questions about this policy should contact the dean of their college (or equivalent).

Academic Integrity

The UIS community of faculty, staff, students, and alumni are committed to academic excellence, which thrives on honesty, trust, and mutual respect. Academic integrity is at the heart of this commitment. Students are responsible for being aware of the UIS Academic Integrity Policy and for demonstrating behavior that is honest and ethical in their academic work.

Academic violations include plagiarism, cheating, misrepresentation, academic interference, unauthorized access, and facilitation. Violations of the Academic Integrity Policy may result in sanctions including failing the assignment, failing the course, transcript notation, and/or referral for Academic Hearing. The policy and other academic integrity information can be found on the UIS Academic Integrity website.

Academic Load/Enrollment Time Status

Students are classified into various time-status categories based upon the number of hours in which they are enrolled for a particular semester. In the fall and spring semesters, a student is considered to be full-time if enrolled in 12 credit hours (undergraduate) or nine (graduate). During the summer, both undergraduate and graduate students are considered to be full-time if enrolled in six credit hours. Enrolled students not classified as full-time are considered to be part-time. Part-time students are further classified based upon the specific hours in which they are enrolled. In fall and spring semesters, a student is considered to be 3/4-time if enrolled in 9-11.99 credit hours (undergraduate) or 7-8.99 (graduate), half-time if enrolled in 6-8.99 credit hours (undergraduate) or 5-6.99 (graduate), and less than half-time if enrolled in .01-5.99 credit hours (undergraduate) or .01-4.99 (graduate). For summer, both undergraduate and graduate students are considered to be 3/4-time if enrolled in 5-5.99 credit hours, half-time if enrolled in 3-4.99 credit hours, and less than half-time if enrolled in .01-2.99 credit hours.

Exceptions to the minimums above exist for certain graduate programs. Students with questions regarding academic load/enrollment time status (including enrollment verifications) should contact the Office of Records and Registration. For additional information regarding what qualifies as full-time status for financial aid purposes at UIS, please contact the UIS Office of Financial Assistance.

To enroll for more than 18 semester hours during the fall or spring semesters, or more than eight semester hours during the summer term, a Student Petition requesting an overload must be approved by the appropriate individuals. Additional information regarding the required signatures can be found on the Office of Records and Registration's website.

A graduate assistant's normal course load is eight to 12 hours per semester (16 to 24 hours per academic year). Graduate assistants who wish to enroll for more than 24 hours in any academic year must have the approval of the advisor, a department chair, and the appropriate dean. The graduate assistantship tuition waiver covers a maximum of 30 hours per academic year (fall, spring, and summer). Graduate Assistants are not required to register for the summer term.

A graduate public service intern's normal course load is 16-18 hours for the academic year, not to exceed nine hours in the fall or spring semesters. Interns who wish to register for more than nine hours for any given term must have the approval of the GPSI Director. Graduate Public Service interns are not required to register for the summer term.

Academic Probation and Suspension

Students who have a UIS cumulative grade point average of less than 2.0 (undergraduates) or 3.0 (master's and doctoral students) will be placed on academic probation. Courses taken for credit/no credit do not count in calculating this average.

Degree-seeking students on academic probation may enroll for up to 12 credit hours in the subsequent fall or spring (six hours in the summer) with approval of their academic advisor. Non-degree-seeking students on academic probation must meet with the appropriate associate vice chancellor for undergraduate or graduate education and

may also be required to meet with a representative of the academic program in which they are taking classes.

Students placed on academic probation for two successive terms will be academically suspended and must wait two semesters before petitioning for re-admission (summer is considered a semester). Students who are receiving financial assistance should refer to the satisfactory academic progress section of the Financial Assistance Information chapter in this catalog.

Appeal of Academic Suspension forms are available on the Office of Records and Registration's website. Students in exceptional circumstances may appeal immediately.

Complete details on UIS' academic probation and suspension policy are available from the Office of Records and Registration.

Credit Hour Definition

A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or
2. At least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading toward to the award of credit hours.

Deans' List

UIS recognizes superior academic achievement of undergraduate students at the end of each fall and spring semester. Students placed on the deans' list must have:

1. A semester grade point average of 3.75 or higher
2. Completed at least eight graded semester hours (this does not include hours graded as credit/no credit)
3. No incomplete grades awarded for the semester

Grade Point Average

The grade point average is determined by multiplying grade point equivalents by the number of semester hours earned in a course, then dividing the total number of grade points earned in all courses completed at UIS by the total number of hours represented by those courses (excluding courses with grades of ACR, AU, CR, DFR, I, NC, NR, R, or W). The grade point average appears on academic transcripts and is truncated to two decimal places (note: grade point averages are not rounded).

UIS grade point equivalents are defined as follows:

A	4.00
A-	3.70
B+	3.30
B	3.00
B-	2.70
C+	2.30
C	2.00
C-	1.70
D+	1.30
D	1.00
D-	0.70
F	0.00

Grades/Grading

Grades are assigned according to the following scale:

A	Excellent
B	Good
C	Fair
D	Marginal, but passing
F	Unsatisfactory or unofficial withdrawal. Courses in which F grades are earned count in determining grade-point average, but cannot be used to meet degree requirements.
ACR	Academic Preparation Credit, represents credit earned in academic preparation courses that cannot be used to meet degree requirements.
AU	Audit, no grade or credit earned. The deadlines for changing enrollment from credit to audit are posted each term. Students who enroll as full-time must include any course they wish to audit as part of the maximum permitted load. For auditing students who do not attend class regularly, the course may not appear on the transcript. Credit for an audited course cannot be established under any circumstances. If enrollment in a course is limited, for-credit students are admitted before audits are allowed. Full tuition and fees are assessed for audited courses and are the responsibility of the student. No financial aid resources, either federal, state, or institutional, can cover audited courses.
CR	Credit, represents a grade of C or better for undergraduates (grades of C- will not count for credit), or B or better for graduate students (grades of B- will not count for credit).

DFR	Deferred, used only for courses of a continuing nature, such as graduate research. Continues to appear until the course work has been completed and a grade assigned. Re-registration is not necessary, except for graduate closure courses. Courses for which a DFR grade may be awarded will be designated in advance.
I	Incomplete, after a period not to exceed one year, the provisional grade becomes permanent unless a grade change was submitted. Re-registration is not necessary, unless required by the course instructor.
NC	No Credit, assigned to undergraduate students who earn grades below C (this includes grades of C- or lower), or graduate students who earn grades below B (this includes grades of B- or lower) under the credit/no credit option.
NR	Indicates a grade was not reported to the Office of Records and Registration by the course instructor.
R	Indicates the course has been repeated. The original grade does not count in determining the grade-point average.
W	Authorized Withdrawal, appears on the transcript for the course(s) from which the student officially withdraws.

Incomplete Work

Students with extraordinary circumstances that prevent them from completing all requirements for a course on time may request a designation of “I” (Incomplete) from their instructor. The assignment of an incomplete is solely at the instructor’s discretion, and requires that the student complete all course requirements within 12 months of the end of the term for which the incomplete was assigned. It is at the discretion of the instructor to determine the length of time allowed to complete the course work, which may be less than 12 months. If all course work must be submitted by a date less than 12 months, the instructor must inform the student of the due date at the time the incomplete is assigned. When an incomplete is assigned, the instructor also submits a “provisional grade” reflecting the grade that the student will receive if the course is not completed at the end of 12 months. Please note that re-registration in the course is not necessary, unless required by the instructor.

Undergraduate Honors

Academic honors are bestowed as a means of recognizing and encouraging superior academic achievement among baccalaureate candidates. Only grades obtained at UIS will be considered. The cumulative grade point average will be calculated on all graded, undergraduate credit received at UIS. At least 30 hours of graded credit must be accumulated at UIS to be considered for honors.

- Final grade-point average of 3.50-3.74 will receive a cum laude designation
- Final grade-point average of 3.75-3.89 will receive a magna cum laude designation
- Final grade-point average of 3.90-4.00 will receive a summa cum laude designation

Honor recipients will be recognized at commencement based on work completed at the end of the semester immediately preceding commencement. Honor statements will appear on each student’s diploma and transcript based on the final UIS grade-point average earned.

Advising, Degree Audits, and Graduation Information

Advising

UIS is committed to advising students at all phases of their education. The Office of Advising Services located in the Center for Academic Success and Advising (CASA) serves a wide variety of undergraduate students including undeclared majors at any state of degree completion and students in transition between majors or other academic programs. CASA advisors assist students in meeting requirements of the UIS General Education Curriculum and the Engaged Citizenship Common Experience (ECCE), and work with students in certain majors. The Office of Advising Services contains useful information for undergraduates at all stages of the baccalaureate degree. Freshmen students enrolled in the Honors Program may contact the Capital Scholars Honors Program Office for advising assistance.

Advisors are professional staff who work with individual undergraduate students. They assist students with course scheduling, curriculum planning, and navigating academic policy and procedure. Faculty advisors work with individual students to see that satisfactory progress is made toward the student's program of study as well as toward personal and career goals. Students should contact their program office to request a change in advisor. Unless students are transitioned to an advisor within their college, students should contact CASA for all advising needs. It is recommended that students arrange appointments with their advisors before registering for any given semester. Students with less than 30 earned credit hours and all student athletes must see an advisor prior to registering for classes.

First-year students are assigned an academic advisor prior to summer orientation. Undergraduate transfer students (with 30 or more hours of semester credit) will be formally assigned a college and/or faculty advisor during their first semester at UIS. Master’s degree students will be formally assigned a faculty advisor during their first semester at UIS. Doctoral students are assigned an advisor when they are admitted to the doctoral program.

Degree Audits

UIS students can view their degree audit report through the Degree Audit System. This report is an unofficial audit of degree progress and includes all completed courses, as well as those currently in progress.

The self-generated web audit does NOT take the place of regular academic advising sessions. It should NOT be used to make decisions about future course selections, but should instead be used as a tool for degree planning.

It is the student's responsibility to confirm official degree progress by consulting with an academic advisor in his/her designated degree program. In addition, please note the following:

- Degree audits will list day-old data. Since they are not live reports, changes made to a student's record (e.g., dropping a course) are not immediately reflected.
- Transfer course articulations may be incomplete if a student runs an audit for a degree program that is not his/her currently designated program in our system.

Graduation

Catalog Requirements

Students may choose to meet the academic program requirements outlined in the catalog that is in force at the time of their first semester of entry (enrollment) at UIS as a degree candidate or of any catalog in force during a subsequent period, not to exceed seven years for bachelor's candidates, six years for master's candidates, and eight years for doctoral candidates. A catalog year includes the fall, spring, and summer of each academic year. Students who are unable to complete graduation requirements within the specified time may, at the discretion of the academic program, be held responsible for requirements of the catalog in force during their graduation year, or may be required to re-take the courses. In the event a student elects to graduate under requirements specified in a catalog subsequent to the one under which he or she entered UIS, the student must submit a Student Petition and have it approved by the student's advisor and the department chair.

Campus Graduation Grade Policy

Undergraduate students must earn a UIS institutional grade point average of at least 2.0 as well as a cumulative grade point average (including both institutional and transfer credit) of at least 2.0 to receive a bachelor's degree.

Master's students must earn a UIS institutional grade point average of at least 3.0 as well as a cumulative grade point average (including both institutional and transfer credit) of at least 3.0 to receive a master's degree.

Doctoral students must earn a UIS institutional grade point average of at least 3.0 as well as a cumulative grade point average (including both institutional and transfer credit) of at least 3.0 to receive a doctoral degree.

Completion of Degree Requirements

All requirements must be completed in order for a student to receive a degree or a certificate. Students should refer to the online catalog for a complete listing of degree/certificate requirements. Degrees/certificates are awarded three times per year, at the end of the spring, summer, and fall semesters. All requirements must be completed by the end of the semester in which the student plans to graduate. Students who do not complete all requirements by the end of the semester for which they initially apply to graduate must wait to receive their degree/certificate until the end of a subsequent semester once all requirements are met.

Graduation Application

All students who plan to earn a degree or a certificate must indicate their intent to graduate by submitting an online graduation application (whether they plan to participate in commencement or not). It is important to complete this process by the posted deadline. A mandatory, non-refundable graduation application fee will be charged to each student upon submission of the graduation application. Instructions pertaining to the graduation application can be found on the Office of Records and Registration website. Students with questions regarding the graduation application should contact the Office of Records and Registration.

Obtaining a Second Degree

Bachelor's Degrees

Students who have already earned a baccalaureate degree and seek a second one from UIS must complete all hours toward the major that are required by the academic program. A minimum of 30 semester hours toward the second degree must be completed at UIS. Students who earned the first degree at UIS must complete only those general education hours required by the academic program as prerequisite or foundation courses for the second baccalaureate degree. If the first degree was earned at another institution, the student must meet requirements in the Engaged Citizenship Common Experience (ECCE). Credit from a previous degree may not be used for the degree in progress.

Master's Degrees

All program and campus requirements for the master's degree are in effect even for those students who have previously earned an advanced degree. Credit from a previous degree may not be used for the degree in process.

Doctoral Degree

All program and campus requirements for the doctoral degree are in effect even for students who have previously earned an advanced degree. Credit from a previous degree may not be used for the degree in process.

Commencement

Commencement will be held each May for graduating students. The following groups of individuals may be eligible to participate in commencement if they meet all of the listed guidelines. There will be ***no exceptions*** to the criteria listed below. Please note that students can only participate in the commencement ceremony in which they are first eligible. Students cannot participate in more than one ceremony for the same degree program.

Summer and **fall** graduates are automatically eligible to participate. **Spring** candidates are eligible to participate if their graduation application has been submitted by the posted deadline and if they will complete all degree requirements by the end of the spring semester (unless otherwise instructed by their academic programs). **Summer**

candidates are eligible if they have submitted a graduation application and have a Student Petition (approved by their program) on file in the Office of Records and Registration asking to participate in the ceremony by the posted deadline. Generally students cannot have any incomplete courses or more than eight hours (undergraduate) or four hours (graduate) still to be taken during the summer term. Students with questions regarding commencement eligibility should contact the Office of Records and Registration.

Financial Assistance Information

Contact Information:

Web site: www.uis.edu/cost-aid
Email: finaid@uis.edu
Phone: (217) 206-6724
Office Location: UHB 1015

The University of Illinois Office of Financial Assistance coordinates federal, state, institutional, and private financial aid programs. Assistance is available in the form of grants, tuition waivers, assistantships, scholarships, loans, part-time employment, and military/veteran benefits.

Student Application and Eligibility Information

Undergraduate Students must meet the following conditions to be eligible for federal and State of Illinois aid:

- US Citizen or Eligible Non-Citizen with a social security number.
- High School Diploma or the equivalent, except those who transfer in at least 60 credits.
- Degree-seeking student or post-baccalaureate student seeking teacher licensure.
- Enrolled in at least 3 credit hours each semester, although many programs such as loans require 6 credits
- Maintain satisfactory academic progress.
- Owe no refund on a federal grant nor be in default on a federal student loan.

Graduate students must meet the following conditions to be eligible for most types of aid:

- US Citizen or Eligible Non-Citizen with a social security number.
- A Bachelor's degree and proof of that degree must be on file with the Office of Admission.
- Fully Admitted as a degree – or certificate – seeking student in a financial aid-eligible program. Students admitted to a program on conditional admissions are not eligible for financial aid until they are fully admitted.
- Enroll part-time (at least 5 credit hours) each semester*.
- Maintain satisfactory academic progress.
- Owe no refund on a federal grant nor be in default on a federal student loan.

*Certain Graduate Accelerated Programs may have a different definition of part-time student.

Students are encouraged to apply as early as possible for all forms of assistance and it is recommended that they complete the Free Application for Federal Student Aid (FAFSA), as soon as possible after October 1 each year, and list UIS as their school choice (school code: 009333). Deadlines may apply for some programs. Financial aid will only pay for classes required to complete degree requirements in your specified program of study as indicated in the UIS Catalog. Financial assistance funds cannot pay for audited classes.

Please note that most international students do not qualify for financial aid programs administered by the Office of Financial Assistance, with the exception of UIS scholarship and graduate assistantship/internship programs.

Certain undocumented or ineligible students may apply for State of Illinois aid programs through the Alternative Application form located on the Illinois Student Assistance Commission (ISAC) website.

Financial Aid Offer

The UIS Office of Financial Assistance will prepare a comprehensive financial aid offer notification to students who apply, based on eligibility as demonstrated by the FAFSA or the Alternative Application. Students will be notified by e-mail of the availability of the financial aid offer notification in Student Self Service. Be sure to satisfy all outstanding requirements as noted for financial assistance on the Student Self-Service portal. As a result of applying for federal assistance, the student may be selected by Federal Student Aid to provide additional documentation. Students who wish to accept Federal Direct Loans will need to complete the additional requirements.

Dependent students whose parents wish to apply for the Federal Direct PLUS Loan will need to apply individually. Parents must request this loan from the Department of Education website, https://studentaid.gov/, and must undergo a credit check. Please visit the Office of Financial Assistance website and go to the Federal Loan Options section for more information and the link to apply.

If you have significant changes to your family's financial situation after completing the FAFSA, you may request consideration for additional aid. Please visit the UIS Special Circumstances web site for more details and how to apply.

Federal and State Financial Assistance Programs

(Federal Pell grant, Federal SEOG, Federal Work-Study, Federal Direct Subsidized and Unsubsidized Loans, Federal Direct PLUS Loans for Parents and Graduate students, TEACH Grant, and Illinois Monetary Award Program Grant)

To receive assistance from most federal and state programs, students must meet all eligibility requirements set forth in the Higher Education Act as amended. Most financial aid programs have maximum limits. In addition, all degree programs have a maximum number of attempted credit hours to receive financial assistance (refer to the Satisfactory Academic Progress Policy for additional information on maximum time frames). UIS will automatically consider and offer eligible student federal and/or state aid through the electronic aid offer notification on Student Self Service. In addition, students must establish eligibility for financial aid by attending and/or participating academically in all courses for which they are registered each term. Students who do not establish eligibility each term in all courses may have their financial aid reduced or rescinded. For more information and details about aid programs, please visit the Office of Financial Assistance website.

Institutional Programs

Institutional Tuition Waivers, Grants, and Student Employment

Each year the campus provides a limited number of tuition waivers and grants made on the basis of demonstrated financial need. Certain graduate student intern programs provide tuition waivers: see The Office of Graduate Intern Programs web site for more information.

Part-time employment opportunities exist for students continuously enrolled in six or more credit hours.

- Employment opportunities are posted on the UIS CareerConnect website
- All current UIS students are automatically registered for UIS CareerConnect
- The student must access their profiles on CareerConnect, and upload a valid resume to begin their job search

UIS Student Emergency Loan Fund

This fund provides short-term loans to students who meet the Satisfactory Academic Progress Policy requirements and who are also enrolled at least half time (a minimum of six credit hours). Except in cases of extreme emergency, loans are limited to students working on campus and/or those with expected financial aid.

UIS Institutional Scholarships

There are more than 150 privately supported institutional scholarships and awards available to qualified UIS students. The annual application is available beginning December 1 each year and must be submitted by February 15 each year. Visit the Office of Financial Assistance website to complete the online application.

Military and Veterans' Benefits

UIS is approved by the State Approving Agency (SAA) for Veteran's Education. Please visit the UIS **Military and Veterans** website for detailed and updated information. The Office of Financial Assistance must certify military veterans for benefits each semester (GI Bill®, Illinois National Guard, Illinois Veterans Grant, and MIA/POW among other programs). A request for Veterans Programs Benefits Form must be filed with the UIS Office of Financial Assistance each semester the student is requesting benefits to be processed. Additional paperwork may be required depending on the type of benefit. There is typically a delay of several weeks in payment of benefits. It is in the students' best interest to complete the application early. Contact the Office of Financial Assistance to find out more information about the documentation required for specific benefit.

Students receiving military and veteran benefits must notify the office of any changes affecting the amount of disposition of benefits, including changes in academic programs. Students cannot audit courses. Certain state of IL. Military or veterans aid programs may be used concurrently with federal Veterans Affairs (VA) education benefits.

Veterans typically do not receive federal Veteran's Affairs (VA) educational benefits for the grades of W, NR, No Credit (NC), Audit (AU) and Incomplete (I). Non-degree or certificate seeking students are not eligible for VA benefits. Veterans must meet satisfactory academic progress requirements to remain eligible for VA benefits. A student who withdraws or leaves UIS should refer to the withdrawal section of this catalog.

For information concerning the UIS policy on military course credit, please refer to the **"**Undergraduate Education**"** section of this catalog.

The University of Illinois Springfield will not take any of the four following actions toward any student using U.S. Department of Veterans Affairs (VA) Post 9/11 GI Bill® (Ch. 33) or Vocational Rehabilitation and Employment (Ch. 31) benefits, while their payment from the United States Department of Veterans Affairs is pending to the educational institution.

- Prevent their enrollment.
- Assess a late penalty fee.
- Require they secure alternative or additional funding.
- Deny their access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for these provisions, such students may be required to:

- Produce the VA's Certificate of Eligibility by the first day of class.
- Provide written request to the be certified.
- Provide additional information needed to properly certify the enrollment as described in other institutional policies (see our VA School Certifying Official for all requirements).

NOTE: GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA) More information about education benefits offered by VA is available at the official U.S. Department of VA website**.**

Military Tuition Assistance (TA)

If a student withdraws from the term, and their tuition and fees are pro-rated, UIS will return any unearned TA Funds on a prorated basis through at least the 60% portion of the period for which the funds were provided. The funds are returned to the military service branch when the student stops attending courses. Tuition credits are granted based on the date of the official withdrawal. Non-attendance does not constitute official withdrawal. Credit policies vary according to the duration of the course. The tables below represent the percentage of unearned TA funds that will be returned based upon the week in which the student drops, corresponding to our tuition and fee refund policy found on the UIS Withdrawing website.

Full Term Courses:

Weeks 1-2: 90% return

Week 3: 80% return

Weeks 4-5: 70% return

Weeks 6-7: 60% return

Week 8: 50% return

Weeks 9-10: 40% return (60% of the course is completed at 9.6 weeks)

Weeks 11-16: 0% return

Half Term Courses:

Week 1: 90% return

Week 2: 70% return

Week 3: 60% return

Week 4: 50% return

Week 5: 40% return (60% of the course is completed at 4.8 weeks)

Weeks 6-8: 0% return

Students who drop a course, or courses, but do not completely withdraw, will only have tuition pro-rated through the 10th day of the term for full term courses, and 5th day for half term classes. Tuition Assistance will be returned accordingly through these dates, identified each semester on a document found under Other Resources on the UIS Registrar Course Schedules & Catalogs website.

Critical Dates Affecting Financial Assistance

Students applying for need-based assistance should be aware of the following dates:

October 1 – FAFSA application opens for the following year.

On or before December 1 – Institutional Scholarship application available at the Office of Financial Assistance website.

February 1 – FAFSA applications should be complete to ensure consideration for all forms of state assistance for the upcoming academic year

February 15 – Deadline to apply for institutional scholarships for the upcoming year.

November 15 – Last day to submit documentation to be considered for fall financial assistance.

April 15 – Last day to submit documentation to be considered for spring financial assistance.

June 15 – Last day to submit documentation to be considered for summer financial assistance.

Consequences of Complete Withdrawal for Aid Recipients

Recipients of the Title IV (federal) financial assistance are considered to earn their aid by attending and/or completing course work each semester. For students who withdraw (i.e. drop all courses or stop attending or participation) from UIS during the semester for which federal financial assistance is received, the Office of Financial Assistance must review and complete a Return of Title IV calculation (as determined by the Department of Education). This process will determine the amount of aid earned by the student, and if a return of any federal student aid is required. The following will be completed during this process.

- The percentage and amount of federal aid earned will be calculated.
- The amount of federal aid to be disbursed or retuned will be determined.
- Unpaid institutional charges will be billed.
- The student may owe a repayment if the federal aid disbursed exceeds the percentage of aid the student earned.
- Federal guidelines mandate, in the case a of student's withdrawal from a college or university, that a calculation be applied to determine the percentage of aid that a student actually earned**.** Financial aid disbursed in excess of this calculated percentage must be returned to the appropriate federal aid program (e.g., Federal Direct Loans, Federal Pell Grants, and Federal SEOG). If a financial aid refund has been issued to the student prior to their withdrawal, it is very likely that a balance will result on the students' account. **This balance is the responsibility of the student to repay**

Financial Aid Adjustments

Enrollment status for the semester is determined at the census date, or the end of the add/drop period, which is established each semester by the Office of Records and Registration. Students' enrollment status at the end of the census day is what is used by the Office of Financial Assistance to determine eligibility for financial aid. Financial aid is offered, and early disbursements are made based on certain assumptions, including enrollment status. Financial aid's definition of beginning attendance (includes participation in the case of an online course, for example) is based upon students' enrollment in the course work past the established census date. In addition, students whose enrollment status is determined based on first half and last half enrollment may not be eligible for financial aid until attendance begins in the last half course (example, 3 credits in a first half course and 3 credits in a last half course establishes half-time eligibility for aid). Therefore, if a student's enrollment status changes between the time aid was offered and/or disbursed and the end of the census day, financial aid will be adjusted accordingly. This will often result in a balance owed back to the University on the student account. Tuition and fee adjustments are made based on the published policies each semester.

Repeating Classes

Federal regulations specify rules for repeat course work. These regulations may impact students' financial aid eligibility for programs such as Pell Grant, SEOG Grant, Direct Loans, and Federal Work-Study. The regulations prevent the UIS Office of Financial Assistance from paying for a course that a student has passed and repeated more than one time. In order for a repeated course to be counted towards your enrollment status for financial aid purposes, you may only repeat a previously passed course once (a total of two attempts). If you enroll in a previously repeated and passed course for the third time, this course will not count toward your enrollment for financial aid purposes. Please refer to the Office of Financial Assistance website for complete details. Financial aid will not pay for repeat classes for which a grade of incomplete (I) was previously assigned.

All repeated course work will count towards the total number of attempted credit hours when a students' completion rate and maximum time frames are calculated to determine satisfactory academic progress (refer to the Satisfactory Academic Progress Policy for additional information).

Conditional Admission for Graduate Programs

A student must be fully admitted into an eligible degree program and enrolled as a regular student in order to receive financial aid. A "regular student" is defined as one who is enrolled or accepted for enrollment

for the purpose of obtaining a degree or certificate offered by the University of Illinois Springfield.

Graduate students are occasionally admitted to UIS conditionally to allow them to complete specified prerequisite courses before they are fully admitted to their programs. Conditionally admitted students are not eligible to receive financial assistance.

Satisfactory Academic Progress for Undergraduate and Graduate Students

In accordance with the Higher Education Act of 1965, as amended by Congress, the University of Illinois Springfield has established a minimum standards of Satisfactory Academic Progress (SAP) policy. ALL federal, state and institutional financial aid programs administered by UIS are covered by this policy. Please refer to the UIS Financial Aid Policies website to view the current SAP policy. If you have questions about the SAP policy, please contact Office of Financial Assistance.

Additional Financial Information

The earliest financial aid can be disbursed to the student account is 10 days prior to the start of the semester. All aid will be credited to the student's account at the University and applied to any outstanding balance. If the amount of financial aid disbursed is greater than the student's account balance, University Bursar will issue a refund to the student. Should the student's enrollment status, eligibility or other factors change, aid may be adjusted, which may result in a balance due back to the University.

Students must pay their tuition, fees, housing and meal charges by the first due date of each semester as communicated by the University Bursar. Students may also choose to enroll in the optional installment payment plan for a fee each semester. Please visit the University Bursar website for more information and details on student accounts, refunds, due dates and payment plans.

The UIS Office of Financial Assistance primarily communicates with students via University e-mail. Please pay close attention to important notices sent to your UIS e-mail.

UIS Immunization Requirements 2024-2025

Contact Information

Website: www.uis.edu/health-services
Email: uishealthservice@uis.edu
Office Phone: (217) 206-6676
Office Location: HRB 64

Immunization Requirements for Students: ***FAILURE TO COMPLETE THE FOLLOWING WILL RESULT IN A NON-COMPLIANT STATUS, INCLUDING A HOLD AND NON-REFUNDABLE FEE ON THE STUDENT ACCOUNT.*** All requirements must be on file with Health Services in HRB 64 before 5:00 p.m. by the 10th day of class each semester. See the UIS Immunization Requirements webpage for a detailed version of this policy.

Purpose: To prevent the induction and spread of vaccine-preventable diseases among students and the surrounding community.

Policy: All students taking one credit hour or more, including those on the Peoria campus, born January 1, 1957, or after, are required by Illinois law and the University of Illinois Springfield to provide proof of immunizations.

Exceptions: Students born before 1957 are exempt from the Measles, Mumps, Rubella (MMR) requirement only. Students taking **ONLINE-ONLY PROGRAM/COURSES** (***excluding remote***) classes are exempt from submitting all requirements.

- **All students must** complete the Health Services **"*Required Immunization Information*"** acknowledgment accessible through the UIS Application Status Page checklist or in the Patient Portal under the Forms Tab.
- **Domestic students must** submit the required immunizations by sending us a copy of a signed and dated school immunization record (from your high school, previous University, military record, or child health immunization record).
- **Students who were not born in the US must provide an International Certificate of Vaccination as approved by WHO: World Health Organization.** This document is required as evidence for immunizations administered outside of the United States.
- **Students not born in the US must have a Tuberculosis screening before the deadline.** Health Services will review and determine during the TB Screening if you are at risk of TB. If the risk of TB is present, the student will be required to complete the QFG TB blood test or T-Spot TB Blood test. **A certified English Translation must accompany all medical records.**
- **Immunizations: Students** must provide proof of 2 MMR's: 30 days apart, the first one being on or after the first birthday, and 3 TDs: the second dose **must** be at least 28 days after the first dose the third dose **must** be at least six months after the second dose. One dose **must** be a Tdap, and the last dose **must** be within the previous 10 years. Tetanus-Diphtheria-Pertussis (Tdap) and Tetanus-Diphtheria (TD) titers are not acceptable proof of immunity; actual proof of these immunizations is required. The Meningococcal conjugate vaccine is required for all students under 22 years old; one dose on or after the 16th birthday.

Waivers: Students may request a waiver based on religious grounds by completing the IDPH Certificate of Religious Exemption located on the Illinois Department of Public Health web site, which **MUST** be completed and signed by the students' primary care provider. General philosophical or moral objection to immunization is **not** sufficient for a waiver on religious grounds.

- If a **medical waiver** is requested, documentation of medical reasons, date waiver ends (if applicable), and the physician's signature is required. Immunization requirements and additional information are available on the Health Services website. (www.uis.edu/health-services).

Processes/Procedures/Guidelines: Students who were not born in the US must schedule an appointment with Health Services for a tuberculosis screening to determine if a TB blood test/T-Spot blood test is necessary unless they provide prior treatment documentation. There is a charge for the blood test if completed in Health Services. TB Skin Tests (PPD) are **NOT** acceptable.

- Proof of Freedom from Tuberculosis is required for all students who are New International Students (not born in the US). **There are NO exemptions from the T-Spot tuberculin blood test/ QuantiFERON Gold blood test**
- **QuantiFERON Gold blood test,** must be done within 6 months of your enrollment date (for testing outside the U.S.) or within 1 year of your enrollment date (for testing within the U.S.) A copy of that record must be uploaded to the **Patient's Portal.** Addition information on the **QuantiFERON Gold blood test,** is available on the Health Service website.
- Any medical record documents submitted must be certified in translation English
- Students who have a positive TB blood test will be asked to return to Health Services within 5 business days and ordered to complete a chest x-ray within 5 business days. Students who have a prior history of TB or receiving treatment for TB should bring copies of all previous treatment/medical records to their screening appointment.

Immunization and health records should be submitted by: Uploading to Patient Portal (located on the Health Service website, (www.uis.edu/health-services).

Important Deadlines:

In order to avoid a $35 late processing fee, immunization records must be UPLOADED by your 1st semester. It is not necessary to upload these records each semester, however it is the students responsibility to remain compliant. It is not a requirement for ONLINE ONLY students do not have to provide these records, however if you are taking 1 or more **on ground** credit hours this is a requirement. Visit Health Service website.

TO AVOID A HOLD AND NON-REFUNDALBE FEE PLACED ON YOUR STUDENT ACCOUNT. Tuberculosis screening must be completed by the tenth day of class for the fall and spring semesters and the fifth day of class for the summer semester.

Registration Information

Registration Procedures for All Students

Students should register through Student Self-Service (available via the Office of Records and Registration's website). Though all students are encouraged to use Student Self-Service, assistance with the registration process is available by contacting the Office of Records and Registration. The dates and times of registration are posted each semester on the Office of Records and Registration's website (**NOTE:** students cannot add courses themselves during the late registration period; it is the student's responsibility to contact the Office of Records and Registration to add courses during late registration, realizing that instructor approval is required for all courses and late fees apply). This site also contains information regarding current courses and up-to-date information about registration procedures, tuition and fees, and relevant deadlines.

Absence of Registered Student Due to Religious Beliefs

Any student in an institution of higher learning, other than a religious or denominational institution of higher learning, who is unable, because of his or her religious beliefs, to attend classes or to participate in any examination, study, or work requirement on a particular day shall be excused from any such examination, study, or work requirement and shall be provided with an opportunity to make up the examination, study, or work requirement that s/he may have missed because of such absence on a particular day; provided that the student notifies the faculty member or instructor well in advance of any anticipated absence or a pending conflict between a scheduled class and the religious observance, and provided that the make-up examination, study, or work does not create an unreasonable burden upon the institution. No fees of any kind shall be charged by the institution for making available to the student such an opportunity. No adverse or prejudicial effects shall result to any student because of his or her availing himself or herself of the provisions of this section.

Emergency Information for Registered Students

In the event of an unavoidable emergency, students should go to the Emergencies page on the UIS website to view important emergency information for the campus.

Grading Option Changes

Students may change the grading option for those courses offered with more than one grading option. Changes include standard letter to credit/no credit and vice-versa, as well as changes to audit (note: changes to audit can only be made by contacting the Office of Records and Registration). Specific deadlines can be found on the Office of Records and Registration's website.

Audit

Students who audit courses are required to pay full tuition and fees and are responsible for covering the charges incurred for the audited course(s). **PLEASE NOTE,** audited courses cannot be covered by any financial aid resources including federal, state, or institutional funds. Courses audited successfully appear on the transcript with the grade of AU. Credit for audited courses may not be established under any circumstances. The deadline for changing to audit grading is consistent with the last day to withdraw from a course. It is the student's responsibility to contact the Office of Records and Registration to change one or more courses to audit grading. Full-time students must include audit courses as part of the maximum load requirement. The instructor may determine that the audited course should not be placed on a student's transcript if he or she does not attend class regularly. When enrollment in a course is limited, students enrolling for credit are admitted before audits are allowed.

Credit/No Credit

Students wishing to select the credit/no credit grading option (when available for a particular course) must officially register their intent by selecting that option via the online registration system before the course is three-fourths completed. No changes are accepted after the designated date. Limits on the number of hours earned under the credit/no credit option may be established by individual programs. Credit is awarded under this option to undergraduate work that represents a grade of C or better (grades of C- will not be accepted) or to graduate work that represents a grade of B or better (grades of B- will not be accepted). For lesser work, a grade of NC is recorded on the transcript. Courses taken for credit/no credit are **not** included in calculating the cumulative grade point average.

International Student Enrollment/ Registration

Recently admitted students may register for classes before actually coming to UIS, provided they first submit all necessary documentation. Additional information regarding international student registration can be found on the International Student Services website. Please note that students are academically and financially responsible for any courses for which they register, even if their plans change and they do not attend UIS. All registration changes, including withdrawals, must be officially made using Student Self-Service (available via the Office of Records and Registration's website). Due to federal reporting regulations, international students **must** be enrolled full-time by the fifth day of the summer semester and by the tenth day for fall and spring semesters.

Prerequisites

Prerequisites, if any, are included in each course description and/or in the "Course Prerequisites" section for each program (if applicable).Students are responsible for completing all prerequisites. For some courses, the student registration system will prevent students from registering if prerequisites have not been completed. Regardless of whether or not the registration system prevents a student from enrolling in a course, the University will not be responsible for a student's failure to adhere to those prerequisites. Students who have not completed all prerequisites may be administratively withdrawn.

Registration Course Information:

Special Approval Courses

Some courses may have the notation "Instructor Approval Required" or "Departmental Approval Required" beneath the course title. In order to register for these courses, the student must contact the program office or the course instructor to obtain the appropriate permission. The approval must be entered electronically before the student will be allowed to register. Students MUST OFFICIALLY REGISTER for these types of courses. Students are NOT automatically registered for a course when the electronic permission is entered.

Wait-listed Courses

Selected courses may have a computerized wait list. When enrollment for a wait-listed course reaches the maximum capacity, students may add their names to the wait list using Student Self-Service. Students will be notified by the department of the specific deadline to register if space becomes available and electronic approval has been granted. Decisions for approval are generally made before the beginning of the course. Students should use Student Self-Service to remove their names from wait-listed courses in which they no longer wish to enroll.

Registration Holds/Enrollment Restrictions

Students who have holds are responsible for clearing them prior to registration. Examples of holds include parking, library, financial, short-term loan, health, admissions, and program restrictions. In addition, students must abide by the various enrollment restrictions listed below:

Overloads

Students registering for more than eight semester hours for summer or 18 semester hours for fall or spring must have approval of their academic programs.

Probation/Suspension

Students on academic probation must meet with their academic advisor each semester they are on probation. Students on probation are restricted to no more than six semester hours for summer and 12 semester hours for fall or spring. Students who have been academically suspended from UIS must complete an Appeal of Academic Suspension form to be reinstated. It is the responsibility of the student to file the appeal, which must be approved by the student's advisor, program chair, and academic dean. If approved, the conditions of probation apply.

Registration Priority

Registration priority is generally limited to currently enrolled students. Registration will be determined according to the schedule listed on the calendar associated with the upcoming semester (summer, fall, or spring). Hours are based on courses completed PRIOR to the current semester. Students who do not register on their designated dates may register AFTER designated dates. New students and continuing students not enrolled for the current semester will be allowed to register following the priority registration period.

Repeating Courses

At the end of each semester, the Office of Records and Registration reviews academic history information and marks repeated courses according to the guidelines listed below for undergraduate, master's, and doctoral students. In order for one course to serve as a repeat of another, both courses must have been completed at UIS with the same course prefix, number, credit hours, and title. If any of these items differ, but the content of the two courses is the same, a Student Petition must be approved by the student's academic advisor and the department chair of the program in which the course was offered. Please note that when there is a credit variance of more than one hour between the original course and the course being repeated, the second course cannot serve as a repeat of the first under any circumstances. If a student feels that a particular repeat has not been appropriately marked or has questions about repeating courses, the student should contact the Office of Records and Registration.

Undergraduate students may have restrictions on the number of times a particular course may be repeated depending on a student's academic program. When a student repeats a course in which a grade was earned, the second grade will appear on the transcript; the first grade will be replaced with an "R" (repeat) designation and will not count in determining a grade point average. Subsequent repeats will appear on the transcript and will be used in calculating the GPA.

Master's students may repeat graduate course work once (excluding master's project or thesis credit) without penalty unless the academic program does not permit course repeats. The grade and hours earned when the course is repeated will appear on the transcript. The first grade will be replaced with an "R" (repeat) designation and will not count in determining grade point average. Subsequent repeats will appear on the transcript and will be used in calculating the GPA.

Doctoral students may repeat doctoral course work once (excluding dissertation credit) without penalty. The grade and hours earned when the course is repeated will appear on the transcript. The first grade will be replaced with an "R" (repeat) designation and will not count in determining the grade point average. Subsequent repeats will appear on the transcript and will be used in calculating the GPA.

Student Classification

Undergraduate students are classified into the following categories based upon the number of hours earned:

Freshmen	Less than 30 hours of credit
Sophomores	30 to 59.99 hours of credit
Juniors	60 to 89.99 hours of credit
Seniors	90 or more hours of credit

Graduate students are those working toward a master's or doctoral degree or certificate.

Student Schedules

Students are encouraged to access Student Self-Service to view or print their class schedule and make necessary changes before the beginning of the appropriate term. Printed schedules will NOT be mailed to students. A student schedule is not a bill.

Tutorials

Tutorials are intended to supplement, not supplant, regular course offerings. Students interested in a tutorial must secure the consent of the faculty member concerned before registration and submit any required documentation to him or her.

Unique Registration Program: Concurrent Enrollment/Registration

Students who plan to enroll for courses on more than one University of Illinois campus must obtain information and forms regarding concurrent enrollment by contacting the Office of Records and Registration.

Intercampus Enrollment/Registration

The Intercampus Enrollment program is intended to give students at one campus of the University of Illinois the opportunity to take advantage of educational opportunities unique to another campus of the University without having to formally transfer. It is not designed to replace concurrent enrollment or transfer. The program also provides for summer enrollment at another U of I campus should financial

aid be required. Students should contact the Office of Records and Registration for additional information and enrollment forms.

Undergraduate/Graduate Concurrent Enrollment

An undergraduate student within 16 hours of completing all bachelor's degree requirements may enroll in undergraduate and graduate courses concurrently. Undergraduate students taking courses for graduate credit will be evaluated at the graduate level. Students must complete a Student Petition and have it signed by the instructor of the graduate course (if the course is at the 400-level), the graduate advisor, department chair, and dean. Graduate courses will be so designated when the bachelor's degree is granted, but this does not imply admission to the graduate program in which the course was taken.

Students seeking financial aid funding should contact the UIS Office of Financial Assistance to discuss their situation as limitations exist on awarding financial aid.

Undergraduate Enrollment in Graduate Courses

An undergraduate student who wishes to enroll in 500-level courses for credit must obtain the approval of the student's faculty advisor and work with the course instructor to have the necessary electronic approval entered. The student's work will be evaluated at the graduate level. Credits earned by undergraduates permitted to enroll in graduate courses may be counted toward graduate degree requirements if they are not applied to a student's undergraduate degree.

University Sanctioned Events Policy

This policy provides guidelines for students and faculty of the University of Illinois Springfield to address absence(s) due to participation in university sanctioned events. The complete policy can be found on the Policies & Resources website.

Withdrawals:

Administrative Withdrawals

Students are responsible for knowing and adhering to the policies, deadlines, and procedures related to withdrawals (see "Student Withdrawals" below). On rare occasions, a student can be administratively withdrawn. Students who do not fulfill all course prerequisites or who fail to provide all necessary immunization documents may be administratively withdrawn. In addition, the Dean of Students (or designee), consistent with the processes and procedures outlined in the UIS Student Conduct Code, may initiate an administrative withdrawal for students who have been disciplinarily suspended or expelled from UIS.

Student Withdrawals

Students may terminate registration in a course by officially withdrawing by the deadlines posted each semester. All withdrawals from courses must be made officially according to procedures outlined on the Office of Records and Registration's website. Non-attendance or non-payment does **not** constitute an official withdrawal. Students are financially responsible for all courses not officially dropped according to the policy and deadlines indicated. Specific deadlines will be published each term on the Office of Records and Registration's website. No withdrawals will be processed after the published deadlines. When the withdrawal occurs after 10 percent of a course has passed, a "W" appears on the transcript for the course from which the student withdrew. No notation appears on the transcript when the withdrawal occurs during the first 10 percent of a course. Students who fail to withdraw officially from a course at any point will be assigned a failing grade.

See the Office of Records and Registration's website for more specific information about withdrawals. Please note that withdrawing from some or all courses may have academic and/or financial implications.

Records and Important Information

Course Numbering System

The three-letter prefix indicates that the course is in a particular academic program (e.g., SWK – Social Work) or is offered by a particular unit (e.g., CAP – Capital Scholars Honors); UNI – University courses are offered by a number of units across campus and are open to all students. CAP courses are open only to students enrolled in the Capital Scholars Honors Program.

The three-digit identifying number signifies who may enroll in the course for credit, as follows:

000-099	Open to all students. An academic preparation course is generally appropriate for first-year students or transfer students fulfilling lower-division requirements.
100-199	Open to all students. An introductory course is generally appropriate for first-year students or transfer students fulfilling lower-division requirements.
200-299	Open to all students who have completed the 100-level prerequisites, if any.
300-399	Generally intended for juniors and seniors, but others may register if they have completed the 200-level prerequisites, if any.
400-499	Advanced undergraduate, as well as master's students. Individual master's programs may limit the use of 400-level course work. Master's students should contact their program for additional information.
500-599	Master's students and doctoral students. The doctoral program may limit the use of 500-level course work. Doctoral students should contact their program for additional information.
600-699	Doctoral students.

The following terminology is associated with UIS course numbers. Courses numbered 000 to 099 are considered academic preparation courses and cannot be used to meet degree requirements.

Courses numbered 100 to 299 are considered lower-division undergraduate courses. Courses numbered 300 to 399 are considered upper-division undergraduate courses. Courses numbered 400 to 499 are considered upper-division undergraduate courses or graduate courses, depending on the level of the student at the time the course is taken. Courses numbered 500 to 699 are considered graduate courses (though they can be considered as upper-division undergraduate or graduate courses, depending on the level of the student at the time of enrollment).

Diplomas and Transcripts

The Office of Records and Registration will issue official transcripts of a student's UIS academic record when the student submits a formal request. A fee is charged for each transcript at the time the request is made. Specific information about requesting and paying for transcripts can be found on the Office of Records and Registration's website, as well as information pertaining to requesting a replacement/duplicate diploma. Diplomas and transcripts are not withheld due to outstanding financial obligations.

Final Exam Schedule

Final exams at UIS are scheduled during the last week of the semester in the fall and spring. Specific information pertaining to the final exam schedule can be found on the Office of Records and Registration's website. Please note that if a specific class day/time is not included in the list, students should ask their course instructor for the day/time and place of the exam.

Grading and Grade Changes

All mid-term and final course grades are initially assigned by the instructor of record each semester. Once submitted, mid-term grades cannot be changed. Subsequent grade changes for final grades can only be initiated by the instructor of record who must sign and submit a Grade Change Form to the Office of Records and Registration. In the instructor's absence, the dean of the college in which the course was taken, the Vice Chancellor for Academic Affairs, or the appropriate associate vice chancellor for undergraduate or graduate education may sign the Grade Change Form.

Insurance/Waiver

All students at UIS enrolled in at least one on-campus or blended course must carry medical/hospital insurance coverage during the fall, spring, and summer semesters. Students enrolled in any non-online class will be automatically assessed the UIS student insurance fee. Complete withdrawals made within the first 30 days of classes without the student having used the insurance, or students ordered to active military duty, are eligible for a pro-rated refund of the insurance assessment. Students with equivalent coverage outside of the University's plan may file an online waiver to exempt out, via the link provided on the Student Insurance website. This process must be completed annually. Exemption waivers must be submitted no later than the posted deadline for the applicable semester. Exceptions may include late registering students who may be allowed additional time to submit a waiver. Please note that students enrolled in only online course work for a given semester are ineligible to participate in the Student Insurance Program. Questions should be directed to the Office of Health Services.

Network ID (NetID) and Email Information

Every enrolled student at UIS is assigned a Network ID (Net ID) and email address. The NetID is used to access information technology resources such as online courses, online library databases and journals, and email. Emails from faculty, the Registrar, and important campus-wide announcements are sent to students via their official (University-assigned) email address. **Students are required to check their official email throughout the semester**. For questions about NetIDs and student email accounts, contact the UIS Technology Support Center at 217/206-6000 or toll free within Illinois at 877/847-0443.

Parking

All full - and part-time registered day and night students, as well as faculty and staff, must purchase and display a parking hang tag for the vehicle they park on campus. Parking hang tags are mandatory. Additional information can be found on the Parking Operations website.

Professional Licensure Disclosures

The University of Illinois Springfield provides public licensure disclosures pursuant to 34 CFR 668.43(a)(5)(v) for educational programs designed to meet or advertised as meeting requirements for professional licensure or certification. These public licensure disclosures also address requirements found in 38 C.F.R. Part 21 relating to veterans' education benefits.

Records Policy for Students

In accordance with the Family Educational Rights and Privacy Act of 1974, students have the right to inspect and review their official UIS records, to request corrections, and to limit access to such records. Students have the right to withhold the disclosure of all directory information. For additional information, please see the Student Record Policy on the Office of Records and Registration's website.

Sex Discrimination, Sexual Harassment and Other Sexual Misconduct

The University of Illinois System Statement on Sex Discrimination, Sexual Harassment and other Sexual Misconduct reiterates that the University of Illinois prohibits and will not tolerate sex discrimination, sexual harassment and other sexual misconduct in its education programs and activities. Should you have any questions regarding the Statement or any related system or university policies and procedures, please contact the UIS Title IX Coordinator at the number or email address included in the Statement.

State Approving Agency Certification

Effective August 1, 2019, the University of Illinois Springfield is in compliance with Title 38, Veterans' Benefits, Part III, Readjustment and Related Benefits, Section 3679, Disapproval of courses, Subsection e. [38 U.S. Code 3679(e)].

Degrees Offered

Degree/Program	Bachelor's	Master's	Doctoral	Certificate	Minor	Online	Other
Accounting	*	*			*	*	
Accounting Data Analytics				*		*	
African-American Studies					*		
Alcohol and Substance Abuse				*			
Anthropology					*		
Applied Finance				*		*	
Art History					*		
Art Therapy					*		
Astronomy/Physics							*
Athletic Training		*					
Biochemistry	*						
Biology	*				*		
Pre-Medical	*						
Science of the Environment	*						
Business Administration	*	*			*	*	
Comprehensive	*					*	
Economics	*					*	
Finance	*						
Human Resource Management	*					*	
Management	*					*	
Marketing	*						
Sport Management	*						
Business Analytics				*	*	*	
Business Applications of Artificial Intelligence #				*		*	
Business Process Management				*		*	
Chemistry	*				*		
Pre-Medical	*						
Science of the Environment	*						
Chief School Business Official				*		*	
Child Advocacy Studies					*		
Clinical Chemistry #				*			
Communication	*	*			*	*	
Community Health Education				*		*	
Community Planning				*		*	
Computer Science	*	*			*	*	
Criminology and Criminal Justice	*				*	*	
Cybersecurity Administration				*		*	
Cybersecurity Management		*		*		*	
Cybersecurity Policy and Implementation				*		*	
Data Analytics		*		*		*	
Digital Forensics #				*		*	
Economics					*		
Education		*				*	
Educational Leadership		*					
Educational Technology				*		*	
Emergency Preparedness and Homeland Security				*		*	

Degree/Program	Bachelor's	Master's	Doctoral	Certificate	Minor	Online	Other
English	*				*	*	
English as a Second Language				*		*	
English, Teaching				*			
Entrepreneurship				*			
Environmental Health		*		*		*	
Environmental Risk Assessment				*		*	
Environmental Sciences		*				*	
Environmental Natural Sciences		*				*	
Environmental Planning and Management		*				*	
Sustainable Development and Policy		*				*	
Environmental Studies	*				*		
Epidemiology				*		*	
Exercise Science	*						
Finance		*			*	*	
Geographic Information Systems				*	*	*	
Gerontology				*		*	
Health Information Privacy and Security				*		*	
Healthcare Analytics				*		*	
Healthcare Informatics		*				*	
Healthcare Management				*		*	
Hematology #				*			
Higher Education Online Pedagogy				*		*	
History	*	*			*	*	
American History		*					
European and World History		*					
Public History		*					
World History	*					*	
Human Development Counseling		*					
Clinical Mental Health Counseling		*					
Marriage, Couple, and Family Counseling		*					
School Counseling		*					
Human Resource Management		*		*	*	*	
Human Services		*					
Alcohol and Substance Abuse		*					
Child and Family Studies		*				*	
Gerontology		*				*	
Nursing Home Administration		*				*	
Social Services Administration		*				*	
Human Services Fundraising				*		*	
Human Services/Public Health Joint Degree		*				*	
Immunohematology #				*			
Information Assurance				*		*	
Information Systems Security	*					*	
International and Global Studies	*				*	*	
Diplomacy and International Relations	*					*	
Global Affairs and Development	*					*	
IT Project Management				*		*	
Leadership and Learning				*		*	

Degree/Program	Bachelor's	Master's	Doctoral	Certificate	Minor	Online	Other
Legal Aspects of Education				*		*	
Legal Studies	*	*			*	*	
Liberal Studies	*					*	
Liberty Studies					*		
Management					*		
Management Information Systems	*	*			*	*	
Applied Business Analytics	*					*	
Health Care Informatics	*					*	
Management of Nonprofit Organizations				*		*	
Marketing #				*	*	*	
Mathematical Sciences	*				*	*	
Medical Laboratory Science #	*			*			
Medical Laboratory Technician (MLT) - Medical Laboratory Science (MLS) Articulation							*
Pre-Medical	*						
Medical Microbiology #				*			
Music					*		
Nursing Home Administration				*		*	
Operations and Supply Chain Management				*		*	
Philosophy	*				*	*	
Political Science	*	*			*	*	
Practical Politics				*			
Pre-Medical					*		
Pre-Nursing/Nursing							*
Project Management for Healthcare Informatics				*		*	
Psychology	*				*		
Clinical/Counseling	*						
Developmental	*						
Educational	*						
Experimental	*						
Individualized	*					*	
Public Administration		*	*			*	
Public and Nonprofit Administration	*					*	
Child Advocacy Studies	*					*	
Environment and Society	*					*	
Global Public Health	*					*	
Public Administration/Public Health Joint Degree		*				*	
Public Affairs Reporting		*					
Public Health		*			*	*	
General		*				*	
Professional		*				*	
Public Health/Human Services Joint Degree		*				*	
Public Health/Public Administration Joint Degree		*				*	
Public Policy	*	*				*	
Child Advocacy and Policy		*				*	
Education Policy		*				*	

Degree/Program	Bachelor's	Master's	Doctoral	Certificate	Minor	Online	Other
Health Policy		*				*	
Policy Analysis		*				*	
Social Policy		*				*	
Public Procurement Management				*		*	
Public Sector Labor Relations				*			
Public Utility Management and Regulation				*		*	
Social Responsibility and Leadership Development					*		
Social Work	*						
Sociology					*		
Sociology/Anthropology	*						
Spanish					*		
Sport Management					*		
Superintendent				*			
Systems Security				*		*	
Teacher Education							
Educational Studies	*						
Elementary Education	*						
Middle Grades Education	*					*	
Secondary Education					*		
Secondary English Education	*					*	
Secondary History Education	*					*	
Secondary Mathematics Education	*					*	
Theatre	*				*		
Visual Arts	*				*		
Women and Gender Studies				*	*		
Writing and Publishing #					*		

# Indicates 2024-2025 catalog addendum offering (Offerings approved after the initial publishing of the 2024-2025 catalog: February 1, 2024 - August 1, 2024).

Undergraduate Programs

Catalog 2024-2025

Undergraduate Students

Undergraduate Programs

For a complete list of all undergraduate majors and minors, please see the Degrees Offered page in this catalog.

Multiple Majors

To earn a bachelor's degree in two major areas of study, a student must complete all requirements for each major. Courses from one program may be used as electives in the other. All requirements for the bachelor's degree must be met. For questions related to multiple majors, please contact the Office of Records and Registration.

Other Academic Opportunities:

Internships and Prior Learning

The Internships and Prior Learning Program stresses practical experience, professional development, and the value of self-directed learning. These key competencies help students to pursue successful careers. Three programs are housed within Internships and Prior Learning: Internships, Service-Learning, and Prior Learning Assessment. For more information, please see the Internships and Prior Learning page in this catalog.

Nursing

UIS partners with the University of Illinois Chicago's College of Nursing to offer prospective students in the central Illinois region an opportunity to earn a Bachelor of Science in Nursing (B.S.N.) degree on the Springfield campus. For more information, please visit the Nursing website.

Thematic Activities

These activities explore current issues and problems through multidisciplinary courses, research, conferences, experiential learning opportunities, and community outreach. UIS currently offers a thematic option in Astronomy/Physics. For more information, please see the Astronomy/Physics page in this catalog.

University Courses

These courses provide knowledge and skills in academic areas that are not within established academic units. For more information, please see the University Courses page in this catalog.

Academic Information for Undergraduate Students

A student with a bachelor's degree from UIS should be able to comprehend written and oral communications, from simple narrative to scholarly research, to literature, to journalistic writing, and should be able to use and apply abstractions, principles, ideas, or theories to concrete situations. Content, as well as form, is important to a baccalaureate education. The student should have broad familiarity with the social sciences, humanities, sciences, mathematics, and oral and written communication elements that provide a strong liberal arts foundation. Through the Engaged Citizenship Common Experience, which is a distinctive feature of a UIS education, students will also have the opportunity to make a difference in the world, by recognizing and practicing social responsibility and ethical decision-making, respecting diversity and inclusion, valuing engagement, and distinguishing the possibilities and limitations of social change in an interdisciplinary set of courses. The University of Illinois Springfield encourages an enhanced understanding of civic engagement in the broadest sense.

Goals and Learning Outcomes for Baccalaureate Education

By emphasizing scholarship skills in the service of the public good, UIS prepares students for lifelong learning and engaged citizenship. UIS prepares students to discover, integrate, apply, and communicate knowledge for the benefit of individuals, families, and communities.

Discovery of Knowledge

UIS graduates should be information and communication technology literate, exhibiting a strong proficiency in locating, reflectively comprehending, and synthesizing appropriate college-level readings, toward the goal of knowledge creation.

Competencies include:

- Reading baccalaureate-level materials effectively, reflecting comprehension and synthesis.
- Exhibiting a knowledge of and ability to effectively locate, evaluate, interpret, and use information.
- Exhibiting a knowledge of and ability to use information and communication technologies.

Integration of Knowledge

UIS graduates should be able to evaluate and integrate information and concepts from multiple disciplines and perspectives.

Competencies include:

- Engaging in critical thinking by analyzing, evaluating, and articulating a range of perspectives to solve problems through informed, rational, decision-making.
- Differentiating the approaches that underlie the search for knowledge in the arts, humanities, natural sciences, history, or social and behavioral sciences.

Application of Knowledge

UIS graduates should be able to apply knowledge to address meaningful problems and issues in the real world.

Competencies include:

- Exhibiting a knowledge of and ability to use contemporary technologies.
- Identifying, interpreting, and analyzing quantitatively presented material and solve mathematical problems.
- Constructing intellectual projects independently and work effectively in collaboration with others.

Communication of Knowledge

UIS graduates should be able to communicate knowledge and ideas effectively both orally and in writing.

Competencies include:

- Expressing ideas, facts, and arguments in a written format that depicts competency in the use of syntax, organization, and style appropriate to the audience.
- Exhibiting effective oral communication skills, paying attention to content and audience.

Engaged Citizenship

UIS graduates should be able to engage in questioning and critical thinking that leads them to explore peoples, systems, values, and perspectives that are beyond their usual boundaries. Students should engage in active and integrative learning to become ethical, responsible, and engaged citizens in a democracy.

Competencies include:

- Recognizing the social responsibility of the individual within a larger community.
- Practicing awareness of and respect for the diversity of cultures and peoples in this country and in the world.
- Reflecting on the ways involvement, leadership, and respect for community occur at the local, regional, national, or international levels.
- Identifying how social systems such as economic, political, and legal systems may impact individual development.
- Engaging in informed, rational, and ethical decision-making and action.
- Distinguishing the possibilities and limitations of social change.

General Requirements for a Bachelor's Degree

To earn a bachelor’s degree from UIS, students must fulfill the following requirements:

- Earn a minimum of 120 semester hours, including at least 48 hours earned at the upper-division level.
- Earn a minimum of 30 semester hours of credit in residence at UIS.
- Satisfy general education requirements through completion of the UIS General Education Curriculum (see below), the Capital Scholars Honors Program curriculum, completion of the Illinois Articulation Initiative General Education Core Curriculum requirements, or completion of an Associate of Arts, Associate of Arts and Science, or Associate of Arts in Teaching degree. Students having earned an Associate of Science degree are not considered to have automatically met all UIS general education requirements; however, students who have earned an Associate of Science degree and believe they have met the requirements may request an academic review by submitting a Student Petition.
- Earn at least 10 semester hours in the Engaged Citizenship Common Experience. (see below)
- Complete course work with a UIS institutional grade point average of at least 2.0 as well as a cumulative grade point average. (including both institutional and transfer credit) of at least 2.0
- Fulfill all requirements in a major.
- Complete and file a graduation application and pay the mandatory, non-refundable graduation application fee.

Minimum Academic Components & Credit Hours Required

General Education These requirements include course work in written and oral communication, mathematics, science, humanities, and behavioral and social sciences.	37-40
Major Program Requirements The number of required hours in this category depends on the specific major selected. For example, the B.A. in Political Science requires 32 credit hours in the discipline, whereas the B.S. in Clinical Laboratory Sciences requires 59 credit hours in the discipline. Most degrees at UIS require between 32 and 36 credit hours of program-specific core and elective course work — see individual program information for specific majors.	29-61
Engaged Citizenship Common Experience Categories for this set of core courses include U.S. Communities, Global Awareness, Engagement Experience, and Speaker Series. Students must complete nine hours from two of the following categories: U.S. Communities, Global Awareness, or Engagement Experience. Students must complete at least three hours in two of the three categories. The remaining one hour is completed with enrollment in the Speaker Series category.	10
General Electives These are courses taken to fulfill prerequisites for a major, requirements for a minor, or for student interest.	4-36
Minimum Total Number of Credit Hours Required	120

Time Limitation

All credit earned at UIS to be applied toward the completion of a bachelor’s degree must be taken within seven consecutive years of the first course taken at UIS in pursuit of that degree.

Undergraduate Academic Policies

Academic Policy on Undergraduate Majors

An undergraduate major is a structured and coherent primary course of study. It allows undergraduates to develop a specialized, in-depth field of study as part of their educational experience at UIS. All undergraduates must complete the requirements for one major program to earn a baccalaureate degree at UIS.

Majors may focus on a single discipline or provide an interdisciplinary approach to a field of study. Majors are usually offered by academic

departments within a college, but interdisciplinary majors may be co-sponsored by two or more departments, even if those departments are in different colleges.

Typically, a major consists of a core of required courses and a set of electives from which students may choose. Majors usually consist of 30-36 credit hours. Majors are recorded on student transcripts.

Academic Policy on Undergraduate Minors

An undergraduate academic minor is a grouping of courses that has clearly stated academic objectives. It may be located in a discipline or may combine different disciplinary perspectives focusing on a common set of questions or a theme. Minors provide basic competency in a discipline, or basic understanding of the questions or theme. Minors contain core course(s) to provide direction and unity, and they may contain a set of options or electives beyond the core to allow flexibility.

At UIS, minors usually include 15-24 credit hours. Students may not adopt a minor in any major they declare. Students who adopt minors must be degree-seeking undergraduates who also have a major. Minors are recorded on student transcripts.

Academic Policy on Undergraduate Concentrations

A concentration is a grouping of courses within an undergraduate major, and constitutes a portion of the major. A concentration is distinct from a minor in that a minor broadly introduces a student to a field of study while a concentration focuses on a sub-field within a discipline. Typically, a concentration is defined as a minimum of nine or more hours that a student may take as part of the degree program. Concentrations are housed only in departments with majors and are recorded on student transcripts.

Accelerated Joint Bachelor's/Master's Degree Policy

An accelerated joint degree allows students to earn two degrees while completing fewer total hours than if they pursued the two degrees separately. Graduate level hours may be counted as hours toward the bachelor’s degree while then being used to fulfill graduate requirements in a related master’s degree by allowing for a reduction in the number of required master’s hours.

Accelerated joint degrees must be agreed to by the degree programs involved and must be approved through the appropriate governance. Students must be separately admitted to each program. Students must meet all prerequisite requirements of each program, unless master’s prerequisites are waived as part of the accelerated joint degree agreement. A maximum of twelve (12) hours of 400- or 500-level course work may be counted toward both the bachelor’s degree and the master’s degree, with the applicable number of hours being reduced from the total required for the master’s degree.

Students must earn a minimum total of 120 credit hours and complete all degree requirements for the bachelor’s degree. The total number of hours required for the master’s degree (less the 12 “joint” hours referenced above) must also be earned. Prior to earning the master’s degree, students will submit to the Registrar a Student Petition outlining which courses and/or hours are being waived through the accelerated joint degree agreement. The programs must plan for assessment of program-level student learning outcomes that measures equivalency of outcomes for students regardless of whether they entered the program as accelerated degree students or traditional graduate entry students.

Undergraduate Admission

Undergraduate admission to the University of Illinois Springfield includes applicants pursuing any bachelor's degree program. In addition, the campus offers a Senior Learner Program and special admission for students not seeking a degree. Each of these admission options are discussed in detail below, along with other important admission requirements.

A first-time, first-year applicant:

- While attending high school, regardless of the amount of test-based or college/university credit earned
- Plans to attend a summer term (only) at a post-secondary institution immediately following high school graduation
- Graduated from high school and has not attended another college/university as an undergraduate student

A transfer applicant:

- Attended college in a fall or spring semester after graduating from high school

A non-degree applicant:

- Plans to enroll at UIS, but does not wish to earn a degree; non-degree students are typically not eligible for financial assistance

Application materials can be submitted online. To request a paper application, please write to:

Office of Admission
University of Illinois Springfield
One University Plaza, MS UHB 1080
Springfield, IL 62703-5407

First-Time, First-Year Admission

The University of Illinois Springfield seeks to enroll an academically well-qualified, diverse first-year class in which students have pursued rigorous college preparatory curricula while in high school and demonstrated leadership potential in their academic and non-academic pursuits. The most qualified applicants will be admitted to UIS as space permits. Priority consideration for admission will be given to students whose applications are completed and postmarked by the priority application date (March 15 prior to the fall semester in which the student wishes to enroll). Admission decisions are typically made within two weeks following the receipt of all required materials.

The Capital Scholars Honors Program is a selective program that is open to high school graduates who have demonstrated high academic achievement and a potential for creativity and leadership. For more information, please refer to the Undergraduate Education section of this catalog.

Applications will be evaluated on the following criteria:

College Preparatory Curricula and Academic Course Work

Students should pursue challenging college preparatory curricula. Grade trends and the rigor of courses completed throughout high school will be considered. Recommended academic course work includes the following:

- Four years of academic English with emphasis on written and oral communication and literature
- Three years of social studies with emphasis on history and government. (additional acceptable courses include anthropology, economics, geography, philosophy, political science, psychology, and sociology)
- Three years of college preparatory mathematics, selected from algebra, geometry, advanced algebra, pre-calculus, trigonometry, and calculus
- Three years of laboratory science, selected from biology, chemistry, geology, physical science, astronomy, and physics
- Two years of one foreign language or two years of fine arts, selected from art, music, dance, and theater

Grade Point Average and Class Rank

The following credentials will be considered:

- Cumulative Grade Point Average (GPA)
- Class rank (if applicable)

Transcripts

UIS requires all applicants to submit official high school transcripts from every high school attended. Official college transcripts must be submitted for any course work attempted at any college or university.

Essay

Applicants may be asked to provide written evidence of their ability to perform at the college level by submitting an essay (Common Application prompts fulfill this requirement). This essay should be based on the provided prompts. Applicants may also wish to address any circumstances (positive or negative) that may have affected the student's high school experience, including those experiences that are not apparent from academic records. The essay should be viewed as an applicant's opportunity to speak on his or her own behalf and should reflect the student's best work – structure, accuracy, and overall quality will be considered.

Optional Additional Materials

Applicants may submit additional materials or documents that they feel would reflect positively on their application. Such examples may include letters of recommendation, optional test scores, portfolio submissions, resume, etc.

Undergraduate Transfer Admission

Undergraduate transfer applicants are those who have attended college in a fall or spring semester after graduating from high school. Applicants who have attempted or earned less than 24 semester hours must submit the same credentials as those seeking admission as first-time, first-year students. Applicants who have attempted or earned 24 or more semester hours only need to submit official transcripts from all colleges and universities attended. Remedial and developmental course work, test-based and most military credit, and credit attempted or earned during high school is not counted toward the 24-hour minimum above.

Those who have earned an Associate of Arts, an Associate of Arts and Science, or an Associate of Arts in Teaching degree from a regionally accredited Illinois community college will be admitted to UIS as a junior with general education requirements met. Students having earned an Associate of Science degree may also be admitted to UIS as a junior but are not considered to have automatically met all UIS general education requirements; however, students who have earned an Associate of Science degree and believe they have met the requirements may request an academic review by submitting a Student Petition. Students are encouraged to utilize Transferology to ensure they are fulfilling academic program requirements including prerequisite course work.

Students can transfer in up to 72 hours of lower-division credit and up to 30 hours of upper-division credit, but the combination of all transfer credit cannot exceed 90 hours. Students must meet the university residency requirement of completing at least 30 semester hours at UIS as well as all program and campus degree requirements to graduate.

Evaluation of Transfer Course Work for Undergraduate Admission and Transfer Credit

- Transfer work is evaluated for admission purposes and then considered for credit. The University evaluates transfer work completed at institutions accredited by a regional or national accrediting organization recognized by the Council for Higher Education Accreditation (CHEA), including institutions under candidacy status. Foreign institutions must be recognized by the Ministry of Education in the home country or an equivalent government authority.
- To be eligible for admission and credit, transfer work must be similar in nature, level, and content to courses in the undergraduate curriculum and/or applicable to an undergraduate academic program. Other transfer work that is deemed nontransferable (such as continuing education courses, graduate-level courses, and courses that are remedial, technical, vocational, or doctrinal in nature as determined by the campus) are not used for admission decisions regardless of the institution's accreditation.
- Credit for transfer courses is either applied as direct equivalents with University courses or applied to a degree in a manner determined by the department and college. Determining how transfer credit is applied varies by campus depending on the process established to implement University policy.

- The precise amount of transfer credit awarded and that is applicable toward a particular degree is determined by or in consultation with the University college and department concerned.

“Transfer work” and “transfer courses” are used interchangeably in this policy. Regardless of the term, this policy applies to transfer not in the form of courses, such as credit for military service and credit through testing and experiential learning. Transfer work not in the form of courses is evaluated for transfer per the terms of this policy.

Lower-division Courses Used for Degree Credit

The maximum number of lower division credit hours that can be transferred to UIS is 72. Course work completed at community colleges and lower-division course work completed at four-year institutions will transfer to UIS as lower-division credit, even if the equivalent UIS course is offered as an upper-division course. Lower-division transfer course work will still satisfy general education requirements even though the equivalent UIS course is upper-division.

Community College Articulation and Transfer

Loss of credit may occur when students transfer from other institutions to UIS and can extend the time needed to complete the baccalaureate degree. By participation in the Illinois Articulation Initiative, individual course articulation, and development of two-plus-two agreements and other articulation agreements with community colleges and other institutions of higher education, UIS has made considerable efforts to ensure that students have the best chance of transferring in the maximum number of credit hours, regardless of whether students are transferring from an Illinois or out-of-state institution.

Students in most programs at UIS can earn a baccalaureate degree in two years beyond the Associate of Arts, Associate of Science, Associate of Arts and Science, and Associate of Arts in Teaching degree with no loss of credit earned. Students having earned an Associate of Science degree are not considered to have automatically met all UIS general education requirements; however, students who believe they have met the requirements (e.g., through the Illinois Articulation Core Curriculum) may request an academic review by submitting a Student Petition. About one-third of UIS’ bachelor’s degree programs have no specific course requirements for entry. The remaining degree programs, however, do have certain prerequisites in place. Transfer guides for all Illinois community colleges are available on the Office of Admission website to help students plan their courses of study. Students from out-of-state institutions should consult with their academic advisor regarding course applicability toward degree requirements.

Many UIS undergraduate programs have also entered into articulation agreements (two-plus-two agreements) with academic programs at community colleges, making it easier for students to plan an entire four-year course of study while still enrolled at another institution. Interested students should contact the transfer center at their community college for additional information or the Office of Admission website.

Reverse Transfer of Credit for Associate's Degree

Students who transfer to UIS who have earned at least 15 hours of transferable academic credit at an Illinois community college and completed a cumulative total of at least 60 credit hours of transferable credit at UIS and previously attended post-secondary institutions may request a reverse transfer of credit from UIS to the community college previously attended for potential awarding of an associate's degree from the community college. Information will be sent from the Office of Records and Registration on an annual basis to those who are potentially eligible to participate. Interested students will be given the opportunity to opt-in by completing an authorization form releasing a transcript to the selected, previously attended, community college. UIS will then send a copy of the student’s transcript to the specified community college for review. The community college will contact the student regarding the potential awarding of an associate's degree. Any questions related to reverse transfer of credit should be directed to the Office of Records and Registration.

Joint Admission Program and Partnership Agreements

The Joint Admission Program is limited to students who are pursuing an Associate of Arts, Associate of Science, Associate of Arts and Science, or Associate of Arts in Teaching degree, in compliance with the Illinois Articulation Agreement, and is not intended to replace the normal articulation agreements already existing between UIS and community colleges. Instead, it focuses on advising and socializing students to ease the transition between the two-year and four-year college. Students who choose to enter into a joint admission program with UIS are entitled to receive academic advising each semester from UIS and invitations to social and cultural activities.

UIS currently has joint admission agreements with many Illinois community colleges and partnership agreements for UIS online programs with community colleges across the United States.

Admission for International Students Seeking Bachelor's Degrees

International applicants must meet all requirements for undergraduate admission. Additionally, international applicants will need to prove English proficiency. Potential international students seeking admission to the University of Illinois Springfield are encouraged to apply as early as possible. Please visit the International Applicants website for further information.

Non-Degree Admission

Undergraduate non-degree seeking students are not required to file all documents necessary for admission to a degree program, but will be asked for clarification of their educational intent before exceeding 16 semester hours. Non-degree students are subject to the same academic probation and suspension policies as degree-seeking students.

Students who later choose to become degree candidates will be required to meet all admission requirements of their program. With the degree program's approval, up to 16 semester hours taken as an undergraduate non-degree student may count toward the degree. A non-degree declaration form must be on file for continued enrollment as a non-degree student beyond 16 hours. Non-degree students typically are not eligible for financial assistance.

Senior Learner Admission

The Senior Learner Program is open to those individuals who are at least 62 years old by the relevant registration day. There are two options available.

1. *For non-degree credit*, individuals can attend courses on an audit basis and receive an activity card for a small fee, plus a parking fee. Senior learners are also responsible for all course-related fees, including online fees. Please note that the senior learner fee is non-refundable on or after the official start date of the applicable semester. This option does not offer academic credit and does not require graded tests or papers. For more information, contact the Office of Records and Registration.
2. *For degree credit*, the Illinois Senior Citizen Courses Act (110 ILCS 990) permits Illinois senior citizens, over the age of 65, to enroll in regularly scheduled credit courses at UIS without the payment of tuition. This program allows individuals to earn undergraduate or graduate credit by paying only UIS fees; tuition is waived. You must be admitted as a degree-seeking student to UIS and your annual household income must be below the threshold amount as indicated in the Illinois Cares Rx BASIC program. You must meet regular class expectations to earn academic credit. For more information, please contact the UIS Office of Financial Assistance.

College of Business and Management

Contact Information

Website: www.uis.edu/cbm/
Email: cbm@uis.edu
Phone: (217) 206-6533
Office Location: UHB 4000
UIS Peoria: (309) 694-8900

Somnath Bhattacharya, Dean

Jorge Villegas, Associate Dean

Accreditation

The College of Business and Management is accredited by AACSB International.

College Mission

Our mission is to prepare students for successful business-related careers in organizations by fostering intellectual and personal growth, developing specific skill sets relevant to the global business community. We place emphasis on innovative programs, experiential and online learning, delivered with a focus on individual learning outcomes, applied research and active engagement with external stakeholders.

College Values

Our values guide our actions, decisions, curriculum offerings, and conduct of all members of the College of Business and Management.

- Student-focused: We value excellence in teaching and learning and make an impact on students with attentive advising, innovative curriculum, and market orientation.
- Experientially engaged: We value experiential learning through productive collaborations with the business community.
- Collaboratively inclined: We strive to establish collaborative arrangements with industry, academic, and public institutions.
- Respectful in actions: We are respectful by being aware of the impact of our actions and we recognize the value in the diversity of people and perspectives.
- Ethically oriented: Our conduct reflects the highest ethical and professional standards and our curriculum emphasizes the importance of ethics and social responsibility in business.

College Vision

The vision of the College of Business and Management is to be a preferred destination for transformative, innovative and experiential business education.

Accounting

Contact Information:

Website: www.uis.edu/aef
Email: aef@uis.edu
Phone: (217) 206-6541
Office Location: UHB 4054

- Bachelor of Arts
- Minor

The Bachelor's in Accounting degree prepares students for challenging careers and positions of leadership in the private, nonprofit, and public sectors.

All majors in the College of Business and Management require foundation knowledge in accounting, economics, and statistics. Students must earn a cumulative GPA of at least 2.0 across all foundation courses.

The Bachelor's Degree

The Bachelor’s degree in Accounting prepares students for careers in business, government, and nonprofit organizations. The objectives of the curriculum are to develop technical competencies in each of the major areas of accounting (financial, managerial, auditing, and taxation) and to provide students with educational qualifications needed for the professional certifications of certified management accountant (CMA), certified internal auditor (CIA), certified information systems auditor (CISA), and foundational knowledge required for certified public accountant (CPA).

Advising

New students must contact the department for initial advising to plan a program of study that satisfies degree requirements and reflects their interests. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to the Undergraduate Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

A minimum grade of C- is required in ALL foundation courses EXCEPT ACC 211 and ACC 212. A minimum grade of C (2.0) is required in ACC 211 and ACC 212 (a grade of C- or lower will not be accepted).

A minimum grade of C- is required in all College Core courses EXCEPT MGT 488 and ACC 335. A minimum grade of C (2.0) is required in MGT 488 and ACC 335 (a grade of C- or lower will not be accepted).

Internship

The Accounting degree requires a minimum of three hours of internship course work consisting of an individualized field experience

(IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 Speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required).

- Only in exceptional cases, using a Student Petition, with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by College of Business and Management students to fulfill degree requirements.

Program Learning Outcomes

In addition to the College of Business objectives (listed below), specific program learning outcomes of the B.A. in Accounting are to:

1. Create a professionally oriented learning environment which fosters development of personal, professional and social responsibility, disciplinary competencies, and professional ethics.
2. Emphasize conceptual knowledge and the development of problem-solving and data analytics.
3. Service as an information resource and a networking hub for students, alumni, employers, and professional organization.

Upon completion of a Bachelor's degree through the College of Business and Management, students will meet the following goals and objectives:

1. Demonstrate knowledge of key concepts in the major business disciplines, including accounting, economics, management, marketing, finance information systems and the legal and social environment of business.
2. Systematically analyze a business problem using appropriate methods. Students will be able to: effectively examine alternatives, analyze alternatives, and recommend an appropriate course of action.
3. Demonstrate effective oral communication skills and the use of presentation technologies.
4. Demonstrate effective written communication skills.
5. Understand the use of information technologies in organizations.
6. Understand, interpret, and analyze quantitative problems and quantitatively presented information.

Requirements

Foundation Requirements

Junior or senior standing required to enroll in ECO 315.		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	6
ECO 213 or MAT 121	Statistics for Business and Economics Applied Statistics	3
ECO 201 & ECO 202 or ECO 315	Introduction to Microeconomics and Introduction to Macroeconomics Economics for Administration	4-6
Total Hours		**13-15**

Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a Student Petition.

College Core

The college core is required of all undergraduate College of Business and Management students. Students must earn a cumulative GPA of at least 2.0 across all college core courses.		
ACC 335	Accounting Information Systems [1]	3
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [2]	3
MIS 376	Business Analytics	3
Total Hours		**27**

[1] Accounting majors must take this course to fulfill the MIS 352 Principles of Management Information Systems requirement for the college core.

[2] Prerequisites: All college core courses, and within 12 hours of graduation or during the student's last semester.

Major Requirements

To earn a Bachelor's in Accounting a student must:

1. Complete at least 48 semester hours of upper-division (300-400 level) course work.
2. Complete at least one half of his or her business course work at UIS. (college core and major)
3. Earn a minimum grade of C (2.0) in ALL Accounting courses required for the major. (a grade of C- or lower will not be accepted)

Students enrolled prior to fall 2009 may substitute an equivalent 3 hour Accounting or equivalent CBM course for a 4 hour course requirement by use of a Student Petition. All Accounting majors must complete 21 core credit hours to fulfill the Accounting core requirements.

Required Courses

ACC 321	Intermediate Financial Accounting I	3
ACC 322	Intermediate Financial Accounting II	3
ACC 324	Intermediate Financial Accounting III	3
ACC 433	Intermediate Managerial Accounting	3
ACC 443	Federal Taxation	3
ACC 464	Auditing Principles	3
ACC Elective [1]		3
Total Hours		**21**

[1] Any 400-level ACC course. Students may request to use a 300-level ACC course through a Student Petition. ACC 311, College Core and ECCE courses may not be used to fulfill this requirement.

Other graduation requirements include:

Engaged Citizenship Common Experience (ECCE) [1]	10

With advisor approval, community college transfer students who complete course work equivalent to ACC 321, ACC 322 and ACC 324 with a grade of B (3.0) or better (grades of B- or lower will not be accepted), may not be required to complete these courses at UIS. Acceptance of Accounting core transfer credit is subject to departmental approval.

Students must complete a minimum of 12 hours in Accounting prefix courses (ACC) at the UIS College of Business and Management.

Transferring in College Core Courses

The following requirements must be met in order for transfer credit to fulfill an upper division college core course requirement:

1. The course must be an upper division course.
2. The course must have been completed within six years prior to admission.
3. A grade of C (2.0) or better must be earned in each course requested for transfer. (grades of C- or lower will not be accepted)
4. No more than four courses or twelve hours of transfer credit may be used to fulfill CBM college core course work.
5. MGT 488 must be completed at UIS.

Accounting Minor

- Accounting Minor (p. 39)

Accounting Minor

To earn a minor in Accounting, students must complete at least 15 hours of Accounting courses, including three upper division Accounting courses at UIS.

Requirements

Required Courses		
ACC 211	Introduction to Financial Accounting	3
ACC 212	Introduction to Managerial Accounting	3
ACC 321	Intermediate Financial Accounting I	3
ACC 433	Intermediate Managerial Accounting	3
One other upper division accounting course from UIS		3
Total Hours		**15**

Only upper division Accounting courses will count toward the calculation of the 2.0 GPA (ACC 211 (and) ACC 212 will be excluded from the calculation). Students should consult their academic advisor to ensure that the requirements for a minor are met.

Business Administration

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

- Concentrations (7)
- Minors (7)

The goal of the Bachelor in Business Administration (B.B.A.) degree is to provide students with a course of study that will prepare them for employment in private or public organizations of any size. Building on the core business knowledge provided to all College of Business and Management students, the department offers students the opportunity to broaden their knowledge of the business enterprise through comprehensive study in the general areas of finance, management, marketing, and operations management, or through more advanced and focused study in finance, management, marketing, or sport management.

All majors in CBM require foundation knowledge in accounting, economics, and statistics. Several of these courses also fulfill UIS general education requirements.

The Bachelor's Degree

The Bachelor in Business Administration (B.B.A.) provides seven options for study:

- B.B.A. Comprehensive Concentration (p. 41)
- B.B.A. Economics Concentration (p. 42)
- B.B.A. Finance Concentration (p. 43)
- B.B.A. Human Resource Management Concentration (p. 44)
- B.B.A. Management Concentration (p. 45)
- B.B.A. Marketing Concentration (p. 46)
- B.B.A. Sport Management Concentration (p. 47)

Program Learning Outcomes

Upon completion of a Bachelor's degree through the College of Business and Management, students will meet the following goals and objectives:

- Demonstrate knowledge of key concepts in the major business disciplines, including accounting, economics, management, marketing, finance, information systems and the legal and social environment of business.
- Systematically analyze a business problem using appropriate methods. Students will be able to:
  - Effectively examine alternatives.
  - Analyze alternatives.
  - Recommend an appropriate course of action.
- Demonstrate effective oral communication skills and the use of presentation technologies.
- Demonstrate effective written communication skills.
- Understand the use of information technologies in organizations.
- Understand, interpret, and analyze quantitative problems and quantitatively presented information.

To earn a Bachelor's in Business Administration under any of the options available a student must:

- Complete at least 48 semester hours of upper-division (300-400 level) course work.
- Complete at least one half of their business course work at UIS (college core and major).
- Earn a cumulative grade point average of at least 2.0 across all courses required for the major (college core and major electives).

Requirements

Required Courses		
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

Transferring in College Core Courses

The following requirements must be met in order for transfer credit to fulfill an upper division college core course requirement:

- The course must be an upper division course.
- The course must have been completed within six years prior to admission.
- A grade of C (2.0) or better must be earned in each course requested for transfer (grades of C- or lower will not be accepted).
- No more than four courses or twelve hours of transfer credit may be used to fulfill CBM college core course work.
- MGT 488 Strategic Management: The Capstone must be completed at UIS.

Business Administration Minors

- Business Administration Minor (p. 48)
- Economics Minor (p. 48)
- Finance Minor (p. 48)
- Human Resource Management Minor (p. 49)
- Management Minor (p. 49)
- Marketing Minor (p. 49)
- Sports Management Minor (p. 50)

Online Degree

The online programs allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables them to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- B.B.A. Comprehensive Concentration (p. 41)
- B.B.A. Economics Concentration (p. 42)
- B.B.A. Human Resource Management Concentration (p. 44)
- B.B.A. Management Concentration (p. 45)

BBA Comprehensive Concentration

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

The goal of the comprehensive B.B.A. option is to develop a broad-based education of the business enterprise through advanced study in the business functional areas such as finance, management, marketing, and operations management. Specific objectives of this option are to:

1. Build advanced competencies in critical and ethical thinking, analysis, and decision making related to the business enterprise.
2. Enable students to gain a broad comprehensive understanding of the functional areas of business.

Advising

New students must contact the department for initial advising to plan a program of study that satisfies degree requirements and reflects their interests. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

Students must earn a cumulative GPA of at least 2.00 across all foundation courses.

A minimum grade of C- is required in all College Core Courses except MGT 488 and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Internship

The BBA degree requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 Speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required).

- Only in exceptional cases, using a Student Petition with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning IPL 305) may not be used by College of Business and Management students to fulfill degree requirements.

Requirements

Foundation Requirements

Junior or senior standing required to enroll in ACC 311 and ECO 315		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a student petition.		

College Core

The college core is required of all undergraduate College of Business and Management students.		
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

Comprehensive Concentration Requirements [2]

Upper Division Business (BUS) Course	3
Upper Division Management (MGT) Course	3
Upper Division Marketing (MKT) Course	3

Upper Division College of Business & Management course work [3]	6
Total Hours	**15**

Other Graduation Requirements

Engaged Citizenship Common Experience (ECCE)	10

[1] Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester.
[2] College Core and ECCE courses may not be used to fulfill these requirements
[3] e.g., ACC (Except ACC 311), BUS, ECO (Except ECO 315), FIN,MGT, MIS, MKT, and SPM.

BBA Economics Concentration

Contact Information

Website: www.uis.edu/aef
Email: aef@uis.edu
Phone: (217) 206-6541
Office Location: UHB 4054

Through economics course work, students build strong conceptual thinking and problem-solving skills by understanding and applying economic theory to real world problems. Economics graduates will be able to:

1. Demonstrate the ability to identify and evaluate decisions using the "economic way of thinking".
2. Apply economic theories and concepts to contemporary business and social issues, as well as formulation and analysis of policy.
3. Recognize the role of ethical values and social responsibility in economic, policy, and business decisions.

Advising

New students must contact the department for initial advising to plan a program of study that satisfies degree requirements and reflects their interests. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to the Undergraduate Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

Students must earn a cumulative GPA of at least 2.00 across all foundation courses.

A minimum grade of C- is required in all College Core Courses except MGT 488 and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Internship

The BBA degree requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one-hour (UNI 301) Speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required)

- Only in extremely exceptional cases, using a Student Petition with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by CBM students to fulfill degree requirements.

Requirements

Foundation Requirements

Junior or Senior standing required to enroll in ACC 311		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a Student Petition.		
Total Hours		**13 - 15**

College Core

The college core is required of all undergraduate College of Business and Management		
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

Economic Concentration Requirements [2]

ECO 301	Managerial Economics	3
ECO 302	Macroeconomics in a Global Economy	3
ECO 413	Econometrics	3
MAT 113	Business Calculus	4
or MAT 114	Finite Mathematics and Its Applications	

or MAT 115	Calculus I	
or MAT 116	Calculus II	
2 Upper Division Economic Courses from UIS (Except ECO 315)		6
Total Hours		**19**

Other Graduation Requirement include:

Engaged Citizenship Common Experience, ECCE	10

[1] Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester.

[2] College Core and ECCE courses may not be used to fulfill these requirements.

BBA Finance Concentration

Contact Information

Website: www.uis.edu/aef/
Email: aef@uis.edu
Phone: (217) 206-6541
Office Location: UHB 4054

The goal of the B.B.A. with a finance concentration is to develop knowledge and skills that are relevant in public, for-profit, or not-for profit organizations required for the optimization of monetary resources. This concentration's main goal is to develop competencies that will prepare students for success in diverse roles in finance such as financial manager or analyst. Specific degree objectives are to enable students to develop:

1. An understanding of risk management, financial policy, banking and financial markets.
2. The ability to analyze capital budgeting, investment decisions, capital structure, capital acquisition, and asset pricing.
3. Skills in financial statement analysis and ratio analysis.
4. Skills in analysis of specific investment securities and portfolio management.

Advising

New students must contact the department for initial advising to plan a program of study that satisfies degree requirements and reflects their interests. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to the Undergraduate Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

Student must earn a minimum grade of C- in All foundation courses and a cumulative GPA of at least 2.0 across all foundation courses. Students must earn a minimum of C- in all college core courses except MGT 488 and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Internship

The BBA degree requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 Speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required).

- Only in exceptional cases, using a Student Petition, with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by College of Business and Management students to fulfill degree requirements.

Requirements

Foundation Requirements

Junior or Senior standing required to enroll in ACC 311 and ECO 315		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a student petition.		
Total Hours		**11-15**

College Core:

The college core is required of all undergraduate College of Business and Management students.		
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

Finance Concentration Requirements [2]

ECO 335	Money, Banking, and Financial Markets	3
FIN 443	Financial Investment Analysis	3
FIN 444	Intermediate Financial Management	3

Select two of the following finance-related electives (or other BUS/ECO/FIN/ACC electives approved by the program):		**6**
ACC 443	Federal Taxation	
ECO 447	International Trade and Finance	
ECO 456	Public Finance	
FIN 440	Topics in Finance	
FIN 445	Financial Institution Management	
Total Hours		**15**

Other Graduation Requirements include:	
Engaged Citizenship Common Experience (ECCE)	10

[1] Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester.

[2] College Core and ECCE courses may not be used to fulfill these requirements.

BBA Human Resource Management Concentration

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

The goal of the B.B.A. with a concentration in HRM is to prepare students for careers in HRM. Specific degree objectives are to enable students to develop:

1. Knowledge of HR's strategic role in organizations.
2. An understanding of employment law, including its role in HR compliance and labor relations.
3. An understanding of all aspects of talent management, including job analysis and design, workforce planning and staffing, compensation and benefits, performance management, career planning and training, and employee and organizational development.
4. Knowledge of human resource information systems, data analytics and HR metrics.
5. To develop the data analytic skills required to make informed HR decision-making.
6. An understanding of HR's role in workplace health, safety, security and change management.
7. The ability to manage a diverse and global workforce.

Advising

New students must contact the department for initial advising to plan a program of study that satisfies degree requirements and reflects their interests. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to the Undergraduate Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

Students must earn a minimum grade of C- in all foundation courses and a cumulative GPA of 2.0 across all foundation courses. Students must earn a minimum of C- in all college core courses (except MGT 488) and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted). A cumulative GPA of at least 2.0 across all college core courses is also required.

Internship

The BBA degree requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students in the BBA are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one-hour UNI 301 speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required)

- Only in extremely exceptional cases, using a Student Petition with appropriate CBM approvals may students request to replace the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by CBM students to fulfill degree requirements.

Requirements

College Foundation Requirements:		
Junior or Senior standing required to enroll in ACC 311 and ECO 315.		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Total Hours		**11-15**

College Core Requirements		
The college core is required of all undergraduate College of Business and Management		
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3

MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

Human Resource Management Concentration Requirements [2]		
BUS/MGT 471	Human Resources Planning and Staffing	3
BUS/MGT 472	Compensation and Benefit Strategies	3
BUS/MGT 473	Employee Appraisal and Development	3
MGT 431	Human Resource Management	3
MGT 475	People Analytics	3
Total Hours		**15**

Other Graduateion Requirments	
Engaged Citizenship Common Experience (ECCE)	10

[1] Prerequisites: All college core courses, and within 12 hours of graduation or during the student's last semester.

[2] College Core and ECCE courses may not be used to fulfill these requirements

BBA Management Concentration

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

The goal of the B.B.A. with a management concentration is to develop the critical, conceptual, and interpersonal skills that are essential to employment in management positions in all types of organizations. In addition to requiring a theoretical foundation, the curriculum provides students with numerous opportunities to integrate and apply these skills in a variety of situations.

Specific degree objectives are to enable students to develop:

1. An understanding of the different forms of organizations and how they operate in domestic and global contexts.
2. An ability to analyze cognitive, behavioral, and ethical issues faced by individuals and groups in organizations.
3. An understanding of appropriate strategies for organizational effectiveness and the practical application of management concepts to address the challenges faced by leaders and members of the organizations.

Advising

New students must contact the department for initial advising to plan a program of study that satisfies degree requirements and reflects their interests. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to the Undergraduate Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

Students must earn a minimum grade of C- in all foundation courses and a cumulative GPA of at least 2.0 across all foundation courses. Students must earn a minimum grade of C- in all college core courses (EXCEPT MGT 488) and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Internship

The BBA degree requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 Speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required).

- Only in exceptional cases, using a Student Petition with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by College of Business and Management students to fulfill degree requirements.

Requirements

Foundation requirements		
Junior or senior standing required to enroll in ACC 311 and ECO 315.		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a student petition.		
Total Hours		**11-15**

College Core		
The college core is required of all undergraduate College of Business and Management		
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3

MIS 376	Business Analytics	3
Total Hours		**27**

Management Concentration Requirements [2]		
MGT 461	Organization Theory	3
or MGT 485	International Management	
Select two of the following		**6**
MGT 422	Negotiation	
MGT 431	Human Resource Management	
MGT 461	Organization Theory	
MGT 474	Leadership And Motivation	
MGT 485	International Management	
One upper division (300-400) management (MGT) course		3
Upper Division College of Business & Management course work [3]		3
Total Hours		**15**

Other Graduation Requirements	
Engaged Citizenship Common Experience (ECCE)	10

1 Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester.
2 College Core and ECCE courses may not be used to fulfill these requirements.
3 e.g., ACC, (Except ACC 311), BUS, ECO (Except ECO 315), FIN, MGT, MIS, MKT, and SPM.

BBA Marketing Concentration

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

The goal of the B.B.A. with a marketing concentration is to develop the knowledge and skills required to create, communicate, deliver and exchange products and services that have value for customers, clients, partners and society. Specific degree objectives are to enable students to develop:

1. An understanding of product, pricing, distribution and promotion strategies.
2. An ability to collect and interpret information about consumers and their decision making processes.
3. Abilities to use new technologies available in media, retail and other business areas to develop competitive marketing strategies.

Advising

New students must contact the department for initial advising to plan a program of study that satisfies degree requirements and reflects their interests. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to the Undergraduate Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

Students must earn a minimum grade of C-in all foundation courses and a cumulative GPA of at least 2.0 across all foundation courses. Students must earn a minimum of C- in all college core courses (EXCEPT MGT 488) and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Internship

The BBA degree requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required).

- Only in exceptional cases, using a Student Petition with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by College of Business and Management students to fulfill degree requirements.

Requirements

Foundation requirements		
Junior or senior standing required to enroll in ACC 311 and ECO 315.		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a student petition.		
Total Hours		**11-15**

College Core		
The college core is required of all undergraduate College of Business and Management students.		
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3

MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

Marketing Concentration Requirements [2]

MKT 431	Consumer Behavior	3
MKT 432	Research Methods and Analytics in Marketing	3
MKT 441	Marketing Analytics	3
Select two of the following (or other MKT electives approved by the program)		**6**
MKT 430	Topics in Marketing	
MKT 434	Brand Management	
MKT 435	Sales Force Management and Professional Selling	
MKT 437	Advertising	
MKT 438	International Marketing	
MKT 439	Retail Management and Analytics	
Total Hours		**15**

Other Graduation Requirments

Engaged Citizenship Common Experience (ECCE)	10
Total Hours	**10**

[1] Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester.

[2] College Core and ECCE courses may not be used to fulfill these requirements.

BBA Sport Management Concentration

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

The goal of the B.B.A. with a sport management concentration is to develop the knowledge and skills required for the effective management of organizations such as sport facilities, professional and amateur teams, and community programs. Specific degree objectives are to enable students to develop an understanding of:

1. Management skills such as organizational strategy, marketing, and finance applied to sport organizations.
2. Principles of law that regulate both the amateur and professional sport industries.
3. Strategies, techniques and critical issues associated with event and facilities management.

Advising

New students must contact the department for initial advising to plan a program of study that satisfies degree requirements and reflects their interests. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to the Undergraduate Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

Students must earn a minimum grade of C- in all foundation courses and a cumulative GPA of at least 2.0 across all foundation courses. Students must earn a minimum of C- in all college core courses (EXCEPT MGT 488) and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Internship

The BBA degree requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 Speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required).

- Only in exceptional cases using a Student Petition with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for prior Learning (IPL 305) may not be used by College of Business Management students to fulfill degree requirements.

Requirements

Foundation requirements

Junior or Senior standing required to enroll in ACC 311 and ECO 315		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Total Hours		**11-15**

College Core

The college core is required of all undergraduate College of Business and Management

BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

Sport Management Concentration Requirements [2]		
SPM 431	Foundation of Sports Management	3
SPM 432	Sport Law	3
SPM 433	Facilities and Event Management	3
One upper division (300-400) Sport Management Elective		3
Upper Division College of Business & Management course work [3]		3
Total Hours		**15**

Other Graduation Requirments	
Engaged Citizenship Common Experience (ECCE)	10
Total Hours	**10**

1 Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester.

2 College Core and ECCE courses may not be used to fulfill these requirements.

3 e.g., ACC, (Except ACC 311) BUS, ECO (Except ECO 315), FIN,MGT, MIS, MKT, and SPM

Business Administration Minor

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

To earn a business administration minor, students must complete prerequisites and a minimum of 15 semester hours of course work.

Requirements

Required Courses		
Junior or Senior standing required to enroll in ACC 311 and ECO 315		
Prerequisites		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	
or ACC 311	Administrative Uses of Accounting	
Select one of the following: [1]		
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	
or ECO 315	Economics for Administration	
Requirements		
BUS 312	Principles of Marketing	3
BUS 331	ECCE: Business, Ethics, and Society	3
MGT 310	Managing Organizational Behavior	3
Two upper division courses from UIS with a BUS, FIN, MGT, MKT or SPM prefix [1]		6
Total Hours		**15**

1 College Core and ECCE courses may not be used to fulfill these requirements.

Economics Minor

Contact Information

Website: www.uis.edu/aef/
Email: aef@uis.edu
Phone: (217) 206-6541
Office Location: UHB 4054

Grading Policy

A minimum grade of C- is required for all minor courses and an overall GPA of 2.0 in economics course work is required to earn the economics minor. Students should consult their academic advisor to ensure that the requirements for a minor are met.

Requirements

To earn a minor in Economics, a student must complete a minimum of 19 semester hours of course work.

Required Courses		
ECO 201	Introduction to Microeconomics	3
ECO 202	Introduction to Macroeconomics	3
ECO 301	Managerial Economics	3
ECO 302	Macroeconomics in a Global Economy	3
MAT 113	Business Calculus	4
or MAT 114	Finite Mathematics and Its Applications	
One additional upper-division economics course from UIS (Except ECO 315)		3
Total Hours		**19**

Finance Minor

Contact Information

Website: www.uis.edu/aef/
Email: aef@uis.edu
Phone: (217) 206-6541
Office Location: UHB 4054

To earn a minor in finance, a student must complete a minimum of 23 semester hours of course work.

Requirements

Required Courses		
Junior or senior standing required to enroll in ACC 311 and ECO 315		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6

or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
FIN 302	Principles of Financial Management	3
FIN 443	Financial Investment Analysis	3
or FIN 444	Intermediate Financial Management	
MIS 376	Business Analytics	3
Select one of the following finance-related electives (or BUS/ECO/FIN/ACC Electives approved by the program)		**3**
ACC 443	Federal Taxation	
FIN 440	Topics in Finance	
FIN 443	Financial Investment Analysis [1]	
FIN 444	Intermediate Financial Management [1]	
FIN 445	Financial Institution Management	
Total Hours		**23-27**

[1] If this course is not taken as a required course, it may be used as an elective.

Human Resource Management Minor

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

A minor in Human Resource Management will provide students in and outside the College of Business and Management the opportunity to learn the knowledge and skills needed to be HRM professionals in diverse HRM jobs including Human Resources Specialist, Human Resource Manager, and Training and Development Manager, among others.

To earn a minor in Human Resource Management, a student must complete a minimum of 15 semester hours of course work.

Requirements

MGT 310	Managing Organizational Behavior	3
MGT 431	Human Resource Management	3
Select three of the following courses:		**9**
BUS 471	Human Resources Planning and Staffing	
or MGT 471	Human Resources Planning and Staffing	
BUS 472	Compensation and Benefit Strategies	
or MGT 472	Compensation and Benefit Strategies	
BUS 473	Employee Appraisal and Development	
or MGT 473	Employee Appraisal and Development	
MGT 475	People Analytics [1]	
Total Hours		**15**

[1] MGT 475 also has ECO 213 as a prerequisite

Management Minor

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

A minor in management will develop the critical, conceptual, and interpersonal skills that are essential to employment in management positions in all types of organizations.

Students can expect to:

- Develop an understanding of the different forms of organizations and how they operate in domestic and global contexts.
- Learn how to analyze cognitive behavioral and ethical issues faced by individuals and groups in organizations.
- Develop an understanding of appropriate strategies for organizational effectiveness.

To earn a minor in management, a student must complete a minimum of 15 semester hours of course work.

Requirements

Required Courses [1]		
MGT 310	Managing Organizational Behavior	3
MGT 431	Human Resource Management	3
3 upper division MGT prefix courses selected from the following list:		**9**
MGT 422	Negotiation	
MGT 461	Organization Theory	
MGT 474	Leadership And Motivation	
MGT 485	International Management	
Total Hours		**15**

[1] College Core and ECCE courses may not be used to fulfill these requirements

Marketing Minor

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

To earn a minor in marketing, a student must complete a minimum of 18 semester hours of course work.

Requirements

Required Courses	
Junior or Senior standing required to enroll in ACC 311 and ECO 315	

ACC 211	Introduction to Financial Accounting	3-4
or ACC 311	Administrative Uses of Accounting	
BUS 312	Principles of Marketing	3
ECO 201	Introduction to Microeconomics	3-4
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
MKT 431	Consumer Behavior	3
MKT 432	Research Methods and Analytics in Marketing	3
Total Hours		**18-20**

Sport Management Minor

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

To earn a sport management minor, students must complete a minimum of 21 semester hours of course work.

Requirements

Required Courses		
Junior or senior standing required to enroll in ACC 311 and ECO 315		
ACC 211	Introduction to Financial Accounting	3-4
or ACC 311	Administrative Uses of Accounting	
BUS 312	Principles of Marketing	3
ECO 201	Introduction to Microeconomics	3-4
or ECO 315	Economics for Administration	
MGT 310	Managing Organizational Behavior	3
SPM 431	Foundation of Sports Management	3
SPM 432	Sport Law	3
SPM 433	Facilities and Event Management	3
Total Hours		**21-23**

Management Information Systems

Contact Information

Website: www.uis.edu/mis
Email: mis@uis.edu
Phone: (217)206-6067
Office Location: UHB 4093

Bachelor's of Science (3)

Minor (2)

The Management Information Systems degree is designed to provide the professional administrator/manager a balance between technical expertise and organizational knowledge in everything from the application of information technology to solving business problems. The B.S. degree in Management Information Systems may be earned online, on campus, or through a combination of online and on-campus courses.

All majors in the College of Business and Management require foundation knowledge in accounting, economics, mathematics, and statistics. Several of these courses also fulfill UIS general education requirements.

The Bachelor's Degree

The B.S. in MIS provides two additional options for study:

- Applied Business Analytics Concentration (p. 52)
- Healthcare Informatics Concentration (p. 53)

The bachelor's degree provides students with both a foundation in business, and skills in management information systems, rather than a foundational focus on computer science. The skill set combination prepares students to provide solutions and achieve goals for companies, non-profit organizations, and government agencies. The B.S. in MIS degree program also equips students with expertise from a holistic business perspective, versus merely a micro-level or science perspective, and will allow them to combine their knowledge of computing and organizations to bridge the gap between technical and business specialists.

Advising

New students must contact the department for initial advising to plan a program of study that reflects their interests and satisfies degree requirements. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

The College of Business and Management and the University of Illinois Springfield have a team of advisors ready to assist students in achieving their academic and career preparation goals. Advising services are customized based on the level and location of the student. Refer to the Undergraduate Academic Advising - College of Business and Management for resources to help you succeed in achieving your academic goals. CBM strictly enforces prerequisites.

Grading Policy

Student must earn a minimum grade of C- in all foundation courses and a cumulative GPA of at least 2.0 across all foundation courses. Students must earn a minimum of C- in all college core courses (EXCEPT MGT 488) and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Program Learning Outcomes

1. Provide the analytical and practical frameworks and methodologies necessary to analyze, design, implement, and manage complex information systems in contemporary organizational structures.
2. Provide knowledge of the principles necessary for understanding basic computer hardware and software systems to ensure the data quality, transmission, processing, and storage necessary to facilitate organizational decision making and general operations.
3. Develop competencies in applying systems analysis and design strategies and techniques in realistic marketplace environments.

4. Provide a balance between technical and organizational knowledge for a variety of professional organizations.

In addition, upon completion of a Bachelor's degree through the College of Business and Management, students will meet the following goals and objectives:

- Demonstrate knowledge of key concepts in the major business disciplines, including accounting, economics, management, marketing, finance information systems and the legal and social environment of business.
- Systematically analyze a business problem using appropriate methods. Students will be able to: effectively examine alternatives, analyze alternatives, and recommend an appropriate course of action.
- Demonstrate effective oral communication skills and the use of presentation technologies.
- Demonstrate effective written communication skills.
- Understand the use of information technologies in organizations.
- Understand, interpret, and analyze quantitative problems and quantitatively presented information.

Internship

The bachelor's degree in MIS requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 Speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required).

- Only in exceptional cases, using a Student Petition, with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by College of Business and Management students to fulfill degree requirements.

Requirements

To earn a Bachelor's of Science in Management Information Systems a student must:

- Complete at least 48 semester hours of upper-division (300-400 level) course work.
- Complete at least one half of their business course work at UIS. (college core and major)
- Earn a cumulative grade point average of at least 2.0 across all courses required for the major.

ALL MIS undergraduate majors must complete 21 core credit hours to fulfill the degree requirements as follows:

Foundation Requirements

Junior or Senior standing required to enroll in ACC 311 and ECO 315		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a Student Petition.		
Total Hours		**11-15**

College Core Requirements:

BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

[1] Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

MIS Core Requirements:

CSC 225	Computer Programming Concepts I	3
MIS 385	Data and Information Management	3
MIS 454	Systems Analysis and Design	3
MIS 456	Networks and Telecommunications in Organizations	3
MIS 458	Project Management	3
MIS 468	Business Process Management	3
MIS 469	IS Strategy Management and Acquisition	3
Total Hours		**21**

Engaged Citizenship Common Experience (ECCE)	10

Transferring in College Core Courses

The following requirement must be met in order to transfer credit to fulfill an upper division college core course requirement:

- The course must be an upper division course.
- The course must have been completed within six years prior to admission.

- A grade of C (2.0) or better must be earned in each course requested for transfer (grades of C- or lower will not be accepted).
- No more than four courses or twelve hours of transfer credit may be used to fulfill CBM college core course work.
- MGT 488 Strategic Management: The Capstone must be completed at UIS.

Management Information Systems Minors

- Business Analytics Minor (p. 53)
- Management Information Systems Minor (p. 54)

Online Degree

The online programs allow students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables them to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- Applied Business Analytics Concentration (p. 52)
- Healthcare Informatics Concentration (p. 53)
- Management Information Systems (p. 50)

Applied Business Analytics Concentration

An Applied Business Analytics concentration in the Bachelor of Science degree will provide students with the opportunity to specialize in an area of applied business analytics that is extremely relevant in public, for-profit, or non-profit organizations that require the skills of business analytics. The concentration will build upon the strengths of the UIS undergraduate general education requirements, existing CBM foundation and existing CBM college core course work to develop competencies that will prepare students for success in diverse areas of business such as business analysts.

Objectives

1. Acquire knowledge of the history, evolution, current development, and the basic concepts central to business analytics.
2. Apply data visualization, machine learning, artificial intelligence for effective business problem solving.
3. Conduct business analytics using data mining techniques and know and where to find qualified data/resources to interpret the impact on business and institutions.
4. Obtain hands-on experience in business analytics processes from problem identification, data collection, data exploration, descriptive, predictive and prescriptive analysis, and result interpretation.

Grading Policy

Student must earn a minimum grade of C- in all foundation courses and a cumulative GPA of at least 2.0 across all foundation courses. Students must earn a minimum of C- in all college core courses (EXCEPT MGT 488) and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Internship

The Applied Business Analytics concentration requires a minimum of three hours of internship course work consisting of an individualized field experience (ILP 300) or an individual project (IPL 301) in the area of Applied Business Analytics. Students are encouraged to complete six hours of internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 speaker Series course fulfills the last hour of the ECCE requirement (10 total ECCE hours required)

- Only in exceptional cases, using a Student Petition, with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by College of Business and Management students to fulfill degree requirements.

Requirements

Required Courses

Junior or senior standing required to enroll in ACC 311 and ECO 315		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a Student Petition.		
Total Hours		**11-15**

College Core Requirements:

BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

[1] Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

All MIS undergraduate majors must complete 18 core credit hours to fulfill the degree requirements as follows:

Applied Business Analytics Concentration Requirements		
MIS 377	Visual Analytics for Business	3
MIS 385	Data and Information Management	3
MIS 471	Artificial Intelligence and Machine Learning	3
MIS 473	Data Mining and Predictive Analytics	3
MIS 476	Business Analytics Practicum	3
Elective Courses (Select one from the following)		**3**
MGT 475	People Analytics	
MKT 432	Research Methods and Analytics in Marketing	
Other subject-oriented analytics courses approved by MIS Department (e.g., Python, Marketing Analytics; Financial Analytics; Accounting Analytics)		
Total Hours		**18**

Engaged Citizenship Common Experience (ECCE)	10

Healthcare Informatics Concentration

The program is not accepting applications for the MIS Healthcare Informatics concentration at this time.

Grading Policy

Student must earn a minimum grade of C- in all foundation courses and a cumulative GPA of at least 2.0 across all foundation courses. Students must earn a minimum of C- in all college core courses (EXCEPT MGT 488) and a cumulative GPA of at least 2.0 across all college core courses. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

Internship

The Healthcare Informatics Concentration requires a minimum of three hours of internship course work consisting of an individualized field experience (IPL 300) or an individual project (IPL 301). Students are encouraged to complete six hours of Internship. Internship hours will be used to fulfill the Engagement Experience ECCE category. Students must complete course work in at least one of the other ECCE categories including U.S. Communities and Global Awareness. The one hour UNI 301 Speaker Series course fulfills the last hour of the ECCE requirement (10 Total ECCE hours required).

- Only in exceptional cases, using a Student Petition, with appropriate College of Business and Management approvals, students may request to waive the three-hour internship requirement and substitute an alternative ECCE course.
- Credit for Prior Learning (IPL 305) may not be used by College of Business and Management students to fulfill degree requirements.

Requirements

Required Courses		
Junior or senior standing required to enroll in ACC 311 and ECO 315		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	4-6
or ACC 311	Administrative Uses of Accounting	
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
Course work equivalent to the above may be accepted upon approval by the student's advisor and the College of Business and Management by a Student Petition.		
Total Hours		**11-15**

College Core:		
BUS 312	Principles of Marketing	3
BUS 322	Principles of Operations Management	3
BUS 331	ECCE: Business, Ethics, and Society	3
FIN 302	Principles of Financial Management	3
MGT 310	Managing Organizational Behavior	3
MGT 330	Business and Managerial Communication	3
MGT 488	Strategic Management: The Capstone [1]	3
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
Total Hours		**27**

[1] Prerequisite: All college core courses, and within 12 hours of graduation or during the student's last semester. A minimum grade of C (2.0) is required in MGT 488 (a grade of C- or lower will not be accepted).

All MIS undergraduate majors must complete 36 core credit hours to fulfill the degree requirements as follows:

Healthcare Informatics Concentration Requirements:		
CSC 225	Computer Programming Concepts I	3
CSC 275	Computer Programming Concepts II	3
MIS 325	Health Care Informatics Programming	3
MIS 371	Enterprise Architecture	3
MIS 385	Data and Information Management	3
MIS 454	Systems Analysis and Design	3
MIS 455	Human-Computer Interaction Design	3
MIS 456	Networks and Telecommunications in Organizations	3
MIS 458	Project Management	3
MIS 468	Business Process Management	3
MIS 469	IS Strategy Management and Acquisition	3
MIS 478	Health Care Information Systems Security	3
Total Hours		**36**

Engaged Citizenship Common Experience (ECCE)	10

Business Analytics Minor

Business Analytics minor in the Bachelor of Science in MIS will provide to its students the opportunity to specialize in an area of analytics that is extremely relevant in public, for-profit, and not-for-profit

organizations that require the skills to continuously analyze information to make strategic and timely decisions.

To earn the minor of Business Analytics, students will complete five required courses (15 hours) and two elective courses (6-7 hours). All courses are offered online/on-campus.

Students can declare Business Analytics as a minor area of study during the admissions process or at a later time via a Change of Curriculum Form.

Requirements

Required Courses		
ECO 213	Statistics for Business and Economics	3
or MAT 121	Applied Statistics	
MIS 352	Principles of Management Information Systems	3
MIS 376	Business Analytics	3
MIS 377	Visual Analytics for Business	3
MIS 385	Data and Information Management	3
The elective courses provide students business knowledge in accounting and economics.		
Select two of the following:		**6-7**
ACC 211	Introduction to Financial Accounting	
ACC 212	Introduction to Managerial Accounting	
ECO 201	Introduction to Microeconomics	
ECO 202	Introduction to Macroeconomics	
ECO 315	Economics for Administration	
TOTAL		**21-22**

Management Information Systems Minor

To earn an undergraduate minor in Management Information Systems, students must complete a minimum of five courses totaling 15 credit hours, at least nine hours of which must be upper-division course work taken at UIS.

Grading Policy

You must get at least a "C" grade in all 3 MIS courses (below), which make up the MIS minor.

Requirements

Required Courses		
MIS 352	Principles of Management Information Systems	3
MIS 385	Data and Information Management	3
Select one MIS elective		**3**
MIS 454	Systems Analysis and Design	
MIS 456	Networks and Telecommunications in Organizations	
MIS 458	Project Management (if taking BUS 452, choose another elective)	
MIS 468	Business Process Management	
Elective Courses		**6-7**
Select at least two of the following		
ACC 211	Introduction to Financial Accounting	
ACC 212	Introduction to Managerial Accounting	
ECO 201	Introduction to Microeconomics	
ECO 315	Economics for Administration	
Total Hours		**15-16**

College of Health, Science, and Technology

Contact Information

Website: www.uis.edu/chst
Email: chst@uis.edu
Phone: (217) 206-6784
Office Location: BRK 363

Travis Bland, Interim Dean

Anne-Marie Hanson, Interim Associate Dean

The College of Health, Science, and Technology readies students to improve the wellbeing of individuals, communities and the world while harnessing the latest innovative practices and technology.

The college creates opportunities for collaboration between disciplines to provide well-rounded experiences for our students and research opportunities, resulting in minds ready to tackle the big issues faced by our local and global communities.

The college's mission is to foster a community of students, faculty, and staff committed to excellence in student-centered science education and training. We strive to create a diverse and inclusive scientific community that values collaboration, excellence in teaching, student and faculty research, and strong linkages between foundational sciences and their application.

Astronomy/Physics

Contact Information

Website: www.uis.edu/astronomy-physics
Email: asp@uis.edu
Office Phone: (217) 206-6589
Office Location: HSB 314

Degree Opportunities

Students with an interest in Astronomy/Physics and who want to earn a related degree are encouraged to consider B.A. degrees offered by Mathematical Sciences, Chemistry, or Computer Science. Each of those are related subjects that allow for opportunities to satisfy B.A. degree requirements with research or directed study in Astronomy/Physics.

Thematic Activity

The Astronomy-Physics option provides courses and laboratory work in astronomy and physics. Facilities feature an on-campus astronomical observatory with a 14-inch Schmidt-Cassegrainian telescope, 8-inch Newtonian telescope, 3-inch comets telescope and an eight-inch fixed focal point telescope for persons with disabilities. A 20-inch telescope and a 16-inch telescope are installed under dark skies at a site remote from the campus. They are used for training advanced students and for research work in photometry and spectroscopy. Opportunities are provided for students to do research with Astronomy-Physics faculty.

Biochemistry

Contact Information

Website: www.uis.edu/chemistry
Email: che@uis.edu
Office Phone: (217) 206-6589
Office Location: HSB 314

- Bachelor of Science

The Biochemistry curriculum is designed to prepare students for the biomedical sciences and/or health professions through a strong background in chemistry and its application to biological systems. The degree, hosted by the Chemistry program in the School of Integrated Sciences, Sustainability and Public Health, meets or exceeds the requirements for those students pursuing a professional degree, e.g. medicine, dentistry, and pharmacy, as well as those interested in graduate work in associated sciences, e.g. biochemistry, pharmacology, and molecular biology. The program is accredited by the American Chemical Society's Committee on Professional Training and the curriculum meets the recommendations of the American Society for Biochemistry and Molecular Biology.

Honors in Biochemistry

Biochemistry majors may elect to participate in the honors program in Biochemistry. To graduate with honors in Biochemistry, a student must:

1. Complete all degree requirements.
2. Earn a minimum cumulative GPA of 3.0 for all UIS Chemistry courses and 3.50 for UIS courses overall.
3. Make a public presentation of the results of undergraduate research. (CHE 302 or CHE 400 or similar experiential learning project)

Undergraduate Research

One of the advantages of earning a Biochemistry degree from UIS is involvement in hands-on original lab research. The requirement is fulfilled by earning three credits of CHE 302 or CHE 400 ECCE: Undergraduate Research. These credits can be earned on campus in a project with one of the Chemistry program faculty, another faculty member in the Sciences, or in an off-campus research internship. Both courses include a final written report of the research results and a professional presentation. Contact a Chemistry faculty member to discuss possible projects or to get approval of a research opportunity outside the program.

The Bachelor's Degree

Advising

Students wishing to major in Biochemistry should consult with an academic advisor upon admission to the University to make sure they are taking their required courses in the proper sequence. In order to declare a Biochemistry major, students need to complete a Change of

Curriculum form on the Records and Registration website. There is no separate admission to the major.

First-year students should contact the science advisor in the Center for Academic Success and Advising. Students with more than 30 hours (transfer students and sophomores) should contact the College of Health, Science, and Technology Academic Professional. We suggest you meet with your advisor at least one time each semester to discuss courses, careers, and research opportunities.

It is imperative that students beyond their first year regularly consult with a faculty member in the Chemistry program regarding their major.

Refer to the Chemistry website to view the program's *Sample Curriculum / Program Guide*.

General Education

All Biochemistry majors must fulfill the undergraduate general education requirements as described at the beginning of this catalog. Certain courses required for the UIS Biochemistry Bachelor of Science degree also fulfill general education requirements (listed in the table below). Consult with your academic advisor before registering to ensure you take the correct courses in the correct sequence.

Grading Policy

Chemistry courses for which the student has attained a grade of C- or better will be applied toward their B.S. degree in biochemistry (grades of D+ or lower will not be accepted). Biochemistry majors may repeat program courses for grade improvement only once.

Program Learning Outcomes

A Biochemist graduating from UIS will be characterized as being able to:

- Apply the scientific process(es).
- Communicate scientific information.
- Integrate chemical knowledge.
- Participate in the biochemistry profession.
- Perform appropriate laboratory skills.

Students majoring in biochemistry may be asked to participate in surveys of focus groups in order to assist the Chemistry program in assessing its learning outcomes. Other evidences of student learning (e.g., exam scores, research papers) will be used in an anonymous and confidential manner for Chemistry program curriculum review and planning.

Requirements

Required Courses

Life Science		
BIO 141	General Biology I	4
Physical Science		
CHE 141	General Chemistry I	4
Mathematical Skills		
MAT 115	Calculus I	4
Applied Mathematics		
MAT 121	Applied Statistics	3
ECCE Engagement Experience		
CHE 400	ECCE: Undergraduate Research	3
or CHE 302	ECCE: Undergraduate Research	

Introductory Courses

CHE 141	General Chemistry I	4
CHE 142	General Chemistry II	4
CHE 143	Recitation for General Chemistry I	0
CHE 144	Recitation for General Chemistry II	0
CHE 267	Organic Chemistry I	3
CHE 268	Organic Chemistry I Laboratory	1
CHE 269	Organic Chemistry II	3
CHE 271	Organic Chemistry II Lab	1
Calculus (one year):		
MAT 115 & MAT 116	Calculus I and Calculus II	8
Physics (one year):		
ASP 201 & ASP 202	University Physics I and University Physics II	8
Total Hours		**32**

Transfer students with deficiencies in the introductory courses may be required to make up the deficiencies during their first year of study. This extra work may mean that some students will require more than four years to complete the B.S. degree. Transcripts submitted by transfer students must show that the following course requirement categories have been met:

- General Chemistry I and II
- Organic Chemistry with lab (one year)
- Calculus (one year)
- Introductory Biology with lab (one year)
- Physics, calculus based (one year)

Intermediate and Advanced Courses

CHE 301	General Seminar	3
or BIO 301	General Seminar	
CHE 321	Chemical Analysis	4
CHE 400	ECCE: Undergraduate Research	3
or CHE 302	ECCE: Undergraduate Research	
CHE 401	Physical Chemistry I - Thermodynamics	3
CHE 418	Bioanalytical Chemistry	3
CHE 475	General Biochemistry	3
CHE 476	General Biochemistry Laboratory	2
CHE 485	Advanced Biochemistry	4
400-level Chemistry Electives		**3**
Upper Division Biology Electives (choose from the list below):		**6**
BIO 311	Cell Biology	
BIO 381	Genetics	
BIO 425	Medicinal Chemistry	
or CHE 425	Medicinal Chemistry	
BIO 432	Introduction to Neuroscience	

or CHE 432 Introduction to Neuroscience	
Total Hours	**34**

The three credits of CHE 302 or CHE 400 meet the University requirements for three credits of ECCE Engaged Citizenship. Additional Engaged Citizenship credits can be earned in an internship. There are local paid internships in the sciences. Contact the Internships and Prior Learning office for the current list of available internships at (217) 206-6640.

Biology

Contact Information

Website: www.uis.edu/biology/
Email: bio@uis.edu
Office Phone: (217) 206-6630
Office Location: HSB 223

- Bachelor of Science
  - Pre-Medical Concentration
  - Science of the Environment Concentration
- Minor

Departmental Goals and Objectives

The B.S. degree in Biology is designed to augment student learning, build a broad foundational understanding of biological sciences, create relevant competencies in scientific practices, and develop critical-thinking and problem-solving skills to address current scientific issues.

The degree includes a broad curriculum with biology courses and integral supporting disciplines; this allows flexibility for students and their advisors to construct a degree that prepares the student for a variety of fields of interest in the biological sciences. The curriculum is delivered by faculty with diverse interests, providing opportunities to participate in research in many areas including molecular, cellular, organismal and ecological fields of study.

With a foundational curriculum and research opportunities available, the B.S. degree prepares students to continue their careers in biological sciences in industry, government, or academia. Graduates from UIS with a B.S. in Biology have entered their professional careers as laboratory and field technicians, scientific sales representatives, biology project managers, and secondary teachers. Other graduates have successfully continued their academic careers in graduate school and professional schools for medicine, dentistry, physical therapy, pharmacy, and veterinary medicine.

Honors in Biology

Biology majors with a cumulative GPA greater than 3.5 at UIS may elect to participate in the Biology Honors option. In addition to Biology Program and UIS requirements, honors students must maintain a minimum cumulative GPA of 3.5, and successfully complete BIO 400 ECCE: Undergraduate Research with a research advisor. Students must also present their undergraduate research findings in a public presentation (e.g., Student Technology, Arts & Research Symposium - STARS). Students must apply for participation in the honors program to the program lead, and obtain the approval of their faculty research advisor.

Internships and Undergraduate Research

Students can gain practical professional experience by participating in an internship through the Internships and Prior Learning (IPL) programs. Placements have included state agencies such as the Illinois State Museum, Illinois Environmental Protection Agency, Illinois Department of Natural Resources as well internships at SIU School of Medicine, Lincoln Memorial Garden, or local Veterinary Clinics. Students may also conduct research with Biology faculty members (BIO 400 ECCE: Undergraduate Research). These experiences can count toward a student's ECCE Engagement requirements. Please note that courses can only count toward fulfillment of one requirement. BIO 400 can be used as either ECCE Engagement or a BIO elective, but the same credits cannot be used for both. A student can take four credits of BIO 400 as elective and an additional three credits of BIO 400 for ECCE Engagement if they want to fulfill both requirements through a research experience (seven credits total).

The Bachelor's Degree

- Pre-Medical Concentration (p. 59)
- The Science of the Environment Concentration (p. 59)

Advising

Students with junior and senior standing should meet with the College of Health, Science, and Technology advisor before initial registration. The student should prepare a plan to ensure that all requirements are being met and discuss this plan with the college advisor. The program recommends that students take as many introductory courses (see below) as possible their freshman and sophomore year. BIO 301, CHE 267, and CHE 268 should be taken no later than spring of their junior year.

Students are expected to complete the first semester of organic chemistry before taking cell biology. Core Courses (see below) BIO 311, BIO 371, BIO 381, BIO 391 and BIO electives should be started in the junior year with emphasis on those core courses that serve as pre-requisites for future BIO electives of interest. In the senior year, students can take any remaining BIO electives and Core Courses. Pre-professional students (pre-med, pre-vet, pre-pharmacy, pre-dental) should meet with an advisor when planning their program.

Grading Policy

To be able to enroll in upper division courses, students must earn at least a C or better in BIO 141 and BIO 142. To earn a Biology degree, students must have at least a C (2.0) average in all required courses (including biology electives). Because writing is a core skill for biologists, students must earn at least a C to receive credit in BIO 301. Those performing below this level (C- or lower) are required to retake the course. Transfer courses must have a grade of C or better (grades of C- or lower will not be accepted).

Program Learning Outcomes

Upon graduating, students should be able to:

- Design and conduct a scientific study to investigate biological systems.
- Articulate and apply the concepts of cellular biology, organismal biology, ecology and evolution.

- Explain the molecular basis of heredity and the processes of biological evolution.
- Integrate the knowledge they have obtained across their biology course work to address applied issues.
- Communicate effectively in written and oral scientific formats.

Students declaring the BIO major complete eight semester hours in general chemistry with laboratory, seven semester hours in organic chemistry with laboratory, eight semester hours of biology courses (typically general biology with laboratory), and one course in statistics. The general chemistry and general biology courses taken need to be the introductory sequence for science majors. Up to 12 semester hours of approved lower-division courses may be transferred from an accredited institution of higher education to make up deficiencies.

Requirements

Introductory Courses (for core course work) [1]		
BIO 141	General Biology I	4
BIO 142	General Biology II	4
CHE 141	General Chemistry I	4
CHE 142	General Chemistry II	4
CHE 267 & CHE 268	Organic Chemistry I and Organic Chemistry I Laboratory	4
CHE 269	Organic Chemistry II	3
MAT 121	Applied Statistics	3
Total Hours		**26**

[1] One semester of organic chemistry is a prerequisite for some biology core courses. Transfer students with credit equivalent to CHE 267 and CHE 268 can substitute general electives.

Core Requirements		
BIO 301	General Seminar (sophomore or junior year)	3
BIO 311	Cell Biology (offered in spring, junior or senior year)	4
BIO 371	Principles Of Ecology (offered in fall, junior or senior year)	4
BIO 381	Genetics (offered in spring, junior or senior year)	4
BIO 391	Evolution (senior year preferred)	4
BIO 401	Integrative Biology: Senior Seminar (final semester)	3
BIO Electives (300 and 400 Level BIO courses, at least 2 lab courses) [1]		14
Total Hours		**36**

[1] BIO Electives: BIO 306 and BIO 307 do not count towards the BIO elective. All 500 level BIO courses as well as ENS 404, MPH 471, PSY 412, and TEP 437 count towards the BIO elective. Students should ask the advisor for current list of courses. At least two courses out of the 14 BIO electives credit must be lab courses.

NOTE: Pre-professional students (pre-med, pre-vet, pre-pharmacy, pre-dental) and students planning to go to graduate school should take a year of physics with laboratory (ASP 201 and ASP 202). Calculus is required for this course sequence. These students should also take the laboratory associated with the second semester of Organic Chemistry CHE 271.

Biology Minor

The minor in Biology is designed for students who wish to increase their knowledge of biology, acquire a foundation in biological sciences, and develop critical thinking skills. Students may plan a broad-based minor, containing courses from each of the major organizational divisions of living things: cells, organisms, and communities. The minor may also focus on a particular aspect of biology such as botany, ecology, or molecular biology.

To earn a Biology minor, students must complete a minimum of 24 hours in biology, of which at least eight hours must be upper-division courses taken at UIS. It is recommended that electives be selected in consultation with a biology faculty member or advisor. Some upper-division courses have particular prerequisites other than general biology, please check with an advisor.

NOTE: A minimum of eight hours of upper-division course work must be taken at UIS. Some upper-division courses have particular prerequisites other than general biology.

Requirements

Core Courses		
BIO 141	General Biology I [1]	4
BIO 142	General Biology II	4
Elective Courses		
Select from the following:		**16**
BIO 311	Cell Biology	
BIO 347	Medical Bacteriology	
BIO 371	Principles Of Ecology	
BIO 381	Genetics	
BIO 391	Evolution	
BIO 400	ECCE: Undergraduate Research	
BIO 402	Biometrics	
BIO 410	Topics in Biology	
BIO 428	Human Disease	
BIO 429	Human Anatomy and Physiology I	
BIO 431	Human Anatomy and Physiology II	
BIO 433	Comparative Vertebrate Biology	
BIO 444	Aquatic Ecology	
BIO 445	Biology Of Water Pollution	
BIO 446	Restoration Ecology	
BIO 447	Global Change Ecology	
BIO 448	Introduction to Immunology	
BIO 449	Introductory Immunology Lab	
BIO 451	General Botany	
BIO 455	Medical Botany	
BIO 462	Conservation Biology	
BIO 475	General Biochemistry	
BIO 476	General Biochemistry Laboratory	
BIO 485	Advanced Biochemistry	
Total Hours		**24**

[1] Equivalent courses are accepted

Pre-Medical Concentration

The Pre-Medical concentration in Biology is a 20 hour concentration. Sixteen hours are required courses and four are electives. Some of the required courses are needed to fulfill the requirements for the Bachelor's degree and students who wish to concentrate their studies in this area must complete all of the courses listed below. Ideally students will be encouraged to take both chemistry and medical lab science electives, but in order to keep the number of hours in the concentration reasonable only four credit hours of electives are required.

Requirements

Required Courses		
ASP 201	University Physics I	4
ASP 202	University Physics II	4
CHE 269	Organic Chemistry II	3
CHE 271	Organic Chemistry II Lab	1
MAT 115	Calculus I	4
Electives		
Select one or two of the following:		4
CHE 475 & CHE 476	General Biochemistry and General Biochemistry Laboratory	
OR		
CHE 475 & BIO 400	General Biochemistry and ECCE: Undergraduate Research	
MLS 448	Introduction to Immunology	
Total Hours		**20**

Science of the Environment Concentration

The purpose of the Science of the Environment concentration is to prepare science majors for the study of our natural environment and how to solve the relevant problems facing it. Students are required to complete 19-20 hours of course work (research included) to fulfill the requirements for the Science of the Environment concentration. This is in addition to those courses required for the student's major (see exceptions in the IMPORTANT NOTE below).

Requirements

Life Science Selection		
Select one of the following:		**4**
BIO 444	Aquatic Ecology	
BIO 445	Biology Of Water Pollution	
BIO 446	Restoration Ecology	
BIO 447	Global Change Ecology	
BIO 462	Conservation Biology	
Physical Science Selection		
Select one of the following:		**4**
CHE 321	Chemical Analysis	
CHE 431	Environmental Chemistry	
ENS 463	Our Changing Climate [1]	
ENS 468	Environmental Geology	
Techniques Courses		
Select two of the following:		**7-8**
BIO 402	Biometrics	
BIO 410	Topics in Biology	
CHE 418	Bioanalytical Chemistry	
CHE 421	Instrumental Analysis	
ENS 404	Fundamentals of Geographic Information Systems	
ENS 405	Fundamentals of Remote Sensing	
Research Course		
BIO 400	ECCE: Undergraduate Research [2]	4
Total Hours		**19-20**

[1] Students must select the four-hour option of this course to meet concentration requirements.

[2] This must be taken in an environmentally-related research project. Students should consult with their advisor about on-going projects. Internships may also satisfy the research requirement.

IMPORTANT NOTE: Students may not use a major course requirement to satisfy a concentration requirement (or vice versa), with the following exceptions:

- BIO 402– Biology Honors track students may count BIO 402 toward their Honors in Biology, as well as toward the concentration requirements.
- BIO 400– Biology majors can use BIO 400 toward their Honors in Biology.
- BIO Elective – Biology majors may use their "Life Science" selection from the concentration to satisfy their Biology elective requirement.

Chemistry

Contact Information

Website: www.uis.edu/chemistry/
Email: che@uis.edu
Office Phone: (217) 206-6589
Office Location: HSB 314

- Bachelor of Science
  - Pre-Medical Concentration
  - The Science of the Environment Concentration
- Minor

The Chemistry curriculum is designed to prepare students for direct entry into the chemical profession or for further studies in graduate or professional programs. The Chemistry program in the School of Integrated Sciences, Sustainability, and Public Health is accredited by the American Chemical Society's Committee on Professional Training. Our curriculum leads to ACS certification in chemistry.

Honors in Chemistry

Chemistry majors may elect to participate in the honors program in Chemistry. To graduate with honors in Chemistry, a student must:

1. Complete all degree requirements.
2. Earn a minimum cumulative GPA of 3.0 for all UIS Chemistry courses and 3.50 for UIS courses overall.
3. Make a public presentation of the results of undergraduate research. (CHE 400 or similar experiential learning project)

Undergraduate Research

One of the advantages of getting a Chemistry degree from UIS is the requirement to conduct an original research project. This requirement is fulfilled by earning three (3) credits of CHE 302 or CHE 400. These credits can be earned on campus in a project with one of the Chemistry program faculty or in an off-campus research internship. Both courses include a final written report of the research results and a professional presentation. Contact a Chemistry faculty member to discuss possible projects or to get approval of a research opportunity outside the program.

The three credits of CHE 302 or CHE 400 meet the University requirements for three credits of ECCE Engaged Citizenship. Additional Engaged Citizenship credits can be earned in an internship. There are many local paid internships in the sciences. Contact the Internships and Prior Learning office for the current list of available internships.

The Bachelor's Degree

- Pre-Medical Concentration (p. 61)
- The Science of the Environment Concentration (p. 61)

In addition to the B.S. in Chemistry, two concentrations are available for chemistry students – pre-medical and science of the environment. The pre-medical concentration is designed to prepare students for applying to medical school or other health professions. The science of the environment concentration is useful for students seeking a career in environmental technology or government agencies.

Advising

Students wishing to major in Chemistry should consult with an academic advisor upon admission to the University to make sure they are taking required courses in the proper sequence. In order to be a chemistry major, students need to complete a Change of Curriculum form on the Records and Registration website. There is no separate admission to the major.

First-year students should contact the science advisor in the Center for Academic Success and Advising. Students with more than 30 hours (transfer students and sophomores) should contact the College of Health, Science, and Technology Advising Professional. We suggest that you meet with your advisor one time each semester to discuss courses, careers, and research opportunities. All of the faculty in the Chemistry program are available for advising as well.

Refer to the Chemistry website at www.uis.edu/chemistry/ to view the program's Sample Curriculum / Program Guide.

General Education

All chemistry majors must fulfill the undergraduate general education requirements as described at the beginning of this catalog. Certain courses required for the UIS Chemistry Bachelor of Science degree also fulfill general education requirements, according to the table below. Consult with your academic advisor before registering to ensure that you take the correct courses in the correct sequence.

Grading Policy

Chemistry courses for which the student has attained a grade of C- or better will be applied toward the B.S. degree (grades of D+ or lower will not be accepted). Chemistry majors may repeat program courses for grade improvement only once.

Program Learning Outcomes

A chemist graduating from UIS will be characterized as being able to:

1. Apply the scientific process(es).
2. Communicate scientific information.
3. Integrate chemical knowledge.
4. Participate in the chemical profession.
5. Perform appropriate laboratory skills.

Students majoring in chemistry may be asked to participate in surveys of focus groups in order to assist the program in assessing the learning outcomes of the program. Other evidences of student learning (e.g., exam scores, research papers) will be used in an anonymous and confidential manner for Chemistry program curriculum review and planning.

Requirements

Life Science		
BIO 141	General Biology I	4
Physical Science		
CHE 141	General Chemistry I	4
Mathematical Skills		
MAT 115	Calculus I	4
Applied Mathematics		
MAT 116	Calculus II	4
ECCE Engagement Experience		
CHE 400	ECCE: Undergraduate Research	3
or CHE 302	ECCE: Undergraduate Research	
Introductory Courses		
CHE 141	General Chemistry I	4
CHE 142	General Chemistry II	4
CHE 143	Recitation for General Chemistry I	0
CHE 144	Recitation for General Chemistry II	0
CHE 267	Organic Chemistry I	3
CHE 268	Organic Chemistry I Laboratory	1
CHE 269	Organic Chemistry II	3
CHE 271	Organic Chemistry II Lab	1
Calculus (one year):		
MAT 115 & MAT 116	Calculus I and Calculus II	8
Physics (one year):		

ASP 201 & ASP 202	University Physics I and University Physics II	8
Total Hours		**32**

Transfer students with deficiencies in the introductory courses may enter the program conditionally but will be required to make up the deficiencies during their first year of study. This extra work may mean that some students will require more than four years to complete the B.S. degree. Transcripts submitted by transfer students must show that the following course requirement categories have been met:

- General Chemistry I and II,
- Organic Chemistry with lab (one year)
- Calculus (one year)
- Physics, calculus based (one year).

Intermediate and Advanced Courses		
CHE 301	General Seminar	3
or BIO 301	General Seminar	
CHE 302	ECCE: Undergraduate Research	1-6
or CHE 400	ECCE: Undergraduate Research	
CHE 321	Chemical Analysis	4
CHE 401	Physical Chemistry I - Thermodynamics	3
CHE 402	Physical Chemistry II	3
CHE 421	Instrumental Analysis	4
CHE 475 & CHE 476	General Biochemistry and General Biochemistry Laboratory	5
Chemistry Electives (300 or 400-level)		**6**
Total Hours		**29-34**

Chemistry Minor

This minor is only open to students who are NOT majoring in Biochemistry.

To earn a minor in Chemistry, students must complete a minimum of 19 semester hours from the following courses. A minimum of eight hours of course work must be taken at UIS.

Requirements

Required Courses		
CHE 141	General Chemistry I	4
CHE 142	General Chemistry II	4
CHE 267	Organic Chemistry I	3
CHE 268	Organic Chemistry I Laboratory	1
Electives		
Select from the following:		**7**
CHE 400	ECCE: Undergraduate Research	
CHE 480	Special Topics In Chemistry	
Analytical Chemistry		
CHE 321	Chemical Analysis	
CHE 421	Instrumental Analysis	
CHE 431	Environmental Chemistry	
Organic and Biochemistry		
CHE 269	Organic Chemistry II	
CHE 271	Organic Chemistry II Lab	
CHE 418	Bioanalytical Chemistry	
CHE 475	General Biochemistry	
CHE 476	General Biochemistry Laboratory	
CHE 485	Advanced Biochemistry	
Physical and Inorganic Chemistry		
CHE 401	Physical Chemistry I - Thermodynamics	
CHE 402	Physical Chemistry II	
Total Hours		**19**

Pre-Medical Concentration

Requirements

Required Courses		
BIO 142	General Biology II	4
CHE 485	Advanced Biochemistry	4
Biology Elective		
Select one of the following:		4
BIO 311	Cell Biology	
BIO 381	Genetics	
Medical Laboratory Science Electives		
Select at least three hours from the following:		3
MLS 432	Hematology I	
MLS 433	Medical Microbiology I	
MLS 434	Clinical Chemistry I	
MLS/BIO 448	Introduction to Immunology	
MLS/BIO 449	Introductory Immunology Lab	
MLS 468	Immunohematology	
Total Hours		**15**

The Science of the Environment Concentration

Students who choose the Science of the Environment concentration must take 18-19 credit hours of courses for their electives:

Requirements

Life Science Selection		
Select one of the following:		**4**
BIO 371	Principles Of Ecology	
BIO 444	Aquatic Ecology	
BIO 445	Biology Of Water Pollution	
BIO 446	Restoration Ecology	
BIO 447	Global Change Ecology	
BIO 462	Conservation Biology	
Physical Science Selection		
Select one of the following:		**4**
CHE 431	Environmental Chemistry	
ENS 463	Our Changing Climate [1]	
ENS 468	Environmental Geology	
Techniques Courses		
Select two of the following:		**7-8**
BIO 402	Biometrics	

BIO 410	Topics in Biology	
CHE 418	Bioanalytical Chemistry	
ENS 404	Fundamentals of Geographic Information Systems	
ENS 405	Fundamentals of Remote Sensing	
Research Courses		
CHE 400	ECCE: Undergraduate Research [2]	3
Total Hours		**18-19**

[1] Students must take the four-hour option of ENS 463 to meet concentration credit-hour requirements.

[2] This course should be completed in a collaborative research project that is ongoing between biology and chemistry faculty. Students should consult with their advisor about on-going projects.

Computer Science

Contact Information

Website: www.uis.edu/csc
Email: csc@uis.edu
Office Phone: (217) 206-6770
Office Location: UHB 3100

- Bachelor of Science
- Minor

The Computer Science Department also offers the Bachelor of Science in Information Systems Security

Assessment

The Computer Science Department assesses all students for communication skills and for knowledge of computer science. Assessment is intended to help students in their academic planning and their development as computer scientists.

The process begins in CSC 305 Entrance Assessment, which must be taken the first semester of enrollment as a Computer Science major. The entrance assessment is an examination of the student's knowledge of the core areas of computer science. The process concludes with CSC 405 Exit Assessment, which must be taken the final semester before graduation. The exit assessment helps students assess their progress and helps the faculty revise the curriculum.

Departmental Goals and Objectives

The Bachelor of Science in Computer Science degree is designed to provide students with a strong foundation in computer science and experience in mastering problem-solving skills relevant to the business, scientific, and public sectors.

Graduates of the Bachelor of Science in Computer Science degree program have been successful in earning advanced degrees and in pursuing careers in research and application-oriented positions in business, industry, government, and education. The diversity of course offerings and rigorous degree requirements ensure that a B.S. in Computer Science graduate acquires the knowledge necessary to support their career goals, including the breadth of knowledge required to pursue advanced computing degrees. Students will become proficient in programming, software testing and analysis; learn about the design principles and implementation of programming languages, elementary computer architecture and organization, reduced instruction set computing, and operating systems; and complete a software engineering project that requires them to participate in all phases of the software life cycle.

Students have access to an outstanding variety of computing systems including a virtual server farm, a parallel processing cluster, and a hands-on network laboratory.

The UIS Computer Science Department is a Cisco Regional Networking Academy, serving as the instruction center for local academies at high schools, career centers, community colleges, and universities in central Illinois.

The Computer Science Department has been designated as a National Center of Academic Excellence in Cyber Defense Education. The National Security Agency (NSA) and the Department of Homeland Security (DHS) jointly sponsor the National Centers of Academic Excellence in Cyber Defense Education Program. The goal of this program is to reduce vulnerability in our national information infrastructure by promoting higher education and research in IA and producing a growing number of professionals with IA expertise in various disciplines.

Computer laboratories are open evenings and weekends; some systems are available 24 hours a day. On-campus students have high-speed, wired and wireless internet access. The virtual server farm hosts over 2,200 virtual machines that our online and on-campus students leverage to gain a better understanding of material presented in classes.

Internships

Students have the opportunity to gain credit toward the degree through Internships and Prior Learning (IPL). This is an excellent opportunity for students to gain practical in-the-field or on-the-job experience. Placements have included state agencies, insurance companies, the SIU School of Medicine, computer companies, and other businesses throughout central Illinois. Online students can arrange for local placements.

The Bachelor's Degree

Advising

On acceptance, students are assigned an academic advisor. Before registering for the first time, students should consult with advisors in the major for specific guidance regarding completion of general education requirements.

Grading Policy

CSC courses must be taken for a letter grade. A cumulative grade point average of 2.00 is required to graduate.

Program Learning Outcomes

1. Given a specific, solvable symbol manipulation task, develop a specification, a design, and tests for an automated solution for that task.
2. Demonstrate programming efficiency in at least one high level modern programming language.

3. Relate high level programming constructs to their low level implementations.
4. Distinguish tractable from intractable problems; those which admit an efficient solution, from those that do not. Whenever feasible, evaluate the efficiency of algorithms both analytically and empirically.
5. Explain the fundamental, circuitry level operation of current computing machinery.
6. Articulate fundamental social responsibilities of computing professionals.
7. Master communication skills, including technical writing, public speaking, and electronic presentation.

Requirements

Foundation Requirements [1]		
CSC 225 & CSC 275	Computer Programming Concepts I and Computer Programming Concepts II [2]	
CSC 302	Discrete Structures	
or MAT 114	Finite Mathematics and Its Applications	
or MAT 302	Discrete Mathematics	
MAT 113	Business Calculus	
or MAT 115	Calculus I	
MAT 121	Applied Statistics	
Core Courses [3]		
CSC 305	Entrance Assessment	0
CSC 376	Computer Organization	4
CSC 385	Data Structures and Algorithms	4
CSC 387	Foundations of Computer Science	4
or CSC 482	Algorithms and Computation	
CSC 388	Programming Languages	4
CSC 389	Introduction to Operating Systems	4
CSC 405	Exit Assessment	0
CSC 478	Software Engineering Capstone	4
Elective Courses [4]		
CSC Computer Science Software Electives		12
Total Hours		**36**

1 Students may take these entrance requirements at UIS.
2 Or the equivalent to two semesters of Java programming.
3 Core courses must be taken at UIS. Exceptions may be requested.
4 Applicable CSC electives are numbered CSC 350 or higher and must be chosen in consultation with a CSC academic advisor. CSC courses that include “ECCE” in the title may not be counted as a CSC Elective.

Transfer Courses

The core curriculum provides a strong foundation in computer science. CSC electives are chosen in consultation with the student's academic advisor, to ensure depth of knowledge in topics of particular interest to the student.

The Computer Science Department limits transfer credits for major requirements. The maximum amount of hours that can be transferred is 12. (Core & Computer Science Electives)

Computer Science Minor

A minor in Computer Science is designed for students who wish to develop a working knowledge of computing that will allow them to apply effective computing techniques and computational problem-solving skills in a variety of contexts. It is useful for students with virtually any academic major, including accounting, business administration, clinical laboratory science, economics, health care, management, and others.

Requirements

Required Courses		
CSC 225	Computer Programming Concepts I	3
CSC 275	Computer Programming Concepts II	3
CSC 302	Discrete Structures	4
or MAT 114	Finite Mathematics and Its Applications	
or MAT 302	Discrete Mathematics	
CSC Electives [1]		**12**
Total Hours		**22**

1 Prior approval by CSC Advisor or Department Head required. Applicable CSC electives are numbered CSC 350 or higher and must be chosen in consultation with a CSC academic advisor. CSC courses must be taken for a letter grade. CSC courses that include “ECCE” in the title may not be counted toward the minor.

Transfer Courses

Transfer courses for the Computer Science minor are evaluated on a case-by-case basis and approved by a Student Petition.

Online Degree

The Bachelor of Science degree in Computer Science has the same degree requirements and faculty as the on-ground format. Our online program provides students the opportunity to actively participate in a diverse and dynamic learning community, while they complete their degrees in their free time via modern technologies.

- Computer Science (p. 62)

Environmental Studies

Contact Information

Website: www.uis.edu/environmental-studies
Email: ens@uis.edu
Office Phone: (217) 206-7495
Office Location: MS PAC 350

- Bachelor of Arts
- Minors (2)

Accelerated B.A./M.S. Program

To be eligible for the Accelerated BA/MS program, applicants must have completed the UIS BA in Environmental Studies with a minimum

GPA of 3.5 in ENS course work and a minimum 3.5 cumulative GPA. The ENS Director of Graduate Admissions will determine whether a student is eligible for the accelerated program when the student applies to the ENS MS program. Eligible students will be given the option to pursue the Accelerated BA/MS Program when they are offered admission to the ENS MS program. Students offered admission to the Accelerated BA/MS Program can choose not to pursue this option; in this case, they will complete the standard MS curriculum. If an eligible student is accepted into the Accelerated BA/MS Program and chooses to pursue this option, eight credits of ENS electives will be waived, resulting in the student needing 32 (rather than 40) post-baccalaureate credit hours to complete the MS degree. A Student Petition approved by the ENS Program Lead, College Dean, and campus Associate Vice Chancellor for Graduate Education is required to make these adjustments to the degree requirements before the student graduates.

Goals & Mission

Environmental Studies is an interdisciplinary program that provides a framework for studying the relationship between humans and their environment. Society looks to environmental professionals to lead the way in protecting air, water, and soil quality and developing better solutions for the management, conservation, and restoration of our resources. The mission of the Environmental Studies Program at UIS is to provide students with the advanced interdisciplinary training necessary for addressing environmental problems. Graduates will be prepared for diverse careers in environmental fields.

We offer an interdisciplinary Bachelor of Arts (BA) in Environmental Studies and two minors: one in Environmental Studies and one in Geographic Information Systems (GIS). The ENS major and minor are flexible; students can choose electives that fit their interests and career goals.

Honors in Environmental Studies

Students interested in pursuing ENS Program Honors must work individually with faculty to identify a feasible honors project. An application must be completed and approved by the faculty supervisor and program. A copy of the application will be retained by the program and by the Office of Undergraduate Education. Applications must be approved by 15 March of the spring before the Undergraduate Capstone is taken. This allows at least one year to complete the project, including time to seek funding (if necessary) and prepare for presentation at a symposium or publication. To receive ENS Program Honors students must graduate with a cumulative undergraduate, UIS, and ENS GPA of at least 3.5. Students may apply for provisional admission to ENS Program Honors provided that each of those GPAs are at least 3.25 and it is mathematically possible to bring them to 3.5 by the time of graduation. Send an email to ens@uis.edu to request an application for ENS Program Honors.

Students pursuing ENS Program Honors will complete the same Undergraduate Capstone closure course as other majors. However, the Capstone project will necessarily be more substantive than the projects pursued by students not seeking ENS Program Honors. Students must enroll in at least 1 credit of ENS 425 Undergraduate Research to document their work.

Topics encompassed by environmental studies are broad, and student research, scholarly, or creative works will similarly be diverse. Student projects might take the form of *discovery*, *integration*, *application*, or *teaching*. (Please refer to Ernest Boyer's *Scholarship Reconsidered* for detailed discussion of these terms.) Students must present their results/products at a professional symposium or in a refereed medium before graduation. Students will work directly with ENS faculty who will serve as the primary supervisor; if appropriate, other ENS faculty can assist. Faculty supervisors will:

- Work collaboratively with students in developing and refining the project.
- Advise the student regarding resources and/or course work needed to accomplish the project.
- Advise the student regarding the Institutional Review Board, Institutional Committee for the Care and Use of Animals, and/or other units providing research oversight, if necessary for the particular project.
- Read and critique the written component of the project.
- Help the student find a forum for dissemination of the results; this may take the form of a professional symposium or publication in a refereed medium.

There is no pre-determined minimum or maximum length for the written document that must be approved by the faculty supervisor; instead the length should be dictated by the topic. Students should follow APA style unless there is a compelling reason the faculty supervisor requests another style (such as writing in the style of a particular journal where the manuscript will be submitted for publication). The final written document must be approved by the faculty supervisor and the Undergraduate Capstone instructor; in the case where those positions are held by the same person, the Program Lead or designee will be the second approver. This document must be approved before the week of final exams in the semester during which the student will graduate.

With the approval of the faculty supervisor, students may submit a Student Petition to apply up to four credits of ENS 425 Undergraduate Research based on their honors project toward electives required for the major in Environmental Studies. Those credits can be applied toward the total required number of upper division hours for a degree from UIS. With an approved Individualized Course Title form, ENS 425 can be listed on the student's transcripts with a more descriptive name representing the specific work being done.

ENS Program Honors is distinguished from "Undergraduate Honors" which is awarded at graduation for designated GPAs and are labeled *summa cum laude*, *magna cum laude*, and *cum laude*. ENS Program Honors is also separate from the Capital Scholars Honors Program, which has its own set of requirements.

The Bachelor's Degree

The Bachelor of Arts in Environmental Studies at UIS includes a multi-disciplinary curriculum with interdisciplinary learning goals that incorporates the natural sciences, social sciences, and humanities.

Advising

Any student with an interest in Environmental Studies should speak with an academic advisor about the major and/or minor requirements. The major and both minors are open to students of all academic

backgrounds. Students can declare the major and/or either minor using a Change of Curriculum form.

Program Learning Outcomes

Students earning a bachelor's degree in Environmental Studies will:

1. Develop basic interdisciplinary literacy in the natural sciences, social sciences, and the humanities as they contribute to an understanding of environmental issues.
2. Critically analyze environmental problems by integrating evidence from multiple sources.
3. Critically evaluate the ethical implications of environmental actions and engage in responsible decision-making.
4. Identify key stakeholders involved in environmental issues and understand their perspectives, values, and objectives.
5. Acquire knowledge of the historical roots of environmental problems and the impact of human and natural activities over time.
6. Skillfully address environmental issues through appropriate policies and regulations.
7. Work collaboratively and productively in interdisciplinary professional settings with people from diverse backgrounds with different types of expertise.
8. Communicate effectively and persuasively (orally, visually, and in writing) and adjust communication styles to fit the intended audience.
9. Develop, implement, manage and evaluate short-and long-term solutions to environmental problems.

Requirements

To earn their degree, students must complete a minimum of 34 credit hours, including 4 core courses and 7 elective courses (22 credit hours of electives across 2 thematic areas). Because this is an interdisciplinary major, students must select at least 4 elective courses from the Environmental Social Sciences & Policy thematic area and at least 3 courses from the Environmental Natural Sciences thematic area. At least 4 elective courses must be at the 400 level; only 1 elective can be either 100 or 200 level. Students must earn at least a C in the four required courses and a C average in the elective courses.

In addition, students must complete all general education requirements in the UIS undergraduate curriculum. Up to semester hours of lower-division courses transferred from an accredited institution may be counted toward the ENS major; the decision to accept transferred hours will be made on an individual basis by the ENS Program. Students are expected to meet with an ENS advisor before or soon after declaring the major.

Core Course Requirements		
ENS 251	Introduction to Environmental Sciences	3
ENS 271	Introduction to Sustainability	3
ENS 451	Undergraduate Capstone	3
ENS 476	Environmental Ethics	3
List of thematic categories and appropriate electives [1,2]		22

The 100- to 300-level elective courses listed below are each three credit hours. Undergraduate students enrolling in 400-level courses listed as "three or four hours" must enroll in the three-credit hour section. 400-level courses counted toward an undergraduate degree cannot be taken again and counted for credit toward a graduate degree.

Environmental Social Sciences and Policy (at least 4 courses required)	
ENS 101	Women and the Environment
ENS 311	ECCE: Global Change in Local Places
ENS 332/ IGS 331	ECCE: Cultural Geography
ENS 401	ECCE: Environmental Justice: Science, Policy, and Activism
ENS 411	ECCE: Introduction to Environmental Education
ENS 418/ HIS 438	ECCE: American Environmental History
ENS 419	Environmental Law
ENS 421	Environmental Economics
ENS/SOA 422	Environmental Sociology
ENS 448	Sustainable Food Systems
ENS 449	Agricultural Politics & Policy
ENS 465	Water Resources and Society
ENS 475	Political Ecology AKA The Political Life of Trees, Trash, & Turtles
ENS 483	Environmental Policies: National Environmental Policy Act
ENS 485	Environmental Policies: Water Quality
ENS 488	China's Environment and the World
Environmental Natural Sciences (at least 3 courses required)	
BIO 371	Principles Of Ecology
ENS 151	Earth Science
ENS 262	Environmental Physical Geography
ENS 304	Mapping our Physical and Social World
ENS 403	Transportation: Problems and Planning Procedures
ENS 404	Fundamentals of Geographic Information Systems
ENS 405	Fundamentals of Remote Sensing
ENS 425	Ecological Issues
ENS/BIO 444	Aquatic Ecology
ENS/BIO 445	Biology Of Water Pollution
ENS 447/ CHE 431	Environmental Chemistry
ENS 455	Introduction to Environmental Consulting
ENS 463	Our Changing Climate
ENS 464	Paleoecology
ENS 466/467	Ecohydrology
ENS 468	Environmental Geology
ENS 472	Urban Environments
ENS 477	Renewable Energy
Total Hours	**34**

[1] Students must enroll in the three-credit hour section.

[2] Students may count up to four hours of ENS 440 Topics in Environmental Studies with approval of a Student Petition.

Environmental Studies Minors

- Environmental Studies Minor
- Geographic Information Systems Minor (p. 66)

Environmental Studies Minor

To earn a minor in Environmental Studies, students must complete a minimum of 16 credit hours, which includes two core courses and a minimum of three elective courses. Students must take at least one elective course in each of two thematic areas, Environmental Social Sciences and Policy and Environmental Natural Sciences. At least one elective must be at the 400-level. The Environmental Studies Program may approve up to seven semester hours of lower- and upper-division transfer credits toward the undergraduate minor in Environmental Studies. Students are expected to meet with an ENS advisor before beginning the minor.

Requirements

Required Core Courses		
ENS 251	Introduction to Environmental Sciences	3
ENS 271	Introduction to Sustainability	3
Elective Courses (at least 3 required) [1]		
The 100- to 300-level elective courses listed below are each three credit hours. Undergraduate students enrolling in 400-level courses listed as “three or four hours” must enroll in the three-credit hour section. 400-level courses counted toward an undergraduate degree cannot be taken again and counted for credit toward a graduate degree		10
Environmental Social Sciences and Policy (at least 1 course required)		
ENS 101	Women and the Environment	
ENS 311	ECCE: Global Change in Local Places	
ENS 332	ECCE: Cultural Geography	
ENS 401	ECCE: Environmental Justice: Science, Policy, and Activism	
ENS 411	ECCE: Introduction to Environmental Education	
ENS 418/ HIS 438	ECCE: American Environmental History	
ENS 419	Environmental Law	
ENS 421	Environmental Economics	
ENS/SOA 422	Environmental Sociology	
ENS 448	Sustainable Food Systems	
ENS 449	Agricultural Politics & Policy	
ENS 465	Water Resources and Society	
ENS 475	Political Ecology AKA The Political Life of Trees, Trash, & Turtles	
ENS 483	Environmental Policies: National Environmental Policy Act	
ENS 485	Environmental Policies: Water Quality	
ENS 488	China's Environment and the World	
Environmental Natural Sciences (at least 1 course required)		
BIO 371	Principles Of Ecology	
ENS 151	Earth Science	
ENS 262	Environmental Physical Geography	
ENS 304	Mapping our Physical and Social World	
ENS 403	Transportation: Problems and Planning Procedures	
ENS 404	Fundamentals of Geographic Information Systems	
ENS 405	Fundamentals of Remote Sensing	
ENS 425	Ecological Issues	
ENS/BIO 444	Aquatic Ecology	
ENS/BIO 445	Biology Of Water Pollution	
ENS 447/ CHE 431	Environmental Chemistry	
ENS 455	Introduction to Environmental Consulting	
ENS 463	Our Changing Climate	
ENS 464	Paleoecology	
ENS 466/467	Ecohydrology	
ENS 468	Environmental Geology	
ENS 472	Urban Environments	
ENS 477	Renewable Energy	
Total Hours		**16**

[1] Students may count up to four hours of ENS 440 Topics in Environmental Studies with approval of a Student Petition

Geographic Information Systems Minor

To earn a minor in Geographic Information Systems, students must complete a minimum of 17 credit hours, including three core courses and a minimum of two elective courses. Students are expected to meet with an ENS academic advisor before beginning the minor. 400-level courses counted toward an undergraduate degree cannot be taken again and counted for credit toward a graduate degree at UIS.

Substitutions for any of these courses require a Student Petition and the approval of the GIS Director and the ENS Program Lead.

Requirements

Required Core Courses		
ENS 304	Mapping our Physical and Social World	3
ENS 404	Fundamentals of Geographic Information Systems	4
ENS 405	Fundamentals of Remote Sensing	4
Electives (Choose two from this list)		**6**
BIO 446	Restoration Ecology	
BIO 447	Global Change Ecology	
BIO 462	Conservation Biology	
CSC 225	Computer Programming Concepts I	
CSC 302	Discrete Structures	
MAT 421	Statistical Methods	
MAT 442	Probability Modeling and Computer Simulation	
MAT 444	Operations Research Methods	

MIS 352	Principles of Management Information Systems	
MIS 385	Data and Information Management	
MPH 222	Global Public Health: Population, Poverty and Pollution	
MPH 224	Epidemiology - Science of Disease Discovery	
MPH 471	Emerging Diseases	
Total Hours		**17**

Exercise Science

Contact Information

Website: www.uis.edu/exercise-science/
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Office Phone: (217) 206-8651
Office Location: SLB 16

- Bachelor of Science

Goals and Objectives

A Bachelor of Science degree in Exercise Science provides exciting opportunities for individuals who are interested in pursuing careers in any of the diverse fields of the discipline. The curriculum is designed to provide academic content and hands-on training relating to the science of movement, exercise testing and prescription, kinesiology, health promotion, and research in allied health. The curriculum is delivered through classroom and laboratory instruction, as well as applied practical experiences. Community interaction may occur in various settings, including health and sports medicine clinics, corporations and industrial settings, fitness centers, rehabilitation facilities, and other nontraditional settings.

Objectives for the Exercise Science degree program include the following:

- Prepare graduates to work in a variety of health, fitness, and rehabilitation settings.
- Educate students to work with diverse populations and various health and fitness backgrounds.
- Foster strong interpersonal and communication skills that promotes professional and personal citizenship in students.
- Develop scientific and practical skills that enable graduates to pursue post-baccalaureate degrees.
- Provide graduates for the Illinois allied health workforce, especially in central Illinois.

The Bachelor's Degree

- Health and Fitness Track (p. 67)
- Physical Therapy Track (p. 68)

Advising

The Exercise Science program uses a shared model of advising. As an EXR major you will have two advisors – a faculty member and a professional advisor. You should meet with your academic advisor(s) at least once each semester to plan courses for the next semester, as this will ensure the students are on track to meet their graduation goals.

Students may declare an Exercise Science major at any time. Freshmen and undeclared students interested in Exercise Science will be advised by the Office of Advising Services in the Center for Academic Success. All other students will be advised by faculty and college advisors, as mentioned above.

Grading Policy

Students are expected to earn at least a C- in each core and required course for Exercise Science and maintain an overall cumulative GPA of 2.0.

Program Learning Outcomes

1. Incorporate foundational knowledge and skills related to the respective content areas in developing, implementing, managing, and evaluating human performance programs.
2. Demonstrate proficiency in a variety of communication methods and in human relations/interpersonal skills, such as motivating, counseling, and working effectively in a team environment.
3. Understand the scientific method and its application together with critical thinking and analytical skills to solve problems related to kinesiology, health promotion, physical activity, disease management, and professional healthcare programs.
4. Understand and analyze the clinical and epidemiological evidence linking physical activity and exercise to human health, and various approaches to the delivery of physical activity and health programs in diverse settings.
5. Identify and portray ethical considerations and behaviors and engage in social justice related to the sub-disciplines within the field of exercise science.
6. Implement research as a process of inquiry and critical thinking; identify and evaluate suitable sources; conduct searches strategically; use and communicate information appropriately; and recognize that information has value.

Exercise Science Health and Fitness Track

Students in this track are immersed in the science of movement and learn a variety of skills used in health and fitness related occupations, such as health coach, personal fitness trainer, strength and conditioning specialist or serving as an exercise specialist in corporate wellness, health education, or cardiopulmonary rehabilitation.

Requirements

Required Core Courses		
EXR 201	Introduction to Exercise Science	3
EXR 212	Medical Terminology	3
EXR 222	Musculoskeletal Anatomy and Physiology	3
EXR 233	Personal Health and Wellness	3
EXR 301	Motor Learning	3
EXR 302	Prevention and Care of Athletic Injuries	3

EXR 325	Evidence-Based Research Concepts	3
EXR 329	Kinesiology and Biomechanics	3
EXR 331	Physiology of Exercise and Sport	4
EXR 352	Health Promotion and Disease Prevention	3
EXR 483	Seminar in Exercise Science	3
EXR 498	Senior Exit Assessment	0
MLS 225	Nutrition	3
Required Courses; Health and Fitness Track. (Any non-core - EXR course)		
EXR 363	Exercise and Sport Psychology	4
EXR 375	Principles of Strength and Conditioning	4
EXR 412	Exercise Management for Special Populations	3
EXR 451	Exercise Testing and Prescription	3
IPL 300	ECCE: Internship Applied Learning [1]	2-12
EXR Electives (Any non-core EXR course)		**12**
BIO 201 & BIO 202	Basics of Human Anatomy and Physiology I and Basics of Human Anatomy and Physiology II	8
CHE 141	General Chemistry I	4
or CHE 124	General Chemistry for the Health Professions	
COM 112	Oral Communication	3
ENG 101	Rhetoric and College Writing	3
ENG 102	College Writing and Civic Engagement	3
MAT 111	Quantitative Reasoning	3
MAT 121	Applied Statistics	3
PSY 101	Principles of Psychology	3
SOA 101	Introduction to Sociology	3
Freshman Seminar (Humanities or Social Science)		3
Comparative Societies (Humanities or Social Science)		3
Humanities		3
Visual/Creative/Performing Arts (Humanities)		3
ECCE (Speaker Series, Global Awareness, US Communities, Engagement Experience Electives)		7
Electives		6
Total Hours		**123-133**

[1] Fulfills the ECCE Engagement Experience requirement

Exercise Science Physical Therapy Track

This track provides additional courses that help fulfill the requirements of most graduate level allied health programs, such as physical and occupational therapy, physician assistant programs, and other graduate programs such as the Master of Public Health and Athletic Training. The flexibility of this major makes it easy for students to meet their needs and interests for graduate work, while also learning the essentials of Exercise Science.

Requirements

Required Core Courses		
EXR 201	Introduction to Exercise Science	3
EXR 212	Medical Terminology	3
EXR 222	Musculoskeletal Anatomy and Physiology	3
EXR 233	Personal Health and Wellness	3
EXR 301	Motor Learning	3
EXR 302	Prevention and Care of Athletic Injuries	3
EXR 325	Evidence-Based Research Concepts	3
EXR 329	Kinesiology and Biomechanics	3
EXR 331	Physiology of Exercise and Sport	4
EXR 352	Health Promotion and Disease Prevention	3
EXR 483	Seminar in Exercise Science	3
EXR 498	Senior Exit Assessment	0
MLS 225	Nutrition	3
Required Courses; Physical Therapy Track [1]		**22-32**
Psychology - Life span and Abnormal		
PSY 221 & PSY 251	Lifespan Developmental Psychology and Abnormal Psychology	
PA: Biochemistry; Microbiology w/Lab [2]		
BIO 231 & BIO 232	Applied Microbiology and Applied Microbiology Lab	
CHE 475	General Biochemistry	
PT: Any ASP, BIO, CHE w/ Lab from the following [2]		
BIO 141	General Biology I	
BIO 142	General Biology II	
BIO 201	Basics of Human Anatomy and Physiology I	
BIO 202	Basics of Human Anatomy and Physiology II	
CHE 141	General Chemistry I	
CHE 142	General Chemistry II	
EXR Electives (6 hours; Any non-core EXR course)		
BIO 201 & BIO 202	Basics of Human Anatomy and Physiology I and Basics of Human Anatomy and Physiology II	8
CHE 141	General Chemistry I	4
COM 112	Oral Communication	3
ENG 101	Rhetoric and College Writing	3
ENG 102	College Writing and Civic Engagement	3
MAT 115	Calculus I	4
MAT 121	Applied Statistics	3
PSY 101	Principles of Psychology	3
SOA 101	Introduction to Sociology	3
Freshman Seminar (Humanities or Social Science)		3
Comparative Societies (Humanities or Social Science)		3
Humanities		3
Visual/Creative/Performing Arts (Humanities)		3
ECCE (Speaker Series, Global Awareness, US Communities, Engagement Experience Electives)		10
Electives		12
Total Hours		**127-137**

[1] Requirements will be different depending on the graduate-level program that is selected.

[2] Some elective courses will also be used to satisfy Exercise Science program requirements. Students should work closely with advisor(s) to ensure all program requirements are met.

Information Systems Security

Contact Information

Website: www.uis.edu/csc
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Office Phone: (217) 206-6770
Office Location: UHB 3100

- Bachelor of Science

Assessment

The Computer Science Department assesses all students for communication skills and for knowledge of computer science. Assessment is intended to help students in their academic planning and their development as computer scientists.

The process begins in CSC 305 Entrance Assessment, which must be taken the first semester of enrollment as an Information Systems Security major. The entrance assessment is an examination of the student's knowledge of the core areas of computer science. The process concludes with CSC 405 Exit Assessment, which must be taken the final semester before graduation. The exit assessment helps students assess their progress and helps the faculty revise the curriculum.

Departmental Goals and Objectives

In the Bachelor of Science in Information Systems Security, housed in the Department of Computer Science, students will learn the fundamentals of information security including design and implementation of secure systems, security assessment, and computer security ethics. Students will utilize a variety of cutting edge technologies and labs in many hands-on learning activities.

Graduates of the B.S. in Information Systems Security program will have the necessary skill set to enter into security-centric careers in network and computer administration, system analysis, computer support, and the like. In addition, students will be equipped to enter into related graduate level programs in Computer Science.

Students have access to an outstanding variety of computing systems including a virtual server farm, a parallel processing cluster, and a hands-on network laboratory.

The UIS Computer Science Department is a Cisco Regional Networking Academy, serving as the instruction center for local academies at high schools, career centers, community colleges, and universities in central Illinois.

The Computer Science Department has been designated as a National Center of Academic Excellence in Cyber Defense Education. The National Security Agency (NSA) and the Department of Homeland Security (DHS) jointly sponsor the National Centers of Academic Excellence in Cyber Defense Education Program. The goal of this program is to reduce vulnerability in our national information infrastructure by promoting higher education and research in IA and producing a growing number of professionals with IA expertise in various disciplines.

Computer laboratories are open evenings and weekends; some systems are available 24 hours a day. On-campus students have high-speed, wired and wireless internet access. The virtual server farm hosts over 2,200 virtual machines that our online and on-campus students leverage to gain a better understanding of material presented in classes.

Internships

Students have the opportunity to gain credit toward the degree through internships (IPL). This is an excellent opportunity for students to gain practical in-the-field or on-the-job experience. Placements have included state agencies, insurance companies, the SIU School of Medicine, computer companies, and other businesses throughout central Illinois. Online students can arrange for local placements.

The Bachelor's Degree

Advising

On acceptance, students are assigned an academic advisor. Before registering for the first time, the student should discuss an appropriate course of study with their academic advisor in the major for specific guidance regarding completion of general education requirements.

Grading Policy

CSC courses must be taken for a letter grade. A cumulative grade point average of 2.00 is required to graduate.

Program Learning Outcomes

Following completion of the B.S. in Information Systems Security degree students will:

- Exhibit understanding of the crucial concepts of information systems security.
- Demonstrate and communicate best security practices.
- Design and implement secure systems.

Requirements

Foundation Requirements [1]		
CSC 225 & CSC 275	Computer Programming Concepts I and Computer Programming Concepts II [2]	
CSC 302	Discrete Structures	
or MAT 302	Discrete Mathematics	
or MAT 114	Finite Mathematics and Its Applications	
MAT 113	Business Calculus	
or MAT 115	Calculus I	
MAT 121	Applied Statistics	
Core Courses [3]		
CSC 305	Entrance Assessment	0
CSC 366	Introduction to Networking	4
CSC 367	Introduction to Cybersecurity	4
CSC 368	Systems Programming Languages	4
CSC 405	Exit Assessment	0
CSC 430	Foundations of Network Security and Information Assurance	4
CSC 437	Introduction to Cryptography	4
CSC 438	Systems Security and Information Assurance Capstone	4
Elective Courses [4]		

CSC Information Systems Security Electives	12
Total Hours	**36**

1 Students may take these entrance requirements at UIS.
2 Or the equivalent to two semesters of Java programming.
3 Core courses must be taken at UIS. Exceptions may be requested.
4 Applicable CSC electives are numbered CSC 350 or higher and must be chosen in consultation with a CSC academic advisor. CSC courses that include “ECCE” in the title may not be counted as a ISS Elective.

The core curriculum provides a strong foundation in information systems security. CSC electives are chosen in consultation with the student's academic advisor, to ensure depth of knowledge in topics of particular interest to the student.

Online Degree

The online format enables students to complete course work using the latest networked information technologies for increased interaction with educational resources, advisors, and materials.

- Information Systems Security (p. 69)

Mathematical Sciences

Contact Information

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Office Location: BRK 377A

- Bachelor of Arts
- Minor

The Mathematical Sciences Department is designed to meet the ever-increasing demands for diverse quantitative skills.

By making different choices from technical electives, students can tailor their degrees to prepare for these various careers. Those who plan to teach mathematics, work in engineering, or work in the physical sciences should choose mathematics courses. Those who wish to apply mathematical methods to life sciences, social sciences, actuarial sciences, or business fields should choose statistics courses. Any of these choices provide excellent preparation for graduate work in fields that need quantitative skills.

A minor in mathematical sciences augments a student’s background in mathematics by increasing knowledge of mathematics, operations research, or statistics -- knowledge that is useful in careers in teaching, research, industry, or management.

The Bachelor's Degree

The B.A. in Mathematical Sciences is designed to prepare students for careers using mathematics, operations research, and statistics in the fields of teaching, research, industry, insurance, and management or for graduate study in mathematical sciences or related areas.

Advising

Students should consult with academic advisors in the major for specific guidance regarding completion of general education requirements.

Grading Policy

Required core and elective MAT courses must be numbered 330 or higher, and must be taken for a letter grade. With the exception of MAT 330 and MAT 491, the CR/NC option is not acceptable. Transfer credit for upper-division course work is evaluated on a case-by-case basis through a Student Petition.

Mathematics Placement

All mathematics courses have prerequisites to assure appropriate placement. For mathematics courses at or below 100-level, students may meet prerequisites by having an appropriate standardized test score (ACT Math Score or SAT Math Score) or by earning an appropriate score on the placement test (ACCUPLACER Math test). Details can be found at the website of the Department of Mathematical Sciences.

Program Learning Outcomes

- Apply algorithms, check the reasonableness of solutions, and communicate the reasoning and results in coherent English.
- Formulate mathematical models, or apply mathematical theorems, check the reasonableness of solutions, and communicate the reasoning and results in coherent English.
- Apply mathematical reasoning to solve problems, test conjectures and examine the validity of the arguments involved.
- Able to represent and describe random phenomena through mathematical models and make statistical decisions.

Requirements

Required Courses		
MAT 330	Entrance Assessment	0
Core Courses		
MAT 332	Linear Algebra	4
MAT 415	Advanced Calculus	4
MAT 431	Mathematical Statistics I	4
MAT 444	Operations Research Methods	4
MAT 491	Exit Assessment	0
Select from one of the following two clusters:		16
Cluster A		
MAT 403	Abstract Algebra	
MAT 404	Geometry	
Two MAT elective courses (8 hours)		
Cluster B		
MAT 421	Statistical Methods	
MAT 432	Mathematical Statistics II	
Two MAT elective courses (8 hours)		
Total Hours		**32**

Mathematical Sciences Minor

- Mathematical Sciences Minor (p. 71)

Online Degree

- Mathematical Sciences (p. 70)

Mathematical Sciences Minor

Advising

Students wishing to minor in Mathematical Sciences should select an academic advisor from among the Mathematical Sciences faculty who will help ensure that all requirements for the minor are met.

To earn a minor in Mathematical Sciences, students must complete a minimum of 24 semester hours, at least 12 hours of which must be upper-division course work taken at UIS. Transfer credit for lower-division course work and for upper-division mathematics courses is evaluated on a case-by-case basis through a Student Petition. Upon completing the core course requirements, students must then select an area of specialization (mathematics, operations research, or statistics) and complete 12 semester hours as detailed below.

Requirements

Core Courses		
MAT 115	Calculus I	4
MAT 116	Calculus II	4
MAT 332	Linear Algebra	4
Select from one of the following three specializations:		**12**
MAT 403	Abstract Algebra	
MAT 404	Geometry	
One elective course (4 hours)		
Operations Research Specialization Requirements		
MAT 403	Abstract Algebra	
or MAT 404	Geometry	
MAT 442	Probability Modeling and Computer Simulation	
MAT 444	Operations Research Methods	
Statistics Specialization Requirements		
MAT 403	Abstract Algebra	
or MAT 404	Geometry	
MAT 421	Statistical Methods	
MAT 431	Mathematical Statistics I	
Total Hours		**24**

Medical Laboratory Science

Contact Information

Website: www.uis.edu/medical-lab-science
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Office Phone: (217) 206-8651
Office Location: SLB 16

- Bachelor of Science - (MLS) - Medical Laboratory Science
  - Pre-Medical Concentration
  - Medical Laboratory Technician (MLT) - Medical Laboratory Science (MLS) Articulation

Accreditation

The UIS MLS Program is accredited by the National Accrediting Agency for Clinical Laboratory Science (NAACLS), 5600 N. River Rd., Suite 720, Rosemont, IL 60018 (773) 714-8880. The MLS program's current full ten-year accreditation is the result of two consecutive accreditation cycles with no deficiencies.

Upon completion of a NAACLS approved laboratory education route, an individual may sit for the American Society for Clinical Pathology (ASCP) Board of Certification (BOC) MLS professional certification examination. Graduates of the MLS Program at UIS are eligible to sit for the ASCP BOC examination via Route 1.

Honors in Medical Laboratory Science (Department Honors)

MLS majors with a cumulative GPA equal to or greater than 3.25 in the MLS Program and one semester in residency at UIS may elect to participate in the MLS honors option. In addition to the MLS Program requirements, honors students must:

- Maintain a minimum cumulative GPA of 3.25.
- Earn a minimum grade of B- for each course in the MLS Program.
- Successfully complete three credits of MLS 400.
- Present their findings in a formal paper and public presentation .

Students must apply for participation in the honors program to the MLS Program Director and HCS Chair and obtain approval of a faculty research advisor prior to their final semester. This is not connected with the CAP Honors Program. Details can be found in the MLS Student Handbook

Program Background

A Bachelor of Science degree in Medical Laboratory Science (MLS) provides exciting opportunities for individuals with an interest in science who wish to pursue a career as a Medical Laboratory Scientist. An MLS education also provides excellent preparation for medical and graduate schools or employment opportunities outside of a typical hospital setting. MLS graduates have gone on to medical school; law school; and physician assistant, pathologist assistant, and public health programs. Diverse job opportunities include employment in medical laboratories, research laboratories, forensic science laboratories, veterinary laboratories, fertility centers, higher education, healthcare information technology, and consulting. In the past three years, 100% of UIS MLS graduates who sought employment have found employment in the field/closely related field or have pursued further education within one year of graduation.

Medical Laboratory Scientists play an integral role in the interdisciplinary spectrum of healthcare by: performing and interpreting a wide array of testing; investigating and correcting incidences of patient misidentification; researching and developing evidence-based testing algorithms; selecting and implementing new testing

platforms; and validating, maintaining, and troubleshooting analytical instrumentation. Medical Laboratory Scientists serve as a valuable resource for the diverse healthcare workforce by providing guidance in the collection, selection, and interpretation of laboratory testing. Medical laboratory professionals must evolve continuously in the unpredictable and innovative healthcare atmosphere; carrying on rigorous continuing education programs throughout their careers.

Medical Laboratory Science has experienced several nomenclature changes throughout the history of the profession; beginning with Medical Technology (MT), then on to Clinical Laboratory Science (CLS), and finally, an amalgamation of the two, Medical Laboratory Science (MLS). For this reason, the professional laboratory environment is occupied by a workforce exhibiting all three certification terminologies (i.e. MT, CLS, MLS); though, each reflects the same level of laboratory education. To appropriately reflect current professional certification nomenclature, the Medical Laboratory Science (MLS) Program at UIS recently changed its name from Clinical Laboratory Science (CLS).

Program Features/Requirements

The MLS major consists of two distinct academic phases: the pre-professional phase and the professional phase. During the pre-professional phase, the first two years of the four-year major, students complete UIS general education requirements and MLS prerequisites. During the professional phase, the final two years of the four-year major, students complete the MLS core courses and obtain clinical experience during practicum courses. The professional phase is the NAACLS-accredited Medical Laboratory Science program. All students must complete a secondary admissions process and be accepted by the MLS Program before they may begin the professional phase. See the MLS website for application information.

According to NAACLS curriculum requirements, the UIS MLS Program includes didactic and laboratory coverage of: Clinical Chemistry, Hematology, Hemostasis, Immunology, Immunohematology, Microbiology, Urine and Body Fluid Analysis, and Laboratory Operations. Due to content distribution and complexity, Clinical Chemistry, Hematology, Immunohematology, and Microbiology are considered major content areas while Hemostasis, Immunology, Urine and Body Fluid Analysis, and Laboratory Operations are considered minor content areas. Additional MLS Program content areas not required by NAACLS but relevant and necessary for professional preparation include: Phlebotomy, Molecular Diagnostics, Education, and Management.

During the first year of the professional phase, students complete on-campus didactic and laboratory course work. After successful completion of all first-year course work, students rotate through clinical practicum courses in each of the four major content areas. Additionally, students complete a Special Topics practicum course in which they experience minor or highly specialized laboratory areas. Over the course of an academic year, students rotate through two separate clinical affiliate sites; completing two major practicum content areas per site. This allows students the opportunity to see a variety of laboratory and healthcare environments; serve diverse patient populations; and utilize several computer platforms. See the MLS Student Handbook for a current list of clinical affiliates. The program concludes with a two-part research and exam preparation capstone course series. Students must successfully pass a comprehensive closure exam to graduate from the MLS Program.

As required by the program's clinical affiliates, prior to clinical practicum courses, all MLS students are required to submit to a background check and drug testing results. In the event that a student's record includes a felony conviction, the program may not be able to secure clinical practicum spots. If clinical practicum spots are obtained, the student may not be able to be employed in healthcare.

The Bachelor's Degree

- Medical Laboratory Technician (MLT) - Medical Laboratory Science (MLS) Articulation (p. 73)
- Pre-Medical Concentration (p. 73)

Advising

All students are encouraged to meet with the MLS Program Director or a MLS advisor before initial registration and periodically thereafter in order to plan their courses of study to ensure that all requirements are met in the minimum amount of time. There is no advance placement and no credits for experiential learning.

Students are advised to be familiar with the current *MLS Student Handbook* and ask a MLS advisor for help if they do not understand the MLS policies and procedures.

The transfer option provides for the continuing education of students who have completed the first two years (60 semester hours) of lower-division work (preferably with the A.A. or A.S. degree). The MLS program has two + two articulation agreements with several community colleges; however, transfer students from other two-year and four-year institutions are also encouraged to apply. See the MLS Program Director regarding questions about transfer of credits.

Students should consult with college advisors for specific guidance regarding completion of general education requirements. In MLS, the clinical practicum courses (MLS 487,MLS 488) fulfill the requirement for the ECCE Engagement Experience (six hours).

For best outcomes in the Program and on the national certification exam, part-time status is not recommended.

Grading Policy

Since the curriculum includes laboratory work done under professional supervision, the degree candidate must satisfy the customary expectations of academic work and must also meet the high-quality standards demanded of a professional medical laboratory scientist. Students must maintain a minimum cumulative GPA of 2.0 at UIS. Medical Laboratory Science students are required to maintain a programmatic GPA of 2.5 and must earn a grade of C- or better in all required courses.

Program Learning Outcomes

1. Perform laboratory tests accurately and efficiently, maintain and troubleshoot commonly used methods and automated instruments.
2. Demonstrate entry level competency necessary to perform the full range of clinical laboratory tests in Clinical Chemistry, Hematology/Hemostasis, Immunology, Immunohematology, Microbiology, Urine and Body Fluid Analysis, Laboratory Operations, and other emerging diagnostic areas.

3. Evaluate laboratory test results for correlation with clinical conditions, suggest additional testing, and resolve pre-analytical, analytical, and post-analytical problems.
4. Demonstrate competency in the principles and practices of clinical study design, implementation and dissemination of results in order to apply evidence-based research into clinical practice.
5. Apply ethical, safety, and governmental regulations and standards to the practice of medical laboratory science.
6. Communicate effectively and respectfully in order to serve the needs of patients, the public and members of the health care team from diverse backgrounds and cultures.
7. Demonstrate administrative skills consistent with principles and practices of administration and supervision as applied to medical laboratory science, including quality management.
8. Exhibit principles and practices of professional conduct and demonstrate readiness to engage in life-long learning through continuing professional development, scholarship, service, and participation in professional organizations.
9. Demonstrate educational methodologies and terminology sufficient to train/educate users and providers of laboratory services.
10. Discuss research as a process of inquiry and critical thinking; identify and evaluate suitable sources; conduct searches strategically; use and communicate information appropriately; and recognize that information has value.

Requirements

MLS Course Requirements		
MLS 415	Foundations in Medical Laboratory Science	2
MLS 425	Laboratory Operations	2
MLS 432	Hematology I	3
MLS 433	Medical Microbiology I	4
MLS 434	Clinical Chemistry I	4
MLS 442	Hematology II	4
MLS 443	Medical Microbiology II	3
MLS 444	Clinical Chemistry II	3
MLS 448	Introduction to Immunology	3
MLS 449	Introductory Immunology Lab	1
MLS 468	Immunohematology	4
MLS 475	Advanced Analysis in Laboratory Medicine	2
MLS 477	Molecular Diagnostics	2
MLS 487	ECCE: Practicum I	6
MLS 488	ECCE: Practicum II	6
MLS 496	Special Topics Practicum	3
MLS 497	Senior Seminar I	3
MLS 498	Senior Seminar II	3
Total Hours		**58**

Medical Laboratory Technician (MLT) - Medical Laboratory Science (MLS) Articulation

Special opportunities to accelerate the clinical courses are available for individuals who have completed an associate degree medical laboratory technician program and who have passed the ASCP certification examination. Medical laboratory technicians interested in this articulation opportunity should contact the MLS Program director to discuss curriculum planning based on their previous academic and clinical experiences.

Students must also complete UIS graduation requirements to earn a Bachelor of Science degree.

Sample Curriculum/Program Guide: See the MLS website.

CAP Honors Sample Curriculum/Program Guide: Contact the CAP Honors advisor.

Pre-Medical Concentration

Students can formalize their preparation for medical or professional schools by earning the MLS Pre-Medical concentration. This designation will appear on the transcript. Students are not required to complete the Pre-Medical concentration in order to apply to medical school or other professional school.

Pre-med students are advised to take Intro Psychology and Intro Sociology as 2 of the 3 general education social science courses. Students should take MAT 115, Calculus I, as a general education math requirement in addition to a statistics course such as MAT 121. A student who would like to have a Pre-Medical concentration in MLS should consult the MLS Program Director or MLS advisor as some courses in the sciences have recently changed.

The MLS major will need to complete the following courses for the Pre-Medical concentration, in addition to MLS prerequisite courses and MLS major courses, to complete the Pre-Medical concentration.

Requirements

Required Courses		
ASP 201	University Physics I	4
ASP 202	University Physics II	4
CHE 268	Organic Chemistry I Laboratory [1]	1
CHE 269	Organic Chemistry II	3
CHE 271	Organic Chemistry II Lab	1
MAT 115	Calculus I	4
Electives		
Select at least four hours from the following:		4
BIO 311	Cell Biology	
BIO 381	Genetics	
BIO 428	Human Disease	
BIO 429	Human Anatomy and Physiology I	
Total Hours		**21**

[1] CHE 268 in an MLS prerequisite course

Philosophy

Contact Information

Website: www.uis.edu/philosophy/
Email: phi@uis.edu
Office Phone: (217) 206-8405
Office Location: BRK 377A

- Bachelor of Arts
- Minor

Areas of Study

Students must take a minimum of two classes in the following three areas: 1) core analytical philosophy, 2) history of philosophy, and 3) values.

1. In order to gain analytical skills, students must take at least two classes (eight hours) in the area of core philosophy, such as philosophy of mind, philosophy of language, philosophy of science, and analytical metaphysics.
2. In order to gain a comprehensive outlook on the history of philosophy, students must take one class in ancient and medieval philosophy (such as PHI 421) and one class in the history of modern philosophy (such as PHI 425) or department approved comprehensive equivalents of at least seven credit hours.
3. In order to gain familiarity with value theory, students are required to take at least two classes (at least eight hours) in the areas of ethics, aesthetics, or political philosophy. This includes at least one course devoted specifically to ethics, satisfied by PHI 242 or PHI 341 or PHI 447 or an equivalent approved by the department.

Departmental Goals and Objectives

The Philosophy Department at UIS strives to be a national leader in offering advanced undergraduate education online while serving the entire UIS student population, undergraduate and graduate. The curriculum focuses on the areas of core analytic philosophy (metaphysics, epistemology, and related areas) and values (ethics, aesthetics, and political philosophy) while providing a sound background in the history of philosophy.

The objectives of the Philosophy major include providing students with basic knowledge in the main areas of philosophy (theory of knowledge, values, and history of philosophy); increasing their awareness of ethical issues; improving their analytical skills; and assisting them in developing problem-solving experience in at least one of the main areas of philosophy.

The Bachelor's Degree

Advising

Students should consult with their academic advisor for specific guidance regarding completion of general education requirements.

Area of Specialization

Currently, students may specialize in the area of core analytic philosophy or in the area of values. In addition to the eight hours required of all majors, students specializing in either core analytic philosophy (Area 1) or values (Area 3) must take one advanced class in the area of specialization and a senior seminar associated with the chosen area of specialization. Students should note that advanced courses have at least four hours of Area 1 or Area 3 courses as prerequisites.

Philosophy Electives

In order to gain a broad philosophical perspective, every student needs to take four hours of philosophy electives (an extra class in any area of philosophy, including topics not covered in the main major, such as continental, feminist, or Asian philosophy; American pragmatism; or philosophy of religion).

Program Learning Outcomes

- Clarity: Students will learn to articulate a position, formulate an argument, and describe the views of other philosophers with a high degree of clarity and precision.
- Argumentation: Students will learn to make well-articulated, cogent, reasoned and sustained arguments in defense of a philosophical thesis.
- Reading: Students will learn to read with comprehension and to critically assess the works of other philosophers.
- Dialog: Students will learn to engage each other, and their instructors, in meaningful philosophical dialog.
- Competence: Students will develop competent knowledge in their field of specialization within the major.
- Knowledge: Students will acquire adequate knowledge in the areas of History of Philosophy, Value Theory, and Core Analytic Philosophy.

Requirements

Core Courses		
Matriculation Module [1]		0
Logic/Critical Thinking		
PHI 301	Critical Thinking (or equivalent transfer course)	4
or PHI 401	Logic	
Area 1 (Core Analytical Philosophy)		
Select eight hours from the following:		8
PHI 353	Person, Identity, and Dignity	
PHI 470	Topics in Analytic Philosophy	
PHI 471	Philosophy of Science	
PHI 472	Introduction to Metaphysics and Epistemology	
PHI 473	Philosophy of Mind	
PHI 481	Philosophy of Language	
PHI 482	Metaphysics of Things	
Area 2 (History of Philosophy)		
Select two of the following:		8
PHI 421	Ancient & Medieval Philosophy	
PHI 425	History of Modern Philosophy	
PHI 480	Readings in the History of Philosophy	
Area 3 (Values) [2]		
Select eight hours from the following:		8

PHI 242	Ethics, Love & Goals of Life	
PHI 336	Contemporary American Political Philosophy	
PHI 341	Ethics	
PHI 432	Philosophy of Art	
PHI 434	Aesthetics	
PHI 441	Moral Theory	
PHI 447	Rationality and Moral Choice	
PHI 448	Moral Values in Political Philosophy	
PHI 460	Topics in Normative Philosophy	
PHI 485	Social Philosophy	
Philosophy Elective		**4**
Any PHI Class		
Advanced class in specialization		
Select one of the following:		4
PHI 460	Topics in Normative Philosophy	
PHI 470	Topics in Analytic Philosophy	
PHI 480	Readings in the History of Philosophy	
PHI 481	Philosophy of Language	
PHI 482	Metaphysics of Things	
PHI 485	Social Philosophy	
Capstone		**4**
PHI 495	Senior Seminar in Philosophy	
Total Hours		**40**

[1] Note: The Matriculation Module must be completed before the last 16 semester hours of philosophy courses are taken.
[2] All majors must take PHI 242 or PHI 341 or PHI 447

NOTE: Students may have seven hours in any or all of Areas 1, 2, 3, and three hours in the elective, with additional hours in another area.

Philosophy Minor

- Philosophy Minor

Online Degree

The online Bachelor of Arts degree in Philosophy allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables them to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- Philosophy (p. 74)

Philosophy Minor

The minor in Philosophy is open to all undergraduate students at UIS. The minor consists of four classes (at least 15 hours), at least eight hours of which must be upper-division classes taken in Philosophy at UIS, with at least one course in each of the following areas:

Requirements

Critical Thinking or Logic		**3-4**
PHI 301	Critical Thinking	
PHI 401	Logic	
PHI 447	Rationality and Moral Choice	
Values (Ethics, Aesthetics, Political Philosophy)		**2-4**
PHI 242	Ethics, Love & Goals of Life	
PHI 336	Contemporary American Political Philosophy	
PHI 411	Feminist Theories	
PHI 432	Philosophy of Art	
PHI 434	Aesthetics	
PHI 441	Moral Theory	
PHI 447	Rationality and Moral Choice	
PHI 448	Moral Values in Political Philosophy	
PHI 460	Topics in Normative Philosophy	
PHI 485	Social Philosophy	
History of Philosophy		**4**
PHI 353	Person, Identity, and Dignity	
PHI 421	Ancient & Medieval Philosophy	
PHI 425	History of Modern Philosophy	
PHI 480	Readings in the History of Philosophy	
Elective (Any class or independent study in philosophy)		**3-4**
Total Hours		**15-16**

Pre-Medical

Contact Information

Website: www.uis.edu/pre-proffessional
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Office Phone: (217) 206-6240
Office Location: HSB 223

Goals and Objectives

This minor is only open to students who are NOT majoring in chemistry, biology, or medical lab science. Students in those majors should consult the pre-medical concentrations for those majors.

The goal of the Pre-Medical minor curriculum offered is to prepare undergraduate students for professional programs in medicine, pharmacy, dentistry, ophthalmology, veterinary medicine and other careers in the health-sciences. Students who want to pursue a career in medicine must specially prepare themselves for admission to a graduate program in their area of interest. To pursue this goal, they do not need to pursue a science-oriented degree. However, they must develop a strong background in science and math. The purpose of this minor is to provide the minimum background that a non-science major must have to complete a successful application to medical, pharmacy, veterinary, and dental school as well as professional programs in other health sciences.

PRE-MEDICAL MINOR

- Pre-Medical Minor (p. 76)

Pre-Medical Minor

Advising

Students are expected to meet with an advisor before beginning the Pre-Medical minor. At the meeting, the student and advisor will prepare a course plan to ensure all requirements will be met. Advising will also help students focus their career goals, identify admissions requirements to post-graduate programs which are not satisfied by the pre-med minor and navigating the process of applying to post-graduate health science programs.

Grading Policy

There is no minimum GPA requirement for this minor. However most post-graduate professional health science programs have stringent minimum GPA requirements that students must meet in order to earn admission.

To earn a Pre-Medical minor, students must complete 36 credit hours. Students are expected to meet with an advisor before beginning the minor.

Requirements

Required Courses		
ASP 201	University Physics I	4
ASP 202	University Physics II	4
BIO 141	General Biology I	4
BIO 142	General Biology II	4
CHE 141	General Chemistry I	4
CHE 142	General Chemistry II	4
CHE 267	Organic Chemistry I	3
CHE 268	Organic Chemistry I Laboratory	1
CHE 269	Organic Chemistry II	3
CHE 271	Organic Chemistry II Lab	1
MAT 115	Calculus I	4
Total Hours		**36**

Students are permitted to count any of the required courses for the minor simultaneously for any other graduation requirement. For example a student may use BIO 141 and CHE 141 to satisfy their lower-division general education science requirement. Or MAT 115 could be used for a general education math requirement or toward a requirement in the student's major, in addition to counting toward the Pre-Medical minor.

Any course that meets the Illinois Articulation Initiative standards for the above courses may be transferred to count for this minor by a Student Petition. A minimum of 12 credit hours in this minor must be completed at UIS. Students should also be aware that some of the most selective post-graduate programs require their applicants to take these courses at accredited four-year colleges or universities.

The courses in this minor represent the intersection of the minimum requirements for admission to most medical schools. Individual professional schools may have additional requirements that are not met by this minor. Students are advised to take courses beyond the minor requirements to prepare for entrance exams such as the MCAT and DCAT. It is critical that students pursuing a Pre-Medical minor regularly meet with their advisor to help ensure that in addition to completing the minor, they are informed about additional courses that are recommended to prepare them for admission to the post-graduate professional health science program of their choice.

Psychology

Contact Information

Website: www.uis.edu/psychology/
Email: psy@uis.edu
Office Phone: (217) 206-6696
Office Location: UHB 3144

- Concentrations (5)
- Minor

Career Development

The Psychology Department emphasizes career development activities designed to enhance students' graduate school and employment opportunities. Students are encouraged to participate in internships that develop important skills through practical field experience. Internship placements have included mental health centers, community service organizations, schools, child development centers, and research positions at a local medical school. Psychology Department faculty are active scholars who are committed to engaging students in research. Students are encouraged to be research assistants on faculty projects and also conduct their own studies. Our students routinely present their work at regional and national conferences such as the Midwestern Psychological Association and American Psychological Association. The department also offers career development opportunities like mock interviews and workshops for getting into graduate school to support students' career goals and aspirations.

Departmental Goals and Objectives

The Psychology Department's curriculum is designed to provide students with an understanding of the complexity of human behavior based on scientific theories and research. Students will be exposed to a variety of specialty areas in psychology that will develop knowledge and skills appropriate for graduate study in psychology and pre-professional programs (e.g., pre-law, pre-medicine) as well as many entry-level positions in business, health and mental health care, state government, and education. The curriculum includes five concentrations that help students focus relevant course work on specific educational and career goals. UIS graduates have been accepted into a variety of graduate programs that include clinical/counseling psychology, school psychology, neuropsychology, and medical and law school. Graduates are also employed in social service positions as mental health technicians and family case managers, in managerial positions in business and human resources, at Memorial Health System, and the State of Illinois.

The Bachelor's Degree

The Psychology Department offers five concentrations.

- Clinical/Counseling Psychology Concentration (p. 77)
- Developmental Psychology Concentration (p. 78)
- Educational Psychology Concentration (p. 78)

- Experimental Psychology Concentration (p. 78)
- Individualized Concentration (p. 79)

Advising

All psychology majors and minors should consult with the department academic advisor before registering for courses. The academic advisor helps students with course scheduling, petitions, and appeals. Psychology faculty members can help with graduate school advising, career counseling, and internship and research opportunities.

Assessment of Learning within the Discipline

All psychology majors are required to complete, at program entry and exit, an assessment exam designed to evaluate scientific critical thinking skills, as well as a broad range of content knowledge and skill application within the discipline. PSY 301 is a non-credit course used to provide students with information about the Psychology Department and major at UIS and track assessment exam completion at entry. Students must register for PSY 301 during their first semester of enrollment as psychology majors. Students who do not complete the entrance assessment will not be allowed to register for PSY 471 until the assessment exam has been completed. Students will complete the assessment exam a second time as part of the required, credit-bearing, capstone course PSY 471. Exit assessment exam scores are used for Psychology Department curriculum review and planning, and do not impact progress toward graduation.

Degree Requirements

All psychology majors and minors must successfully complete PSY 101 (or its equivalent) with a grade of C or better (grades of C- or lower will not be accepted). This course should be completed prior to taking other psychology courses. Students who achieve scores of 4 and above on the Advanced Placement Psychology Examination will receive advanced placement credit for PSY 101. Students who achieve a score of 50 or higher on the Introductory Psychology CLEP test will receive CLEP credit for PSY 101.

In addition to PSY 101, all psychology majors are required to take a minimum of 36 hours in psychology. Eight of these hours must be PSY 302 (or its equivalent) and PSY 471. It is strongly recommended that PSY 302 be taken during the first semester and that PSY 471 be taken during the final semester. The additional 28 hours will vary depending on the concentration students select. All psychology majors must declare their concentration by completing a Change of Curriculum form and submitting it to Records and Registration. Only two courses taken to complete the major can be cross-listed with other departments.

Ethical Conduct

The Psychology Department adheres to the UIS Academic Integrity Policy.

Grading Policy

Psychology majors and minors must earn a grade of C or better in all psychology courses to use them for completion of degree requirements (grades of C- or lower will not be accepted).

Program Learning Outcomes

The UIS Psychology Department follows the American Psychological Association's guidelines for the Undergraduate Psychology Major suggested learning goals and outcomes.

Goal 1 – Knowledge Base in Psychology.

Goal 2 – Scientific Inquiry & Critical Thinking.

Goal 3 – Ethical & Social Responsibility in a Diverse World.

Goal 4 – Communication.

Goal 5 – Professional Development.

Transfer Policy

Students must take at least 16 hours of psychology credit from UIS. Courses taken from another institution may be transferred if a student has earned a grade of C or better (grades of C- or lower will not be accepted) and the courses have been completed within the past six years. This applies to any upper division (300-400 level) psychology courses. The following lower division (100-200 level) courses that are equivalent to Abnormal Psychology, Lifespan Development, or Psychology of Addiction may also be transferred to reduce the total number of credit hours required for the psychology major. An introductory psychology course may be transferred to fulfill the foundation course requirement for the major, but this course will not reduce the 36 hours required for the major.

PSYCHOLOGY MINOR

- Psychology Minor (p. 79)

Online Degree

Students admitted into the online Psychology B.A. program are required to complete the Individualized Concentration. The Individualized Concentration is intended to give students the greatest flexibility in obtaining a general background in psychology.

- Individualized Concentration (p. 79)

Clinical/Counseling Psychology Concentration

Foundation Course Requirement

PSY 101	Principles of Psychology	
This is a foundation course for the psychology major and should be completed prior to taking other psychology courses. An equivalent transfer course with a grade of C or better may be accepted to fulfill this requirement. Grades of C- or lower will not be accepted.		

Concentration Requirements

Core Courses (8 hours)		
PSY 301	Orientation and Entrance Assessment	0
PSY 302	Research Methods in Psychology	4
PSY 471	Senior Seminar	4
Concentration Courses		**13-15**

The concentration courses and psychology elective courses must total a minimum of 28 hours.		
PSY 251	Abnormal Psychology (Required)	
Select three of the following courses:		
PSY 221	Lifespan Developmental Psychology	
PSY 253	Psychology of Addiction	
PSY 303	Statistics for the Behavioral Sciences	
PSY 315	Psychoactive Drugs	
PSY 352	Multicultural Counseling	
PSY 441	Theories of Personality	
PSY 452	Introduction to Clinical Psychology	
PSY 453	Psychological Foundations for Helping	
PSY 454	Theories of Psychotherapy	
PSY 458	Psychological Testing	
Psychology Electives [1]		**13-15**
Total Hours		**36**

[1] Any psychology courses at UIS, with the exception of PSY 101, will fulfill this requirement. Be mindful when choosing concentration and elective courses that 48 hours of upper division (300-400 level) credit is required to graduate.

Developmental Psychology Concentration

Foundation Course Requirement

PSY 101	Principles of Psychology
This is a foundation course for the psychology major and should be completed prior to taking other psychology courses. An equivalent transfer course with a grade of C or better may be accepted to fulfill this requirement. Grades of C- or lower will not be accepted.	

Concentration Requirements

Core Courses (8 hours)		
PSY 301	Orientation and Entrance Assessment	0
PSY 302	Research Methods in Psychology	4
PSY 471	Senior Seminar	4
Concentration Courses		**15**
PSY 221	Lifespan Developmental Psychology (Required)	
Select three of the following courses:		
PSY 303	Statistics for the Behavioral Sciences	
PSY 311	Cognitive Psychology	
PSY 322	Child Development	
PSY 323	Adolescence	
PSY 326	Family Psychology	
PSY 331	Social Psychology	
PSY 457	Applied Behavior Analysis	
Psychology Electives [1]		**13**
Total Hours		**36**

[1] Any psychology courses at UIS, with the exception of PSY 101, will fulfill this requirement. Be mindful when choosing concentration and elective courses that 48 hours of upper division (300-400 level) credit is required to graduate.

Educational Psychology Concentration

Foundation Course Requirement

PSY 101	Principles of Psychology
This is a foundation course for the psychology major and should be completed prior to taking other psychology courses. An equivalent transfer course with a grade of C or better may be accepted to fulfill this requirement. Grades of C- or lower will not be accepted.	

Concentration Requirements

This is the appropriate concentration for elementary, middle, and secondary education majors. PSY 322 can fulfill a requirement for elementary education majors. PSY 324 and PSY 327 can fulfill requirements for all majors in the School of Education at UIS.

Core Courses (8 hours)		
PSY 301	Orientation and Entrance Assessment	0
PSY 302	Research Methods in Psychology	4
PSY 471	Senior Seminar	4
Concentration Courses		**16**
PSY 327	Educational Psychology (Required)	
Select three of the following courses:		
PSY 322	Child Development	
PSY 323	Adolescence	
PSY 324	Exceptional Child	
PSY 326	Family Psychology	
PSY 413	Psychology of Learning and Memory	
PSY 416	Psychology of Motivation	
PSY 457	Applied Behavior Analysis	
PSY 458	Psychological Testing	
Psychology Electives [1]		**12**
Total Hours		**36**

[1] Any psychology courses at UIS, with the exception of PSY 101, will fulfill this requirement. Be mindful when choosing concentration and elective courses that 48 hours of upper division (300-400 level) credit is required to graduate.

Experimental Psychology Concentration

Foundation Course Requirement

PSY 101	Principles of Psychology
This is a foundation course for the psychology major and should be completed prior to taking other psychology courses. An equivalent transfer course with a grade of C or better may be accepted to fulfill this requirement. Grades of C- or lower will not be accepted.	

Concentration Requirements

Core Courses (8 Hours)		
PSY 301	Orientation and Entrance Assessment	0
PSY 302	Research Methods in Psychology	4
PSY 471	Senior Seminar	4
Concentration Courses		**16**
PSY 303	Statistics for the Behavioral Sciences (Required)	
Select three of the following courses:		
PSY 311	Cognitive Psychology	
PSY 315	Psychoactive Drugs	
PSY 322	Child Development	
PSY 331	Social Psychology	
PSY 412	Introduction to Biopsychology	
PSY 413	Psychology of Learning and Memory	
PSY 457	Applied Behavior Analysis	
PSY 458	Psychological Testing	
Psychology Electives [1]		**12**
Total Hours		**36**

[1] Any psychology courses at UIS, with the exception of PSY 101, will fulfill this requirement. Be mindful when choosing concentration and elective courses that 48 hours of upper division (300-400 level) credit is required to graduate.

Individualized Concentration

Students who want to tailor course selections for personal interest, or to meet requirements for admission to a specific institution or profession, should consider the Individualized Concentration. It is recommended that students interested in the Individualized Concentration consult with their academic advisor to discuss course planning and goals. Students admitted into the online Psychology B.A. program are required to complete the Individualized Concentration.

Foundation Course Requirement

PSY 101	Principles of Psychology

This is a foundation course for the psychology major and should be completed prior to taking other psychology courses. An equivalent transfer course with a grade of C or better may be accepted to fulfill this requirement. Grades of C- or lower will not be accepted.

Concentration Requirements

Core Courses (8 hours)		
PSY 301	Orientation and Entrance Assessment	0
PSY 302	Research Methods in Psychology	4
PSY 471	Senior Seminar	4
Concentration Courses [1]		**28**
Total Hours		**36**

[1] Select 28 hours of psychology courses at UIS, with the exception of PSY 101, to fulfill this concentration. Be mindful when choosing concentration and elective courses that 48 hours of upper division (300-400 level) credit is required to graduate.

Psychology Minor

The foundation course work for the psychology minor is the same as for the major (PSY 101 or equivalent with a grade of C or better). In addition to PSY 101, students must complete a minimum of 16 credit hours of psychology course work, at least 12 of which must be taken at UIS. A maximum of 6 lower division (100-200 level) credit hours can be used for the minor. Only one course taken to complete the minor can be cross-listed with other departments.

Foundation Requirement

PSY 101	Principles of Psychology

This is a foundation course for the psychology major and should be completed prior to taking other psychology courses. An equivalent transfer course with a grade of C or better may be accepted to fulfill this requirement. Grades of C- or lower will not be accepted.

Requirements

PSY 302	Research Methods in Psychology (Required)	4
Psychology Courses		12
Total Hours		**16**

Public Health

Contact Information

Website: www.uis.edu/public-health
Email: mph@uis.edu
Office Phone: (217) 206-8716
Office Location: HSB 314

A minor in Public Health is designed for students who wish to develop an introductory awareness and preparation for dealing with critical local, state, national and global issues important to improving population health. Because public health practice requires a foundation in the social and natural sciences, a minor in Public Health pairs well with a number of the undergraduate majors at UIS (e.g. Biology, Chemistry, Biochemistry, Sociology, Psychology, Environmental Studies, Global Studies, and Liberal Studies or students pursuing Nursing, the Pre-med track, or Allied Health professions). A minor in Public Health will help students in these majors understand the application of their major in the betterment of environmental and public health.

The Public Health minor uses a foundation of policy, administration, environmental health, community health, and epidemiology for comparing and contrasting local and global public health issues and prepare students for advanced study in program development and intervention. Students completing the minor in Public Health will be able to understand the basic principles of public health; assessment, policy development, and assurance; the role of population, poverty, and pollution on the well-being of populations; and methods for studying disease occurrence and patterns in populations.

PUBLIC HEALTH MINOR

- Public Health Minor (p. 80)

Public Health Minor

To earn an undergraduate minor in Public Health, students must complete a minimum of 15 hours in public health courses (two core and three electives). Electives should be selected in consultation with a Public Health faculty member. Please contact mph@uis.edu.

Requirements

Required Courses		
MPH 222	Global Public Health: Population, Poverty and Pollution	3
MPH 224	Epidemiology - Science of Disease Discovery	3
Electives		
Select three of the following, or a minimum of 9 hours		**9**
MPH 221	Environmental Facts and Fictions: The Mystery Genre	
MPH 301	Global Environmental Health	
MPH 408	ECCE: Addiction	
MPH 438	Monsters, Medicine, and Myths	
MPH 441	Human Well-Being	
MPH 450	Chemicals and the Citizen	
MPH 471	Emerging Diseases [1]	
Total Hours		**15**

[1] Select the three-hour option of this course to meet the minor requirement

College of Liberal Arts and Social Sciences

Contact Information

Website: www.uis.edu/class
Email: class@uis.edu
Office Phone: (217) 206-6512
Office Location: UHB 3000

Miriam L. Wallace, Dean

Ken Owen, Associate Dean

The College of Liberal Arts and Social Sciences houses fundamental modes of human knowledge, traditionally clustered into arts, humanities, and social sciences disciplines, but also interdisciplinary and intersectional fields.

These varied ways of knowing complement each other: the arts stress knowing and learning through creating and doing; the humanities focus on how humans interact with and interpret their world; the social sciences explore the dynamics of human interactions within and across cultures. Together, the fields clustered into liberal arts and social sciences ask us to think deeply and systematically about significant questions, collaborate to expand our understanding, communicate effectively, and prepare for active citizenship. The liberal arts and social sciences adhere to the central premise that education frees the human mind from prejudice and parochialism through reasoned discourse and creative exploration.

The College contributes significantly to the UIS general education curriculum—the foundation of both a well-rounded education and a site for personal exploration. College faculty are dedicated teacher-scholars, and many faculty have been recognized for their excellence in the classroom. They are also active scholars and artists, with books, articles, exhibits, and performances to their credit. CLASS faculty are deeply committed to mentoring undergraduate students through research in the classroom, studio, laboratory, and in the field. Courses are taught using state-of-the-art classrooms, computer labs, and dedicated spaces for clinical observation, performance practice, and art production.

Co-curricular activities are plentiful, through the Visual Arts Gallery, Musical and Theatrical performances, and a variety of student clubs and academic honor societies. The College offers a number of nationally-recognized online degrees, taught primarily by full-time faculty. Resources for student success include The Learning Hub, which offers free academic support in Mathematics, Sciences, Writing, and Academic skills through one-to-one tutoring, workshops, presentations, and online tutoring.

In addition to a university-wide emphasis on student-centered educational experiences, the College of Liberal Arts and Social Sciences takes as its mission empowering students with the keys to personal and professional success: critical thinking, empathy for others, effective communication, and creative problem solving.

African-American Studies

Contact Information

Website: www.uis.edu/africanamericanstudies
Email: class@uis.edu
Office Phone: (217) 206-6512
Office Location: UHB 3050

The interdisciplinary minor in African-American Studies explores the creation and development of Black/African life, history, culture, and thought in the United States. Course work in the department examines the directions, trends, and products of African-American cultures from the arrival of the first Africans to the shores of North America to contemporary manifestations of those cultures. In addition, some courses may provide an introduction to classical African civilization and society. Elective course work may examine the African Diaspora in Europe, Latin America, the Caribbean, or the Middle East. Many African-American Studies courses are cross-listed in other disciplines, in particular History, English, and Women and Gender Studies. AAS currently features strong offerings in the area of popular culture. Students enrolled in African-American Studies courses will receive a broad education in the appreciation of ethnicity, culture, history, and political and social philosophy.

African-American Studies Minor

- African-American Studies Minor (p. 81)

African-American Studies Minor

Students fulfilling the minor in African-American Studies will complete an introductory interdisciplinary core course, plus curriculum in History, Literature/Creative Expression, and upper-division elective hours. The minor consists of at least 15 hours, including:

Requirements

Required Courses		
AAS 301	ECCE: African American Studies	3
Select one of the following history focused courses:		**3-4**
AAS 241	ECCE: Survey of African American History I	
AAS 266	Apartheid and Resistance	
Or one upper-division elective focused on history:		
AAS 335	ECCE: Black Women in Film History	
AAS 432/ PSC 404	ECCE: African Americans and American Politics	
AAS 433	ECCE: Civil Rights Movement of the Twentieth Century	
Select one of the following literature and culture courses:		**3-4**
AAS 261/ ENG 231	Survey of African American Literature	
AAS 262/ ENG 232	Calabash: Caribbean Literature and Culture	
Or one upper-division elective focused on literature and culture		
AAS 362	ECCE: Multicultural American Novels	
AAS 368	ECCE: African American Popular Fiction	
AAS 375	ECCE: African American Popular Culture	
AAS 439	African And Diaspora Music	

AAS 440	Special Topics in African American History and Culture	
AAS 450	Special Topics in African American Studies	
AAS 460	Topics in Africana Literature	
AAS 465	ECCE: Black Women Writers	
Plus upper-division elective African-American Studies course work to total at least 15 hours. Students may petition courses in other disciplines that cover African or African-American studies content.		**4-6**
AAS 403/ SOA 451/ SWK 462/ WGS 403	ECCE: Women of Color and Minority Women	
Total Hours		**15**

Content areas of the special topics courses (AAS 320, AAS 440, AAS 450, AAS 460) and the tutorial course (AAS 499) will vary. Consult the AAS Advisor for more information.

Criminology and Criminal Justice

Contact Information

Website: www.uis.edu/ccj
Email: ccj@uis.edu
Office Phone: (217) 206-6779
Office Location: uhb 3050

- Bachelor of Arts
- Minor

Departmental Goals and Objectives

Criminology and Criminal Justice is an interdisciplinary field that studies crime and the ways society responds to crime. The Criminology and Criminal Justice curriculum examines the nature and causes of crime, the criminal justice system's purposes and activities, and the impact of crime on victims and society. Since crime is a social problem, many courses include the study of community-based programs and social service agencies and the components of the criminal justice system. The Criminology and Criminal Justice Department, located within the College of Liberal Arts and Social Sciences, emphasizes the study of public policy and change efforts as an essential part of its curriculum. Students may have the opportunity to participate in public affairs research projects conducted by department faculty.

The Criminology and Criminal Justice degree is designed for students interested in the general study of crime and the administration of justice and those pursuing professional careers in criminology, criminal justice, or related fields. The degree also prepares students for entrance into graduate or professional schools in criminology, criminal justice, law, public administration, social work, and the social sciences.

The Criminology and Criminal Justice major provides an integrated curriculum that emphasizes problem-solving and analytical skills, an approach favored by many criminal justice agencies and employers. The curriculum reflects the field's multidisciplinary character, drawing on a variety of liberal arts and professional areas of expertise. Faculty associated with the department have degrees in criminal justice, criminology, law, political science, psychology, and sociology. Student majors take a core curriculum that familiarizes them with a range of perspectives, methods, and content areas of the criminal justice field. They may use their electives to take additional courses or to minor in another field.

All majors participate in an ECCE Engagement Experience through Internships and Prior Learning (IPL). Students have the opportunity to work with state agencies and training centers and local criminal justice and social service agencies.

The Bachelor's Degree

Advising

All declared CCJ majors and minors are assigned a department faculty advisor. Faculty advisor contact information is included in the CCJ department welcome email sent to each student as soon as they have declared CCJ as their major or minor. CCJ majors and minors should contact their assigned advisor each semester before enrolling in classes.

Communication Skills

To satisfy the UIS communication skills requirement, students prepare a portfolio of written work from 300-level core courses, with the final assessment occurring in the senior seminar.

Engagement Experience/ECCE

Criminology & Criminal Justice (CCJ) majors are required to complete a minimum of 10 credit hours of Engaged Citizenship Common Experience (ECCE) course work in the areas of U.S. Communities, Global Awareness, Engagement Experience, and ECCE Speaker Series.

The CCJ department recommends that students complete 6 of the required 10 ECCE hours by completing an internship, which falls under the Engagement Experience ECCE category. Internships benefit students in many ways: they allow students to learn from practical hands-on experience outside of the university setting, they aid in the process of career assessment, and they foster students' understanding of the relationships between theory, research, and practice. To complete the internship, CCJ students must enroll in IPL 300 for 6 credit hours.

To complete the remaining 4 credit hours of ECCE requirements, students need to take EITHER a 3 credit hour CCJ U.S. Communities ECCE course OR a 3 credit hour CCJ Global Awareness ECCE course, as well as a 1 credit hour Speaker Series ECCE course. Any non-CCJ ECCE course (U.S. Communities or Global Awareness) must be approved by a Student Petition.

Lastly, although CCJ majors are encouraged to complete an internship, students may request approval from their academic advisor to substitute the 6 credit hour internship with 6 credit hours of either U.S. Communities or Global Awareness ECCE course work.

Grading Policy

Criminology and Criminal Justice majors must receive a C (2.0) grade or better in all required core courses. Grades of C- or lower will not be accepted in these courses.

Program Learning Outcomes

1. Recognize the various components of the criminal justice system, their functions, and the various activities that are carried out by these components and by related social service agencies.
2. Identify a variety of theoretical and applied explanations of crime and criminal behavior, as well as societal and criminal justice responses.
3. Recognize that criminal justice activities can be examined from multiple points of view, and to become more familiar with the range of these experiences, including those of women and minorities.
4. Demonstrate baccalaureate written communication, oral communication, and critical thinking skills.
5. Critically evaluate a wide range of research.
6. Employ research methods appropriate to the discipline to understand and investigate current research problems.

Requirements

Core Courses		
CCJ 239	Introduction to Criminal Justice	3
CCJ 315	Critical Thinking in Criminal Justice	3
CCJ 342	Statistics for Criminal Justice	3
CCJ 345	Research Methods in Criminal Justice	3
CCJ 421	Criminological Theory	3
CCJ 489	Senior Seminar	3
CCJ electives		
Students are required to complete at least 17 hours at the 300 or 400-level, which can include 300-400 level transfer courses. The remaining 6 hours may be taken at the 100, 200, 300, or 400 level and can include transfer courses.		23
Total Hours		**41**

*Students should consult with their academic advisor in the major for specific guidance regarding completing any general education and ECCE requirements.

CRIMINOLOGY AND CRIMINAL JUSTICE MINOR

- Criminology and Criminal Justice Minor (p. 83)

ONLINE DEGREE

- Criminology and Criminal Justice (p. 82)

Criminology and Criminal Justice Minor

Grading Policy

Criminology and Criminal Justice minors must receive a grade of C (2.0) or better in all required core courses. Grades of C- or lower will not be accepted in these courses.

Requirements

Core Course		
CCJ 239	Introduction to Criminal Justice [1]	3
Requires 9 hours of 300- or 400-level course work. The remaining 3 hours may be taken at the 100, 200, 300, or 400 level and can include a transfer course.		**12**
Total Hours		**15**

[1] Or transfer equivalent

English

Contact Information

Website: www.uis.edu/englishmodernlanguages/
Email: eng@uis.edu
Office Phone: (217) 206-6779
Office Location: UHB 3050

- Bachelor of Arts
- Minor (2)

Department Goals and Objectives

As a department in a public liberal arts university, we educate students in the humanistic endeavor of reading, writing, and studying texts in a variety of genres and modalities across cultures and times. We want our students to become successful humanists who can effectively analyze and use language to create knowledge, convey experiences, and illuminate perspectives important to their lives and communities. Because we see composition and literary study as indelibly linked, we explore the connections between reading imaginative and explicative texts and writing academically, creatively, and civically throughout our curriculum.

We are committed to supporting diversity, access, and inclusion in teaching and throughout the work of our department, college, and campus. (Please see our mission addendum on access and inclusion.) We welcome all UIS students wishing to enroll as English majors or minors, and value working with students throughout their time at UIS through teaching, mentoring, and advising. We strive to provide students with the skills and support needed to meet their academic and professional goals.

We have a Bachelor of Arts (BA) degree program and an undergraduate minor in English. These programs emphasize dynamic, interactive learning, collaboration, and diversity. We have designed a curriculum that encourages students to learn from the various disciplines within English Studies, to work with traditional and digital modes of creation and analysis, and to develop their own professional goals and vision.

The UIS English BA prepares students for teaching careers, for jobs as editors and writers or content creators in various media, and for graduate work at the master's or doctoral level in English as well as in a range of other professional fields of post-graduate study such as library science and law.

Honors in English

In order to be eligible for admission to the English Honors Program, students must have:

- Completed 72 credit hours towards their B.A.
- Completed Research Methods in English with a full B or better.
- A 3.50 overall GPA at UIS.
- A 3.60 GPA in English.

Students who meet these eligibility requirements can apply to be admitted to the Department Honors Program by submitting a proposal (200-250 words) to the department chair that outlines the honors project the student hopes to complete in ENG 498 Honors Project with a faculty mentor from the English Department. The submission deadline is **March 1** for fall graduation and **October 1** for spring and summer graduation. Students should apply for admission no later than their second-to-last semester. In order to receive the honors designation, a student must complete ENG 498 with an A, maintain a 3.5 overall GPA at UIS at the time of graduation, and maintain a 3.6 GPA in English at the time of graduation.

The Bachelor's Degree

The B.A. in English prepares students for a life appreciating the power and beauty of language. It also prepares students for a variety of careers in many sectors, including education, business, law, and healthcare, through a focus on creative, cultural, and critical thinking skills. When English majors graduate, they have the skills and knowledge to excel in almost any field.

Advising

All English majors or minors are assigned academic advisors. Academic advisors assist students in developing appropriate, individualized courses of study. Students may choose a different academic advisor at any time to ensure they are fulfilling all degree requirements. Students should consult with academic advisors each semester and especially before enrolling for their final semester. Doing otherwise could result in delaying progress toward graduation. Please note that students pursuing teaching licensure must consult regularly with the Teacher Education Program (TEP) faculty liaison in the Department of English and Modern Languages as well as with the academic advisor in the Teacher Education Program during their entire course of study.

Grading Policy

Faculty members assign course grades according to campus policy and the grading criteria of each individual course. Students must complete ENG 303 with a C or better to proceed to 400-level course work.

Program Learning Outcomes

By the time students graduate they should:

1. Write with confidence, precision, and an awareness of audience.
2. Perform sophisticated analysis of diverse literary texts in a range of mediums, including visual and multimedia.
3. Conduct professional research on a variety of academic, social, and cultural questions.
4. Recognize the diversity of human experience in its many forms of expression.
5. Create cutting edge digital texts using a range of technologies.
6. Take an active role in shaping the future of literature and culture.

NOTE: 300-level ENG ECCE courses (except ENG 325) which meet general education requirements can also be used to meet elective requirements in the English major or minor. 400-level ECCE courses cannot be used toward ENG requirements with the exception of ENG 481, which can be used to fulfill elective credit for the major or minor.

Requirements

Foundation Requirements		
ENG 137	Introduction to Literature	3
ENG 272	Introduction to Creative Writing	3
Select two (2) of the following literary history courses:		**6**
ENG 152	Introduction to World Literature	
ENG 231	Survey of African American Literature	
ENG 241	Early British Literature	
ENG 242	British Literature Since 1600	
ENG 245	Early American Literature	
ENG 246	American Literature-1865 to the Present	
Core Requirements		
ENG 303	Research Methods in English Studies	3
ENG 489	Capstone	3
Engagement Experience: Select one (1) Engagement Experience (Professionalization, Internship, Applied Study, or Study Away. [1]		**3**
Elective Requirements: Select three (3) courses in Writing, Linguistics, or Publishing. [2, 3]		**9**
COM 405	Editing	
ENG 306	Introduction to Linguistics	
ENG 309	Professional Writing	
ENG 338	ECCE: Introduction to the Health Humanities	
ENG 368	ECCE: Creative Writing, Publishing, and Community	
ENG 369	ECCE: Verbal Arts in the Community	
ENG 370	Topics in Creative Writing I	
ENG 371	Creative Writing Poetry	
ENG 372	Fiction Writing	
ENG 373	Writing in New Media	
ENG 404	History of English Language	
ENG 408	Introduction to Sociolinguistics in English Studies	
ENG 409	Rhetoric and Composition in Digital Media	
ENG 410	Topics in Composition or Linguistics	
ENG 466	Digital Technologies in English Studies	
ENG 470	Topics in Creative Writing II	
ENG 471	Creative Writing: Nonfiction	
Elective Requirements: Select three (3) courses in Literature.		**9**
ENG 320	Topics in World Literature I	

ENG 321	ECCE: From China to Chinese America	
ENG 326	ECCE: #Melanin: Global Colorism	
ENG 330	Topics in American Literature I	
ENG 331	ECCE: Asian American Women	
ENG 332	Women Playwrights	
ENG 333	Contemporary American Novel	
ENG 334	The American Novel, 1865-1915	
ENG 337	ECCE: American Souths	
ENG 342	Playing Shakespeare	
ENG 351	The British Victorian Novel	
ENG 360	Topics in English Studies	
ENG 365	Children's and Young Adult Literature	
ENG 366	ECCE: Story of Food	
ENG 380	Introduction to Literary Genres	
ENG 382	ECCE: Comics, Health, Illness	
ENG 420	Topics in World Literature II	
ENG 430	Topics in American Literature II	
ENG 434	Literature and Culture of Early America	
ENG 435	American Literature 1820-1865	
ENG 438	African-American Literature	
ENG 440	Major Figures in American Literature Since 1900	
ENG 443	Chaucer and His Era	
ENG 447	Arthurian Literature	
ENG 448	The Shakespeare Project	
ENG 449	The British Romantics	
ENG 450	Topics in British Literature II	
ENG 453	Poetry and Prose of the Victorian Age	
ENG 455	Modern British Literature	
ENG 456	Contemporary British Literature	
ENG 460	Themes in Literature	
ENG 461	Major Women Writers	
ENG 463	Mythology	
ENG 480	Topics in Genre Study	
ENG 481	ECCE: Memoirs Across Cultures	
Total Hours		**39**

[1] Please consult with an English Department advisor. Engagement courses may include COM 405, ENG 309, ENG 368, ENG 369, ENG 409, Internship, Prior Leaning, Applied Study, or Study Abroad. Courses that fulfill the Engagement Experience requirement for the major cannot be used to meet other requirements in the major. For students in the TEP Secondary Education English B.A. or TEP Middle Grades Education English Language Arts programs, TEP 405, TEP 415, or TEP 419 may be used to meet the Engagement Experience requirement for the major.

[2] Six (6) of the total 18 hours of English electives must be 400-level course work. Only 300-level ENG ECCE course can be used to fulfill elective credits for the major or minor (except ENG 325). ECCE courses at the 400-level cannot be use as elective credit for the major or minor (except ENG 481). Additionally, six (6) of the total 18 hours of ENG electives must be designated as "diversity" and six (6) of the 18 hours must be designated as "digital." Some elective course may meet both designators.

[3] Courses that meet the Diversity Requirement: ENG 306, ENG 320, ENG 332, ENG 351, ENG 365, ENG 366 ENG 368, ENG 370, ENG 371, ENG 372, ENG 408, ENG 420, ENG 438, ENG 448 ENG 461 ENG 463 ENG 470, ENG 481. Other courses including ENG 360, ENG 380 ENG 410, ENG 460, ENG 480, may be petitioned for the Diversity Designator.
Courses that meet the Digital Requirement: ENG 309, ENG 338, ENG 365, ENG 366, ENG 373, ENG 381, ENG 382 ENG 408, ENG 448, ENG 466. (Other courses may be petitioned for digital designator.)

Transfer Policy

The department will assess the records of incoming transfer students to determine an appropriate degree plan. This plan may include taking lower-division classes to prepare students for the rigor of upper-division course work. Requests for transfer credit for upper-division course work will be considered on a case-by-case basis.

All majors require foundational knowledge in literature, writing and linguistics. UIS courses that satisfy the foundation requirements are listed below. Course work equivalent to the foundation requirements taken at other institutions may be approved by a Student Petition.

ENGLISH MINOR

- English Minor (p. 85)
- Writing and Publishing Minor (p. 87)

Online Degree

The online English program allows students to participate actively in dynamic, diverse, and interactive online learning communities and to complete their course work in their own time and at their own pace within the same semester time frame as on-ground courses. The online format enables them to complete course work using the latest networked information technologies for the same easy access to educational resources, advisors, and materials that on-campus students enjoy. If students are interested in TEP courses online, they should consult the English department faculty liaison for TEP about the availability of online TEP courses.

- English (p. 84)

English Minor

Requirements

Required Courses		
ENG 303	Research Methods in English Studies	3
300- or 400-level Writing or Linguistics Course		**3**
ENG 306	Introduction to Linguistics	
ENG 309	Professional Writing	
ENG 338	ECCE: Introduction to the Health Humanities	
ENG 368	ECCE: Creative Writing, Publishing, and Community	
ENG 369	ECCE: Verbal Arts in the Community	
ENG 370	Topics in Creative Writing I	
ENG 371	Creative Writing Poetry	
ENG 372	Fiction Writing	
ENG 373	Writing in New Media	

ENG 404	History of English Language	
ENG 408	Introduction to Sociolinguistics in English Studies	
ENG 409	Rhetoric and Composition in Digital Media	
ENG 410	Topics in Composition or Linguistics	
ENG 466	Digital Technologies in English Studies	
ENG 470	Topics in Creative Writing II	
ENG 471	Creative Writing: Nonfiction	
300- or 400-Level Literature Course		**3**
ENG 320	Topics in World Literature I	
ENG 321	ECCE: From China to Chinese America	
ENG 326	ECCE: #Melanin: Global Colorism	
ENG 330	Topics in American Literature I	
ENG 331	ECCE: Asian American Women	
ENG 332	Women Playwrights	
ENG 333	Contemporary American Novel	
ENG 334	The American Novel, 1865-1915	
ENG 342	Playing Shakespeare	
ENG 351	The British Victorian Novel	
ENG 360	Topics in English Studies	
ENG 365	Children's and Young Adult Literature	
ENG 366	ECCE: Story of Food	
ENG 380	Introduction to Literary Genres	
ENG 381	ECCE: Graphic Novel	
ENG 382	ECCE: Comics, Health, Illness	
ENG 420	Topics in World Literature II	
ENG 430	Topics in American Literature II	
ENG 434	Literature and Culture of Early America	
ENG 435	American Literature 1820-1865	
ENG 438	African-American Literature	
ENG 440	Major Figures in American Literature Since 1900	
ENG 443	Chaucer and His Era	
ENG 447	Arthurian Literature	
ENG 448	The Shakespeare Project	
ENG 449	The British Romantics	
ENG 450	Topics in British Literature II	
ENG 453	Poetry and Prose of the Victorian Age	
ENG 455	Modern British Literature	
ENG 456	Contemporary British Literature	
ENG 460	Themes in Literature	
ENG 461	Major Women Writers	
ENG 463	Mythology	
ENG 480	Topics in Genre Study	
ENG 481	ECCE: Memoirs Across Cultures	
300- or 400-Level ENG Elective		**3**
ENG 309	Professional Writing	
ENG 320	Topics in World Literature I	
ENG 330	Topics in American Literature I	
ENG 332	Women Playwrights	
ENG 333	Contemporary American Novel	
ENG 334	The American Novel, 1865-1915	
ENG 342	Playing Shakespeare	
ENG 351	The British Victorian Novel	
ENG 360	Topics in English Studies	
ENG 365	Children's and Young Adult Literature	
ENG 368	ECCE: Creative Writing, Publishing, and Community	
ENG 370	Topics in Creative Writing I	
ENG 371	Creative Writing Poetry	
ENG 372	Fiction Writing	
ENG 373	Writing in New Media	
ENG 380	Introduction to Literary Genres	
ENG 381	ECCE: Graphic Novel	
ENG 404	History of English Language	
ENG 410	Topics in Composition or Linguistics	
ENG 420	Topics in World Literature II	
ENG 430	Topics in American Literature II	
ENG 434	Literature and Culture of Early America	
ENG 435	American Literature 1820-1865	
ENG 438	African-American Literature	
ENG 440	Major Figures in American Literature Since 1900	
ENG 443	Chaucer and His Era	
ENG 447	Arthurian Literature	
ENG 448	The Shakespeare Project	
ENG 449	The British Romantics	
ENG 450	Topics in British Literature II	
ENG 453	Poetry and Prose of the Victorian Age	
ENG 455	Modern British Literature	
ENG 456	Contemporary British Literature	
ENG 460	Themes in Literature	
ENG 461	Major Women Writers	
ENG 463	Mythology	
ENG 466	Digital Technologies in English Studies	
ENG 470	Topics in Creative Writing II	
ENG 471	Creative Writing: Nonfiction	
ENG 480	Topics in Genre Study	
Total Hours		**12**

NOTE: 300-level ENG ECCE courses (except ENG 325) which meet general education requirements can also be used to meet elective requirements in the English major or minor. 400-level ECCE courses cannot be used toward ENG requirements with the exception of ENG 481, which can be used to fulfill elective credit for the major or minor.

Writing and Publishing Minor

The Writing and Publishing minor gives students the opportunity to study and develop skills in writing alongside exploring various professional and community publishing processes and industries.

The minor is designed for both students looking to hone their craft in creative writing genres including poetry, fiction, and nonfiction, as well as students interested in developing writing skills to advance their career, reach a public audience, and impact their communities. In this minor, students can expect to explore writing and publishing across multiple platforms, as well as theories, ideas, and systems that shape writing and publishing values and conventions.

Students will develop skills in reading and analyzing diverse texts, writing in multiple genres, editing, publishing, and providing collaborative feedback. Alongside this skill development, students will explore and challenge societal, cultural, and historical power structures and their impact on writing and publishing values.

Requirements

Core Course		
Select one (1) of the following introductory writing courses:		**3**
ENG 272	Introduction to Creative Writing	
ENG 273	Intro to Public, Professional, and Persuasive Writing	
Select two (2) of the following writing courses:		**6**
ENG 309	Professional Writing	
ENG 370	Topics in Creative Writing I	
ENG 371	Creative Writing Poetry	
ENG 372	Fiction Writing	
ENG 373	Writing in New Media	
ENG 466	Digital Technologies in English Studies	
ENG 470	Topics in Creative Writing II	
ENG 471	Creative Writing: Nonfiction	
Select one (1) of the following publishing courses:		**3**
ENG 368	ECCE: Creative Writing, Publishing, and Community	
ENG 390	Topics in Publishing	
ENG 409	Rhetoric and Composition in Digital Media	
English Electives (ENG)		**3**
A choice of any ENG course (Excluding First Year English and First Year Seminar)		
Total Hours		**15**

History

Contact Information

Website: www.uis.edu/history
Email: his@uis.edu
Office Phone: (217) 206-6779
Office Location: UHB 3050

- Bachelor of Arts
- Concentration
- Minor

Department Goals and Objectives

The Department of History explores links between the past and our contemporary world. History helps us craft narratives of the past based on the interpretation of a wide range of artifacts from the past. Through the study of history, students learn to compare elements of their own culture with those of other cultures and from other time periods. Students consider the impact, lives, and perspectives of individual men and women in the histories of both the United States and the world, while appreciating the significance of national and transnational structures and forces such as cultures, economics, the environment, gender, religions, politics, and war. Students examine historical perspectives that are well represented by documentary record and consider ways of recovering perspectives that have been silenced.

Honors in History

The UIS History Department Honors program is designed to provide an opportunity for the highest-performing students in the major to develop skills above and beyond what is required of the typical BA student. The Honors program focuses on developing skills that will assist high-performing students in applications to graduate and professional schools. To be eligible students must have a minimum 3.65 GPA in History course work and a cumulative 3.5 GPA.

Course-embedded portfolio model

Students will develop a portfolio of Honors work by taking four enhanced HIS courses at the upper level. An ‘enhanced’ course requires the research and creation of a project in addition to those required by the standard 400-level course (this project should not simply be a longer version of a class project). These projects should be tailored to the academic and professional goals of the student. Examples of enhanced portfolio projects include:

- Research papers.
- Creation of a research-based website.
- Historiographical essay.
- Development of a teaching curriculum.
- A short film.
- Study abroad.
- History-approved internships.

For study abroad and internships, students must design and develop a project based on time spent at their activity.

Honors Portfolio and Defense

Students will present their completed Honors Portfolio to an Honors Committee, comprised of three members of the UIS History Department. Students will present for 20 minutes on their portfolio, followed by an oral examination of that portfolio by the committee. This presentation can be conducted via Skype for online students. During

the presentation, students will reflect on their enhanced work and discuss how their projects relate to each other or build on each other.

Learning Experiences

Learning experiences available to history majors include regular classroom courses; independent studies and tutorials; study abroad; and internships at libraries, archives, historic sites, and other institutions, particularly in state government. The history curriculum includes courses covering America from the colonial era to the present; interdisciplinary, transnational thematic courses in such areas as imperialism, the history of religion and women's history; courses in the history of Europe, Asia, and other world regions; and courses analyzing historic forces shaping the contemporary world.

The Bachelor's Degree

- World History Concentration

The baccalaureate curriculum is organized for students who hope to place their world in historical perspective. Education in history at the University of Illinois Springfield is broad-based humanities training, providing students with research capabilities, analytical methods, and communication skills that are useful in many fields. The curriculum prepares students for careers in fields such as history, politics, government, business, law, journalism, writing, and administration. Through internships, students are able to test career possibilities where the research and analytical skills of the historian are appropriate.

Advising

Each student is assigned both an academic advisor and a faculty advisor to assist in planning an individual program of study responsive to the student's interests and goals and designed to meet the requirements of the History Department. Students are strongly encouraged to consult with their advisors regularly, especially before enrolling for their first and last semesters. Questions about advising may be directed to the History Department. Students who are enrolled in the Teacher Education Program (TEP) must consult regularly with their TEP advisor.

Grading Policy

History courses for which the student has attained a grade of C or better will be applied toward the B.A. degree (grades of C- or lower will not be accepted). History courses taken as CR/NC will be applied toward the degree if a grade of CR is attained. History majors may repeat program courses for grade improvement only once without seeking department approval.

Program Learning Outcomes

Students who successfully complete a B.A. in History should be able to:

1. Read critically; that is, they will be able to identify a thesis, evidence, interpretation, and the different voices in a text.
2. Define and distinguish between primary and secondary sources and explain the strengths, weaknesses, and appropriate uses of each.
3. Interpret and analyze primary documents, and place them within the appropriate historical context.
4. Identify characteristics and practitioners of major schools of historiographical thought.
5. Craft a narrative based on primary sources.
6. Locate different kinds of sources for historical research.
7. Appropriately document and cite sources in academic work.
8. Explain roles that history and historians play in contemporary society as well as current issues under debate within the profession and within the public arena.
9. Explain the purpose and use of historiographical essays. (limited to HIS 401)
10. Compose an historiographical essay. (limited to HIS 401)

Requirements

To pursue a major in history, students must complete two courses from the following list of classes on historical regions and themes (six hours total). The 2 courses must be from different categories of historical regions and themes. Alternatively, students can transfer equivalent courses from an accredited institution. Comparative Societies courses with an HIS prefix can be used to fulfill both the Comparative Societies requirements and history lower-division requirements provided students graduate with sufficient total credits.

Lower-Division Requirements		
Two Courses from different categories historical regions or themes		
Select 2 course from the following region or theme options:		**6**
World History		
HIS 118	Making of the West	
HIS 119	Gods & Heroes of Early Europe	
HIS 125	The History of Everywhere	
Comparative Religion		
HIS 150	Topics in Comparative Religion	
Europe		
HIS 202	European History	
HIS 212	History of Russia: Peter I to Putin	
United States		
HIS 204	U.S. History to 1877	
HIS 205	U.S. History Since 1877	
HIS 206	American Immigration History	
Middle East		
HIS 160	Topics in Middle Eastern History	
HIS 161	Introduction to the Modern Middle East	
HIS 211	Women in the Middle East	
East Asia		
HIS 176	History of Premodern East Asia	
HIS 177	History of Modern East Asia	
Total Hours		**6**

Upper-division Core Requirements [1]		
HIS 301	The Historian's Craft [2]	3
HIS 401	Senior Seminar [1]	3
Eight hours of non-U.S. History Courses from the following:		**8**

HIS 360	Topics in Warfare
HIS 365	ECCE: Culture Wars/Europe
HIS 371	Islamic Civilization
HIS 373	ECCE: Reading Arab Pasts
HIS 375	ECCE: Conflict in the Middle East
HIS 378	ECCE: Christian-Muslim Encounters
HIS 411	ECCE: Democracy and Democratic Theory
HIS 412	Alexander the Great
HIS 414	ECCE: Cleopatra's Egypt
HIS 415	ECCE: Archaeology of Global Slavery
HIS 416	Rise of Rome
HIS 417	Caesar to Charlemagne
HIS 419	Egyptology
HIS 422	ECCE: Politics and Religion: Culture Wars
HIS 424	Ancient Sport and Spectacle
HIS 462	ECCE: Conflict in 19th Century Europe
HIS 463	Europe In The 20th Century
HIS 470	Topics in 20th Century World History
HIS 471	ECCE: The Pacific War: World War II in East Asia
HIS 472	Imperial Russia
HIS 473	Russia from the Revolution to the New Cold War
HIS 475	ECCE: Nationalism and Imperialism
HIS 476	Modern China
HIS 477	Premodern Japan
HIS 479	ECCE: From Vikings to Hackers: A Pirate's World History
HIS 480	Topics in Pre-Modern World History
HIS/WGS 481	Women in Chinese and Japanese History
HIS 482	Samurai in History and Romance
HIS 485	Cold War and the Middle East
HIS 486	ECCE: Exhibiting Asia: Trans-Pacific Material Culture
HIS 487	History of Christmas
HIS 488	Eastern Christianity
Upper Division Elective History Courses	
Options: any 300-level or 400-level HIS course not used to fulfill another HIS degree requirement.	**19**
Total Hours	**39**

[1] Students may fill up to 4 credit hours of upper-division core requirements with HIS 499.

[2] Students must earn no less than a C in HIS 301 as a prerequisite for HIS 401. HIS 301 and HIS 401 may not be taken during the same semester.

Courses from other departments may count for history credit when they support the student's degree plan and are approved in advance.

HISTORY MINOR

- History Minor (p. 90)

Online Degree

The online History degree program is identical to the on-campus program. The online program allows students to participate actively in dynamic, diverse, and interactive online learning communities and to complete their degrees in their own time and at their own pace via the Internet. The online format enables them to complete course work using the latest networked information technologies for increased access to educational resources, advisers, and materials.

- History (p. 88)
- World History Concentration

World History Concentration

Students completing the World History Concentration within the B.A. in History acquire a valuable credential that certifies their expertise in the past of multiple regions of the globe, while pursuing a course of study tailored to their interest. Undergraduates in History study in a department with the broadest global expertise at UIS, with course work available in Modern Europe, the Middle East, the Medieval World, the Near East, the Ancient World, East Asia, and any array of transnational and comparative thematic areas. The concentration provides career readiness in the area of problem solving as well as in global and intercultural fluency.

The World History Concentration requires 15 hours of course work at the lower and upper division; students can also combine that expertise with additional experiences such as study away, internships, or foreign language training for credit.

To further inspire students to pursue experiential learning and linguistic expertise, three hours of upper division course work in this concentration can be earned by demonstrating one of the following:

- Completion of a credit-bearing study away experience,
- Or a departmentally approved internship or prior-learning experience with global components,
- Or competency (4 semesters) in a language beyond one's native language(s). Demonstrating language competency requires university-level course work or results of a placement exam.

The Department will consider petitions for courses from other universities or other departments as appropriate. Students may be asked to provide a syllabus or other supporting materials.

Requirements

Required Courses		**3**
3 hours of lower division course work in historical regions or themes outside the United States: (Choose One of the following)		
HIS 106	Peoples of the Past	
HIS 118	Making of the West	
HIS 150	Topics in Comparative Religion	
HIS 151	Judaism, Christianity, Islam	
HIS 152	Bible and Qur'an	
HIS 160	Topics in Middle Eastern History	
HIS 161	Introduction to the Modern Middle East	

HIS 176	History of Premodern East Asia	
HIS 177	History of Modern East Asia	
HIS 202	European History	
HIS 211	Women in the Middle East	
HIS 212	History of Russia: Peter I to Putin	
Twelve hours of History of at least 3 different world regions and themes at the upper division:		**12**
Ancient World (Choose One)		
HIS 412	Alexander the Great	
HIS 476	Modern China	
HIS 477	Premodern Japan	
HIS 481	Women in Chinese and Japanese History	
HIS 482	Samurai in History and Romance	
HIS 486	ECCE: Exhibiting Asia: Trans-Pacific Material Culture	
Europe (Choose One)		
HIS 462	ECCE: Conflict in 19th Century Europe	
HIS 463	Europe In The 20th Century	
HIS 472	Imperial Russia	
HIS 473	Russia from the Revolution to the New Cold War	
Middle East (Choose One)		
HIS 371	Islamic Civilization	
HIS 373	ECCE: Reading Arab Pasts	
HIS 375	ECCE: Conflict in the Middle East	
HIS 378	ECCE: Christian-Muslim Encounters	
HIS 485	Cold War and the Middle East	
HIS 488	Eastern Christianity	
Transnational Themes (Choose One)		
HIS 365	ECCE: Culture Wars/Europe	
HIS 411	ECCE: Democracy and Democratic Theory	
HIS 475	ECCE: Nationalism and Imperialism	
HIS 479	ECCE: From Vikings to Hackers: A Pirate's World History	
HIS 487	History of Christmas	
Total Hours		**15**

History Minor

To earn a minor in History, students must complete a minimum of 17 semester hours, including 14 hours of upper-division course work at UIS. Transfer credit is evaluated on a case-by-case basis through a Student Petition.

Advising

Students should consult with a History Department faculty member in designing and meeting the requirements for a minor.

Grading Policy

History courses for which the student has attained a grade of C or better will be applied toward the HIS minor (grades of C- or lower will not be counted). History courses taken as CR/NC will be applied toward the minor if a grade of CR is attained. Courses may be repeated for grade improvement only once without seeking department approval.

Requirements

Lower-Division Requirements		
One course emphasizing historical regions or themes		
Select one course from the following region or theme options:		**4**
World History		
HIS 118	Making of the West	
HIS 119	Gods & Heroes of Early Europe	
HIS 125	The History of Everywhere	
Comparative Religion		
HIS 150	Topics in Comparative Religion	
Europe		
HIS 202	European History	
HIS 212	History of Russia: Peter I to Putin	
United States		
HIS 204	U.S. History to 1877	
HIS 205	U.S. History Since 1877	
HIS 206	American Immigration History	
Middle East		
HIS 160	Topics in Middle Eastern History	
HIS 161	Introduction to the Modern Middle East	
HIS 211	Women in the Middle East	
Upper-Division Requirements		
HIS 301	The Historian's Craft	3
Select one Upper-Division History Elective Course in non-U.S. History from the following: [1]		**3-4**
HIS 360	Topics in Warfare	
HIS 365	ECCE: Culture Wars/Europe	
HIS 371	Islamic Civilization	
HIS 373	ECCE: Reading Arab Pasts	
HIS 375	ECCE: Conflict in the Middle East	
HIS 378	ECCE: Christian-Muslim Encounters	
HIS 411	ECCE: Democracy and Democratic Theory	
HIS 412	Alexander the Great	
HIS 414	ECCE: Cleopatra's Egypt	
HIS 415	ECCE: Archaeology of Global Slavery	
HIS 416	Rise of Rome	
HIS 417	Caesar to Charlemagne	
HIS 419	Egyptology	
HIS 424	Ancient Sport and Spectacle	
HIS 460	Studies in Latin American History	
HIS 462	ECCE: Conflict in 19th Century Europe	
HIS 463	Europe In The 20th Century	
HIS 470	Topics in 20th Century World History	
HIS 471	ECCE: The Pacific War: World War II in East Asia	
HIS 472	Imperial Russia	
HIS 473	Russia from the Revolution to the New Cold War	
HIS 475	ECCE: Nationalism and Imperialism	
HIS 476	Modern China	
HIS 477	Premodern Japan	
HIS 479	ECCE: From Vikings to Hackers: A Pirate's World History	

HIS 480	Topics in Pre-Modern World History	
or WGS 481	Women in Chinese and Japanese History	
HIS 482	Samurai in History and Romance	
HIS 485	Cold War and the Middle East	
HIS 486	ECCE: Exhibiting Asia: Trans-Pacific Material Culture	
HIS 487	History of Christmas	
HIS 488	Eastern Christianity	
Upper-Division History Electives		
Options: Any 300-level or 400-level HIS course not used to fulfill another HIS minor requirement		7
Total Hours		**17-18**

[1] Student may fill up to 4 credit hours or upper-division core requirements with HIS 499, pending faculty approval.

Liberal Studies

Contact Information

Website: www.uis.edu/liberal-studies
Email: lis@uis.edu
Office Phone: (217) 206-8418
Office Location: UHB 3038

- Bachelor of Arts (2 Tracks)
- Minors (2)

Departmental Goals and Objectives

The overarching goal of the department is for students to understand and apply the methods and approaches of academic disciplines that contribute to the accumulated knowledge of humanity. From that knowledge, students can make better-informed decisions about their future both personally and professionally. Students who graduate with a degree in Liberal Studies will:

- Deeply reflect upon the big question, both now and in the past, across disciplines.
- Significantly engage issues of diversity, equity, inclusion, and social justice.
- Demonstrate intercultural knowledge and competence.
- Think critically and creatively to address problems and issues.
- Effectively communicate orally and in writing.
- Appropriately conduct and incorporate primary and secondary research into projects.
- Work effectively both alone and in teams.
- Integrate skills and knowledge across multiple areas of inquiry.
- Apply skills and knowledge across multiple areas of inquiry.

The Bachelor's Degree

The B.A. in Liberal Studies is an excellent option for students who have an interest in more than one discipline and who want to earn a bachelor's degree designed to fit their unique interest and aptitudes. This degree offers opportunities to hone skills many employers value even more than specific majors: critical thinking, written and oral communication, judgment, teamwork, independence, initiative, and applied learning.

Students can select one of two tracks. Liberal Studies or Interdisciplinary Studies.

Advising

All LIS majors are assigned an academic advisor to assist in registering for courses and assuring graduation requirements are met. Students must meet with their advisor each semester before enrolling in courses. Faculty work with students to develop their plan of study and to discuss career and additional education options.

Interdisciplinary Studies Track

The interdisciplinary studies is a natural outgrowth of the Interdisciplinary Capital Scholars Honors program at UIS, and is also an excellent opportunity for any student to combine two or more traditional academic disciplines into a personalized major that focuses on topics not already offered in a major at the UIS. Students may also build upon an already-existing interdisciplinary minor, such as African American Studies or Women & Gender Studies, to pursue a major in those fields. Students take courses that achieve the departmental learning objectives and deliberately integrate the methods and content within the disciplines.

Liberal Studies Track

The liberal studies track is especially attractive to students who may have accumulated credits from multiple accredited institutions or programs over time and would like to complete a high-quality degree that meets the standards of UIS. Students who already have a bachelor's degree from an accredited university are not eligible for this track. This option is unavailable for completion of any major already offered at UIS.

Program Learning Outcomes

Learning outcomes are important components for all academic programs at the University of Illinois Springfield and are required by the Higher Learning Commission. Questions related to the learning outcomes for this program should be addressed to the applicable department/school.

Requirements

For the major, students choose courses at the 300- and 400-level that integrate liberal arts values into a focus or topic not represented in other majors at UIS. With the guidance of an advisor and/or faculty member, the student may use ECCE and/or transferred upper-division courses toward degree requirements.

Core Requirements		
LIS 303	Introduction to Liberal Studies	3
LIS 451	Senior Seminar	3
Elective Requirements		
Approved Upper-Division Electives [1]		30
Total Hours		**36**

[1] The upper-division electives must come from at least two different disciplines for the interdisciplinary study track from the following prefixes: AAS, ACC, ART, ASP, BIO, BUS, CAP, CCJ, CHE, COM, CSC, DAT, ECO, ENG, ENS, ESC, EXR, HCI, HIS, IPL, LES, MAT,

MGT, MIS, MKT, MLS, MPH, PAD, PHL, PSC, PSY, SOA, SPM, SWK, TEP, THE, WGS.

Transfer Policy

Students may transfer up to 72 hours of lower-division credit and up to 30 hours of upper-division credit, but the combination of all transfer credit cannot exceed 90 hours. The program accepts upper-division credit taken at other accredited universities to be applied toward the degree, as well as alternate credit, including competency test, dual enrollment, military documentation, and life/work experience through IPL 305 Prior Learning.

Liberal Studies Minor

- Liberty Studies (p. 92)
- Social Responsibility and Leadership Development (p. 92)

Online Degree

The online Liberal Studies degree allows students to complete their degree in dynamic, diverse, and interactive online learning communities. Online courses are taught by the same professional as in-person. The online degree follows the same curriculum as the on-campus degree.

- Liberal Studies (p. 91)

Liberty Studies Minor

The program is not accepting applications for the Liberty Studies minor at this time.

The Liberty Studies minor is a course of study focusing on the foundations, meanings, and implications of what it is to be free. It poses the fundamental question of "What can I do with my life?" It questions the power of institutions and the legitimacy of the constraints they impose. It explores freedom and liberty from multiple perspectives, including minorities and women in our own culture, and indigenous people of other times and places. Liberty Studies examines the costs and benefits of free human interaction, the need of naturally social animals to be left alone, and ultimately wrestles with the questions of what freedom and liberty are and should be.

The Liberty Studies minor approaches the study of liberty in relation to three subject areas commonly addressed in the literature: economic activity, government, and cultural influences. The study of these three areas is integrated both in how individual courses relate to each other individually and are tied together by the required courses.

Students must take LIS 211 and either PHI 341 or PHI 441. Then students must take one course in each of the following three categories:

- Liberty and Commerce
- Liberty and Authority
- Liberty and Culture

Requirements

Required Courses		
LIS 211	Liberty Studies	3
PHI 341	Ethics	3
or PHI 441	Moral Theory	
Select one course from each of the three categories listed below:		10-11
Liberty and Commerce		
LIS 319	Philosophy of Business	
LIS 417	Free Market Philosophies	
PHI 447	Rationality and Moral Choice	
Liberty and Authority		
AAS 433	ECCE: Civil Rights Movement of the Twentieth Century	
HIS 445	Intellectual Origins of the American Revolution	
LIS 411	Liberty Struggles	
PHI 485	Social Philosophy	
Liberty and Culture		
LIS 315	Individualism and Self-Reliance in America	
PHI 425	History of Modern Philosophy	
SOA 222	American Society	
Total Hours		**16-17**

Social Responsibility and Leadership Development Minor

The program is not accepting applications for the Social Responsibility and Leadership Development minor at this time.

The Social Responsibility and Leadership Development minor is an interdisciplinary program that includes both theoretical and experiential components. The three core courses will be taught on a rotating basis (a minimum of one core course per semester including summer) online. The two electives can be taken online or on campus depending on how they are offered and the needs of the student. The major objective of the program is to educate students for and about social responsibility and leadership and to help them acquire leadership positions in their community and profession. The minor complements a wide variety of academic programs, such as business, management, and accounting; political science and legal studies; communication; environmental studies; sociology/anthropology; criminology and criminal justice; women and gender studies; African American studies; health professions; etc. Any prerequisites or course restrictions on courses taken as electives for the minor will be honored.

Requirements

Required Core Courses		
IPL 210	Introduction to Leadership Theory and Practice	3
IPL 361	Social Responsibility and Leadership Development Capstone	3
IPL 362	ECCE: Social Change and Leadership	3
Two Electives [1]		**6-8**
Total Hours		**15-17**

[1] Two Electives (six - eight hours) can, but do not have to be in the student's major. Students must request approval from the Social Responsibility and Leadership Development advisor for elective courses. In the case where courses are outside IPL courses, the

SRLD advisor will consult with the chair of the appropriate academic program for approval.

Modern Languages

Contact Information

Website: www.uis.edu/englishmodernlanguages
Email: lng@uis.edu
Office Phone: (217) 206-6779
Office Location: UHB 3050

- Minor: Spanish

The University of Illinois Springfield offers classes in Chinese and Spanish.

Modern Languages classes are kept small to ensure individual attention. Course offerings in Modern Languages are listed in the current course schedule under the LNG course prefix. Permission of the instructor is required to enroll.

Central Illinois Foreign Language and International Studies Consortium

UIS students may also apply to study (for UIS credit) the foreign languages offered at Lincoln Land Community College, Benedictine University, and Illinois College through the Central Illinois Foreign Language and International Studies Consortium. Please contact the Modern Languages office for information.

Grading Policy

Students must obtain a grade of C or higher (grades of C- or lower will not be accepted) to advance to the next level of language course work.

Modern Language Courses

Note: Language availability is subject to change on a semester-by-semester basis. Students should consult with the department to determine availability.

Proficiency Testing

Students can obtain proficiency credit by completing a proficiency exam conducted by Modern Languages faculty. Proficiency testing is available in the languages that we typically offer, but is ultimately contingent upon the availability of faculty in those languages. Students seeking proficiency testing in languages that our program does not offer will be responsible for arranging for an examiner to work with our office to complete the testing.

- Spanish Minor (p. 93)
-

Spanish Minor

The program is not accepting applications for the Spanish minor at this time.

Students pursuing the Spanish minor will make cross-cultural connections with their own disciplines of studies. The Spanish minor focuses on Spanish for the professions, a focus that follows nationwide trends in order to enhance students' academic and career opportunities. Spanish for the professions intertwines established minors/majors such as business, communication, criminal justice, health, English, global studies, teaching, theatre, and social services. This approach ensures that students will compete in the twenty-first century global economy with the required language skills that employers consider vital in today's job market.

To earn a minor in Spanish, students need to complete a total of 16 credit hours.

Requirements

Prerequisite Course [1]		
LNG 222	Intermediate Spanish II	4
or LNG 295	Foreign Language Competency	
Required Course		
LNG 321	Spanish Civilization and Culture	3
Elective Courses		
Select three of the following:		**9**
LNG 344	Spanish for Business	
LNG 355	Spanish for Healthcare	
LNG 368	Spanish-Speaking Communities	
LNG 382	Spanish for the Arts	
Total Hours		**16**

[1] Only these two course options will count as prerequisites for the Spanish Minor. LNG 121, LNG 122, and LNG 221 do not count toward the Spanish Minor

Music

Contact Information

Website: www.uis.edu/music/
Email: music@uis.edu
Office Phone: (217) 206-6240
Office Location: VPA 62

Department Goals and Objectives

The Department of Art, Music, and Theatre includes academic programs of study in the disciplines of Visual Arts, Music, and Theatre. Art offers a B.A. and a minor in Visual Arts. The Visual Arts Program and the Psychology Department work in tandem to offer a minor in Art Therapy. Minors are also offered in Theatre and Music. The Department of Art, Music, and Theatre fosters study in the practical application of various arts disciplines, as well as study in the historical, cultural, and philosophical underpinnings of each discipline. Visual Arts courses are listed in the course schedule with the prefix ART. Music courses are listed in the course schedule with the MUS prefix, and Theatre courses are listed in the course schedule with the prefix THE. Please refer to each discipline's catalog entry or website for information about courses, degree offerings, and co-curricular opportunities.

Music Program Information

In addition to the Music Minor, the University of Illinois Springfield offers music courses that fulfill requirements in the UIS General

Education curriculum, particularly in the areas of Humanities and Visual, Creative, and Performing Arts.

Students may also take music classes for general elective credit.

Our curriculum includes classes in ethnomusicology, music history, music theory, music technology, performance ensembles, chamber music, individual lessons, and more.

Music studies are integral to a liberal arts curriculum. These courses offer students the opportunity to develop skills in reading, creating, performing, and thinking critically about music.

MUSIC MINOR

- Music Minor (p. 94)

Music Minor

The UIS Music minor is designed to help students increase their general music knowledge and acquire a basic understanding of diverse methodologies of music study. It introduces students to a range of musical instruments, styles, methodologies and career options. Students may plan a broad-based minor that includes courses in music performance, ethnomusicology, musicology, music theory, and music technology, or they may tailor their degree to focus on one particular aspect of music study. Currently, the music program maintains strong course offerings in the areas of ethnomusicology and fundamental questions about the role of music in human social life focusing on diverse issues like cultural relativity, national identity, globalization, and social justice. Music performance courses help students advance their technical proficiency, engage in critical thinking about music as text, and hone their collaborative skills in a variety of world music traditions. The Music minor is open to students in any field.

Advising

Students will be assigned a Music Minor Faculty advisor, who will assess individual curricular needs and assist in creating an appropriate academic plan.

Grading Policy

Students must earn a grade of C or better in all courses that apply toward the degree. Grades of C- or lower will not be accepted toward the Music minor.

To earn a minor in Music, students must complete a minimum of 15 semester hours. Three lower-division courses are required for the minor: One in musicology, one in music theory, and one in ethnomusicology. Six hours of electives are required for the minor, and three of these elective hours must be upper division courses taken at UIS. The program may approve transfer credit of no more than two courses. Students should consult with an academic advisor to ensure that they have understood the minor requirements.

Requirements

Required Courses		
MUS 111	Fundamentals of Music Theory	3
MUS 121	Music Appreciation	3
MUS 191	Musics of the World	3
Select 6 hours of electives, three hours of which must be upper division		**6**
ART 367	ECCE: Arts and Identity in Pacific Island Cultures [3]	
or MUS 367	ECCE: Arts and Identity in Pacific Island Cultures	
or SOA 367	ECCE: Arts and Identity in Pacific Island Cultures	
MUS 101	Vocal Music Ensemble [1]	
MUS 105	Instrumental Music Ensemble	
MUS 131	Beginning Class Guitar	
MUS 133	Beginning Class Piano	
MUS 141	Individual Music Lessons I	
MUS 151	Arts & Identity: Japan & U.S.	
MUS 181	Introduction to Music Technology	
MUS 261	Introduction to Music Education [3]	
or TEP 261	Introduction to Music Education	
MUS 301	Advanced Vocal Music Ensemble [2]	
MUS 305	Advanced Instrumental Ensemble	
MUS 319	ECCE: Music and Social Justice [3]	
or SOA 319	ECCE: Music and Social Justice	
MUS 334	Entrepreneurship in the Arts	
or ART 334	Entrepreneurship in the Arts	
or BUS 334	Entrepreneurship in the Arts	
or THE 334	Entrepreneurship in the Arts	
MUS 335	Jazz in American Culture *	
MUS 341	Individual Music Lessons II	
MUS 380	Topics in Music	
MUS 419	ECCE: American Musics [3]	
or SOA 419	ECCE: American Musics	
MUS 499	Tutorial	
SOA 335	Jazz in American Culture	
Total Hours		**15**

[1] A combined maximum of 3 credit hours from the following lower level performance classes may be applied to the minor: MUS 101, MUS 105, MUS 141.

[2] A combined maximum of 3 credit hours from the following upper level performance classes may be applied to the minor: MUS 301, MUS 305, MUS 341.

[3] Only one course per set of courses cross listed with one another may be applied to the Music Minor (eg. MUS 281 is cross listed with SOA 281--only one of these two courses may be applied; or ART 367, MUS 419 and SOA 419 are cross listed with one another--only one of these three courses may be applied)

Social Work

Contact Information

Website: www.uis.edu/social-work/
Email: swk@uis.edu
Office Phone: (217) 206-6504
Office Location: BRK 332

Department Goals and Objectives

The B.S.W. is nationally accredited by the Council on Social Work Education (CSWE). The generalist B.S.W. gives students the education and skills necessary to provide direct services to clients in a wide variety of human service settings. Generalist practice social

work encompasses all client groups and all levels of service, from individuals to international social policy. This is a professional program involving time and commitment. In addition, professional preparation requires each student to look at his/her values, attitudes, knowledge, and skills. The program at UIS is based on an empowerment model dedicated to the achievement of social justice and human rights for all.

The Bachelor's Degree

Advising

Students will be assigned a faculty advisor at the time of admission. A student may elect to change that advisor, but the new advisor must be a faculty member in the Social Work Department. Students should consult their advisor each semester before registration, and refer to the Social Work Advising web page for resources to help succeed in achieving academic goals.

Students should consult with their advisor for specific guidance regarding completion of general education requirements. Core courses must be taken in the proper sequential order after the prerequisites are completed.

All students must consult with their advisor before registering for their last semester to ensure that both the UIS and department requirements have been meet. Every B.S.W. student will complete 44 credit hours of core social work courses. This includes eight hours of field work.

Field Work

An essential aspect of professional preparation is the integration of knowledge and skills with experience. This is accomplished primarily through the field work course. Field work is an intensive 400-hour experience in a social service agency, where a student, under supervision, learns to assess and improve his or her own social work skills. The field work supervisor should be a person holding a degree in social work and must be approved by the program's field work director. Field work may be taken concurrently with SWK 430, SWK 433, and SWK 434. All other B.S.W. core courses must be completed and graded before starting field work. Students on academic probation are ineligible for field work.

Grading Policy

A student must earn a grade of C or better in every Social Work core course to continue in the curriculum and to graduate. If a lower grade is earned (C- or lower), a student may repeat a course or courses, but only once. CR/NC is not available in core courses except field work. Students will be encouraged to complete their degrees within five years. A student should apply through a Student Petition for a leave of absence if he or she will be out more than one semester.

Program Learning Outcomes

1. Demonstrate Ethical and Professional Behavior.
2. Engage Diversity and Difference in Practice.
3. Advance Human Rights and Social, Economic, and Environmental Justice.
4. Engage in Practice-informed Research and Research-informed Practice.
5. Engage in Policy Practice.
6. Engage with individuals, families, groups, organizations, and communities.
7. Assess individuals, families, groups, organizations, and communities.
8. Intervene with individuals, families, groups, organizations, and communities.
9. Evaluate individuals, families, groups, organizations, and communities.

Requirements

Required Courses

SWK 322	Introduction to Social Work	3
SWK 323	Intro to Social Work - Lab (lab)	1
SWK 333	Human Behavior in the Social Environment	4
SWK 344	Social Work Practice I	4
SWK 355	Social Welfare Policies and Services	4
SWK 366	ECCE: Beyond Bias: Racism, Sexism and Heterosexism	4
SWK 377	Social Work Practice II	4
SWK 430	Social Work Research Methods	4
SWK 433	Social Work Practice III	4
SWK 434	Senior Seminar	4
SWK 450	ECCE: Field Work [1]	4-8
Total Hours		**44**

[1] Please refer to the suggested course sequence (third and fourth semesters) for the recommended enrollment pattern for SWK 450. Students may register for four - eight credit hours per semester. A total of eight credit hours are required.

Sociology/Anthropology

Contact Information

Website: www.uis.edu/soa
Email: soa@uis.edu
Office Phone: (217) 206-6512
Office Location: UHB 3038

Bachelor of Arts

Minors (2)

Departmental Goals and Objectives

Sociologists and Anthropologists are interested in how people live together in this world — in our neighborhoods, across the country, and around the globe. We study people now and in the past, how they relate to each other, and all that they think, do, and make — food, music, families, nations, tools, houses, institutions, and more. We are particularly interested in the way race, class, gender, sexuality, and other elements of identity affect peoples' experiences and opportunities, and what can be done to promote greater social justice.

The interdisciplinary BA in Sociology/Anthropology (SOA) allows students to cultivate skills and tools from both disciplines, preparing them for a broad range of careers and future studies. Core courses in the SOA major cover both disciplines and students are free to specialize in either anthropology or sociology through electives or through a minor.

Honors Track

The SOA Honors Track provides students an opportunity to pursue their interests, strengthen their skills, and enhance their resumes by incorporating independent projects into courses they are already taking, as well as 2-4 credit hours of SOA 491 ECCE Undergraduate Research. To participate, students must find an interested core or affiliated SOA faculty member to serve as an Honors Sponsor and to support them in proposing--in their Sophomore or Junior year-a plan to satisfy the honors requirements. Visit the SOA website or talk to an SOA faculty member or advisor for complete information regarding the Honors Track requirements, which include:

- GPA requirements: A minimum overall GPA of 3.25 and a GPA of 3.6 in the major.
- Two Enhanced Courses: An upper-division core course or elective in the major with an approved independent project resulting in a written document of 10-20 pages. Students may choose to replace one enhanced course with participation in a study abroad program or demonstrate by testing or successful completion of four semesters of college level foreign language, an intermediate competency in a spoken language other than their native tongue.
- Closure Project: Students develop an independent project, enroll in 2-4 credit hours of SOA 491 ECCE Undergraduate Research, produce a 15-25 page written document, and give a public presentation at STARS or another venue.

The Bachelor's Degree

Advising

Campus policy requires each student to have an academic advisor. Students declaring the SOA major are assigned an initial faculty advisor by the department. Before beginning the major, students are expected to consult with their academic advisors concerning department requirements and individual goals. Department faculty members assist students in designing individualized academic programs to meet their interests and career goals.

Communication Skills and Assessment

The department highly values critical thinking and reading skills, oral and written communication, and disciplinary knowledge. These are developed and assessed throughout the curriculum, and at the departmental level through capstone work in SOA 410 Senior Seminar.

Through core courses, students become familiar with the basic approaches and insights of both sociology and anthropology. Students are free to take electives in anthropology and/or sociology as desired, according to interest. All students become familiar with the basic theoretical issues surrounding the study of the social world and acquire the skills necessary to interpret research and carry out small-scale projects.

To earn a BA in Sociology/Anthropology, students must complete a minimum of 30 credit hours, which includes five core courses, one course in the Diversity/Inequalities category, and a minimum of two elective courses. The department does allow courses to count toward both ECCE and SOA major/minor requirements. Students are expected to meet with an SOA academic advisor before beginning the major, and periodically throughout the program to make sure they are working effectively toward their goals.

Grading Policy

The Sociology/Anthropology program does not have a grading policy that differs from that of the campus policy.

Program Learning Outcomes

The Sociology/Anthropology B.A. equips students with the distinctive skill sets of anthropology and sociology, which foster intellectual understanding and insight into sociocultural organization, issues, and problems of the past and today's world (local and global). Graduates achieve a broader understanding of the diversity of human experiences and social dynamics in a variety of cultural contexts, gaining the skills needed to learn about other cultures, work and communicate effectively with members of other cultures, and envision ways to promote social justice.

Sociology/Anthropology majors should be able to:

1. Describe how evolutionary, historical, and sociocultural processes have shaped human biological and cultural diversity.
2. Recognize how sociocultural constructions of identity (including race, class, and gender) are created in relation to power differentials and inequality, and vary across time and cultures/societies.
3. Demonstrate an understanding of social science methodologies including survey and experimental design, interviewing, sampling,

direct observation, content analysis, ethnographic research, and cross-cultural comparison.

4. Apply principles of research ethics in the use of sociological and anthropological methods, theories, and knowledge, and analyze, integrate, and communicate results of social science research in written and oral formats.

Requirements

Core Courses		
SOA 302	Understanding Cultures	4
SOA 304	Human Evolution: Biological and Cultural	4
SOA 405	Sociocultural Theories	4
SOA 410	Senior Seminar	3
SOA 411	Social Research Methods	4
Diversity/Inequalities Requirement		
Select one of the following:		**3-4**
SOA 231	ECCE: Introduction to Race & Ethnicity in the U.S.	
SOA 235	ECCE: Working USA and the 99%	
SOA 441	ECCE: Global Social Stratification	
SOA 451	ECCE: Women of Color and Minority Women	
Electives		
Students are required to take at least two elective courses in SOA. At least one course must be at the 400-level.		7-8
Total		**30**

Sociology/Anthropology Minors

- Anthropology Minor (p. 97)
- Sociology Minor (p. 97)

Anthropology Minor

Courses for the Anthropology minor are offered both on-ground and online. Anthropology provides training in strategies to learn about cultures, diversity among and within cultures, understanding issues in cultural context, and appropriate problem-solving, cooperation, and communication across cultures.

The minor consists of one core course and at least three electives, for a total of at least 15 credit hours. The core course may be taken at either the lower- or upper-division level, SOA 103 Introduction to Anthropology or SOA 302 Understanding Cultures (only one may count toward the minor). At least one of the electives must be a 300- or 400-level course. At least 8 hours must be taken at UIS; a maximum of two courses may be transferred for credit toward the minor.

Requirements

Core Courses		
SOA 103	Introduction to Anthropology (or)	3-4
or SOA 302	Understanding Cultures	
Elective Courses		**11-12**
Select at least two elective courses in SOA, one of which must be chosen from the list below. At least one elective must be at the 300 or 400 level.		
SOA 106	Peoples of the Past	
SOA 133	Women and Gender in Mexico and the US	
SOA 205	Introduction To Archaeology	
SOA 206	Latina Lives: Frida to Selena	
SOA 235	ECCE: Working USA and the 99%	
SOA 281	Music, Technology, and Culture	
SOA 304	Human Evolution: Biological and Cultural	
SOA 319	ECCE: Music and Social Justice	
SOA 324	ECCE: Brazil in Movies	
SOA 325	ECCE: Latina/o USA	
SOA 332	ECCE: Chicago: Life in the Big City from Hot Dogs to Hip Hop	
SOA 335	Jazz in American Culture	
SOA 345	ECCE: Latin America & the Hispanic Caribbean	
SOA 367	ECCE: Arts and Identity in Pacific Island Cultures	
SOA 372	ECCE: Nature, History, and Human Action	
SOA 419	ECCE: American Musics	
SOA 426	ECCE: Teen Talk Classic: Stories of Culture and Adolescence	
SOA 428	ECCE: Culture, Health, and Power	
SOA 442	Mexican Migration to the U. S.	
SOA 451	ECCE: Women of Color and Minority Women	
SOA 459	ECCE: Women Across Cultures	
SOA 472	European Prehistory	
SOA 480	Topics in Sociology/Anthropology	
SOA 481	North American Indians: Culture and Ecology	
Total Hours		**15**

Sociology Minor

To earn a minor in Sociology, students must complete a minimum of 15 credit hours, including two core courses and at least two elective courses. Classes used to complete the minor cannot also be used to satisfy degree requirements in the student's major, but they may indeed count toward ECCE requirements.

Requirements

Core Courses		
SOA 101	Introduction to Sociology	3
or SOA 221	Social Problems	
SOA 405	Sociocultural Theories	4
or SOA 411	Social Research Methods	
Elective Courses		**8**
Select at least two elective courses in SOA, one of which must be chosen from the list below. At least one elective must be at the 300 or 400 level.		
SOA 221	Social Problems	
SOA 222	American Society	
SOA 223	Sociology of the Family	
SOA 231	ECCE: Introduction to Race & Ethnicity in the U.S.	
SOA 232	Juvenile Delinquency	
SOA 235	ECCE: Working USA and the 99%	

SOA 241	The Media" and You: Perspectives from Media Sociology
SOA 301	ECCE: Introduction to Women and Gender Studies
SOA 322	ECCE: LGBTQ People in U.S.
SOA 325	ECCE: Latina/o USA
SOA 335	Jazz in American Culture
SOA 361	Social Psychology: Sociological Perspectives
SOA 364	Dance and American Culture
SOA 405	Sociocultural Theories
SOA 408	Feminist Theories
SOA 411	Social Research Methods
SOA 421	Criminological Theory
SOA 422	Environmental Sociology
SOA 425	Law and Inequality
SOA 431	Sociology of Organizations
SOA 434	ECCE: Women and Work
SOA 441	ECCE: Global Social Stratification
SOA 442	Mexican Migration to the U. S.
SOA 451	ECCE: Women of Color and Minority Women
SOA 454	Family Law
SOA 457	Masculinities
SOA 464	Sociology of Mental Health/Illness
SOA 480	Topics in Sociology/Anthropology
SOA 563	Sociology of Death, Dying, and Bereavement
Total Hours	**15**

Theatre

Contact Information

Website: www.uis.edu/theatre/
Email: theatre@uis.edu
Office Phone: (217) 206-6240
Office Location: VPA 62

- Bachelor of Arts
- Minor

Departmental Goals and Objectives

The mission of the UIS Theatre program is to offer UIS students the opportunity to further develop their talents as theatre artists, by working with great dramatic literature in the classroom and on the stage. The program fosters the idea that theatre is a vital artistic event, which brings people together to respond to one another's experiences/stories and to the world in which we live. The program exposes students to the work of the world's great theatre artists. As students develop an effective and reliable process of working in the theatre, they gain an appreciation of how theatre works and how its history is made. In addition, students participating in theatre also develop a strong sense of teamwork, as the process of creating theatre is largely collaborative. The program provides the aspiring theatre student with a professional setting in which to work as an actor, a director, a playwright, a stage manager, a dramaturg, a designer, a make-up artist, or as a lighting, sound, or props technician. In addition, the program believes that the study of theatre becomes more enjoyable when students apply in the lab (the theatre) what they learn in the classroom. Students who graduate from UIS with work accomplished in our theatre program not only become more sophisticated theatre patrons, but for some, a career in the theatre may begin.

The Bachelor's Degree

Advising

Upon declaring a minor in Theatre, the student will be assigned a Theatre faculty advisor. Theatre minors are encouraged to consult with their advisor as they plan their course of study.

Grading Policy

Students must earn a grade of C or better in all Theatre courses that apply towards the B.A. degree in Theatre (grades of C- or lower will not be accepted). Courses taken on a CR/NC basis will not count toward the degree. The course grading policy is determined by each instructor as appropriate to the individual course and is announced at the beginning of the term. Theatre courses may be repeated for grade improvement only once.

Program Learning Outcomes

By graduation, students will be able to:

1. Identify the work responsibilities of the various theatre artists.
2. Identify important practices, playwrights, and plays through the evolution of theatre as an art form.
3. Articulate the reciprocal relationship between theatre as an art form and the world to which it responds.
4. Utilize an effective collaborative approach within a production process, whether as an actor, a stage management member, a crew member, or other production team member.

Transfer Courses

Students may submit a Student Petition to have theatre courses completed at a comparable institution count towards the B.A. in Theatre at UIS. UIS Theatre will make the determination if the courses are equivalent to UIS course work. Please contact a theatre faculty member for details.

Theatre practicum credits from other institutions will not transfer to the major or the minor.

Requirements

Required Courses		
THE 108	Principles of Stagecraft [1]	4
THE 109	Production Support I [2]	0
THE 201	Script Analysis	3
THE 208	Principles of Costume Construction and Stage Makeup	3
THE 209	Production Support II [2]	0
THE 273	Principles of Acting [1]	4
THE 308	Principles of Theatre Design	3
THE 381	Theatre History I [1]	3
THE 475	Theatre Practicum	1,2
THE 489	Senior Capstone	2
Electives		**12**

Up to four additional THE 475 hours may be counted towards Theatre Major electives for an overall total possible 6 hours.

THE 274	Theatre Appreciation [1]	
THE 310	Topics in Theatre Production	
THE 320	Topics in Dramatic Literature	
THE/COM 323	Voice and Movement	
THE 325/ ENG 332/ WGS 332	Women Playwrights	
THE 327	Playwriting	
THE 370	Topics in Performance	
THE/COM 373	Intermediate Acting	
THE 375	Stage Combat	
THE/COM 476	Directing for the Theatre	
THE 477/ ENG 342	Playing Shakespeare	
Total Hours		**35-36**

[1] These courses fulfill Visual, Creative, and Performing Arts or Humanities requirements in the UIS General Education Curriculum.

[2] All majors must complete THE 109/THE 209 in or after the semester in which they are enrolled in THE 108/THE 208, respectively.

THEATRE MINOR

- Theatre Minor (p. 99)

Theatre Minor

Grading Policy

Students must earn a grade of C or better in all Theatre courses that apply toward the minor in Theatre (grades of C- or lower will not be accepted). Courses taken on a CR/NC basis will not count toward the minor in Theatre. The course grading policy is determined by each instructor as appropriate to the individual course and is announced at the beginning of the term. Theatre courses may be repeated for grade improvement only once.

The Theatre minor is available to all UIS majors. Required course work includes an introductory course, a performance course, a technical theatre course, and a theatre practicum course. Elective courses include a continuation of the acting course, a design course, and various other survey and studio courses for a total of 18-19 credit hours.

Requirements

Required Courses		
THE 108	Principles of Stagecraft [1]	4
THE 273	Principles of Acting [1]	4
THE 274	Theatre Appreciation [1]	3
THE 475	Theatre Practicum	1,2
Elective Courses		
Select 2 from the following courses. Please note, additional eligible courses may be added		**6**
THE 208	Principles of Costume Construction and Stage Makeup	
THE 308	Principles of Theatre Design	
THE 310	Topics in Theatre Production	
THE 320	Topics in Dramatic Literature	
THE/COM 323	Voice and Movement	
THE 325/ ENG 332/ WGS 332	Women Playwrights	
THE 327	Playwriting	
THE 373	Intermediate Acting	
THE 381	Theatre History I [1]	
THE 475	Theatre Practicum [2]	
THE 476	Directing for the Theatre	
THE 477/ ENG 342	Playing Shakespeare	
Total Hours		**18-19**

[1] These courses fulfill either Visual, Creative, and Performing Arts or Humanities requirements in the UIS General Education Curriculum

[2] No more than four credit hours of THE 475 Theatre Practicum may be counted towards the minor

Visual Arts

Contact Information

Website: www.uis.edu/visual-arts
Email: art@uis.edu
Office Phone: (217) 206-6240
Office Location: VPA 62

- Bachelor of Arts
- Minors (3)

Departmental Goals and Objectives

The Department of Art, Music, and Theatre fosters study in the practical application of various arts disciplines, as well as study in the historical, cultural, and philosophical underpinnings of each discipline. Art offers a B.A. in Visual Arts and minors in Visual Arts and Art History. The Visual Arts Program and the Psychology Department work in tandem to offer a minor in Art Therapy.

Visual Arts majors study the arts in a context that emphasizes the acquisition of processes and technical skills in various studio disciplines as well as the understanding of historical context and philosophical concepts in art. While developing skills in critical thinking, creativity and innovation, students learn to effectively communicate verbally and visually their worldview.

In Visual Arts courses, faculty and students work together in a professional and creative learning environment that fosters inquiry and analysis through information literacy. The Bachelor of Arts curriculum allows students to tailor a course of study suited to their professional and personal ambitions. Students have the option to focus their studies in one media area or sample a broad range of art and design perspectives. Visual Arts offers a variety of courses in the areas of

painting, drawing, printmaking, ceramics, sculpture, graphic design, photography, and art history.

As an extension of classroom teaching, the department sponsors exhibitions of regionally and nationally recognized artists in the Visual Arts Gallery located on the second floor of the Health and Sciences Building. Students are expected to attend openings and workshops to gain exposure to contemporary art and access to the technical expertise of professional artists. Visual Arts majors culminate their study at UIS with the presentation of their own work in a Senior Exhibition held every spring in the Visual Arts Gallery.

The Daniel Lesh Memorial Scholarship, the Glosecki Memorial Scholarship, the H. Albert Inkel Memorial Scholarship, and the J. Porter and Alyce V. Coble Memorial Scholarship are awarded to students pursuing a degree in Visual Arts. Additionally, students may apply for the Student Studio Award on an annual basis and the Szabo Family Find your Dreams at UIS Scholarship is available for students in the Department of Art, Music, and Theatre.

The Bachelor's Degree

Advising

All Visual Arts students are assigned a program advisor upon declaration of the major and a faculty mentor while enrolled in ART 301.

Majors and minors should consult with their program advisor before registering for courses and particularly before registering for the last semester of classes. The advisor helps students with the following issues:

- Course planning for upcoming semesters
- Petitions (ex: waive a required course or request upper division credit)
- Progress toward degree
- Appeals

All Visual Arts majors and minors should consult with their faculty mentor on the following issues:

- Graduate school counseling
- Career counseling (ex: job opportunities post-BA)
- Internship possibilities

Failure to meet with an advisor and to take requirements when they are available could lead to a delay of one semester or more in graduation.

Assessment

It is recommended that students meet regularly with their advisor, typically once per term, to assess their progress. During the student's first semester of study in their major, they should enroll in ART 301. The entrance assessment is used by the department to orient students to the program and assess its curriculum and does not affect students' grades in any way. In the fall term of the senior year, Visual Arts majors enroll in ART 481 and are required to present works of art for preliminary review by Visual Arts faculty for approval to take ART 482 ECCE: Professional Skills in the spring semester of their senior year. Students who pass the review are approved for enrollment the following spring in the Visual Arts capstone course, ART 482 ECCE: Professional Skills, in which students produce a finished body of work for exhibition at the end of the spring term. In addition to works of art, students produce artist statements, a professional portfolio, and other supporting materials as specified by the instructor of record for the class. Finally, a committee consisting of the UIS Visual Arts faculty and one outside assessor conducts an oral defense for each capstone student and makes an assessment regarding the quality and professionalism of all presented materials.

Grading Policy

Students must earn a grade of C (2.0) or better in all ART courses that apply toward the major or minor (grades of C- or lower will not be accepted). A grade of C (2.0) or better must also be earned in all prerequisite courses. Courses taken on a CR/NC basis will not count toward the Visual Arts major or minor requirements.

Program Learning Outcomes

Visual Arts majors should be able to:

- Show the acquisition of processes and technical skills in various studio disciplines.
- Demonstrate an understanding of historical context and philosophical concepts in art.
- Use critical thinking and creativity and innovation while demonstrating verbally and visually how to effectively communicate their worldview.
- Work together in a professional learning environment to foster inquiry and analysis through information literacy.

Requirements

ART 102	Two Dimensional Design	3
ART 112	Three Dimensional Design	3
ART 113	Drawing 1	3
Introductory Level Studio Courses:		
ART 261 & ART 262	History of Art I and History of Art II	6
Choose one from the following:		**3**
ART 203	Introduction to Ceramics	
ART 211	Introduction to Painting	
ART 236	Introduction to Digital Media	
Courses Requirements		
ART 301	Entrance Assessment	0
ART 481	Exit Assessment	0
Upper-division Art History courses (ART 300- or 400-level) * See course list below.		12
Upper-division Studio Art courses (ART 300- or 400-level) **See course list below.		24
ART 482 and ECCE requirements - ART 482 ECCE: Professional Skills is a required course for the major and fulfills four hours of the required 10 hours of ECCE: Engaged Citizenship Common Experience		10
Total Hours		**64**

Students should consult with their academic advisor for specific guidance regarding completion of general education requirements. An Advanced Placement (AP) score of three or higher in the

Drawing, Two-Dimensional Design, and Three-Dimensional Design examinations can be used to fulfill the prerequisite courses ART 113, ART 102, and ART 112.

Art Majors - Select three of the following upper division art history courses - Total of 12 hours		**12**
ART 366	ECCE: European Cinema	
ART 367	ECCE: Arts and Identity in Pacific Island Cultures	
ART 419	Egyptology	
ART 431	ECCE: Symbolist Movement in Europe: 1850 - 1920	
ART 432	ECCE: Expatriate Paris	
ART 463	Modern Art History	
ART 464	Contemporary Art History	
ART 465	Women in Art: Discovering Her Story	
ART 470	Special Art History Studies	
ART 471	Philosophy of Art	
Total Hours		**12**

Art Majors - Select six of the following upper division art studio courses - Total of 24 hours		**24**
ART 306	Photography II	
ART 312	Painting II	
ART 321	Life Drawing	
ART 332	Etching	
ART 333	Screen Printing	
ART 337	Digital Media: Print	
ART 338	Digital Media: Web	
ART 339	Digital Media: Animation	
ART 341	Sculpture I	
ART 342	Sculpture II	
ART 352	Ceramics II	
ART 372	Visual Storytelling and Reporting	
ART 410	Special Studies In Ceramics	
ART 411	Painting III	
ART 412	Painting IV	
ART 413	Printmaking II	
ART 414	Printmaking III	
ART 420	Special Studies In Sculpture	
ART 422	Contemporary Drawing	
ART 437	Digital Media: Typography	
ART 441	Sculpture III	
ART 442	Sculpture IV - Contemporary	
ART 451	Ceramics III	
ART 452	Ceramics IV	
ART 473	Advanced Visual Field Reporting	
ART 480	Special Studio Studies	
Total Hours		**24**

Visual Arts Minor

- Art History Minor (p. 101)
- Art Therapy Minor (p. 101)
- Visual Arts Minor (p. 102)

Art History Minor

The Art History minor is a 15-16 credit hour course of study focusing on the foundations, meanings, and implications of the history of art. The undergraduate minor is designed for students wanting to gain an insight into different aspects of art history; understand how art history is related to culture and history; and recognize how the visual arts affects who we are as individuals, contributes to our humanity, and deepens our understanding of the relationships between humans and society.

Grading Policy

Students must earn a grade of C or better in all courses for the minor. Grades of C- or lower will not be accepted.

Requirements

Required Courses		
ART 261	History of Art I	3
ART 262	History of Art II	3
ART 472	Art History Minor Capstone	2
Any 2 of the following upper level art history classes		**7-8**
ART 366	ECCE: European Cinema	
ART 367	ECCE: Arts and Identity in Pacific Island Cultures	
ART 431	ECCE: Symbolist Movement in Europe: 1850 - 1920	
ART 432	ECCE: Expatriate Paris	
ART 463	Modern Art History	
ART 464	Contemporary Art History	
ART 465	Women in Art: Discovering Her Story	
ART 470	Special Art History Studies	
ART 499	Tutorial	
Total Hours		**15-16**

Art Therapy Minor

The Visual Arts program and the Psychology department work in tandem to offer a minor in Art Therapy. The minor encourages breadth of exploration while providing students with a foundation to prepare them for continued study or to work in community arts programs and organizations where art is used as part of the therapeutic or recreational process. The minor meets the American Art Therapy Association's basic requirements for entrance into their approved graduate programs by requiring 18 studio art credits and 13 psychology credits.

Art therapists are masters- or doctorate-level professionals who hold a degree in art therapy or a related field. Graduate study in Art Therapy integrates the fields of human development, visual arts, counseling, and psychotherapy. If the student wishes to go to graduate school in art therapy, they are advised to consult the graduate bulletin of the institution they wish to attend for institution specific entrance requirements.

Grading Policy

Students must earn a grade of C or better in all courses for the minor. Grades of C- or lower will not be accepted.

12 credit hours of the Art Therapy Minor may be applied to a Psychology or Visual Arts Major, making it 21 additional credits to complete the minor.

Requirements

Course Requirements:		
PSY 101	Principles of Psychology	3
PSY 221	Lifespan Developmental Psychology	3
PSY 251	Abnormal Psychology	3
PSY 302	Research Methods in Psychology [1]	4
or PSY 303	Statistics for the Behavioral Sciences	
18 hours from the following in 3 or more media [2]		**18**
ART 102	Two Dimensional Design	
ART 112	Three Dimensional Design	
ART 113	Drawing 1	
ART 203	Introduction to Ceramics	
ART 211	Introduction to Painting	
ART 215	Photography I	
ART 236	Introduction to Digital Media	
ART 321	Life Drawing	
ART 333	Screen Printing	
ART 341	Sculpture I	
Total Hours		**31**

[1] Based on admission requirements for the specific graduate programs.

[2] Up to 4 hours of studio art transfer credit may be accepted.

Visual Arts Minor

To earn a minor in Visual Arts, students must complete a minimum of 15 semester hours, which includes 12 hours of studio art courses and three to four hours of art history. Up to three hours of studio or art history transfer credit may be accepted. Students should consult with a visual arts academic advisor to ensure that they are meeting requirements as well as their individual needs.

Grading Policy

Students must earn a grade of C or better in all courses for the minor. Grades of C- or lower will not be accepted.

Requirements

At least one upper division ART course must be selected from either the studio or art history options.

Art History Courses		
Select one of the following:		**3-4**
ART 261	History of Art I	
ART 262	History of Art II	
ART 366	ECCE: European Cinema	
ART 419	Egyptology	
ART 431	ECCE: Symbolist Movement in Europe: 1850 - 1920	
ART 432	ECCE: Expatriate Paris	
ART 463	Modern Art History	
ART 464	Contemporary Art History	
ART 465	Women in Art: Discovering Her Story	
ART 470	Special Art History Studies	
ART 471	Philosophy of Art	
Studio Art Courses		
Select 12 hours from the following		**12**
ART 102	Two Dimensional Design	
ART 112	Three Dimensional Design	
ART 113	Drawing 1	
ART 203	Introduction to Ceramics	
ART 211	Introduction to Painting	
ART 215	Photography I	
ART 236	Introduction to Digital Media	
ART 306	Photography II	
ART 312	Painting II	
ART 321	Life Drawing	
ART 332	Etching	
ART 333	Screen Printing	
ART 337	Digital Media: Print	
ART 338	Digital Media: Web	
ART 339	Digital Media: Animation	
ART 341	Sculpture I	
ART 342	Sculpture II	
ART 352	Ceramics II	
ART 372	Visual Storytelling and Reporting	
ART 410	Special Studies In Ceramics	
ART 411	Painting III	
ART 412	Painting IV	
ART 413	Printmaking II	
ART 414	Printmaking III	
ART 420	Special Studies In Sculpture	
ART 422	Contemporary Drawing	
ART 437	Digital Media: Typography	
ART 441	Sculpture III	
ART 442	Sculpture IV - Contemporary	
ART 451	Ceramics III	
ART 452	Ceramics IV	
ART 473	Advanced Visual Field Reporting	
ART 480	Special Studio Studies	
Total Hours		**15-16**

Women and Gender Studies

Contact Information

Website: www.uis.edu/wgs
Email: wms@uis.edu
Office Phone: (217) 206-6512
Office Location: UHB 3038

Degree Opportunities

Students can design their own degrees focusing on sex, gender, and sexuality through Liberal Studies (B.A.). Students have designed degrees combining the study of gender and sexuality in areas such as media, arts, social services, law, criminal justice, and mental health.

Department Goals and Objectives

Students in Women and Gender Studies at UIS explore the construction, experience, and questioning of gender and sexuality as key facets of human identity. Students investigate history, culture, society, psychology, science, communication, or art to see how human activities are produced, experienced, and interpreted by gendered subjects of different races, classes, nationalities, sexual orientations, religions, generations, and historical periods. Our interdisciplinary approach works well in combination with majors and master's degrees. The particular strengths of our department are our feminist and queer approaches to women's studies; critical men's studies or masculinities; LGBTQ studies; critical race studies; and social class studies from both US and global perspectives.

In the classroom, WGS faculty are committed to creating participatory learning environments. We emphasize student-centered and cooperative learning, critical thinking, openness to ideas and discussion, and respect for others. Students are encouraged to make connections between thought and action, the academy and the community, and theory and practice. The department provides interested students with opportunities for internships, community-based projects, and research.

WOMEN AND GENDER STUDIES MINOR

- Women and Gender Studies Minor (p. 103)

Women and Gender Studies Minor

To earn a minor in Women and Gender Studies, students must complete a minimum of 15 semester hours. The program may approve the transfer of no more than two lower-division courses, and at least seven hours must be upper-division course work taken at the University of Illinois Springfield. Students must take at least one course in each area outlined below (foundation, diverse voices, theory, and elective).

All substitutions must be approved by the WGS academic advisor.

Requirements

Foundation Course		**3-4**
Select one of the following:		
WGS/SOA 133	Women and Gender in Mexico and the US	
WGS 301/ SWK 382	ECCE: Introduction to Women and Gender Studies	
Diverse Voices		**3-4**
WGS 322/ SOA 332	ECCE: LGBTQ People in U.S.	
WGS 324	Working Class and Poor Women	
WGS 365/ AAS 335	ECCE: Black Women in Film History	
WGS/AAS 403/SOA 451/ SWK 462	ECCE: Women of Color and Minority Women	
WGS/SOA 457	Masculinities	
WGS/SOA 459	ECCE: Women Across Cultures	
Theory		**4**
WGS 411/ PSC 433/ SOA 408	Feminist Theories	
Elective		**3-4**
An elective approved by your WGS advisor by petition		
Total Hours		**15**

College of Public Affairs and Education

Contact Information

Website: www.uis.cpae
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Office Phone: (217) 206-6523
Office Location: PAC 430

Ty Dooley, Interim Dean

Ann Strahle, Interim Associate Dean

At the College of Public Affairs and Education, we recognize the growing complexity of societal problems, including poverty, social and educational inequities, political polarization, misinformation and breakdowns in interpersonal communication, international conflict, and inefficiencies of government services. These problems, and others, desperately need the attention of an informed citizenry and thoughtful, dedicated, and well-trained professionals and researchers.

CPAE faculty, researchers, staff, students, and alumni are responding to the call to improve their communities, workplaces, and other surroundings. Our mission is to engage, teach, and inspire the ethically-grounded leaders of tomorrow - graduates who seek to understand society's challenges and have the skills to tackle them. We advance the public discourse and conduct policy-relevant, knowledge-generating research that is making a difference.

Our location in Springfield, Illinois, puts our students at the center of the action and opportunities of the capital city of the nation's 5th largest state economy and the largest in the Midwest. We provide them with unprecedented access to policymakers, agency leadership, think tanks, conversations, and other opportunities to make an immediate impact.

The College offers educational opportunities for students at all levels —undergraduate through doctoral. We offer degree and certificate programs in traditional classroom environments and through fully online and blended programs.

UIS and UIC Law 3+3

UIC Law permits a limited number of well-qualified students to apply and be accepted to UIC Law after completing their junior year of undergraduate study at UIS. After a student successfully completes the 30 credit hours of course work at UIC Law, UIS will accept UIC Law courses and apply them toward the credits required for the student's UIS degree. Admission to UIC Law through the 3+3 program permits completion of the requirements for both degrees in a shorter period of time than the typical seven (7) years for full-time students.

Eligibility: Students applying under this 3+3 program must have completed all degree requirements other than the number of credits required to graduate from UIS, including but not limited to general education requirements pursuant to the student's applicable catalog, have no more than 60 total transfer credit hours, have 30 credit hours earned at UIS, and requirements of their major and any minor before enrolling at UIC Law. Students must have completed three-fourths of the credits leading to a bachelor's degree and also must have no more than 30 credit hours left to earn an undergraduate degree from UIS when enrolling at UIC Law. Students must complete pre-law counseling through the Pre-Law Center at UIS and be certified by the Pre-Law Center Director as qualified for eligibility in the program. The Pre-Law Center Director will coordinate with the student's undergraduate advisor to determine if the student has met all general education, major and minor degree requirements. Students typically must intend to attend UIC Law on a full-time basis for at least the first two semesters; after that point, they may convert to part-time status if they so desire.
Interested students should contact the UIS Pre-Law Center and their academic advisor as early as possible in their first semester at UIS for information and advising related to the program.

Communication

Contact Information

Website: www.uis.edu/scm
Email: com@uis.edu
Office Phone: (217) 206-6790
Office Location: UHB 3050

- Bachelor of Arts
- Minor

The broad-based Communication department offers students the opportunity to specialize in journalism/media studies or interpersonal communication, and to explore media technology, public relations, intercultural communication, photography, and radio and video production. Courses help students improve their skills in writing, speaking, and understanding the messages of others in individual, group, and mass media contexts. To accomplish these goals, the curriculum addresses the theoretical, critical, and technical aspects of communication.

The Bachelor's Degree

The undergraduate degree in Communication has three main objectives:

1. Instruct the student in general communication theory and technology.
2. Provide the student an opportunity for more intensive study in a specific area of communication.
3. Ensure the student is capable of applying knowledge of general communication theory and technology to specific social problems.

The baccalaureate curriculum covers two topical areas: Interpersonal Communication, and Journalism/Media.

Advising

Faculty members work with new students to plan courses of study. Based on instructors' assessments of writing ability in required courses, advisors may require advisees to take remedial courses. Generally, advisors assist students in developing personal programs of study and in identifying all necessary requirements.

Course Offerings

Cross-listed courses from other departments used as part of the 32-hour major must bear the COM course prefix.

Course Repetition

COM 380 and COM 480 may be taken for credit more than once provided the course topic is different each time. No more than eight semester hours of credit for COM 499 Tutorial will be accepted for the degree. All other Communication courses may be repeated for grade improvement only once.

Credit for Prior Learning

Students with extensive life or work experience in some area of communication may apply for academic credit through Internships and Prior Learning (IPL). The Communication Department awards such credit in each of its two topical areas (Interpersonal Communication, and Journalism/Media) through COM 431 and COM 451. Prior learning credit is not awarded for specific courses. The Department will award a maximum of four hours of credit for prior experiential learning in any one topical area and a maximum of 8 hours of IPL credit to any undergraduate student.

Communication majors must complete 32 hours in the major. In addition, they may take up to eight hours in Communication courses to satisfy the upper-division general electives. COM 302 and COM 303 should be taken prior to or concurrent with any other course work in their respective curricular areas.

All undergraduate students are required to take a department assessment examination during their first semester and during their last semester before graduation. The entrance examination is normally administered during a regular class and is used by the department to assess its curriculum. It does not affect students' grades in any way.

Students should consult with general education advisors for specific guidance regarding completion of general education requirements.

Grading Policy

Communication majors and minors may not take any COM course as part of the requirements for the major or minor on a CR/NC basis, except for COM 495 Exit Assessment.

Program Learning Outcomes

Upon graduation, students should be able to:

1. Identify, explain, develop, deliver, and engage in respectful and ethical communication in both interpersonal and mass media environments.
2. Comprehend a variety of ethical issues such as social justice, anti-racist multi-culturalism, privacy, fake news, stereotyping, hate speech, and artificial intelligence in order to embrace diversity and inclusion in their personal, professional, and social lives.
3. Be able to create and inspect communication for both interpersonal and mediated messages through critical analysis.

Requirements

Required Courses		
COM 302	Introduction to Interpersonal/Organizational Communication	4
COM 303	Introduction to Mass Media	4
COM 495	Exit Assessment	0
Communication emphasis requirements (primary topical area) [1]		16
Communication distribution requirements (from other than primary topical area) [1]		8
Journalism/Media Studies		
COM 306	Photography II	
COM 309	Introduction to Social Media	
COM 311	Audio Production	
COM 312	Multimedia Reporting	
COM 313	Introduction to Radio	
COM 314	Radio Practicum	
COM 337	Digital Media: Print	
COM 338	Digital Media: Web	
COM 339	Digital Media: Animation	
COM 341	Media and Social Change	
COM 352	Visual Storytelling and Reporting	
COM 403	Feature Writing	
COM 404	Media Law And Ethics	
COM 405	Editing	
COM 407	Photojournalism & Photo Documentary: Storytelling in Images	
COM 437	Digital Media: Typography	
COM 444	Advanced Media Writing	
COM 447	Media Criticism	
COM 448	Advertising	
COM 451	Journalism/Media Studies: Practicum	
COM 452	Entrepreneurial Journalism	
COM 453	Advanced Visual Field Reporting	
COM 461	Fake News and Fact-Checking	
COM 472	Political Communication in the United States	
COM 477	ECCE: Global Media and Culture:China	
COM 479	Global Media and Communication	
Interpersonal/Organizational		
COM 205	Speech & Debate Experience I	
COM 305	Speech & Debate Experience II	
COM 323	Voice and Movement	
COM 373	Intermediate Acting	
COM 421	Advanced Interpersonal Communication	
COM 422	Small Group Communication	
COM 423	Dating and Relating	
COM 424	Gender Communication	
COM 425	ECCE: Intercultural Communication	
COM 428	Nonverbal Communication	
COM 431	Interpersonal Communication: Practicum	
COM 463	Organizational Communication	
COM 464	Conflict Management	
COM 468	Persuasion	

COM 471	Communication Ethics	
COM 476	Directing for the Theatre	
COM 478	ECCE:Communicating About Race	
May count in either topical area		
COM 362	Introduction to Public Relations	
COM 411	Computer-Mediated Interpersonal Communication	
COM 459	The Beatles: Popular Music and Society	
COM 462	Writing For Public Relations	
COM 465	Interviewing	
Total Hours		**32**

[1] Topical areas consist of Interpersonal/Organizational or Journalism/Media Studies. Topical area information may be found under "course descriptions".

Transfer Credit

Transfer credits from other institutions may not be used to substitute for introductory core courses. However, students may submit a Student Petition to use them to satisfy other parts of the major or minor, provided the credit is for an upper-division course equivalent to one offered by the Communication Department and that the grade earned was a C or better (grades of C- or lower will not be accepted).

COMMUNICATION MINOR

- Communication Minor (p. 106)

Online Degree

The online Bachelor of Arts degree in Communication has the same degree requirements and faculty as the on-ground format. Our online program provides students the opportunity to actively participate in a diverse and dynamic learning community, while they complete their degrees in their free time via modern technologies.

- Communication (p. 104)

Communication Minor

Students are advised to take a basic core course (COM 302 or COM 303) before or concurrent with other courses. Communication minors may not take any COM course as part of the requirements for the minor on a CR/NC basis.

Requirements

Core Courses		
COM 302	Introduction to Interpersonal/Organizational Communication	4
or COM 303	Introduction to Mass Media	
Plus a choice of any three 300-level or 400-level COM courses, or a 200-level COM course (by Student Petition)		**12**
Total Hours		**16**

International and Global Studies

Contact Information

Website: www.uis.edu/spia/global-studies-ba
Email: spia@uis.edu
Office Phone: (217) 206-6646
Office Location: PAC 350

- Bachelor of Arts
- Concentrations: (2)
- Minor

Departmental Goals and Objectives

The world of the twenty-first century is one of both great promise and great danger; one in which technological changes promise to bring us closer together, but ideological, cultural and religious diversity threaten to pull us apart. The task of a university in this complex era must be to produce students, who, as citizens and community leaders, can provide an informed public that can make the difficult policy choices future generations will face.

International and Global Studies examines the interactions and inter-relations among countries and peoples across the globe; studies particular regions and cultures in a comparative and interactive way; and considers issues affecting more than one country. The curriculum is designed to provide students with the tools necessary to understand how other peoples see the world and the issues confronting the global community. The degree uses an interdisciplinary approach that emphasizes political science, history, economics, sociology/anthropology, communications, gender studies, and environmental studies. Within these disciplines, as well as across them, students learn a variety of theoretical approaches for understanding international and global issues such as war and peace, globalization, and development.

Global Experience Program

The Global Experience Program includes UIS study-away seminars and exchange programs, as well as programs administered by other universities and educational institutions. UIS has developed short-term study-away programs in a number of countries; yearly offerings vary. UIS has also signed exchange agreements with a range of universities across the world. These exchange agreements permit UIS students to study at the partner institutions for a semester or year paying UIS tuition. For more information regarding Study Away, go to https://www.uis.edu/study-away. Other UIS partnerships to promote global studies include the Sister Cities Association of Springfield and the World Affairs Council of Central Illinois.

Model United Nations

Model United Nations (MUN) is designed to teach students how the United Nations fosters peace in the international system. The MUN courses (PSC 478 and PSC 483) allow students to participate in committee simulations where world problems are debated and solutions are presented. Students learn how to operate in a caucus environment while role-playing a country that is not their native homeland. The courses are specifically designed to prepare UIS students to compete at the National Model United Nations Conference held annually in New York City.

The Bachelor's Degree

- Diplomacy and International Relations Concentration (p. 108)
- Global Affairs and Development Concentration (p. 108)

International and Global Studies students with no concentration may take elective courses from either or both concentrations (Diplomacy and International Relations and/or Global Affairs and Development) or other elective courses with an international or comparative focus with advisor's approval through a Student Petition.

Advising

Majors in International and Global Studies are advised by faculty appointed to the program. However, majors are welcome to seek the advice of associated faculty who teach courses in the program as well. Particular care is required in choosing courses in the upper division concentrations.

Grading Policy

International and Global Studies majors must receive a grade of C (2.0) or better in IGS 301 and in IGS 491.

Program Learning Outcomes

1. Increased knowledge of:

- Other cultures
- Student's culture within a global and comparative context
- Global issues, processes, trends, and systems - topics within the student's concentration area

2. Increased skills in:

- Effective independent research and writing to communicate clear, logical, and substantive ideas
- Intercultural competence
- Integrating knowledge, diverse cultural frames of reference, and alternative perspectives to think critically and solve problems
- Using knowledge of other cultures and other relevant skills to extend access to information, experiences, and understanding

3. Developed attitudes in:

- Intellectual curiosity
- Personal flexibility
- Appreciation of the language, art, religion, philosophy, and traditions of different cultures
- Acceptance of cultural differences and toleration of cultural ambiguity
- An ongoing willingness to seek out international or intercultural opportunities

Requirements

Core Courses		
ECO 201	Introduction to Microeconomics	3
ECO 202	Introduction to Macroeconomics	3
IGS/PSC 301	Introduction to Global Studies	3
IGS/PSC 371	ECCE: Comparative Politics	3
IGS/PSC 373	Introduction to International Relations	3
IGS 491	International and Global Studies Capstone	2
Select one History Course at 300 or 400 Level. Other courses from the History Department may be selected with advisor's permission		**3-4**
HIS 365	ECCE: Culture Wars/Europe	
HIS 371	Islamic Civilization	
HIS 375	ECCE: Conflict in the Middle East	
HIS 419	Egyptology	
HIS 479	ECCE: From Vikings to Hackers: A Pirate's World History	
Select one Culture course from theses units of: COM, ENG, ENS, or SOA. Other courses may be selected from thses or other deparments and with advisor's permission.		**3-4**
COM 477	ECCE: Global Media and Culture:China	
ENG 320	Topics in World Literature I	
IGS 331	ECCE: Cultural Geography	
SOA 301	ECCE: Introduction to Women and Gender Studies	
Core Total Hours		**23-25**
Elective Courses [1]		**12-16**
Degree Program Total Hours		**35-41**

[1] Students may focus on one of two concentrations or take 12 to 16 hours of electives (see above).

After completion of the first seven core courses above, students may then focus on one of a number of topical concentrations or take 12 to 16 hours of electives. The two concentrations are "Diplomacy and International Relations" and "Global Affairs and Development." Students may also choose electives without a concentration.

The final course in the curriculum, IGS 491, is designed to help students to weave together the components of their curriculum.

While theory is important, International and Global Studies majors also have the opportunity to put their learning to the test of experience. One of these ways could include participating in the Model United Nations (MUN) simulation (by taking PSC 478 and PSC 483), which requires students to represent a country (usually not the US) at the UN, learn UN procedures, practice the diplomatic arts of persuasion and coalition building, and learn about the issues facing their adopted country. A second way that students can learn from experience is by participating in one of our study-away programs. For more information on study away opportunities please go to, https://www.uis.edu/study-away. Special encouragement is given to students to enhance their foreign language skills by choosing to study away in a country where the foreign language of their choice is spoken.

Finally, each International and Global Studies major is required to do a 3 - 6 hour "civic engagement" experience. In addition to Study Away, this might include doing an internship at the US headquarters

of a multinational corporation, or for a non-governmental organization (NGO) dealing with human rights or the environment.

International and GLOBAL STUDIES MINOR

- International and Global Studies Minor (p. 108)

ONLINE DEGREE

Our online courses are as rigorous as our on-campus courses, and are taught by the same faculty members who teach our on-campus courses.

For our online International and Global Studies Bachelor's Degree and our online Minor in International and Global Studies, students are able to take 100% of their classes online, enabling them to earn their degree regardless of their physical location and schedule.

Professors are open to conducting the online course as they see best for the course content and for their students. Some professors choose to record their lectures and have students view them online, while other professors choose to do "live" lectures, where students can view the lecture synchronously (all at the same time) online or view a recorded version of the "live" lecture asynchronously (at different times) online. Most of our online students work full-time and go to school part-time and our online students vary in location and time zones, so our online classes are designed to work with different schedules and different time zones.

- Diplomacy and International Relations Concentration (p. 108)
- Global Affairs and Development Concentration (p. 108)
- International and Global Studies (p. 107)

Diplomacy and International Relations Concentration

Requirements

Select four of the following:		**12-16**
HIS 375	ECCE: Conflict in the Middle East	
HIS 475	ECCE: Nationalism and Imperialism	
HIS 485	Cold War and the Middle East	
IGS/LES 464	Introduction to Human Rights	
PSC 372	ECCE: Global Issues	
PSC 452	ECCE: Economic Analysis	
PSC 462	International Law and Organizations	
PSC 464	ECCE: Latin American Politics	
PSC 466	Politics of Western Europe	
PSC 468	Foreign Policy Analysis	
PSC 470	Terrorism and Public Policy	
PSC 473	War and Peace	
PSC 476	International Politics of the Middle East	
PSC 478 & PSC 483	National Model United Nations and Model United Nations	
PSC 480	Topics In Political Science	
Total Hours		**12-16**

Global Affairs and Development Concentration

Requirements

Select four of the following:		**12-16**
COM 477	ECCE: Global Media and Culture:China	
COM 479	Global Media and Communication	
ECO 302	Macroeconomics in a Global Economy	
ECO 447	International Trade and Finance	
ENS 311	ECCE: Global Change in Local Places	
ENS 401	ECCE: Environmental Justice: Science, Policy, and Activism	
ENS 449	Agricultural Politics & Policy	
ENS 463	Our Changing Climate	
IGS 331	ECCE: Cultural Geography	
MPH 301	Global Environmental Health	
PSC 428	Globalization and the Future of Democracy	
PSC 452	ECCE: Economic Analysis	
PSC 459	ECCE: Women Across Cultures	
PSC/SOA 480	Topics In Political Science	
SOA 441	ECCE: Global Social Stratification	
Total Hours		**12-16**

International and Global Studies Minor

The International and Global Studies minor provides students with the tools necessary to better understand the complex and changing world of the twenty-first century. The learning objectives of the minor are to convey knowledge not only of global issues, but also of comparative methods of analysis (i.e., the similarities and differences between and among states, societies, and cultures); and to provide an interdisciplinary approach that integrates the knowledge and methods that history, political science, economics, sociology/anthropology, women and gender studies, and geography/environmental studies have to offer.

To earn a minor in International and Global Studies, students must complete a minimum of 15 or 19 semester hours of upper-division course work at UIS. In exceptional cases, a student may submit a Student Petition to have up to eight hours of transfer credit accepted toward the minor. Transfer students still must take the core course and follow distribution requirements.

The required core for the minor is IGS 301. In addition, electives, totaling 12-16 semester hours, must be taken from two areas:

1. Two courses (six - eight credits) that provide an international perspective. and
2. Two courses (six - eight credits) that provide a comparative perspective.

Students may not take more than one course in their major field of study to fulfill the International and Global Studies minor requirements. Students should consult with a International and Global Studies faculty

member to ensure that they are meeting their individual needs and the requirements for the major.

Requirements

Core Course		
IGS/PSC 301	Introduction to Global Studies	3
International courses		**6-8**
ECO 447	International Trade and Finance	
ENS 488	China's Environment and the World	
HIS 371	Islamic Civilization	
HIS 375	ECCE: Conflict in the Middle East	
HIS 378	ECCE: Christian-Muslim Encounters	
HIS 460	Studies in Latin American History	
HIS 463	Europe In The 20th Century	
HIS 470	Topics in 20th Century World History	
HIS 471	ECCE: The Pacific War: World War II in East Asia	
HIS 473	Russia from the Revolution to the New Cold War	
HIS 476	Modern China	
LES 465	International Human Rights Law: Skills and Advocacy	
MGT 485	International Management	
PSC 373	Introduction to International Relations	
PSC 428	Globalization and the Future of Democracy	
PSC 452	ECCE: Economic Analysis	
PSC 462	International Law and Organizations	
PSC 463	International Political Economy	
PSC 468	Foreign Policy Analysis	
PSC 372	ECCE: Global Issues	
PSC 470	Terrorism and Public Policy	
PSC 473	War and Peace	
PSC 474	American Foreign Policy	
PSC 476	International Politics of the Middle East	
PSC 478	National Model United Nations	
PSC 483	Model United Nations	
SOA 442	Mexican Migration to the U. S.	
Comparative courses		**6-8**
BUS 381	Business and Developing Countries	
CCJ 346	ECCE: International Criminal Justice Systems	
CCJ 415	ECCE: Crime and Sentencing: Global Issues	
COM 425	ECCE: Intercultural Communication	
ECO 302	Macroeconomics in a Global Economy	
ECO 445	Economic Development	
ENS 311	ECCE: Global Change in Local Places	
ENS 463	Our Changing Climate	
HIS 365	ECCE: Culture Wars/Europe	
HIS 475	ECCE: Nationalism and Imperialism	
HIS 479	ECCE: From Vikings to Hackers: A Pirate's World History	
HIS 485	Cold War and the Middle East	
IGS 331	ECCE: Cultural Geography	
MPH 301	Global Environmental Health	
MPH 471	Emerging Diseases	
PHI 315	Comparative Philosophy of Religion	
PSC 331	ECCE: Political Ideas and Ideologies	
PSC 371	ECCE: Comparative Politics	
PSC 464	ECCE: Latin American Politics	
PSC 466	Politics of Western Europe	
SOA 302	Understanding Cultures	
SOA 325	ECCE: Latina/o USA	
SOA 428	ECCE: Culture, Health, and Power	
SOA 441	ECCE: Global Social Stratification	
SOA 455	Women in Political Movements: A Cross-Cultural Perspective	
SOA 456	Global Masculinities	
Total Hours		**15-19**

Legal Studies

Contact Information

Website: www.uis.edu/legal-studies
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Office Location: PAC 350

- Bachelor of Arts
- Minor

Departmental Goals and Objectives

The Department of Legal Studies at UIS offers students an exceptional opportunity to study and experience law in action. Springfield is the seat of the Illinois legislature, the Illinois Circuit Court for Sangamon County, the Illinois Appellate Court for the Fourth District, the Illinois Supreme Court, and the United States District Court for the Central District of Illinois. Legal Studies students have the opportunity to interact with both the legislature and the state and federal courts in their classes and through internships. The Legal Studies department emphasizes law in a societal context within a broad-based liberal arts curriculum. The department seeks to develop the student's knowledge and understanding of the legal system and enhance analytical thinking, research, and writing skills. The department also aims to develop the professional and scholarly skills graduates need in law-related careers or graduate-level studies. Students are encouraged to participate in several experiential learning opportunities, including working with the Illinois Innocence Project, competing with the Mock Trial Team, and participating in the Pre-Law Society.

Knowledge of the law and the legal system is essential for individuals in various careers, including politics, government, law enforcement, social work, lobbying, legislative work, legal analysis, nonprofit work, corrections, human resources, and court administration. Many professionals, especially in the public sector, need a comprehensive understanding of the legal system, how it works, how it interrelates with social change, and how it assists people in asserting their rights.

Students interested in learning more about legal studies or preparing to designate legal studies as an academic major should contact the Legal Studies Department. For advice on what kinds of classes provide good preparation for law school or information about how legal studies prepares students for law, students should contact the Pre-Law Center at prelawcenter@uis.edu.

Honors in Legal Studies

Students may apply for participation in the department's honors program. To apply to graduate with Honors in Legal Studies, students must have a minimum 3.5 LES GPA and successfully complete the Honors section of LES 489 Closing Seminar.

The Bachelor's Degree

A major in Legal Studies provides students with a fundamental knowledge of the law and legal systems, helping them evaluate legal issues and assess how the law operates in society through a balanced, interdisciplinary study of theory and practice. The Legal Studies curriculum offers a flexible course of study that provides the professional and scholarly skills necessary for law school, graduate study, or many law-related careers, such as advocacy/nonprofit; social work; legislative and regulatory affairs; civil and human rights; court administration; legal analysis; compliance; program management; law enforcement; lobbying; union negotiation; business; journalism; and international affairs, to name a few.

The department is strong in the study of U.S. and comparative law; constitutional law; legal issues of race, gender, and class; international law and issues of immigration; corporate law; legal history; law and the humanities; law and the social sciences; law and government; issues of criminal and social justice; legal philosophy; and legal practice skills. Faculty are active in the Illinois Innocence Project, Mock Trial, the Pre-Law Center, and the UIS Immigration Task Force.

One distinctive advantage of the program is its location in Springfield, allowing students to participate directly in many legal institutions, including local, state, and federal courts, public and private law offices and clinics, and the state legislature.

Advising

Each student is assigned a professional undergraduate advisor after being fully admitted to the LES program. The advisor helps students plan their overall course of undergraduate study. The advisor assists the student if difficulties arise during their UIS career. Students should talk to their advisors at least once each semester.

Students are also assigned a faculty advisor. Faculty advisors help students focus their courses within the legal studies curriculum, assess opportunities for experiential learning, and plan for their careers after UIS. If a student wishes to select a specific faculty advisor, a student may file a form for this purpose, available through the department office.

Communication Requirement

UIS requires that students demonstrate proficiency in writing skills before attaining a degree. Instructors initially assess each student's writing skills in legal studies courses. Students identified as having writing difficulties are required to develop a plan of improvement with their advisor.

Certification of communication skills for LES majors occurs through assessing the student in LES 307. Students must demonstrate competency in standard written English by passing the writing portion of the courses with a grade of C or better (grades of C- or lower will not be accepted) to meet this campus requirement. Students who do not demonstrate adequate written communication skills will be required to take one or more lower-division writing courses to address their writing deficiencies before being allowed to graduate.

Grading Policy

The Legal Studies program has no grading policy different from the University's undergraduate requirements.

Mock Trial

A maximum of three credit hours of mock trial courses (LES 276; LES 277; LES 378; LES 379) may count towards the LES elective requirement. Any mock trial course hours beyond three will be credited as general elective hours.

Program Learning Outcomes

1. Develop the analytical skills necessary to appreciate law as a social phenomenon.
2. Develop an understanding of how laws are created, applied, interpreted, and changed.
3. Develop knowledge of substantive areas of the law.
4. Develop experiential knowledge of professional legal environments.
5. Develop skills in legal and socio-legal research, writing, and analysis.

A Legal Studies Degree allows students the flexibility to focus on the knowledge and skills they will need to be successful in their future career plans.

The degree entails required core and elective courses. Required courses allow students to acquire essential legal background and to develop needed skills. Elective courses enable students to focus their program of study in a specific area.

Students should be aware that required courses are not offered every semester. Students are strongly advised to consult their academic advisor or faculty advisor before registering. To ensure that all course work is appropriately integrated, students are encouraged to work out plans for their academic careers with their LES advisor.

The Legal Studies B.A. degree requires each student to take a minimum of three hours of internship for their ECCE Engagement Experience requirement. Students may take up to six internship hours towards the ECCE requirement; any hours beyond six will be credited as general elective hours. Double majors may have different internship requirements and should consult with their LES and other major advisors.

When necessary and advisable, students may waive the program's three-hour internship requirement and substitute another ECCE course in its place. Waivers are given only in exceptional cases.

Students who double-major in Legal Studies and Political Science may count cross-listed courses with a PSC/LES prefix as electives in Legal Studies.

Requirements

Core courses		
LES/PSC 202	Introduction to the American Legal System	3

LES 307	Law and Society	3
LES 401	Legal Research And Citation	4
LES 414	American Constitution: Government Powers and Institutions	3
LES/PSC 416	The American Constitution and Civil Liberties	3
LES 489	Closing Seminar: Ethics and Current Legal Questions	3
LES Electives [1]		**15**
Total Hours		**34**

[1] Any LES-prefixed course that is not a core requirement will count towards the LES elective requirement.

Transfer Courses

Students transferring from another institution may petition to count up to nine credit hours of non-UIS legal studies course work towards their LES major requirements.

LEGAL STUDIES MINOR

- Legal Studies Minor

Legal Studies Minor

Grading Policy

LES minors must receive a grade of C (2.0) or higher in all required core courses. A grade of C- or lower will not be accepted in these courses.

Requirements

Required Courses		
LES/PSC 202	Introduction to the American Legal System	3
LES Electives		
Requires 9 hours of 300- or 400-level course work. The remaining 3 hours may be taken at the 100, 200, 300, or 400 level.		12
Total Hours		**15**

Political Science

Contact Information

Website: www.uis.edu/spia
Email: pos@uis.edu
Office Phone: (217) 206-6646
Office Location: PAC 350

- Bachelor of Arts
- Accelerated B.A./M.A.
- Minor

Departmental Goals and Objectives

The State of Illinois has one of the nation's more interesting political cultures. Located in Springfield, the hub of Illinois political activity, UIS is able to provide a laboratory for the study of government and politics, enriched with internship opportunities for practical experience.

UIS students get a rigorous academic program in a highly engaged Political Science, where practical politics brings theoretical studies to life. Political Science at UIS emphasizes the practical importance of theory and the academic importance of practice. Opportunities for experiential learning are available through a legislative internship program for undergraduate majors and through internships and assistantships for graduates. By focusing electives in particular areas of interest, students are able to develop research skills and acquire broad academic backgrounds reflecting the rich political resources readily available in the capital city.

Students are encouraged to participate in special activities related to their course of study. The Political Science Department is directly involved in Model Illinois Government and, with faculty and students in International and Global Studies, in Model United Nations. Students and faculty in Political Science also regularly attend and present their work at public forums and conferences.

The B.A. program can be taken fully on-campus or fully online, and on-campus students may use a blended approach of mixing on-campus and online course work.

Honors in Political Science

Students with at least 15 completed hours in Political Science courses with a minimum 3.50 GPA in those courses may apply for participation in the department's honors program. To graduate with Honors in Political Science, students must successfully complete an independent research project in PSC 486 Honors Closing Seminar. Students in the department's honors program are also able to take a graduate-level course in Political Science as an elective.

Please be aware that any graduate-level course counted toward credit in a student's undergraduate degree cannot later be counted toward a graduate degree.

The Bachelor's Degree

A major in Political Science provides students with a systematic knowledge of political life, helping them evaluate public issues and make decisions through a balanced program of study in which philosophical, empirical, and policy concerns complement one another. The Political Science curriculum offers a flexible course of study that provides a solid foundation for a career in law, politics, public service, research, or teaching. The department is strong in the study of American national and state politics, politics and law, political philosophy, comparative and international politics, and political behavior. Individual faculty have special competencies in such topics as public opinion, elections and election reform, voting behavior, legislative politics, state politics and policy, human rights, women's rights, sexuality and politics, globalization, critical theory, international political economy, and American foreign policy. Faculty are also active in the UIS Institute for Legal, Legislative, and Policy Studies and participate in several internship programs sponsored by UIS.

Advising

Entering students are assigned to an undergraduate college advisor when they declare Political Science as their major field of study. They will also be assigned a faculty advisor. After their first semester, when students are acquainted with the faculty and are more knowledgeable about the department and the campus, they may wish to select a specific faculty advisor. The course of study for the B.A. is planned jointly with the college advisor, so students should consult with their

advisor before each registration and from time-to-time during the semester.

Communication Skills

Both the study and the practice of politics require that students/citizens speak, write, and read well. These skills are also critical for successful careers in government, law, and business.

Following is a list of required courses. Students who believe that they have had a comparable course at their four-year or community colleges may submit a Student Petition to department to waive the course requirements. Students may submit a Student Petition to count a maximum of four courses as transfer credit toward the PSC major. Students are encouraged to take the foundation courses, including PSC 451, before taking other 400-level courses.

Engagement Experience/ECCE

Political Science students are required to complete a minimum of 10 semester hours of Engaged Citizenship Common Experience (ECCE) requirements in the areas of U.S. Communities, Engagement Experience, and ECCE Speaker Series.

In political science, all majors must complete six hours of Engagement Experience – an internship program which emphasizes improvement of the student's ability to learn from experience, career assessment, relationships between theory and practice, and realistic appreciation of public affairs. The PSC department requires that students use six hours of ECCE credit toward the Engagement Experience. Students fulfill this requirement by enrolling in IPL 300 for six credit hours.

Students must also take a three hour U. S. Communities Course as a part of completing ECCE requirements.

If a student can justify a different distribution of the 10-hour requirement, they may claim an exception to the rule by petitioning the Political Science department.

Grading Policy

The Political Science department has no grading policy different than the University's undergraduate requirements.

Program Learning Outcomes

The B.A. in Political Science is a liberal arts degree. Thus, the program seeks to foster and enhance the basic skills of critical thinking, effective writing, and articulate speech that are necessary for lifelong learning. The learning outcomes include:

1. Ability to describe, analyze, and explain the terms and concepts necessary for understanding and discussing political phenomena, the purposes and functioning of public institutions, policy-making processes, and political behavior.
2. Enhanced awareness of politics from an international and comparative perspective.
3. Ability to research and employ valid and reliable analytical techniques to explain political phenomena.
4. Ability to integrate academic knowledge with real-world application.

Requirements

Core Courses		
PSC/LES 201	Introduction to the American Political System	3
PSC 325	Political Philosophy	3
PSC 371	ECCE: Comparative Politics	3
PSC 373	Introduction to International Relations	3
PSC 451	Empirical Political Analysis	3
PSC 485	Closing Seminar	2
or PSC 486	Honors Closing Seminar	
Political Science electives [1]		
Must be at the 300- and 400-level.		15
Total Hours		**32**

[1] Core courses may not be used to fulfill the electives requirement.

Students should consult with academic advisors in the major for specific guidance regarding completion of general education requirements. Students seeking a double major in Political Science and Legal Studies may count cross-listed courses with a Legal Studies (LES) prefix as electives in Political Science and may count cross-listed courses with a Political Science (PSC) prefix as electives in Legal Studies. These students may also use PSC 451 toward the Legal Studies' requirement LES 472.

POLITICAL SCIENCE MINOR

- Political Science Minor (p. 113)

Online Degree

Online BA in Political Science students are able to complete all of their course work 100% online, and are able to complete their internship where they reside.

- Political Science (p. 111)

Accelerated B.A./M.A. Program

This special curriculum is designed for undergraduates who know early on that they would like to complete a Political Science Master's Degree. It is an academic program that makes it possible for a major in political science to complete the B.A. and M.A. degrees in a shortened time period when undertaking full-time study.

Students in the B.A./M.A. curriculum must satisfy all the requirements for the B.A. in political science. Upon graduation with the B.A. degree, students are evaluated for admission to continue on in the M.A. phase of the curriculum. Students in the B.A./M.A. program still need to apply to the Political Science Master's Degree program through UIS Admissions.

The requirements for the M.A. phase of the B.A./M.A. curriculum are the same as those for the M.A. program, except that up to 12 elective credits taken during the B.A. phase can be waived from the M.A. requirements. With those reductions, 28 credit hours are required to compete the M.A. degree (12 core hours + 16 elective hours)

The Accelerated B.A./M.A. program is available to both on-campus and online students.

Political Science Minor

To earn a minor in Political Science, students must complete a minimum of 15 semester hours.

Requirements

Core Courses		
Select two of the following:		**6**
PSC/LES 201	Introduction to the American Political System	
PSC 325	Political Philosophy	
PSC 371	ECCE: Comparative Politics	
PSC 373	Introduction to International Relations	
PSC Electives		
Courses must be selected at the 300- or 400-level.		9
Total Hours		**15**

Public and Nonprofit Administration

Contact Information

Website: www.uis.edu/spmp
Email: spmp@uis.edu
Office Phone: (217) 206-6310
Office Location: PAC 420

- Bachelor of Arts (3)
- Joint Degree
- Minor

Departmental Goals and Objectives

Public and Nonprofit Administration is a field of study that prepares students to serve as managers in local, state, and federal governments and the nonprofit sector. This interdisciplinary field applies the theories and methods of the social sciences to solve governance and public service problems. Areas of study include the principles of public and nonprofit administration, management, organization theory, public policy, public budgeting, financial management, law, ethics, and social science research methods.

School of Public Management and Policy objectives:

To contribute to improvement in the public and nonprofit sectors by:

- Preparing students for public service through quality Bachelor, Master, and Doctoral degrees and graduate certificates.
- Developing, sharing, and applying knowledge.

The UIS Bachelor of Arts in Public and Nonprofit Administration degree program is designed to prepare students to advance the public interest and civic engagement. Students are prepared through the integration of theory and practice.

Transfer Degree Completion

The AAS/BA in Public and Nonprofit Administration completion option seeks to offer students with Associate of Applied Science degrees in career and technical fields the opportunity to attain a baccalaureate degree. The degree will enable them to capitalize on their specialized field while preparing them for management and supervisory positions in public service and nonprofit organizations. The program employs the reverse funnel stackable credential approach in which AAS degree holders complete their general education requirements after transfer to the baccalaureate granting institution. Typically, a student who has earned an AAS degree has earned 15 hours of general education credit and will complete their remaining general education courses at UIS. Upon transfer into the program, the student with a 60+ semester hour AAS degree from an accredited institution must complete at least 60 hours at UIS for the BA in Public and Nonprofit Administration. Of these 60, the remaining general education credits needed to meet their general education requirements would include nine credits ECO 201, MAT 121 or MAT 122 and PSC 201 or LES 201 that would also satisfy part of the Public and Nonprofit Administration program core. Thus, after transfer, most AAS degree holders would complete 60 hours at UIS - 27 of these hours would typically be general education hours with nine overlapping in the Public and Nonprofit Administration core, leaving 27 more Public and Nonprofit Administration courses and six electives to complete the degree. ECCE hours also need to be included in this total (10 more hours).

The Bachelor's Degree

The Bachelor of Arts in Public Administration (BA) prepares students to serve as managers in nonprofit organizations and local, state, and federal governments. This interdisciplinary field applies the theories and methods of the social sciences to solve problems of management, administration, and governance in the nonprofit and public sectors. Areas of study include the principles of management, public administration, organizational theory, public policy, public budgeting, financial management, law, ethics, and social science research methods. The program prepares students by integrating theory and practice and teaching them to advance the public interest and civic engagement.

The Bachelor of Arts in Public and Nonprofit Administration provides three options for study:

- Child Advocacy Studies (p. 114)
- Environment and Society (p. 115)
- Global Public Health (p. 115)

Degree requirements for the BA include 27 credit hours of core course work and 9 credit hours of elective course work for 36 credit hours in the major and 120 overall. Students can complete a concentration with their 9 elective hours, and they may choose from several fields. Students complete their 9 elective hours in one of these concentrations. The concentration designation appears on the student's transcript.

Our program benefits greatly from the University’s location in the state capital and its traditional Public Affairs focus. We provide opportunities for practical learning through access to Illinois state government and historical sites, faculty with experience in nonprofit management and government, and applied study experiences such as internships

coordinated through the University's Internship and Prior Learning Program.

Advising

Students will be assigned an initial faculty advisor when they declare Public and Nonprofit Administration as their major field of study. The course of study is planned jointly with the academic advisors, and students should consult with their advisors before registration and at times during the semester.

Grading Policy

The department has no grading policy different from the University's undergraduate requirements.

Internship Opportunities

Students without professional experience are highly recommended to participate in an internship or other applied study experience. Public and Nonprofit Administration applied study experiences are coordinated through the Internship and Prior Learning Program. Students can apply up to 6 hours of credit for up to two courses through IPL 300 Internship Applied Learning or IPL 301 Project Applied Learning. Students should consult with their Program Student Advisors to begin exploring this opportunity.

Program Learning Outcomes

- Demonstrate an understanding of the role of public administration in government.
- Demonstrate an understanding of the principles of management and administration of public service organizations.
- Demonstrate an understanding of the fundamentals of public policy.
- Demonstrate an understanding of the basic principles of organizational theory.
- Demonstrate an understanding of the importance of public service ethics.
- Demonstrate an understanding of the role and value of diversity.
- Apply critical thinking skills to public administration and policy problems.
- Employ research methods in the public administration context.
- Demonstrate an ability to work collaboratively.
- Demonstrate professional oral and written communication skills.

Requirements

Required Courses		
ECO 201	Introduction to Microeconomics	3
MAT 121	Applied Statistics	3
or MAT 122	Contemporary Statistics	
PSC/LES 201	Introduction to the American Political System	3
PAD 301	Introduction to Public Service Management	3
PAD 302	Leadership and Management of Public Organizations	3
PAD 303	Public Policy Fundamentals	3
PAD 310	Introduction to Nonprofit Sector and Society	3
PAD 470	Research Methods and Management	3
PAD 471	Public Administration Senior Capstone	3
Electives		
Choose 9-credit hours of electives from 300 or 400- level Public Administration (PAD) courses.		**9**
Total Hours		**36**

Note: Students who believe that they have had a comparable course at a four-year university or community college may petition the department to waive the course requirements. Students may petition to count a maximum of four courses as transfer credit toward the major. Students are encouraged to take the foundation courses before taking other 400-level courses.

Writing Competence

Faculty may identify writing deficiencies during courses and refer students to the Learning Hub.

CHILD ADVOCACY STUDIES MINOR

- Child Advocacy Studies Minor (p. 116)

Joint Degree

- BA/MPA Public Administration Joint Degree (p. 115)

Online Degree

The online Bachelor of Arts in Public and Nonprofit Administration degree allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables them to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- Child Advocacy Studies (p. 114)
- Environment and Society (p. 115)
- Global Public Health (p. 115)
- Public and Nonprofit Administration (p. 113)

Child Advocacy Studies Concentration

Grading Policy

The 36-hour degree requires the following courses. Students must maintain a B (3.0 on a 4.0 scale) or higher cumulative GPA.

Requirements

Core Courses (27 hours - 9 as part of general education)		
ECO 201	Introduction to Microeconomics	3
MAT 121	Applied Statistics	3
or MAT 122	Contemporary Statistics	

PAD 301	Introduction to Public Service Management	3
PAD 302	Leadership and Management of Public Organizations	3
PAD 303	Public Policy Fundamentals	3
PAD 310	Introduction to Nonprofit Sector and Society	3
PAD 470	Research Methods and Management	3
PAD 471	Public Administration Senior Capstone	3
PSC/LES 201	Introduction to the American Political System	3
Child Advocacy Studies Concentration [1]		
PAD 481	Perspectives on Child Maltreatment and Advocacy	3
or PAD 484	Childhood Trauma: Risk and Resiliency	
PAD 482	Global Child Advocacy Studies	3
or PAD 484	Childhood Trauma: Risk and Resiliency	
PAD 483	The System's Response to Child Maltreatment	3
Total Hours		**36**

[1] Upon completion of the 9 hours of PAD CAST courses, students are eligible for externally awarded CAST certification approved through the National Child Protection Training Center (NCPTC)

Note: Students may submit a Student Petition to count a maximum of four courses as transfer credit toward the major. Students are encouraged to take the foundation courses before taking other 400-level courses.

Environment and Society Concentration

Grading Policy

The 36-hour degree requires the following courses. Students must maintain a B (3.0 on a 4.0 scale) or higher cumulative GPA.

Requirements

Core Courses (27 hours - 9 as part of general education)		
ECO 201	Introduction to Microeconomics	3
MAT 121	Applied Statistics	3
or MAT 122	Contemporary Statistics	
PAD 301	Introduction to Public Service Management	3
PAD 302	Leadership and Management of Public Organizations	3
PAD 303	Public Policy Fundamentals	3
PAD 310	Introduction to Nonprofit Sector and Society	3
PAD 470	Research Methods and Management	3
PAD 471	Public Administration Senior Capstone	3
PSC/LES 201	Introduction to the American Political System	3
Environmental Studies Concentration		
Complete 9 hours of 300 or 400 ENS courses from the list below		**9**
ENS 311	ECCE: Global Change in Local Places	
ENS 404	Fundamentals of Geographic Information Systems	
ENS 419	Environmental Law	
ENS 425	Ecological Issues	
ENS 448	Sustainable Food Systems	
ENS 463	Our Changing Climate	
ENS 472	Urban Environments	
Total Hours		**36**

Note: Students may submit a Student Petition to count a maximum of four courses as transfer credit toward the major. Students are encouraged to take the foundation courses before taking other 400-level courses.

Global Public Health Concentration

Grading Policy

The 36-hour degree requires the following courses. Students must maintain a B (3.0 on a 4.0 scale) or higher cumulative GPA.

Requirements

Core Courses (27 hours - 9 as part of general education)		
ECO 201	Introduction to Microeconomics	3
MAT 121	Applied Statistics	3
or MAT 122	Contemporary Statistics	
PAD 301	Introduction to Public Service Management	3
PAD 302	Leadership and Management of Public Organizations	3
PAD 303	Public Policy Fundamentals	3
PAD 310	Introduction to Nonprofit Sector and Society	3
PAD 470	Research Methods and Management	3
PAD 471	Public Administration Senior Capstone	3
PSC/LES 201	Introduction to the American Political System	3
Global Public Health Concentration		
Complete 9 hours of 200, 300, or 400- level PAD electives NOT restricted to PAD majors. However, students must have at least 48 upper-division hours at UIS to graduate.		9
Total Hours		**36**

Note: Students may submit a Student Petition to count a maximum of four courses as transfer credit toward the major. Students are encouraged to take the foundation courses before taking other 400-level courses.

BA/MPA Public Administration Joint Degree

This curriculum reduces the time to complete a master's degree for undergraduates wishing to prepare for a public service or nonprofit career. The Accelerated Joint Degree program allows undergraduate students majoring in public and nonprofit administration to complete course work applied to the Master of Public Administration degree, thus reducing their time to completion.

In the Accelerated BA/MPA program, students will meet all MPA program prerequisites by meeting the requirements of the BA program. In addition, students will receive credit towards the MPA for the following:

- PAD 501: Introduction to the Profession. The program will waive the introductory MPA course because students will already have experienced an introduction to the profession through the acquisition of the BA/MPA.
- Core or Elective Credit: BA/MPA students can also take up to 9 hours of 400/500 level PAD core or elective credits to apply towards the MPA. Thus the Accelerated undergraduate student would have 12 hours towards their MPA. Graduate student must complete any remaining core and elective courses, as outlined below, not included in those 12 credit hours.

Program Learning Outcomes

Graduates of the MPA degree program will be able to understand and demonstrate knowledge and skills in the following competencies:

1. Lead and manage in public governance.
    a. Communicate in a clear and concise manner.
    b. Apply relevant theories, knowledge, and skills to manage resources and programs effectively.
2. Participate in and contribute to the public policy process.
    a. Describe the public policy process and the role of the various participants and stakeholders.
    b. Identify problems, frame the issues, and identify and evaluate alternatives for addressing a problem.
3. Analyze, synthesize, think critically, solve problems, and make decisions.
    a. Demonstrate the ability to collect, analyze, and interpret data for use in decision-making, and drawing conclusions.
    b. Critically read and apply findings from studies and reports.
4. Articulate and apply a public service perspective.
    a. Articulate the importance of and operate in a manner that facilitates democracy, equity, transparency, efficiency, and ethics.
5. Communicate and interact productively with a diverse and changing workforce and citizenry.
    a. Demonstrate a sensitivity to and respect for differences in culture.

Requirements

Remaining Core		**21**
PAD 502	Organization Dynamics	
PAD 503	Analytical Tools	
PAD 504	Budget And Finance	
PAD 505	Human Resource Management	
PAD 506	Public Policy for Managers	
PAD 507	Information for Decision Making	
PAD 571	Capstone Seminar	
Electives [2]		**12**

[1] At least six hours of elective courses must be selected from Public Administration (PAD) courses. Any combination of PAD 400- or 500-level courses may count toward the MPA degree. Only one 400-level elective from a program outside the Department of Public and Nonprofit Administration may be counted toward the MPA. A student in the accelerated BA/MPA may take up to six 400 level hours of electives and apply these toward the MPA.

[2] Up to four (4) hours can be internship

Child Advocacy Studies Minor

The CAST (Child Advocacy Studies) minor was created as a collaborative approach to training and educating front-line professionals and the next generation of child welfare practitioners. The core UIS CAST courses are certified by the ZERO Abuse Project. UIS Cast students are eligible for a certificate as proof of their knowledge, skills and abilities in child maltreatment prevention and intervention. Upon completing the 15-hour minor, students can receive credit for the minor at UIS and the certificate awarded externally. Students may complete the CAST minor on-campus or entirely online.

Requirements

Required Courses		
PAD 481	Perspectives on Child Maltreatment and Advocacy	3
PAD 482	Global Child Advocacy Studies	3
or PAD 484	Childhood Trauma: Risk and Resiliency	
PAD 483	The System's Response to Child Maltreatment	3
PAD 486	Child Advocacy Studies Capstone	3
One of the following [1]		**3**
IPL 300	ECCE: Internship Applied Learning	
IPL 301	ECCE: Project Applied Learning	
Total Hours		**15**

[1] Student can take either IPL 300 or IPL 301 or any PAD 300/400 elective

Public Policy

Contact Information

Website: www.uis.edu/spia
Email: pos@uis.edu
Office Phone: (217) 206-6646
Office Location: PAC 350

- Bachelor of Arts

Department Goals and Objectives

One distinct advantage of the program is its location in Springfield, affording opportunities to participate directly in public policy work. Cooperation between UIS and governmental and private agencies provides many opportunities for experiential learning in public affairs and public policy.

The Public Policy B.A. program at UIS is located within the department of Political Science and instructed by faculty and practitioners with diverse public policy expertise. The Public Policy Bachelor's Degree curriculum offers comprehensive training in the field of public policy, including applied policy implementation and program evaluation, which is especially important given the program's location in the state capital of Illinois.

Students interested in careers as lawmakers, policy analysts, legislative aides, community activists, lobbyists, graduate study of public policy, and attorneys are encouraged to apply.

The Public Policy Bachelor's Degree curriculum addresses questions surrounding the ethics of policy-making, the conditions in which policies are made, how programs should be implemented, and whether they are effective. Courses provide in-depth consideration of health, education, labor law, social welfare, environmental, or agricultural policy while equipping students with the tools to participate in the advocacy, drafting, and analysis of public policy.

Practical experience is enhanced by the degree requirement that students complete a six credit-hour internship with a local government or policymaking agency as part of the Public Policy Bachelor's Degree curriculum. Internships are designed to introduce students to various post-graduate professional options and can be tailored to students' unique policy interests. Students will be assisted in obtaining internship opportunities.

Honors in Public Policy

Students with at least 15 completed hours in Public Policy courses with a minimum 3.50 GPA in those courses may apply for participation in the department's honors program. To graduate with Honors in Public Policy, students must successfully complete an independent research project in PSC 488. Students are also able to take a graduate-level course in Political Science as an elective. (Please be aware that any graduate-level course counted toward credit in a student's undergraduate degree cannot later be counted toward a graduate degree.)

The Bachelor's Degree

Advising

Entering students are assigned to our undergraduate college advisor when they declare Public Policy as their major field of study. They are also assigned a faculty advisor. After their first semester, when they are acquainted with the faculty and are more knowledgeable about the department and the campus, students may wish to select a specific faculty advisor. The course of study for the B.A. is planned jointly with the college advisor, so students should consult with their advisor before each registration and from time-to-time during the semester.

Communication Skills

Both the study and the practice of public policy require that students/citizens speak, write, and read well. These skills are also critical for successful careers in government, law, and business.

ECCE Requirements

Students are required to complete a minimum of 10 semester hours of Engaged Citizenship Common Experience (ECCE) requirements in the areas of U.S. Communities, Global Awareness, Engagement Experience, and ECCE Speaker Series.

In Public Policy, all majors must complete six hours of Engagement Experience – an internship program which emphasizes improvement of the student's ability to learn from experience, career assessment, relationships between theory and practice, and realistic appreciation of public policy. The department requires that students use six hours of ECCE credit toward the Engagement Experience.

If a student can justify a different distribution of the 10-hour requirement, he/she may claim an exception to the rule by submitting a Student Petition to the Political Science department.

Students must also take a U.S. Communities course as a part of completing ECCE requirements.

Grading Policy

The Public Policy program has no grading policy different from the University's undergraduate requirements.

Program Learning Outcomes

Learning outcomes are important components for all academic programs at the University of Illinois Springfield and are required by the Higher Learning Commission. Questions related to the learning outcomes for this program should be addressed to the applicable department/school.

Requirements

Core Courses		
PSC 311	Public Policy Fundamentals	3
PSC 326	Ideas, Ethics, and Public Policy	3
PSC 410	Policy Analysis and Implementation	3
PSC 451	Empirical Political Analysis	3
PSC 452	ECCE: Economic Analysis	3
PSC 487	Public Policy Closing Seminar / Capstone	2
or PSC 488	Honors Public Policy Closing Seminar / Capstone	
Electives (Choose Five)		**15**
PSC 334	ECCE: LGBTQ Law and Politics	
PSC 402	Legislative Politics	
PSC 403	Public Opinion	
PSC 406	The American Presidency	
PSC 409	Political Parties and Interest Groups	

PSC 415	The Supreme Court and Judicial Politics	
PSC 443	Religion, Politics, and Public Policy	
PSC 444	Gender, Politics, and Public Policy	
PSC 468	Foreign Policy Analysis	
PSC 470	Terrorism and Public Policy	
One Additional Elective (3 hrs) may be from outside of PSC with approval		
IPL 300	ECCE: Internship Applied Learning [1]	6
Total Hours		**38**

[1] Students are required to complete a six-hour public policy-related internship as part of the 10 hour ECCE general education requirement

Teacher Education

Contact Information

Website: www.uis/education
Email: education@uis.edu
Office Phone: (217) 206-6306
Office Location: BRK 377

Bachelor's Degrees: (6)

Minor: (1)

Becoming a teacher is more than a career choice; it's a commitment to making a lasting difference in both individual lives and the broader community. Teachers have the extraordinary ability to shape young minds, instilling values and skills that students carry with them for life. They are pivotal in building a more informed, empathetic, and just society. In doing so, teachers don't just educate; they empower future generations to contribute positively to society, innovate, and drive change. The ripple effect of a teacher's work can transform communities, bridge divides, and inspire a better future, making teaching one of the most impactful professions.

There are numerous paths to becoming a teacher in the state of Illinois. The UIS School of Education offers programs that prepare students for Illinois Licensure and the elementary (grades 1-6) middle (grades 5-8) or secondary levels (grades 9-12).

Elementary

The Elementary Education major is available for students interested in teaching 1st though 6th grades. Elementary majors do not need to a select a specific content area. The elementary program is hybrid with most courses being offered online and methods courses only being available in person, which are typically taken during the two semesters before student teaching.

Middle Grades

Students interested in teaching Middle Grades 5th-8th may complete the program with a focus in Language Arts, History, Mathematics, or Science. The middle grades program is an online program that may require coming to campus once a semester for required workshops.

Secondary

Students wishing to teach in 9th-12th grades may complete the Secondary Education degree program in English, History, or Mathematics, or may complete a minor in Secondary Teachers Education while concurrently completing a major in an appropriate academic content area (Biology, Chemistry, English, History, Mathematics, Political Science, or Sociology/ Anthropology). Completing a minor in secondary teacher education will require more than 120 credit hours and may take longer than 4 years to complete. The secondary program is an online program that may require coming to campus once a semester for required workshops.

Licensure only

Those who have already completed baccalaureate degrees in appropriate academic content areas may also complete the sequence of course work (for either elementary, middle, or secondary licensure).

Advising

Information and policies that govern and direct a candidate's progress through their program are provided at the point of initial advising, through orientation, during course work on Canvas, and on the School of Education website. Candidates are expected to work closely with their advisor. Students interested in becoming licensed as a teacher or adding an endorsement for their license, should meet with a School of Education advisor to determine a plan of study.

Clinical Experiences and Student Teaching

Clinical experiences are key in preparing students to become effective teachers. Each elementary methods course requires 20-30 hours of field experience. Each secondary and middle level methods courses requires 20-40 hours of field experience. At least one of the field experiences will be completed in a school that is considered diverse in ethnicity, race, or socioeconomic status, or other placements deemed appropriate by the School of Education. School placements for 400 level TEP course work are assigned by the School of Education.

Student teaching occurs during the final semester after all academic and licensure requirements have been satisfied. Candidates must apply for student teaching within a prescribed timeframe. At the time of application, candidates must meet the GPA requirements (C- or higher in all TEP course work; 2.50 cumulative GPA). Candidates are assigned by the School of Education to a school setting for their student placement. University personnel and school-based cooperating teachers supervise student teachers throughout the semester. The Illinois State Board of Education requires that candidates pass a content exam in order to be recommended for teacher licensure.

General Education Requirements for All Candidates

Candidates in teacher education are expected to possess general education knowledge, including knowledge related to the arts, communications, history, literature, mathematics, philosophy, sciences, and the social sciences, from multicultural and global perspectives. Candidates in Teacher Education at UIS may be required to meet general education requirements beyond those of the University and should consult with a School of Education advisor in order to fulfill these requirements.

Grading Policy

Students must have a cumulative 2.5 GPA overall and a 3.0 GPA in TEP and content area required course work to enroll in 400-level TEP

courses and to be eligible for licensure. Grades C- or higher is required for all TEP and content area required course work. Grades lower than C- in required TEP and content area courses must be repeated.

Licensure

The School of Education entitles candidates for a Professional Educator License upon completion of several criteria. These criteria include general education requirements set by the School of Education, all other program requirements, passing scores on the appropriate Illinois Licensure Testing System content exam, a performance assessment, and satisfaction of any additional requirements outlined by the Illinois State Board of Education, which has sole authority for awarding or denying Professional Educator License (PEL).

Retention in TEP Programs

Teacher candidates must maintain an overall 2.5 GPA and a 3.0 GPA in TEP and licensure required course work. Additionally, they must also successfully complete field experiences required for each methods course. Candidate progress is evaluated throughout programs according to GPA, professional teaching standards, dispositions, and other factors. Candidates not meeting these criteria may be removed from or counseled out of their program or may be required to complete remediation at the discretion of the School of Education.

School Goals and Objectives

1. Exhibit a deep understanding of subject matter, embrace the latest technological advancements, and showcase advanced pedagogical skills, all while integrating restorative practices and cultural responsiveness into teaching across various content areas and grade levels.

   2. Create a nurturing and safe learning space that creates a sense of belonging and ensures every student feels valued and respected.

   3. Design and deliver dynamic instruction, enriched with relevant technology, to foster an engaging learning environment that caters to the diverse needs of all students, while emphasizing cultural responsiveness in every aspect of teaching.

   4. Uphold the highest standards of professional ethics.

   5. Partner, collaborate, and engage with families and/or communities to develop relationships and build networks of support for student success.

   6. Actively advocate for students, families, and schools to support equity and social justice.

   7. Apply research-driven strategies to improve teaching methods and student learning outcomes, focusing on practices that promote equity in the classroom.

The UIS School of Education is deeply committed to redefining education as a transformative force for the betterment of individuals, communities, organizations, and the broader society. Embracing a mission that intertwines restorative practices with transformative teaching, we prepare a new generation of teachers, administrators, researchers, and scholars. Our approach is rooted in social justice and anti-racist principles, focusing on asset-based perspectives and the healing power of restorative practices in education.

Subsequent Endorsements and Professional Development

Illinois licensed teachers may complete course work toward subsequent licenses and endorsements in a variety of content areas through the School of Education. The school also offers a variety of courses appropriate for professional development for in-service teachers and other school personnel. Please contact the School of Education for further information.

THE BACHELOR'S DEGREE

- Educational Studies (p. 120)
- Elementary Education (p. 121)
- Middle Grades Education (p. 122)
- Secondary English Education (p. 123)
- Secondary History Education (p. 124)
- Secondary Mathematics Education (p. 125)

SECONDARY EDUCATION MINOR

- Secondary Education Minor (p. 126)

POST-BACCALAUREATE TEACHER LICENSURE

Licensure is also available to those who already hold a baccalaureate degree (or higher) from an accredited college or university in the United States and wish to enter the field of teaching. To be recommended for a Professional Educator License, candidates must meet all entrance requirements and fulfill a similar sequence of courses that candidates seeking the Elementary Major, Middle Grades Major, or the Secondary Minor are required to complete. Having a baccalaureate degree (or higher) may not exempt candidates from taking the required course work.

PRAIRIE AREA TEACHING INITIATIVE

The Prairie Area Teaching Initiative (PATI) is a School of Education initiative designed to recruit students from Illinois. Students may receive up to a scholarship covering all tuition and fees. Graduates must make a serious commitment to teaching, for a minimum of two years, in an Illinois district. For more information, please visit the PATI website. (https://www.uis.edu/education/prairie-area-teaching-initiative)

ONLINE DEGREE

The School of Education offers online sections for all middle grade, secondary, introductory, and core courses. Some 300-400 level online courses require participants to attend a mandatory weekend campus conference each semester. The same departmental admission requirements apply to all online courses except for those participants earning credits for professional development. Candidates in online courses should understand that these courses require a significant time commitment of approximately 8-10 hours per week in order to

address the same learning objectives as courses that are delivered on campus.

Please Note: Elementary Education is not an online program.

- Middle Grades Education (p. 122)
- Secondary English Education (p. 123)
- Secondary History Education (p. 124)
- Secondary Mathematics Education (p. 125)

Educational Studies

The Bachelor's in Educational Studies (BAES) degree program is designed for those who are passionate about education but desire career flexibility. The program pairs an interdisciplinary foundation of general education courses with an educational studies core that explores cultural studies and identity in education, curriculum and learning theories, educational psychology, child development, and strategies in designing inclusive learning environments.

Graduates can pursue various roles in education, administration, policy-making, and more, beyond traditional classroom teaching. This program prepares graduates to teach in private schools and to work in other fields such as child advocacy programs, policy-making, government, professional development services, and non-profit organizations. The program is delivered in a blended format with most courses offered online.

Grading Policy

Students must maintain a cumulative grade point average of 2.0.

Program Learning Outcomes

1. A comprehensive understanding of various educational theories and their practical applications. This includes knowledge of different teaching methods, learning styles, curriculum development, and assessment strategies.
2. The necessary critical thinking skills and knowledge to analyze and evaluate educational policies and systems at local, national, and global levels.
3. In-depth knowledge of the historical, sociopolitical, and economic factors that shape education systems and their impact on different populations.
4. Strong communication and leadership skills, enabling students to effectively convey ideas, collaborate with others, and lead initiatives in educational settings.
5. The ability to advocate for educational change and to work effectively with diverse groups of people, including students, educators, policymakers, and community members.
6. Demonstrate high standards for professional conduct.
7. Apply research to improve educational practice, broadly defined.

Requirements

Foundation Requirements		
PSY 101	Principles of Psychology	3
TEP 207	Foundations of American Education	3
TEP 222	Child and Adolescent Development for Teachers	3
or TEP 223	Adolescent Development for Teachers	
TEP 224	Exceptional Child for Teachers	3
TEP 227	Educational Psychology for Teachers	3
TEP 305	Technology For Teaching	3
TEP 315	Classroom Community and Belonging	3
TEP 318	Curriculum Theory and Development	3
Core Courses [1]		**43**
Science & Systems (Choose 2)		
ENS 411	ECCE: Introduction to Environmental Education	
MGT 474	Leadership And Motivation	
PSY 416	Psychology of Motivation	
PSY 457	Applied Behavior Analysis	
TEP 426	Methods of Elementary Science	
TEP 437	Science Methods for Middle and Secondary Grades	
TEP 483	The System's Response to Child Maltreatment	
Technology (Choose 2)		
ART 215	Photography I	
BUS 331	ECCE: Business, Ethics, and Society	
ENG 368	ECCE: Creative Writing, Publishing, and Community	
ENG 373	Writing in New Media	
ENG 466	Digital Technologies in English Studies	
ENS 304	Mapping our Physical and Social World	
MIS 323	ECCE: Social Health Care Informatics	
MIS 352	Principles of Management Information Systems	
MUS 281	Music, Technology, and Culture	
PHI 401	Logic	
TEP 305	Technology For Teaching	
Special Interest (Choose 2)		
CCJ 231	Juvenile Delinquency	
CCJ 324	Issues of Intervention: Law Enforcement and Human Services	
CCJ 353	Psychology of the Offender	
CCJ 419	Justice and Juveniles	
COM 362	Introduction to Public Relations	
COM 422	Small Group Communication	
COM 424	Gender Communication	
COM 425	ECCE: Intercultural Communication	
COM 428	Nonverbal Communication	
COM 464	Conflict Management	
HMS 533	Child Abuse And Neglect	
MGT 371	Social Responsibility and Ethics: Corporate and Public	
PAD 484	Childhood Trauma: Risk and Resiliency	
PSC 311	Public Policy Fundamentals	
PSY 305	Careers in the Helping Professions	

SOA 426	ECCE: Teen Talk Classic: Stories of Culture and Adolescence	
Communication (Choose 2)		
PAD 302	Leadership and Management of Public Organizations	
PSY 326	Family Psychology	
TEP 419	Content Area Literacy Methods	
TEP 423	Methods of Elementary Reading and Language Arts	
TEP 435	English Methods for Middle and Secondary Grades	
TEP 482	Global Child Advocacy Studies	
Behavioral Science (Choose 2)		
MGT 310	Managing Organizational Behavior	
PAD 301	Introduction to Public Service Management	
PSY 311	Cognitive Psychology	
PSY 339	Psychology of Gender	
PSY 413	Psychology of Learning and Memory	
TEP 425	Methods of Elementary Social Studies and Humanities	
TEP 438	Social Studies Methods for Middle and Secondary Grades	
TEP 481	Perspectives on Child Maltreatment and Advocacy	
Analytics (Choose 2)		
PSY 302	Research Methods in Psychology	
PSY 305	Careers in the Helping Professions	
PSY 337	Psychology of Music	
PSY 458	Psychological Testing	
SOA 426	ECCE: Teen Talk Classic: Stories of Culture and Adolescence	
TEP 424	Early Childhood and Elementary Math Methods	
TEP 436	Mathematics Methods for Middle and Secondary Grades	
Electives (300 level or above)		**6**
Internship Requirements [2]		**4**
IPL 300	ECCE: Internship Applied Learning [3]	
TEP 491	Educational Studies Senior Seminar [4]	
Total Hours		**77**

1. Students choose two courses each from six different core categories. Course work not listed above can be petitioned to count in different core categories
2. The internship and senior seminar must be taken together during the final semester of course work.
3. All undergraduate students are required to take a minimum of 10 hours of Engaged Citizenship Common Experience (ECCE) course work in the areas of U.S. Communities, Global Awareness, Engagement Experience, and ECCE Speaker Series. Students seeking the BAES degree are required to take IPL 300 as a part of this requirement.
4. Students in the BAES degree program will complete a culminating internship in an appropriate venue such as a school setting, state or government agency, health care facility, business, or non-profit organization. The experience, coupled with an internship seminar (TEP 491) offers students structured opportunities to integrate knowledge, practice and reflection in the context of an engaged citizenship experience and meet the university's requirement for engaged learning experience. The Internship will be developed and managed in coordination with the UIS office of Internships and Prior Learning.

Elementary Education

Grading Policy

Students must receive a C- or better in all School of Education course work and a cumulative GPA of 2.5.

Program Learning Outcomes

1. Exhibit a deep understanding of subject matter, embrace the latest technological advancements, and showcase advanced pedagogical skills, all while integrating restorative practices and cultural responsiveness into teaching across various content areas and grade levels.
2. Create a nurturing and safe learning space that creates a sense of belonging and ensures every student feels valued and respected.
3. Design and deliver dynamic instruction, enriched with relevant technology, to foster an engaging learning environment that caters to the diverse needs of all students, while emphasizing cultural responsiveness in every aspect of teaching.
4. Uphold the highest standards of professional ethics.
5. Partner, collaborate, and engage with families and/or communities to develop relationships and build networks of support for student success.
6. Actively advocate for students, families, and schools to support equity and social justice.
7. Apply research-driven strategies to improve teaching methods and student learning outcomes, focusing on practices that promote equity in the classroom.

Requirements

Elementary Education Foundation Requirements [1]		
Elementary education licensure includes specific courses for general education.		
Behavioral and Social Sciences (3 courses, 3 hours each)		
TEP 207	Foundations of American Education	
Two courses in political science, history, economics, or environmental studies		
Humanities (3 courses, 3 hours each)		
TEP/MUS 261	Introduction to Music Education	
One course visual, creative, or performing arts		
One humanities (any)		
Math (1 course)		
TEP 212	Mathematics for Elementary School Teachers	
Science (3 courses) [2]		

One course in physical science	
Two courses in life, earth, or space science	

School of Education Core [3]

EDL 456	Strategies for Teaching Children with Exceptionalities	3
EDL 493	Cross-Cultural Studies for Multilingual Students and Families	3
TEP 222	Child and Adolescent Development for Teachers	3
TEP 224	Exceptional Child for Teachers	3
TEP 227	Educational Psychology for Teachers	3
TEP 301	Induction into Teacher Education	1
TEP 305	Technology For Teaching	3
TEP 315	Classroom Community and Belonging	3
TEP 318	Curriculum Theory and Development	3
TEP 375	Cultural Studies and Identity in Education	3
TEP 448	Student Teaching Seminar	3
TEP 450	ECCE: Student Teaching	9
Total Hours		**40**

Elementary Education Core

TEP 211/ EXR 233	Wellness for Elementary Teachers	3
TEP 321	Assessment with Early Childhood and Elementary Students	3
TEP 422	Early Childhood and Elementary Literacy and Writing Methods	3
TEP 423	Methods of Elementary Reading and Language Arts	3
TEP 424	Early Childhood and Elementary Math Methods	3
TEP 425	Methods of Elementary Social Studies and Humanities	3
TEP 426	Methods of Elementary Science	3
Total Hours		**21**

[1] Equivalent course work may be accepted upon approval by the student's advisor and an approved Student Petition.
[2] One course must include a lab.
[3] TEP 301 is a prerequisite for all TEP 400 Level courses.

Middle Grades Education

Content Areas

For middle grades licensure, students choose a primary content area (Language Arts, Mathematics, Science, or Social Science) and upon completion of the program, they are able to teach grades 5-8. Students should consult with a teacher education advisor to develop a plan of study.

- English Language Arts
- Math
- Science
- Social Science

Grading Policy

Students must receive a C- or better in all School of Education course work and a cumulative GPA of 2.5.

Program Learning Outcomes

1. Exhibit a deep understanding of subject matter, embrace the latest technological advancements, and showcase advanced pedagogical skills, all while integrating restorative practices and cultural responsiveness into teaching across various content areas and grade levels
2. Create a nurturing and safe learning space that creates a sense of belonging and ensures every student feels valued and respected
3. Design and deliver dynamic instruction, enriched with relevant technology, to foster an engaging learning environment that caters to the diverse needs of all students, while emphasizing cultural responsiveness in every aspect of teaching
4. Uphold the highest standards of professional ethics
5. Partner, collaborate, and engage with families and/or communities to develop relationships and build networks of support for student success
6. Actively advocate for students, families, and schools to support equity and social justice
7. Apply research-driven strategies to improve teaching methods and student learning outcomes, focusing on practices that promote equity in the classroom

Requirements

School of Education Core [1]

EDL 456	Strategies for Teaching Children with Exceptionalities	3
EDL 493	Cross-Cultural Studies for Multilingual Students and Families	3
TEP 207	Foundations of American Education [2]	3
TEP 222	Child and Adolescent Development for Teachers	3
TEP 224	Exceptional Child for Teachers	3
TEP 227	Educational Psychology for Teachers	3
TEP 301	Induction into Teacher Education	1
TEP 305	Technology For Teaching	3
TEP 315	Classroom Community and Belonging	3
TEP 318	Curriculum Theory and Development	3
TEP 375	Cultural Studies and Identity in Education	3
TEP 419	Content Area Literacy Methods	3
TEP 448	Student Teaching Seminar	3
TEP 450	ECCE: Student Teaching [3]	9
Total Hours		**46**

[1] TEP 301 is a prerequisite for all TEP 400 Level courses.
[2] This course fulfills a general education requirement at UIS in the area of Social and Behavioral Sciences.
[3] This course fulfills an Engaged Citizenship Common Experience requirement at UIS in the area of Engagement Experience.

English Language Arts Content Area

For middle grades licensure, students choose a primary content area (i.e English/Language Arts) and upon completion of the program, they are able to teach grades 5-8. Listed below are the content courses required *in addition to* the teacher education core course work. Students should meet with a teacher education advisor early in their program to develop a plan of study to graduation.

Requirements

Content Courses [1]		
TEP 330	Topics in English Education	3
TEP 405	Teaching and Assessment in the Middle School	3
TEP 435	English Methods for Middle and Secondary Grades	3
Creative Writing (Choose one)		**3-4**
ENG 272	Introduction to Creative Writing	
ENG 368	ECCE: Creative Writing, Publishing, and Community	
Linguistics (Choose one)		**3-4**
ENG 306	Introduction to Linguistics	
ENG 408	Introduction to Sociolinguistics in English Studies	
Literature		**12**
ENG 137	Introduction to Literature	
ENG 152	Introduction to World Literature	
ENG 365	Children's and Young Adult Literature	
One 300/400 ENG course in Literature		
Technical/Digital Writing (Choose 1)		**3-4**
ENG 309	Professional Writing	
ENG 373	Writing in New Media	
ENG 409	Rhetoric and Composition in Digital Media	
ENG 466	Digital Technologies in English Studies	
Total Hours		**30-33**

[1] TEP 301 is a prerequisite for all TEP 400 Level courses

Math Content Area

For middle grades licensure, students choose a primary content area (i.e Mathematics) and upon completion of the program, they are able to teach grades 5-8. Listed below are the content courses required *in addition to* the teacher education core course work. Students should meet with a teacher education advisor early in their program to develop a plan of study to graduation.

Requirements

MAT 115	Calculus I	4
MAT/CSC 302	Discrete Mathematics	4
MAT 401	History Of Mathematics	4
MAT 421	Statistical Methods	4
TEP 405	Teaching and Assessment in the Middle School [1]	3
TEP 431	Topics in Mathematics for Middle & Secondary Teachers [1,2]	6
TEP 436	Mathematics Methods for Middle and Secondary Grades [1]	3
Total Hours		**28**

[1] TEP 301 is a prerequisite for all TEP 400 Level courses.

[2] Must be taken twice. Course will focus on geometry in fall and algebra in spring semesters

Social Science Content Area

For middle grades licensure, students choose a primary content area (i.e Social Science) and upon completion of the program, they are able to teach grades 5-8. Listed below are the content courses required *in addition to* the teacher education core course work. Students should meet with a teacher education advisor early in their program to develop a plan of study to graduation.

Requirements

Content Courses [1]		
TEP 335	Teaching Middle and Secondary Grades Geography and Interdisciplinary Social Studies	3
TEP 405	Teaching and Assessment in the Middle School	3
TEP 438	Social Studies Methods for Middle and Secondary Grades	3
TEP 461	Historical Foundations of Education	3
Economics (Choose one)		**3**
ECO 201	Introduction to Microeconomics	
ECO 202	Introduction to Macroeconomics	
PSC 452	ECCE: Economic Analysis	
Environmental Studies		**3**
One (any level) ENS course		
History		**6**
One 100/200 HIS course		
One 300/400 HIS course		
Political Science		**6**
PSC 201	Introduction to the American Political System	
One 300/400 PSC course		
Socio-Cultural Studies		**6**
One 100/200 AAS/CCJ/SOA/WGS course		
One 300/400 AAS/COM/LES/SOA/WGS course		
Total Hours		**36**

[1] TEP 301 is a prerequisite for all TEP 400 Level courses.

Secondary English Education

Students studying to become a high school educator choose an area of concentration and are able to teach grades 9-12. Students complete core course work required by all teacher education majors and required content area course work.

Program Learning Outcomes

1. Exhibit a deep understanding of subject matter, embrace the latest technological advancements, and showcase advanced pedagogical skills, all while integrating restorative practices and

cultural responsiveness into teaching across various content areas and grade levels.

2. Create a nurturing and safe learning space that creates a sense of belonging and ensures every student feels valued and respected.
3. Design and deliver dynamic instruction, enriched with relevant technology, to foster an engaging learning environment that caters to the diverse needs of all students, while emphasizing cultural responsiveness in every aspect of teaching.
4. Uphold the highest standards of professional ethics.
5. Partner, collaborate, and engage with families and/or communities to develop relationships and build networks of support for student success.
6. Actively advocate for students, families, and schools to support equity and social justice.
7. Apply research-driven strategies to improve teaching methods and student learning outcomes, focusing on practices that promote equity in the classroom.

Requirements

School of Education Core [1]		
EDL 456	Strategies for Teaching Children with Exceptionalities	3
EDL 493	Cross-Cultural Studies for Multilingual Students and Families	3
TEP 207	Foundations of American Education [2]	3
TEP 222	Child and Adolescent Development for Teachers	3
TEP 224	Exceptional Child for Teachers	3
TEP 227	Educational Psychology for Teachers	3
TEP 301	Induction into Teacher Education	1
TEP 305	Technology For Teaching	3
TEP 315	Classroom Community and Belonging	3
TEP 318	Curriculum Theory and Development	3
TEP 375	Cultural Studies and Identity in Education	3
TEP 419	Content Area Literacy Methods	3
TEP 448	Student Teaching Seminar	3
TEP 450	ECCE: Student Teaching [3]	9
Total Hours		**46**

Content Courses		**9**
TEP 330	Topics in English Education	
TEP 415	Teaching and Assessment in Secondary Schools	
TEP 435	English Methods for Middle and Secondary Grades	
Communication Studies		**7**
COM 112	Oral Communication [4]	
Choose one of the following:		
COM 341	Media and Social Change	
COM 422	Small Group Communication	
COM 424	Gender Communication	
COM 425	ECCE: Intercultural Communication	
COM 428	Nonverbal Communication	
COM 465	Interviewing	
Creative Writing (Choose one)		**3-4**
ENG 272	Introduction to Creative Writing [5]	
ENG 368	ECCE: Creative Writing, Publishing, and Community	
Linguistics (Choose one)		**3-4**
ENG 306	Introduction to Linguistics	
ENG 408	Introduction to Sociolinguistics in English Studies	
Literature		**18**
ENG 137	Introduction to Literature [6]	
ENG 152	Introduction to World Literature [6]	
ENG 365	Children's and Young Adult Literature	
Two 300/400 ENG courses in Literature		
One of the following: [6]		
ENG 241	Early British Literature	
ENG 242	British Literature Since 1600	
ENG 245	Early American Literature	
ENG 246	American Literature-1865 to the Present	
Methods		**3**
ENG 303	Research Methods in English Studies	
Technical/Digital Writing (Choose one)		**3-4**
ENG 309	Professional Writing	
ENG 373	Writing in New Media	
ENG 409	Rhetoric and Composition in Digital Media	
ENG 466	Digital Technologies in English Studies	
Total Hours		**46-49**

1 TEP 301 is a prerequisite for all TEP 400 Level courses
2 This course fulfills a general education requirement at UIS in the area of Social and Behavioral Sciences.
3 This course fulfills an Engaged Citizenship Common Experience requirement at UIS in the area of Engagement Experience.
4 This course fulfills a general education requirement at UIS in the area of Oral Communication
5 This course fulfills a general education requirement at UIS in the area of Visual, Creative, and Performing Arts.
6 This course fulfills a general education requirement at UIS in the area of Humanities.

Secondary History Education

Students studying to become a high school educator choose an area of concentration and are able to teach grades 9-12. Students complete core course work required by all teacher education majors and required content area course work.

Program Learning Outcomes

1. Exhibit a deep understanding of subject matter, embrace the latest technological advancements, and showcase advanced pedagogical skills, all while integrating restorative practices and cultural responsiveness into teaching across various content areas and grade levels.
2. Create a nurturing and safe learning space that creates a sense of belonging and ensures every student feels valued and respected.

3. Design and deliver dynamic instruction, enriched with relevant technology, to foster an engaging learning environment that caters to the diverse needs of all students, while emphasizing cultural responsiveness in every aspect of teaching.
4. Uphold the highest standards of professional ethics.
5. Partner, collaborate, and engage with families and/or communities to develop relationships and build networks of support for student success.
6. Actively advocate for students, families, and schools to support equity and social justice.
7. Apply research-driven strategies to improve teaching methods and student learning outcomes, focusing on practices that promote equity in the classroom.

Requirements

School of Education Core [1]		
EDL 456	Strategies for Teaching Children with Exceptionalities	3
EDL 493	Cross-Cultural Studies for Multilingual Students and Families	3
TEP 207	Foundations of American Education [2]	3
TEP 222	Child and Adolescent Development for Teachers	3
TEP 224	Exceptional Child for Teachers	3
TEP 227	Educational Psychology for Teachers	3
TEP 301	Induction into Teacher Education	1
TEP 305	Technology For Teaching	3
TEP 315	Classroom Community and Belonging	3
TEP 318	Curriculum Theory and Development	3
TEP 375	Cultural Studies and Identity in Education	3
TEP 419	Content Area Literacy Methods	3
TEP 448	Student Teaching Seminar	3
TEP 450	ECCE: Student Teaching [3]	9
Total Hours		**46**
Content Courses		**12**
TEP 335	Teaching Middle and Secondary Grades Geography and Interdisciplinary Social Studies	
TEP 415	Teaching and Assessment in Secondary Schools	
TEP 438	Social Studies Methods for Middle and Secondary Grades	
TEP 461	Historical Foundations of Education	
Economics (Choose one)		**3**
ECO 201	Introduction to Microeconomics [2]	
ECO 202	Introduction to Macroeconomics [2]	
PSC 452	ECCE: Economic Analysis	
History		**12-16**
Two 100/200 HIS courses. One should be based on US History		
Two 300/400 HIS courses. One should be based on world history		
Political Science		**6**
PSC 201	Introduction to the American Political System	

One of the following:

LES 303	American Law in Comparative Perspective	
PSC 171	Comparative Political Cultures	
PSC 301	Introduction to Global Studies	
PSC 371	ECCE: Comparative Politics	
PSC 372	ECCE: Global Issues	
Socio-Cultural Studies		**6**
One 300/400 COM/CCJ/LES/SOA course		
One (any level) AAS/WGS course with Latine, Women & Gender, or African American-centered sociological or historical context		
Total Hours		**39-43**

1 TEP 301 is a prerequisite for all TEP 400 Level courses.
2 This course fulfills a general education requirement at UIS in the area of Social and Behavioral Sciences.
3 This course fulfills an Engaged Citizenship Common Experience requirement at UIS in the area of Engagement Experience.

Secondary Mathematics Education

Students studying to become a high school educator choose an area of concentration and are able to teach grades 9-12. Students complete core course work required by all teacher education majors and required content area course work.

Program Learning Outcomes

1. Exhibit a deep understanding of subject matter, embrace the latest technological advancements, and showcase advanced pedagogical skills, all while integrating restorative practices and cultural responsiveness into teaching across various content areas and grade levels.
2. Create a nurturing and safe learning space that creates a sense of belonging and ensures every student feels valued and respected.
3. Design and deliver dynamic instruction, enriched with relevant technology, to foster an engaging learning environment that caters to the diverse needs of all students, while emphasizing cultural responsiveness in every aspect of teaching.
4. Uphold the highest standards of professional ethics.
5. Partner, collaborate, and engage with families and/or communities to develop relationships and build networks of support for student success.
6. Actively advocate for students, families, and schools to support equity and social justice.
7. Apply research-driven strategies to improve teaching methods and student learning outcomes, focusing on practices that promote equity in the classroom.

Requirements

School of Education Core [1]		
EDL 456	Strategies for Teaching Children with Exceptionalities	3

EDL 493	Cross-Cultural Studies for Multilingual Students and Families	3
TEP 207	Foundations of American Education [2]	3
TEP 222	Child and Adolescent Development for Teachers	3
TEP 224	Exceptional Child for Teachers	3
TEP 227	Educational Psychology for Teachers	3
TEP 301	Induction into Teacher Education	1
TEP 305	Technology For Teaching	3
TEP 315	Classroom Community and Belonging	3
TEP 318	Curriculum Theory and Development	3
TEP 375	Cultural Studies and Identity in Education	3
TEP 419	Content Area Literacy Methods	3
TEP 448	Student Teaching Seminar	3
TEP 450	ECCE: Student Teaching [3]	9
Total Hours		**46**

Content Courses		
TEP 415	Teaching and Assessment in Secondary Schools	3
TEP 431	Topics in Mathematics for Middle & Secondary Teachers	3
TEP 436	Mathematics Methods for Middle and Secondary Grades	3
Mathematics Courses		
MAT 103	Trigonometry	2
MAT 115	Calculus I [4]	4
MAT 116	Calculus II [4]	4
MAT 302	Discrete Mathematics [4]	4
or CSC 302	Discrete Structures	
MAT 332	Linear Algebra	4
MAT 401	History Of Mathematics	4
MAT 403	Abstract Algebra	4
MAT 421	Statistical Methods	4
Total Hours		**39**

[1] TEP 301 is a prerequisite for all TEP 400 Level courses.
[2] This course fulfills a general education requirement at UIS in the area of Social and Behavioral Sciences.
[3] This course fulfills an Engaged Citizenship Common Experience requirement at UIS in the area of Engagement Experience.
[4] This course fulfills a general education requirement at UIS in the area of Mathematics.

Secondary Education Minor

Students may seek to become a 9-12 educator by majoring in education or by minoring in teacher education. The minor is designed to complement a major in a specific subject area, while also providing the necessary course work and training for teacher licensure in grades 9-12.

Choosing a teacher licensure pathway through a minor, while majoring in a different subject, can sometimes lead to a plan of study that exceeds the typical 120 credit hours required for graduation, potentially extending the time to completion. Given these factors, students pursuing this pathway should plan for a potentially extended academic timeline. It's important to work closely with academic advisors in both the major and minor to carefully map out a course plan that efficiently integrates the requirements for both the major and the teacher licensure minor, while also being prepared for the possibility of an extended time to graduation.

In addition to the required courses below for Secondary Teachers Licensure, students may need additional courses to fulfill licensure requirements in areas of general education and content specific course work in order to receive a Professional Educator License.

Requirements

Introductory Courses		
TEP 207	Foundations of American Education	3
TEP 223	Adolescent Development for Teachers	3
TEP 224	Exceptional Child for Teachers	3
TEP 227	Educational Psychology for Teachers	3
Core Courses		
TEP 305	Technology For Teaching	3
TEP 315	Classroom Community and Belonging	3
TEP 318	Curriculum Theory and Development	3
Methods Courses [1]		
TEP 415	Teaching and Assessment in Secondary Schools	3
TEP 419	Content Area Literacy Methods	3
Select one of the following depending on licensure area:		**3**
TEP 435	English Methods for Middle and Secondary Grades	
TEP 436	Mathematics Methods for Middle and Secondary Grades	
TEP 437	Science Methods for Middle and Secondary Grades	
TEP 438	Social Studies Methods for Middle and Secondary Grades	
Total Hours		**30**

[1] TEP 301 is a prerequisite for all TEP 400 level Courses

Student Teaching

Students must successfully complete all licensure requirements for student teaching. The student teaching semester includes two courses:

Requirements

TEP 449	Middle Grade and High School Student Teaching Seminar	3
TEP 451	ECCE: Student Teaching - Middle Grade and High School	9
Total Hours		**12**

Candidates are required to apply for student teaching. Applications are to be completed within the prescribed time frame, typically in the academic year prior to student teaching. Candidates must complete a state and federal background check as directed by the host district prior to the start of student teaching.

Undergraduate Education

- Capital Scholars Program (p. 127)
- Engaged Learning (p. 128)
- General Education and University Requirements (p. 130) (ECCE)
- Illinois Articulation Initiative (p. 131)
- Test-Based Credit, Dual Enrollment, and Military Credit Information (p. 131)
- University Courses (p. 134)

Capital Scholars Honors Program

Contact Information

Website: www.uis.edu/caphonors/
Email: capitalscholars@uis.edu
Office Phone: (217) 206-7246
Office Location: LRH 101

A Unique UIS Baccalaureate Experience

The Capital Scholars Honors Program (CSHP) is a four-year baccalaureate experience open to a small number of highly qualified college students. The CSHP curriculum includes an integrated core of honors-level lower- and upper-division courses, UIS general education requirements, and any of the undergraduate majors offered by UIS. Academically well-prepared and motivated students in the program have a unique opportunity to develop creative thinking, problem-solving, global awareness, and leadership skills through a high-quality educational experience grounded in the liberal arts. Focusing on the student's total growth in the personal, academic, social, and civic arenas, the CSHP features interdisciplinary and collaborative learning and is designed to develop student talents through small classes that encourage lively exchange between students and professors. Students learn actively, applying their skills to real community concerns. Critical-thinking and research skills are emphasized throughout the program.

At the heart of the Capital Scholars Honors Program is an understanding that the problems facing today's world are complex, and often cannot be adequately understood or resolved from narrow disciplinary perspectives. Instead, a broad perspective and the application and integration of knowledge from multiple disciplines are needed. For that reason, the program focuses on teaching and learning of interdisciplinary research and writing strategies. Development of leadership skills, collaborative learning, global awareness, and cultural competency are also major emphases in the CSHP. Skills learned in UIS Honors courses can be applied via numerous internship opportunities in community agencies and organizations.

Lincoln Residence Hall is the focal point for a living-learning community during the first year, where students, faculty, and community members come together for enrichment activities. Founders Residence Hall contains the Honors living-learning community during the second year and continues with the student developmental process. Students have opportunities for travel to cultural and educational events in St. Louis and throughout central Illinois. A wide range of campus social events and entertainment enliven the hours students spend away from their studies.

Admission

Admission is selective, but open to students who demonstrate high academic achievement and a potential for creativity and leadership. Students admitted to the Capital Scholars Honors Program are expected to have English proficiency, excellent written and oral communication skills, and a desire for a challenging intellectual experience in their college education. To be considered for admission as a Capital Scholars Honors student, applicants must meet the minimum academic course work requirements for general admission. Additional course work is recommended in the following areas:

- Mathematics (four years recommended, preferably up to calculus)
- Laboratory science (four years recommended with chemistry, biology, and physics included)
- Foreign language (two years recommended, but other fine arts can be substituted)

Generally speaking, students should have a strong college preparatory curriculum which may include Honors, Advanced Placement (AP), and/or International Baccalaureate (IB) course work.

Students with these qualifications are selected based on an overall evaluation of the following: unweighted grade point average, class selection, class rank, essay, involvement, creative/leadership potential, and any letter(s) of recommendation. ACT and/or SAT scores may be submitted but there is no penalty for non-submission and are waived for international students who meet other specific criteria related to language proficiency. Applicants wishing to express an interest in the Capital Scholars Honors Program must check the appropriate box on the student's admission application (the Common App or the UIS Institutional Application for Admission). This will facilitate a review by the Capital Scholars Honors Program. Once the student is admitted to UIS, consideration can begin. A personal telephone or e-mail outreach by a Capital Scholars Honors Program staff member may also be a component of the overall selection process.

Requirements

To graduate from the Capital Scholars Honors Program at UIS, students must complete 120 hours of course work, which includes the CSHP Integrated Core curriculum; Honors Global Awareness requirement; UIS ECCE and general education requirements; a major; and electives or a minor.

The student's final, overall, UIS cumulative GPA at the time of graduation must be a minimum of 3.0 to be eligible to graduate with the Capital Scholars Honors designation.

CSHP Integrated Core Curriculum

CAP 102	Introduction to Honors	2
CAP 111	Honors Composition	3
CAP 115	Interdisciplinary Writing	3
CAP 141 & CAP 142	Biology and Chemistry of the Environment I and Biology and Chemistry of the Environment II [1]	8

The "Question" Courses (Interdisciplinary humanities and social sciences)		12
CAP 122	Who Am I? Exploring Identity and Community	
CAP 123	How Do You Know? Exploring Human Knowledge	
CAP 225	What Is Good? Exploring Values and Tradeoffs	
CAP 226	What Is Power? Exploring Control, Cooperation, and Self-Determination	
CAP 402	Senior Seminar	1
Honors Global Awareness Requirement		**14-17**
The Honors Global Awareness Requirement is met through various courses, such as Modern Languages, Study Abroad, and ECCE Global Awareness courses. One CAP Global issue course must be taken to meet 3-4 hours of the Honors Global Awareness Requirement. Students may take multiple CAP Global issue courses but may not repeat the same course for additional credit. Other required hours can be met through ECCE Global Awareness Courses offered by the University. Course selections should be determined in consultation with the CSHP advisor and approved by the Director. A student petition will be submitted to the Office of Records and Registration by a CSHP advisor upon requirement completion.		
Examples of CAP global issues course from which students should select to fulfill at least 3 to 4 credit hours of Honors Global Awareness Requirement include the following:		3-4
CAP 253	ECCE: For Better and For Worse	
CAP 257	ECCE: Arts and Identity in Pacific Island Cultures	
CAP 258/ HIS 378	ECCE: Christian-Muslim Encounters	
CAP 352	ECCE: Colonial and Post Colonial Identity in South Asia	
CAP 355	ECCE: The Pacific War: World War II in East Asia	
CAP 356	ECCE: Nationalism and Identity in Vietnam	
Other CSHP advisor-approved electives		11-13
General Education Requirements in CSHP Integrated Core Curriculum		
Oral Communication		3
Mathematics		3-4
Social Science		3
Visual/Creative/Performing Arts		3
Total Hours		**55-59**

[1] CAP 141 and CAP 142 are waived for science majors who take and pass other science courses (such as BIO 141 and CHE 141).

Engaged Learning

Contact Information

Website: www.uis.edu/oel/
Email: oel@uis.edu
Phone: (217) 206-6640
Location: BRK 482

The Office of Engaged Learning (OEL) provides inclusive and relevant high impact and engaged learning experiences aligned with UIS students' diverse interests and needs. Engaged learning experiences are contextually designed to develop a student's knowledge, skills, abilities, and relevant experiences as they relate to professional, cultural, social, and civic education and career objectives. Additionally, OEL staff explores and develops partnerships with campus and external stakeholders by consulting with and supporting those interested in creating and facilitating 21st Century U.S. and international educational engagement initiatives.

OEL Programs and Courses

Internships and Prior Learning Program		
IPL 300	ECCE: Internship Applied Learning	2-12
IPL 301	ECCE: Project Applied Learning	2-12
IPL 305	ECCE: Undergraduate Prior Learning Portfolio Development	3-6
or IPL 501	Graduate Prior Learning Portfolio Development	
IPL 499	Tutorial	1-12
Service Learning		
IPL 202	ECCE: Service-Learning Immersion	3
IPL 362	ECCE: Social Change and Leadership	3
Study Away Program		
UNI 262	ECCE: Global Experience Program: Immigration and Human Trafficking	3
UNI 460	ECCE: Global Experience Seminar	1-12
UNI 470	ECCE: Global Experience Exchange	4-18
UNI 480	ECCE: Global Experience Program	4-18

Internships and Prior Learning Program

Contact Information

Website: www.uis.edu/ipl/
Email: ipl@uis.edu
Phone: (217)206-6640
Location: BRK 482

The Internships and Prior Learning Program (IPL) stresses practical experience, professional development, and the value of self-directed learning. IPL encompasses four academic areas of study related to engaged learning which include: Internships (national and international), Projects (professional and research), Service-Learning, and Prior Learning Assessment. All IPL courses with the exception of Service-Learning courses require application submission and approval prior to registration.

Internships incorporate engaged learning experiences by enabling students to apply theory, expand knowledge, determine additional learning needs, explore careers, gain real-world experience, and develop insight relative to public, social, and cultural issues. Internships emphasize self-directed learning in an academically sponsored experience and facilitates extremely useful opportunities for students to explore, identify and develop:

- Career interest areas.
- Learning needs. (i.e. Do I want to go to grad school?)
- Employability skills and experience that can be added to a resume.
- Networking opportunities with professionals in the field.
- Increased awareness of community, diversity, and public affairs.

Internships can be developed throughout the U.S. and internationally and can be affiliated with a number of career areas such as business, management, and administration; government and public administration; education and training; health science; human services; and information technology, to name a few.

The IPL internships fulfill portions of the Engaged Citizenship Common Experience (ECCE) requirement. To earn credit, students must be a degree-seeking undergraduate student enrolled IPL 300 while completing the internship.

Projects

Projects are a form of engaged learning experience and provide similar objectives and benefits as internships. Projects incorporate developing an end product that demonstrates work and reflection of learnings obtained throughout the semester. Project work requires independent motivation, excellent organizational skills and attention to self-imposed deadlines. The Project should relate to one's academic major and requires approval by both the student's department and an IPL Coordinator. Examples of a Project include:

- Research project with a faculty member at UIS or another institution
- Writing project (fiction or nonfiction)
- Entrepreneurial endeavor such as starting a business
- Audit of a nonprofit organization's computer system
- Creation of new software or a new app
- Study Away experience (in accordance with guidelines)

To earn credit, students must be a degree-seeking undergraduate student enrolled in IPL 301. The IPL Project fulfills portions of the Engaged Citizenship Common Experience (ECCE).

Prior Learning Assessment

Prior Learning Assessment allows qualified students to earn academic credit for college-level experiential and lifelong learning activities acquired outside of the traditional classroom. This is particularly valuable to those with an extensive background affiliated with a profession, military experience, community service and volunteer work, relevant travel or hobbies, or independent research. Students are required to develop a portfolio(s) to demonstrate and describe concrete learning experiences that can be transferable and applied to situations outside of the setting in which it was learned. The portfolio allows students to:

- Reflect on relevant experiences
- Articulate how experiences were learned
- Discuss the meaning of the experiences on both personal and global levels
- Describe ways in which you have, or will, apply and/or use those learnings in the future.

Students eligible to enroll in IPL 305/501 must be admitted to UIS, chosen a major, completed 48 semester hours of credit, and met with an advisor to determine if prior learning credit is an option and aligns with degree requirements. Portfolios are the only prior learning assessment method eligible for the Engaged Citizenship Common Experience (ECCE) credit. Credit hours earned will be posted at the end of the applicable semester to official UIS academic transcripts with the designation of CPL (Credit for Prior Learning).

Contact Admissions for detailed information about the additional options listed below for assessing experiential learning:

- College Level Examination Program (CLEP); standardized general and subject matter exams
- Defense Activity for Non-Traditional Education Support (DANTES); series of exams used by military personnel
- American Council on Education (ACE); evaluates courses offered by large corporations, government agencies, and the military

Service-Learning

Service-Learning courses explore the connections of academic theory and the practical needs of the community while expanding overall knowledge of community-based problems. Students are required to perform volunteer service hours to further enhance the process of self-reflection, self-discovery, and learning new skills and knowledge. Not only do service-learning courses enrich a student's learning experience, but the course fulfills portions of the Engaged Citizenship Common Experience (ECCE).

Study Away

Contact Information

Website: www.uis.edu/study-away
Email: sap@uis.edu
Phone: (217) 206-8319
Location: BRK 483

The Study Away Program (SAP) supports engaged learning experiences for UIS students to participate across the United States and around the world. SAP primary service areas include: study away programs; international faculty and staff application assistance for visas and permanent residency; and consultation and support for faculty, departments and colleges interested in exploring and developing USA and international initiatives.

SAP offers a variety of study away student opportunities with some hosted by UIS and others by university partners and university networks. Program models include:

- Short-Term UIS Faculty-led Program (semester break, spring break, or summer)
- International Student Exchange Program (ISEP) & Partner Direct Enroll Programs & SAP; summer and semester; ISEP, Partner Institution & SAP
- UIS Partner Programs; 1-2 semesters; partner institution & SAP
- UIS Non-Affiliate Independent Programs; varies – short-term, semester; university network
- National Student Exchange Program (NSE); semester, university network

Study Away engaged learning experiences can facilitate developing real-world competitive advantages over those who do not study away, such as those below:

- Increase fluency in another language
- Acquire a broader cultural perspective
- Obtain a better understanding of the thoughts and opinions of others
- Enhance ability to achieve goals independently

- Develop unique employability skills that set students apart and can be incorporated to enhance resumes

All Study Away courses require instructor approval prior to registration. Students completing courses offered under the auspices of SAP receive ECCE Engagement Experience credit and may request ECCE Global Awareness credit by submitting a Student Petition for UNI 460, UNI 470 and UNI 480.

Beyond offering student programs, SAP is also involved with U.S. and international online education, collaborates with universities globally by creating university affiliation agreements, supports visiting and permanent international faculty and staff in applying for visas and permanent residency, and oversees compliance with the U of I Board of Trustees International Travel Safety Policy which promotes the safety and security of those traveling outside the United States for system-related and approved activities.

General Education and University Requirements (ECCE)

Lower Division General Education

To ensure educational breadth, accredited U.S. institutions generally require completion of courses in several disciplines or areas - usually oral and written communication, mathematics, science, social science, and humanities. This constitutes the institution's general education requirements.

General education is an important part of the distinctive UIS degree and consists of more than a series of distribution requirements. The UIS General Education Curriculum provides structure for the whole baccalaureate experience while allowing the flexibility transfer students need to enter the institution and the curriculum with ease. General education course work helps student achieve the goals and outcomes for baccalaureate education listed above. In certain cases, prerequisites or major requirements may be fulfilled by general education courses.

General education courses are usually 100- and 200-level offerings, and consist of the following categories [NOTE: academic preparation credits, also known as remedial and developmental course work, do(es) not count towards general education requirements]:

- *First-Year Seminar* - 1 course, 3 hours (students who transfer to UIS with 30+ hours of post-secondary credits are not responsible for this category). This is a course in college survival skills which may be taught in any discipline, and will be counted as fulfilling a general education humanities or social science requirement.
- *Written Communication* - 2 courses, 3 hours each; courses must be passed with a grade of C or better (grades of C- or lower will not be accepted).
- *Oral Communication* - 1 course, 3 hours.
- *Math* - 1 course, 3 hours. Choose a mathematics course appropriate to your major. Check with your advisor to ensure you choose an appropriate course.
- *Life and Physical Science* - 2 courses, 3 or 4 hours each, one in physical science and one in life science (one course must include a laboratory).
- *Comparative Societies* - 1 course, 3 hours; course may satisfy either humanities or social science category (students who transfer to UIS with 30+ hours of post-secondary credits are not responsible for this category).
- *Humanities* - 3 courses, 3 hours each; one course should be from the visual, creative, or performing arts and at least one from other humanities.
- *Behavioral and Social Sciences* - 3 courses, 3 hours each; courses must be taken in at least two disciplines.

Transfer students may satisfy general education requirements in one of three ways:

1. Complete the requirements of the Illinois Articulation Initiative Core Curriculum.
2. Graduates of Illinois community colleges holding an Associate of Arts, an Associate of Arts and Science, or an Associate of Arts in Teaching degree are considered to have met all UIS general education requirements. Students having earned an Associate of Science degree are not considered to have automatically met all UIS general education requirements; however, students who believe they have met the requirements (e.g., through the Illinois Articulation Core Curriculum) may request an academic review by submitting a Student Petition.
3. Complete the requirements of the UIS General Education Curriculum. If a student satisfactorily completes the objectives of a General Education area but earns fewer hours than required in a particular category, the remaining hours for that area can be waived so long as the total transfer hours earned in a particular category are within one semester hour of the required total. However, students must complete the minimum of 12 courses and 37 semester hours. Up to one fractional semester hour can also be waived, but the minimum requirements will still be enforced.

Transfer students in some degree programs may use a limited number (no more than 12 hours) of 300- level courses to meet general education requirements. Students should consult with their academic advisor for additional information. The 300-level courses used to meet general education requirements must be approved by the Office of Undergraduate Education. The current list of approved courses is available on the General Education website.

University Requirements: Engaged Citizenship Common Experience (ECCE)

In addition to general education requirements, all UIS undergraduate students are required to take a minimum of 10 hours of Engaged Citizenship Common Experience (ECCE) courses, a set of courses tied to UIS' heritage, mission, vision, and values. These courses provide a distinctive element to the baccalaureate education at UIS and encourage students to make a difference in the world. Most of the course work in this category is interdisciplinary and is designed to help students recognize the value of multiple perspectives. ECCE categories help students meet the Goals and Learning Outcomes for Baccalaureate Education, particularly Goal Five, Engaged Citizenship.

The Engaged Citizenship Common Experience (ECCE) includes 200, 300, and 400-level courses. All undergraduates at UIS will be required to take the following ECCE course work: One credit hour of the ECCE Speaker Series course and two of the following three ECCE categories for at least nine credit hours: US Communities, Global Awareness,

and Engagement Experience. Some degree programs may require students to take particular ECCE courses. Students should consult with advisors in the major for further guidance.

Courses taken to meet the 10 hours of ECCE requirements cannot be used to meet lower division general education course work, but they may count toward requirements, electives, or prerequisites in the major and minor.

Students must complete a minimum of three hours in two of the following three categories:

1. U.S. Communities

Courses in this category aim to broaden students' knowledge about substantial, distinctive, and complex aspects of the history, society, politics, and culture of United States communities.

2. Global Awareness

Courses in this category help students to understand and function in an increasingly interdependent and globalizing environment and to develop an appreciation of other cultural perspectives. They foster awareness of other cultures, polities, or natural environments, past or present.

3. Engagement Experience

This category offers students structured opportunities to integrate knowledge, practice, and reflection in the context of an engaged citizenship experience. Students may fulfill this part of the ECCE curriculum through an internship, Prior Learning Assessment, a service-learning course, a research project, a group project course, or study abroad, among others.

Students who desire or are required to complete an internship or project may do so through the Engagement Experience.

ECCE Speaker Series

For one semester, students will be required to enroll in the ECCE Speaker Series course and participate in a series of campus-sponsored lectures by speakers who exemplify engaged citizenship. Credit will be awarded upon completion of all course requirements. Students must complete one hour of Speaker Series course work but may take an additional hour in a different semester if desired.

Assessment of General Education and ECCE

Assessment of general education and ECCE will involve both direct and indirect measures of student learning based on the Goals and Learning Outcomes for Baccalaureate Education and on the established criteria for courses in the curriculum. Every general education learning outcome should be reviewed every three years by collecting direct evidence of student learning. Students are required to participate in general education and ECCE assessment.

Illinois Articulation Initiative

The Illinois Articulation Initiative is a statewide agreement designed to allow students to transfer general education credit, as well as credit earned in select majors, between participating institutions. UIS has participated in IAI since 1998.

The IAI General Education Core Curriculum is a package of lower-division general education courses that can transfer from one participating school to another to fulfill the lower-division general education requirements. The General Education Core Curriculum package consists of at least 12 to 13 courses (37 to 41 semester credits) in five fields or categories. Completion of the entire IAI General Education Core Curriculum satisfies lower-division general education requirements for a bachelor's degree at UIS.

UIS also participates in certain IAI Baccalaureate Majors Recommendations. These recommendations are designed to enable students to transfer courses in the major between participating institutions without loss of credit. UIS reviews each Illinois Articulation Initiative major course to determine whether UIS will grant credit for electives, general education requirements, or major requirements. Please review the Admissions transfer website for specific information regarding course articulations (including how IAI major courses and credits are accepted). It is the student's responsibility to have official transcripts sent to the Office of Admission from all previous institutions attended. If elective credit is granted, a student may submit a Student Petition asking for credit to be applied to a specific major course or degree requirement.

To facilitate credit transfer and to reduce students acquiring excess academic credit hours, UIS makes a reasonable attempt to conduct a meeting with degree-seeking students who have earned 30 or more academic credit hours and have not yet declared a program of study. The Center for Academic Success and Advising (CASA) reaches out to these students each semester to inform the students of the prerequisite requirements for all programs of interest. Undecided students who wish to seek advising and information regarding programs of interest should contact CASA for assistance.

Test-Based Credit, Dual Enrollment, and Military Credit Information

Students may fulfill general education or other requirements by earning credit in a variety of ways. Such credit includes College-Level Examination Program (CLEP), Advanced Placement (AP), International Baccalaureate (IB), and Advanced Level (A-Level) test-based credit. Credit can also be earned through dual enrollment and other approved substitutes, provided the credit meets UIS criteria for college-level work. For more information on using test-based credit and/or dual enrollment, students should contact their academic advisor.

CLEP Credit

CLEP is designed to assist students in reaching their academic goals by gaining college credit for knowledge acquired through prior course work, job experience, internships, or other experiences outside a traditional classroom setting. CLEP exams are published and scored by the College Board. For further information, visit the College Board's website at http://clep.collegeboard.org/. UIS students should consult with an academic advisor to find out which CLEP exams, if any, they may be eligible to take. See the table below for a list of the CLEP

exams for which UIS grants credit. Credit for other CLEP exams will be considered on a case-by-case basis.

CLEP EXAM	UIS Course	Minimum CLEP Score Required	Credit Hours
Composition			
College Composition	ENG 102; exemption from requirement of ENG 101[1] (Written Communication)	60	3
Literature			
American Literature	ENG 246 (Humanities)	50	3
Analyzing and Interpreting Literature	ENG 137 (Humanities)	50	3
English Literature	ENG 242 (Humanities)	50	3
Business			
Financial Accounting	ACC 211 (N/A)	50	3
Principles of Macroeconomics	ECO 202 (Behavioral & Social Science)	50	3
Principles of Microeconomics	ECO 201 (Behavioral & Social Science)	50	3
History and Social Sciences			
American Government	PSC 201 and LES 201 (Behavioral & Social Science)	50	3
Introductory Psychology	PSY 201 (Behavioral & Social Science)	50	3
Introductory Sociology	SOA 101 (Behavioral & Social Science)	50	3
U.S. History I: Early Colonization to 1877	HIS 204 Test-Based Credit (Behavioral & Social Science OR Humanities)	50	3
U.S. History II: 1865 to Present	HIS 205 (Behavioral & Social Science OR Humanities)	50	3
Western Civilization I: Ancient Near East to 1648	HIS 202 (Behavioral & Social Science OR Humanities)	50	3
Western Civilization II: 1648 to Present	HIS 202 (Behavioral & Social Science OR Humanities)	50	3
Science and Mathematics			
Biology	BIO 141 & BIO 142 (Life Science & Lab Science)	60	8
Chemistry	Contact Chemistry Department Lead (Physical Science & Lab Science)	Contact Chemistry Lead	Contact Chemistry Lead
Calculus	MAT 115 (Math)	50	4
College Algebra	MAT 102 (N/A)	50	4
College Mathematics	MAT 111 (Math)	50	4
General Subject Area Tests			
Humanities	Humanities general education credit (Humanities)	50	3
Natural Sciences	Natural sciences general education credit (Life Science Or Physical Science)	50	3
Social Sciences and History	Social Science general education credit (Behavioral & Social Science)	50	3

[1] Students must submit a completed Student Petition to receive an exemption for ENG 101.

AP Credit

The Advanced Placement Program (AP), administered by the College Board allows high school students to take college-level course work (for further information on the AP Program, visit the College Board's website at https://apstudent.collegeboard.org/home. College credit is awarded to those students who earn sufficiently high grades on AP examinations covering basic freshman-course subject matter.

Three hours of departmental or general elective credit is awarded for AP exam scores of 3 or higher, which can be used to satisfy university degree requirements. Specific course credit is awarded for scores as noted below. It is the student's responsibility to have official test results sent from the College Board to the Office of Admission before credit can be awarded.

AP EXAM	UIS Course	Minimum AP Score Required	Credit Hours
English			
English Language and Composition	ENG 101	4	3
English Literature and Composition	ENG 102	4	3
Business			
Microeconomics	ECO 201	4	3
Macroeconomics	ECO 202	4	3
History and Social Sciences			
European History	HIS 202	4	3
U.S. History	HIS 204 or HIS 205	3	3
World History	HIS 201	3	3
Computer Science A	CSC 225	4	3
Comparative Government & Politics	PSC 171	4	3
U.S. Government & Politics	LES 201 or PSC 201	4	3
Psychology	PSY 201	4	3
Fine Arts			
2 - Design Portfolio	ART 102	3	3
3 - Design Portfolio	ART 112	3	3
Drawing Portfolio	ART 113	3	3
Science and Mathematics			
Biology	BIO 141	3	4
Chemistry	CHE 141	4	4
Environmental Science	ENS 251	4	4
Calculus AB	MAT 115	4	4
Calculus BC	MAT 115 and MAT 116	4	8
Physics 1	ASP 201	4	4
Physics 2	ASP 202	4	4
Physics C Electricity & Magnetism	ASP 202	4	4
Physics C Mechanics	ASP 201	4	4
Statistics	MAT 121	3	3
World Languages & Cultures			
Spanish Language and Culture	LNG 121	3	4
Spanish Language and Culture	LNG 121 and LNG 122	4	8

International Baccalaureate Credit

The International Baccalaureate (IB) Organization offers diploma and certificate programs. Through the high school, students complete college-level course work (for further information on the IB Program, visit the IB website at www.ibo.org/. Subject scores of 4 or higher for International Baccalaureate subjects shall be accepted for credit to satisfy degree requirements. The University will determine for each International Baccalaureate subject whether credit will be granted for electives, general education requirements, or major requirements. It is the student's responsibility to have official IB transcripts sent to the Office of Admission and, once transcripts are received, to submit a Student Petition asking for credit to be awarded.

Advanced Level (A-Levels) Credit

The General Certificate of Education Advanced Level Examinations originated in the United Kingdom and are known as the "A-Level Exams." Many countries have developed similar exams, and different examining boards might use the same exam name even if they are not part of the United Kingdom. The A-Levels are usually taken after two years of studying the subject. The University will determine whether credit will be granted for electives, general education requirements, or major requirements. It is the student's responsibility to have official A-Level transcripts sent to the Office of Admission and, once transcripts are received, to submit a Student Petition asking for credit to be awarded.

State Seal of Biliteracy Program

The State Seal of Biliteracy Program was established to recognize public high school graduates who have attained a high level of proficiency in one or more languages in addition to English. The State Seal of Biliteracy certifies the attainment of proficiency sufficient for meaningful use in college and a career. UIS translates the State Seal of Biliteracy into foreign language course credit based on course equivalencies identified by UIS faculty and staff. It is the student's responsibility to request course credit based upon an earned State Seal of Biliteracy. Such requests must be received within three academic years after graduating high school.

Military Credit

UIS follows the American Council on Education (ACE) recommendations for awarding academic credit for military training. Credit for military training will be reviewed upon receipt for the appropriate equivalency. If a direct equivalency is not awarded, students will receive elective credit. A Student Petition approved by the student's academic advisor and department chair may be submitted to use military credit towards specific program requirements.

University Courses

Contact Information

Email: uisundedu@uis.edu
Office Phone: (217) 206-6003
Office Location: PAC 506

UIS offers a variety of university (UNI) courses designed to fulfill University requirements. These courses include the First-Year Seminar as well as upper-level courses that provide specialized knowledge and skills in academic areas that augment the established components of the UIS curriculum, e.g., UNI 301 ECCE: Speakers Series.

Graduate Programs

Catalog 2024-2025

Graduate Students

Graduate Programs

For a complete list of all graduate majors, please see the Degrees Offered page in this catalog.

Academic Opportunities

Graduate (Post-Baccalaureate) Certificates and Post-Master's Certificates represent courses of study that constitute less than a full graduate degree and provide specialized knowledge and skills for the professional. Admission decisions and advising are provided by the departments that supervise these options. Course prerequisites may be waived if the student can present evidence of advanced career experience. Proficiency examination, transfer, and Prior Learning Assessment may not be used because of the limited number of courses required and the need for course content to logically integrate. Grade requirements that must be met for the graduate certificate to be awarded are specified by each department and are detailed in the information listed.

Joint Graduate Degree Policy

A joint degree allows students to pursue two graduate degrees simultaneously while allowing some shared course hours to be applied to both degrees. As a result, students may earn two degrees in fewer hours than if they pursued the degrees separately. The degree programs should be complementary and the joint degree is expected to reflect the intellectual intersectionality between them. Otherwise, reducing the number of hours required for the two degrees could diminish the quality of each.

Students wishing to pursue a joint graduate degree must be separately admitted to each program. Students must meet all prerequisite requirements of each program and notify each program in writing of the desire to pursue the joint degree prior to beginning any closure processes. Students must successfully complete the courses designated in the joint degree articulation agreement and successfully complete the closure requirements of each degree program or the joint closure requirement defined by the programs. Students successfully completing a joint degree program will receive two separate diplomas, one for each degree.

Academic Information for Master's Degree Students

Goals for Graduate Study at UIS

A graduate student should develop intellectual autonomy within a chosen field and demonstrate the ability to analyze, synthesize, and evaluate relevant knowledge. The graduate student, furthermore, assumes some responsibility for increasing and/or applying knowledge within the chosen field.

Graduate education assumes the acquisition of specific content knowledge, and encompasses comprehension of the intellectual history, methods of inquiry, and standards of judgment used in a given field.

Students should also understand the ethical standards of research in a discipline or a profession.

A student receiving a master's degree will demonstrate the ability to:

- Analyze ideas in a logical manner by breaking down material into constituent parts, organizing ideas and relationships among ideas, expressing these relationships, recognizing unstated assumptions, distinguishing facts from hypotheses, and distinguishing statements of cause from statements of effect.
- Synthesize diverse ideas to form an integrated whole relevant to a field of study by arranging and combining elements and parts into patterns or structures. The parts to be integrated may, to the extent necessary, come from a variety of disciplines.
- Make judgments about the value of relevant material, including the appropriateness and adequacy of any qualitative and quantitative methods used in its compilation, by employing a standard of internal and/or external appraisal. In evaluating evidence or arguments, a student will use an integration of theories, works of recognized excellence, and facts and generalizations germane to a field.
- The student will be able to develop a proposal or plan of work that includes ways of testing hypotheses, analyzing the factors involved, modifying the hypotheses based on new factors or considerations, and then making generalizations based on findings. The student will then have the ability to communicate both this process and subsequent findings to others.
- Please consult academic departments for specific learning objectives for graduate degree programs.

Admission to Graduate Study

Students who have earned a bachelor's, master's, or doctoral degree from a regionally or nationally accredited college or university recognized by the Council for Higher Education Accreditation (CHEA) are eligible to apply for admission to graduate study at UIS. Students who have earned a bachelor's, master's, or doctoral degree from a foreign institution recognized by the Ministry of Education in the home country or an equivalent government authority may also apply for admission. In order to be considered for full admission to graduate studies at UIS, an applicant must have earned at least one of the following:

- A baccalaureate degree with a cumulative undergraduate grade point average of at least 2.5 on a 4.0 scale
- A graduate degree with a cumulative graduate grade point average of at least 3.0 on a 4.0 scale

Applicants must also have met all entrance requirements specific to the chosen UIS program; some programs require higher cumulative grade point averages and/or specific prerequisites. Refer to the individual programs for information on specific requirements. International students seeking admission should also visit the Admission for International Students Seeking Master's Degrees page of this catalog.

Applicants holding a baccalaureate degree from a non-accredited institution, but who have successfully completed a minimum of 12 credit hours of graduate study with B or better grades (grades of B- or lower are not allowed) at an accredited institution may, at the discretion of an academic department, be considered for conditional admission to graduate study at UIS. At the discretion of the academic

department, conditional admission may also be granted to students with lower cumulative GPAs. At the time conditional admission is granted, the academic department will specify the criteria that must be met subsequently for full admission. Conditionally admitted students must complete a certain number of semester hours at UIS (exclusive of prerequisites) with a grade point average of no less than 3.00. The program will specify which courses must be completed.

All college/university transcripts, including verification of degree(s) earned and transcripts of all graduate work taken beyond the bachelor's degree, must be submitted to the UIS Office of Admission.

To receive maximum consideration for graduate admission, applicants should apply at least three months prior to the desired term start. Please note: Some academic programs have earlier deadlines.

Application forms can be submitted online.

To request a paper application, you may write to:
UIS Office of Admission
University of Illinois Springfield
One University Plaza, MS UHB 1080
Springfield, IL 62703-5407

Admission to a Specific Master's Program

Admission to graduate study is granted by the academic program, not by the UIS Office of Admission. Each program has established admission requirements that comply with campus policy; these requirements may exceed the general minimum requirements for admission to the campus. Some graduate programs require scores from the Graduate Record Exam (GRE) or the Graduate Management Admission Test (GMAT). Applications are processed by both the degree program and the UIS Office of Admission – they are submitted to the UIS Office of Admission, and then forwarded to the student's selected graduate degree program for processing.

Admission for International Students Seeking Master's Degrees

To be admitted to a UIS graduate program, international applicants must have completed all admission requirements, realizing that degrees earned abroad may or may not meet these requirements. Applicants must also have met all entrance requirements specified by their chosen UIS degree program. An I-20 AB or DS 2019 certificate of eligibility cannot be issued until the student has been accepted by a degree program and all required documents have been received.

Typically, a bachelor's degree is recognized as requiring four years to complete. In reality, it may take longer or shorter to complete a degree, but the amount of work involved must be relatively the same. So long as the scope of work is deemed equitable to a four-year bachelor's degree, the degree will be recognized as equivalent to a traditional four-year bachelor's degree for admission purposes. In addition, UIS recognizes Bologna-compliant degrees of at least three years duration. These degrees must be completed at an overall performance level equivalent to a minimum grade point average of 3.00 on a 4.00 scale. Degrees must be documented by a certified Diploma Supplement, as meeting the minimum degree requirement for general admission to graduate study at UIS.

International students seeking admission to the University of Illinois Springfield are encouraged to apply as early as possible. In order to be considered for a Graduate Assistantship or a Graduate Public Service Internship, students must be admitted to a UIS graduate program and issued an I-20.

Non-Degree Admission

Students who hold a bachelor's degree may enroll for courses at UIS as a non-degree seeking graduate student. These students will be asked to define their educational goals before exceeding 12 semester hours. Non-degree students are subject to the same academic probation and suspension policies as degree-seeking students.

Non-degree students who choose to become degree candidates must complete regular admissions procedures, including acceptance into the chosen degree program. When formal admission is granted, the course work completed as a non-degree seeking student is evaluated by the intended academic program and may or may not apply toward that program's graduation requirements. UIS accepts a maximum of 12 semester hours of such credit toward a graduate degree. A non-degree declaration form must be on file for continued enrollment as a non-degree student beyond 12 hours. Non-degree students typically are not eligible for financial assistance.

General Requirements for a Graduate Certificate

To earn a graduate (post-baccalaureate or post-master's) certificate from the University of Illinois Springfield, students must:

- Earn the amount of graduate credit required by the chosen academic program, all must be earned at UIS.
- Complete course work with a UIS institutional grade point average in certificate courses of at least 3.0.
- Complete a graduation application and pay the mandatory, non-refundable graduation application fee.

General Requirements for a Master's Degree

To earn a master's degree from the University of Illinois Springfield, students must:

- Earn the amount of graduate credit required by the chosen academic program, all but 12 semester hours must be earned at UIS.
- Complete course work with a UIS institutional grade point average of at least 3.0 as well as a cumulative grade point average (including both institutional and transfer credit) of at least 3.0.
- Complete the program closure requirements.
- Complete a graduation application and pay the mandatory, non-refundable graduation application fee.

GRADES ACCEPTABLE TOWARD GRADUATE (POST-BACCALAUREATE AND POST-MASTER'S) CERTIFICATES

The minimum acceptable grade for each course is a C provided students have earned a minimum of a 3.0 GPA at the time of certificate completion. Individual academic programs may require higher minimum grades, so graduate students should check with their academic advisor and/or department regarding individual program requirements to determine if more stringent grading rules apply.

Grades Acceptable Toward Master's Degrees

Campus policy allows master's degree students to apply a maximum of eight hours of C grade (grades of C- or lower are not allowed) toward a degree, provided they have earned a minimum of a 3.0 GPA at the time of graduation. To approve the use of C graded courses, students must complete a Student Petition and have it signed by the student's advisor and department chair indicating the course(s) to be used. Individual academic programs may require a higher minimum grade for graduate credit, so graduate students should check with their academic advisor and/or department regarding individual program requirements to determine if a grade of C is acceptable. Credit for courses in which grades below C (including grades of C-) are earned will not count toward master's degree requirements.

Closure Exercises and Continuing Enrollment Requirement

Master's degree candidates are required to complete a closure exercise demonstrating mastery of some area within their major field of study. The exact nature and format of these exercises – including theses, projects, and capstone courses – are determined by individual programs, but all of them must have an identifiable academic focus and must include a written component.

UIS has a continuous enrollment policy which states that once the student begins a closure exercise, the student must continue to enroll in the closure exercise each fall and spring semester until the exercise is complete, including semesters in which the student "stops out" of other courses. Enrollment in the summer semester is not required unless mandated by the student's academic program. If the student does not finish the closure exercise during the number of hours set forth by the student's program, the student will be required to enroll in the program's continuous enrollment course in all subsequent semesters (excluding summer) until the exercise is complete. If a leave of absence is granted for a current or future semester, the student will be exempt from this requirement for that semester. Failure to obtain a leave of absence will, in most cases, require retroactive registration in the closure exercise (or continuous enrollment course) for each semester in which the student was out of compliance.

Some programs have specific requirements concerning how the student should register and complete the closure exercise. The student's program should be consulted to discuss specific program closure requirements.

Time Limitation

All graduate credit earned at UIS to be applied toward the completion of a master's degree must be taken within six consecutive years of the first graduate course taken at UIS in pursuit of that degree. This does not include transfer credit earned before the first term of graduate enrollment, credit granted for prior learning, and prerequisites; however, it does include closure requirements. Exceptions may be granted by degree programs on a case-by-case basis, and programs may also grant leaves of absence.

Transfer Credit at the Master's Level

Residency Requirement

UIS may accept up to 12 semester hours of graduate-level work completed at other accredited institutions. However, only hours earned with a grade of B or better and accepted by the program will also be accepted by UIS (grades of B- or lower will not be accepted).

Requests to transfer credit for courses bearing a grade such as P (pass) or CR (credit) must be supported by certification from the institution or instructor that the work was of at least B quality.

Time Limit on Transfer Credit

All transfer credit to be applied to a master's degree must have been earned within five years of the first graduate course taken at UIS in pursuit of that degree. Exceptions may be granted by programs on a case-by-case basis.

Academic Information for Doctoral Students

UIS offers one doctoral degree in Public Administration. The mission of the Doctor of Public Administration program is to advance the education of experienced practitioners interested in improving their understanding of public management and public policy. These individuals can make a significant contribution, bridging the worlds of practice and scholarship, by developing a capacity to bring experience from the practitioner community to the scholarly community and translating the contributions of the scholarly community into the world of practitioners.

Admissions Requirements

Admission to the DPA program is highly selective. The program looks to fill new cohorts of approximately 15 students to begin in the fall of every odd year (2019, 2021, etc.). Students who wish to be admitted early and begin their elective course work prior to the fall of an odd year should contact the Director of the DPA program at dpa@uis.edu. To be eligible for serious consideration, applicants should provide evidence of:

1. A completed master's degree
2. A minimum cumulative GPA of 3.25 for all graduate work

Application Process

Prospective students must submit a graduate application for admission to the UIS Office of Admission to be eligible for consideration for the DPA Program. All transcripts should also be sent to the Office of Admission. In addition, prospective students must submit a portfolio of supporting materials along with their application, including:

1. An educational and professional goals statement of at least 600 words written by the applicant that includes possible research interests and curricular interests in the DPA fields of specialization
2. Three letters of recommendation
3. At least one sample of professional writing (policy brief, white paper, strategic plan, etc.) that was written solely by the applicant
4. Resume or vita with evidence of significant professional achievement or promise of achievement in a public affairs field

Applicants are encouraged, but not required, to submit GRE scores as part of their portfolios. GRE scores may provide useful information about an applicant's readiness for program course work.

Applicants may be asked to participate in an interview with the DPA Program Committee.

Doctoral Closure Guidelines

Closure Exercise: Dissertation Guidelines

A doctoral degree will be awarded to students who have satisfactorily completed all dissertation closure requirements, as prescribed by the student's academic program.

Entry into closure will occur after the student has passed qualifying exams, completed all course work, and complied with any other programmatic requirements, thereby permitting the student to enter the proposal and dissertation phases of study. Students must be continuously enrolled from this point forward. Generally, this is accomplished by enrolling in dissertation hours. If a student is unable to maintain continuous enrollment, he or she may apply for a leave of absence. If a leave of absence is granted for a particular semester, the student will be exempt from this requirement for that semester. Failure to obtain a leave of absence will, in most cases, require retroactive registration in at least one dissertation credit hour for each semester in which the student was out of compliance.

The dissertation closure exercise shall carry a minimum of 12 credit hours. If the student does not finish the dissertation closure exercise during the 12 credit hours, the student will be required to enroll in the program's continuous enrollment course in all subsequent semesters (excluding summer) until the exercise is complete.

Formatting and Style

Approval by the dissertation closure committee shall indicate the passing of the dissertation closure exercise. The committee determination on substantive quality and acceptability of the dissertation is final. The student may appeal a negative committee decision based only on procedural issues. The appeal is made to the Dean of the College in which the student's program is housed.

The dissertation closure exercise must include a written component prepared in accordance with the effective formatting and style guidelines of the Office of Graduate Education. Formatting and style guidelines are developed by the Associate Vice Chancellor for Graduate Education in consultation with the UIS Graduate Council and the Dean of the Library, or their designees. Upon final approval, a hard copy of the dissertation shall be housed in University Archives. An electronic copy may be submitted and made available through an approved online repository in accordance with UIS procedures and exceptions for restricting availability to external parties.

Grades Acceptable Toward the Doctoral Degree

The minimum acceptable grade for each course used toward the doctoral degree is a B (courses in which a grade of B- or lower is earned will not count toward the degree). Grades of B- or below, though not counting toward the DPA degree, must be balanced with higher course grades to maintain the required cumulative GPA. All students are required to maintain a B (3.0 on a 4.0 scale) or higher cumulative GPA. Students may submit a Student Petition to use up to 12 hours of transfer credit for post-master's graduate work deemed appropriate for the DPA.

Time Limitation

All credit earned at UIS to be applied toward the completion of a doctoral degree must be taken within eight consecutive years of the first doctoral course taken at UIS in pursuit of that degree. This does not include prerequisites; however, it does include closure requirements. Exceptions may be granted by the degree program on a case-by-case basis, and the program may also grant leaves of absence.

Transfer Credit

No more than 12 hours of approved credit may be transferred to UIS for doctoral credit. To be considered, all transfer credit must have been earned with a grade of B or better (grades of B- or lower will not be accepted), and must have been earned within five years of the first graduate course taken at UIS in pursuit of the doctorate. Requests to transfer credit for courses bearing a letter grade such as P (pass) or CR (credit) must be supported by certification from the institution or instructor that the work was of at least B quality.

College of Business and Management

Contact Information

Website: www.uis.edu/cbm/
Email: cbm@uis.edu
Office Phone: (217) 206-6533
Office Location: UHB 4000

Somnath Bhattacharya, Dean

Jorge Villegas, Associate Dean

Accreditation

The College of Business and Management is accredited by AACSB International.

College Mission

Our mission is to prepare students for successful business-related careers in organizations by fostering intellectual and personal growth, developing specific skill sets relevant to the global business community. We place emphasis on innovative programs, experiential and online learning, delivered with a focus on individual learning outcomes, applied research and active engagement with external stakeholders.

College Values

Our values guide our actions, decisions, curriculum offerings, and conduct of all members of the College of Business and Management.

- Student-focused: We value excellence in teaching and learning and make an impact on students with attentive advising, innovative curriculum, and market orientation.
- Experientially engaged: We value experiential learning through productive collaborations with the business community.
- Collaboratively inclined: We strive to establish collaborative arrangements with industry, academic, and public institutions.
- Respectful in actions: We are respectful by being aware of the impact of our actions and we recognize the value in the diversity of people and perspectives.
- Ethically oriented: Our conduct reflects the highest ethical and professional standards and our curriculum emphasizes the importance of ethics and social responsibility in business.

College Vision

The vision of the College of Business and Management is to be a preferred destination for transformative, innovative and experiential business education.

Accounting

Contact Information

Website: www.uis.edu/aef
Email: aef@uis.edu
Phone: (217) 206-6541
Office Location: UHB 4054

- Master of Arts
- Graduate Certificate (2)

Continuing Professional Education

The UIS Department of Accounting, Economics, and Finance is officially recognized by the state of Illinois as a sponsor of continuing professional education (CPE) courses for accountants. Information about specific courses and CPE credit can be obtained by contacting the Accounting, Economics, and Finance Department.

The Master's Degree

The master’s degree provides advanced course work in various accounting topics, research methods, and data analytics, as chosen by the student based on his or her objectives. The MA degree enables students to achieve professional careers in accounting, as well as to assume leadership roles in both the public and private sectors. It also serves students who wish to meet the 150-hour requirement to sit for the CPA examination.

Students interested in sitting for the Illinois CPA examination should be aware of the Illinois Board of Examiners’ requirement of 24 hours of business courses and specific course requirements comprising the required 150 hours. Further information about the exam can be found at http://www.ilboe.org/.

Advising

New students should contact the department for an advising session to plan a program of study that satisfies degree requirements and reflects their interests. Students should also access the Degree Audit System throughout their college career to verify that degree requirements are being met.

Grading Policy

An overall GPA of 3.0 is required in degree-required courses to earn the master’s degree in Accounting.

Program Learning Outcomes

1. Apply technical competencies regarding accounting decisions and practices.
2. Use data analytics and problem-solving skills within the accounting functional areas.
3. Communicate effectively in business and accounting writing and plan and deliver oral presentations.
4. Evaluate ethical issues that confront business and accounting professionals.
5. Demonstrate effective teamwork skills.

Requirements

Foundational Courses		
ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	6
ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	4-6
or ECO 315	Economics for Administration	
ECO 213	Statistics for Business and Economics	3
Upper Division Foundational Courses		
ACC 321 & ACC 322	Intermediate Financial Accounting I and Intermediate Financial Accounting II	6
ACC 464	Auditing Principles	3
Total Hours		**22-24**

Core Courses		
ACC 522	Seminar In Financial Acctg	3
ACC 523	Advanced Financial Accounting	3
ACC 524	Advanced Auditing	3
ACC 535	Advanced Accounting Information Systems	3
ACC 536	Data Analytics in Accounting	3
ACC 544	Advanced Corporation and Partnership Taxation	3
ACC 563	Commercial Law I	3
ACC 583	Accounting Capstone	3
Graduate Electives Courses		
Electives: Options include any 500-level ACC, BUS, FIN, HCI, HRM, or MIS courses. [1]		6
Total Hours		**30**

[1] ACC 509 and ACC 505 are exclusively for the MSF and MBA programs are not accepted as meeting requirements toward the Accounting graduate degree.
Students may also choose a 500-level PAD or HMS course pre-approved by the AEF department.

Master's Closure

Students must satisfy all UIS requirements and complete ACC 583 Accounting Capstone. University policy requires students who do not complete ACC 583 in one semester to enroll in ACC 584 Accounting Capstone Continuing Enrollment (zero credit hours, one billable hour) each fall and spring semester until the capstone course requirements are met.

Graduate Certificate

- Graduate Certificate in Accounting Data Analytics (p. 141)
- Graduate Certificate in Public Utility Management and Regulations

Online Degree

- Accounting (p. 140)
- Graduate Certificate in Accounting Data Analytics (p. 141)
- Graduate Certificate in Public Utility Management and Regulations

Graduate Certificate in Accounting Data Analytics

The graduate certificate in Accounting Data Analytics will provide students the opportunity to specialize in an area of accounting, auditing, and management information systems. The certificate combines knowledge of accounting and management information systems knowledge to equip students with important skills needed for career success.

Upon completion of the Accounting Data Analytics certificate, students will be able to:

- Apply prevalent technology in accounting.
- Integrate accounting into practice.
- Evaluate organizational risk and control, cybersecurity, and privacy issues.
- Evaluate current issues of accounting/auditing data analytics.
- Demonstrate awareness of accounting data ethics issues.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a cumulative GPA of 3.0 or better.

Requirements

ACC 535	Advanced Accounting Information Systems	3
ACC 536	Data Analytics in Accounting	3
MIS 542	Management of Database Systems	3
MIS 576	Data Mining for Business Analytics	3
Total Hours		**12**

Graduate Certificate in Public Utility Management and Regulation

The purpose of the Graduate Certificate in Public Utility Management and Regulation is to provide both professionals and graduate students considering careers in regulation to have the tools to compete for potential jobs.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with cumulative GPA of 3.0 or better.

Requirements

ACC 501	Advanced Utilities Regulation	3
ACC 502	Advanced Utilities Regulation II	3
ACC 503	Advanced Regulation - Financial Issues	3

ACC 504	Advanced Regulation - Capstone	3
Total Hours		**12**

Business Administration - MBA

Contact Information

Website: www.uis.edu/mmo/
Email: MBA@uis.edu
Phone: (217)206-6712
Office Location: UHB 4060

- Master of Business Administration
- Graduate Certificates: (2)

Departmental goals and objectives

The Master of Business Administration (MBA) is a professional graduate degree for individuals who aspire to positions of significant managerial and leadership responsibilities in organizations. The goals of the degree are to:

1. Introduce students to contemporary managerial theory and practice.
2. Strengthen analysis, problem solving, and leadership skills.
3. Provide a basis for lifelong growth and development as professional managers.

The Master's Degree

Advising

New students must contact the department office for initial advising to plan a program of study that reflects their interests and satisfies degree requirements. All students are strongly encouraged to consult an academic advisor before enrolling in course work for any academic term.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

To be eligible to graduate with a Master's in Business Administration degree, a cumulative GPA of 3.0 or better is required for all MBA core and elective course work (30 total credit hours).

NOTE: Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees, section of this catalog.

Required courses for the MBA degree include completion of prerequisite course work typically covered in undergraduate business courses (or their equivalents) and at least 30 hours of core course work and electives covering advanced business topics, issues, and applications.

Program Learning Outcomes

Consistent with the career aspirations of our students, the MBA curriculum focuses on four objectives. Students shall:

1. Understand key concepts and contemporary management theory and practice in the functional areas of business, including accounting, finance, information systems, marketing, operations management, organizational behavior, and research methods.
2. Understand the importance and demonstrate the use of cross-functional approaches to solving organizational problems.
3. Demonstrate disciplined managerial skills, including analysis, planning, and implementation, while considering the impacts of technology, globalization, emerging markets, and diversity in organizations.
4. Build a foundation for constructive assessment and exercise of leadership, decision-making, team management, power, and communication skills.

Requirements

Prerequisite Courses [1,2]		
ACC 505	Fundamentals of Business Decision Making	4
BUS 501	Business Perspectives	3

* Students who have completed previous introductory course work in accountancy, business and economics may qualify to have ACC 505 and BUS 501 waived.

Core Courses		
ACC 509	Management Accounting	3
BUS 512	Marketing Management	3
BUS 522	Production and Operations Management	3
BUS 541	Organizational Behavior	3
BUS 583	Business Strategy Closure	3
FIN 502	Managerial Finance	3
MIS 525	Information Technology Management	3
Elective Courses		
Select three 500-level courses [3]		9
Total Hours		**30**

[1] Each completed with a grade of C- or better.
[2] Must be taken before or during student's first semester of core course work.

[3] Any 500 level course within the College (ACC/BUS/FIN/HCI/MGT/MIS) is an acceptable elective except for ACC 505, BUS 501 and MIS 513. (Prerequisites will apply). Any elective from another college requires approval with a Student Petition.

Master's Closure

All core course work must be completed.

Students must complete BUS 583 at UIS with a grade of B (3.0) or better. A grade of B- or lower is not acceptable in this course.

BUS 583 is the graduate closure course consistent with campus policy on completion of a master's degree. This policy requires that students not completing BUS 583 must continue to enroll in BUS 584 (zero credit hours, one hour billable) each regular semester (fall/spring) until the course requirements are met.

Graduate Certificates

- Graduate Certificate in Healthcare Management (p. 143)
- Graduate Certificate in Operations and Supply Chain Management (p. 143)

Online Degree

The online degree completion plan allows students to participate in a dynamic online learning community and complete their course work using the latest information technologies and educational resources via the Internet.

- Business Administration (p. 142)
- Graduate Certificate in Healthcare Management (p. 143)
- Graduate Certificate in Operations and Supply Chain Management (p. 143)

Graduate Certificate in Healthcare Management

The purpose of the Graduate Certificate is to provide healthcare professionals or graduate students aspiring to pursue careers in healthcare organizations with an array of business knowledge in Marketing, Organizational Behavior, Leadership, and Operations Management in the context of healthcare organizations. Besides these core competencies, students of this certificate will understand the healthcare environment, its regulatory framework and relevant public health issues.

Upon successful completion of this certificate program, students will be able to:

1. Understand the history, evolution and the basic concepts central to the healthcare industry and healthcare environment.
2. Design and manage healthcare operations and processes.
3. Apply motivational methods and techniques required to successfully manage healthcare teams.
4. Apply marketing methods and techniques to understand consumers of healthcare services in order to create and deliver customer value.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a cumulate GPA of 3.0 or better.

Requirements

Required Courses		
BUS 537	Survey of U.S. Healthcare System	3
BUS 538	Managing Healthcare Operations	3
Choose one of the following:		**3**
BUS 539	Leadership and Consumer Insights	
HCI 558	Project Management in Healthcare	
Total Hours		**9**

Graduate Certificate in Operations and Supply Chain Management

The purpose of this certificate is to train professionals and students in the knowledge and skills of contemporary operations and supply chain management. Participants will learn to design and manage operational processes and supply chain solutions that are efficient, flexible, and resilient in order to meet customer expectations consistently and reliably. The certificate is intended to appeal to professionals in all industries such as retail, health care, manufacturing, logistics, banking, and nonprofit organizations such as universities and government agencies.

Upon successful completion of this certificate program, a student will:

1. Understand the essential role of operations and supply chain management in relation to productivity, quality, and efficiency.
2. Be able to use adequate qualitative and quantitative methods to make operational adjustments that will improve organizational performance.
3. Understand the key factors that drive the performance of a supply chain.
4. Be able to design a supply chain solution that integrates uncertainty, risk, lead times and economies of scale.
5. Understand the Lean and Six Sigma methodologies.
6. Be able to apply lean principles and tools to enhance organizational performance.

Students who have already been admitted into a UIS graduate degree program will automatically be admitted to the certificate program upon receipt of the degree-seeking application and fee (with the certificate designated), or a Change of Curriculum Form.

Applicants not currently admitted into a UIS graduate degree program must provide the following:

1. A graduate non-degree seeking application. (with the certificate designated)
2. Official undergraduate transcript(s) with degree documentation.
3. A 2.5 cumulative undergraduate GPA or better, or substantial experience and responsibility in a field related to the area of study, as documented by a current resume.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a cumulative GPA of 3.0 or better.

Requirements

Required Courses		
BUS 522	Production and Operations Management	3
BUS 528	Supply Chain and Logistics Management	3
BUS 529	Quality Systems and Lean Operations	3
Total Hours		**9**

Cybersecurity Management

Contact Information

Website: www.uis.edu/mis
Email: mis@uis.edu
Office Phone: (217)206-6067
Office Location: UHB 4093

- Master's Degree
- Graduate Certificates (4)

The M.S. degree in Cybersecurity Management is designed to develop graduate students' leadership, analytical thinking, and management skills in cybersecurity management as required by private, public and nonprofit organizations. The program will provide advanced knowledge and training in cybersecurity management.

The Master's Degree

Advising

New students must contact the department office for initial advising to plan a program of study that reflects their interests and satisfies degree requirements. All students are strongly encouraged to consult an academic advisor before enrolling in course work for any academic team.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Curricular Practical Training (CPT)

Students may be eligible for CPT and OPT. Please check with your advisor and International Students Services (ISS) for details. MIS 578, MIS 579, MIS 581, MIS 591, MIS 592, MIS 593, MIS 594, and MIS 595 require a project or internship as part of the class. CPT is available to complete the internship. Students are eligible to apply for a CPT after two consecutive semesters of full-time study toward their M.S. in Management Information Systems; summer does not count as a semester. If the student does not complete the course while they are doing their CPT, they are not eligible for another CPT if they re-take the course. A CPT will be considered a practical internship project as part of the course. Students who elect to do a CPT are required to submit a report to the course instructor at the end of the semester for evaluation as a part of the course. Students who decide on a CPT must enroll full-time (registering for at least three graduate level MIS courses) during the semester they do the CPT, unless they require fewer credit hours to graduate. In addition, students need approval from the International Students Services Office as well as the course instructor of the class the CPT is associated with.

Grading Policy

To be eligible to graduate with a Master's in Cybersecurity Management degree, a cumulative GPA of 3.0 or better is required for all core and elective course work (30 total credit hours)

Students also should refer to the campus policy on Grades Acceptable Toward Master's Degree section of this catalog.

Program Learning Outcomes

Overall Goal: Develop and Enhance Cybersecurity Management Knowledge and Skills for Leadership and Management.

1. Establish a fundamental knowledge and develop capacity for cybersecurity management activities.
2. Provide understanding of cybersecurity technologies and the skills.
3. Provide an interdisciplinary approach to cybersecurity management that offers an ideal synergy between technical knowledge and management principles.
4. Develop critical thinking and analytical skills in cybersecurity management.
5. Develop communication skills in cybersecurity management.
6. Build teamwork and leadership skills for cybersecurity management in private, public and nonprofit organizations.

Requirements

Required Courses		
MIS 513	Management Information Systems	3
MIS 564	Data Communications and Networking	3
MIS 578	Information Security	3
MIS 579	Cybersecurity Management	3
MIS 581	Compliance and Legal Issues in Cybersecurity	3
MIS 591	Digital Forensics	3
MIS 592	Penetration Testing and Vulnerability Assessment	3
MIS 593	Cybersecurity Policy	3
MIS 594	Business Continuity Planning	3
MIS 595	Capstone - Cybersecurity Management	3
Total Hours		**30**

Master's Closure

Students who take MIS 595 and do not pass must register for MIS 596 (zero credit hours, one billable hour) each subsequent fall and spring until the closure is complete.

GRADUATE CERTIFICATES

- Graduate Certificate in Cybersecurity Administration (p. 145)
- Graduate Certificate in Cybersecurity Management (p. 145)

- Graduate Certificate in Cybersecurity Policy and Implementation (p. 145)
- Graduate Certificate in Digital Forensics (p. 146)

Online Degree

The online degree allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables the student to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- Cybersecurity Management (p. 144)
- Graduate Certificate in Cybersecurity Administration (p. 145)
- Graduate Certificate in Cybersecurity Management (p. 145)
- Graduate Certificate in Cybersecurity Policy and Implementation
- Graduate Certificate in Digital Forensics (p. 146)

Graduate Certificate in Cybersecurity Administration

The purpose of the Graduate Certificate in Cybersecurity Administration is to provide cybersecurity professionals or graduate students aspiring to pursue careers in cybersecurity units within organizations, with knowledge of cybersecurity threats, practices, legal and ethical issues, and how to manage cybersecurity strategy, projects, and personnel. MBA students as well as ACC, MIS, and CSC graduate students may benefit from this certificate program if they are interested in pursuing careers related to cybersecurity.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of C (2.0) or better (a grade of C- or lower is not acceptable), and a cumulative B (3.0) GPA across the curriculum.

Requirements

Required Courses		
MIS 513	Management Information Systems	3
MIS 579	Cybersecurity Management	3
MIS 581	Compliance and Legal Issues in Cybersecurity	3
Total Hours		**9**

Graduate Certificate in Cybersecurity Management

The Certificate in Cybersecurity Management is designed to develop graduate students' knowledge, analytical thinking, management skills, and leadership in Cybersecurity Management as required by private, public, and non-profit organizations. The certificate program will provide knowledge and training in Cybersecurity Management.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of C (2.0) or better (a grade of C- or lower is not acceptable), and a cumulative B (3.0) GPA across the curriculum.

Requirements

Required Courses		
MIS 513	Management Information Systems	3
MIS 564	Data Communications and Networking	3
MIS 578	Information Security	3
MIS 579	Cybersecurity Management	3
Total Hours		**12**

Graduate Certificate in Cybersecurity Policy and Implementation

Organizations' reliance on internet technology and information systems is increasing, and for this reason, the need to protect confidential information and to reduce information security risks has become vital. Besides using technological tools, organizations need to define and implement effective cybersecurity policies and procedures to mitigate cybersecurity attacks. The graduate certificate in Cybersecurity Policy and Implementation provides knowledge of cybersecurity management, policy development and important information security issues to students. This knowledge is highly desirable to organizations in need of guidance on how to define effective cybersecurity policies to prevent data breaches and cybersecurity attacks.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable), and a cumulative B (3.0) GPA across the curriculum.

Requirements

MIS 513	Management Information Systems [1]	3
MIS 579	Cybersecurity Management	3
MIS 593	Cybersecurity Policy	3
Total Hours		**9**

[1] All MBA students may use MIS 525 as a substitute for MIS 513.

Graduate Certificate in Digital Forensics

The Graduate Certificate in Digital Forensics provides students with fundamental knowledge and skills in digital forensics that are essential for becoming a digital investigator. This certificate is awarded upon completion of the required course work. Students may work on the certificate without being formally enrolled in a degree program or complete it as part of the M.S. in Cybersecurity Management degree.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable)

Requirements

Required Courses		
MIS 564	Data Communications and Networking	3
MIS 578	Information Security	3
MIS 591	Digital Forensics	3
Total Hours		**9**

Finance

Contact Information

Website: www.uis.edu/aef
Email: aef@uis.edu
Phone: (217) 206-6541
Office Location: UHB 4054

- Master of Science
- Graduate Certificate

Departmental goals and objectives

This Online Master of Science in Finance degree will provide students the opportunity to specialize in an area of finance important to organizations requiring strong financial skills and knowledge in managing resources. The goals of the degree are to:

1. Enhance Disciplinary Knowledge for Institutional and Individual Financial Management.
2. Develop Critical-Thinking & Data Analytical Skills for Financial Analysts and Consultants.
3. Develop Oral and Written Communication/Presentation Skills for Financial Service Professionals.
4. Develop Risk-Management and Self-Disciplinary Skills for Financial Decision Makers and Market Participants.

Continuing Professional Education

The UIS Department of Accounting, Economics, and Finance is officially recognized by the state of Illinois as a sponsor of continuing professional education (CPE) courses for accountants. Information about specific courses and CPE credit can be obtained by contacting the Accounting, Economics, and Finance Department.

The Master's Degree

Advising

New students must contact the department office for initial advising to plan a program of study that reflects their interests and satisfies degree requirements. All students are strongly encouraged to consult an academic advisor before enrolling in course work for any academic term.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Students should refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Program Learning Outcomes

After completing the Master of Science in Finance, graduates will have the knowledge and skills to:

1. Be leaders and mangers of financial assets of organizations.
2. Have critical thinking and the analytical skills to analyze financial information.
3. Have ability to communicate this type of information.

This program will benefit its graduate students since they will obtain advanced knowledge and application in finance in order to pursue their finance careers in corporations, and public and nonprofit organizations or to pursue independent consultant or financial analysts positions within regional, national, and international financial businesses.

Required Courses for the MS in Finance degree include completion of prerequisite course work typically covered in undergraduate business courses (or their equivalent) and at least 30 hours of core course work and electives covering advance finance topics, issues and applications.

Requirements

Prerequisite Course [1]		
ACC 505	Fundamentals of Business Decision Making [2]	4
Required Core Courses		
FIN 502	Managerial Finance	3
FIN 505	Investments	3
FIN 513	Financial Markets and Institutions	3
FIN 514	Personal Financial Planning	3
FIN 515	Financial Analytics and Budgeting	3
FIN 516	Introduction to Financial Psychology	3
FIN 517	Applied Behavioral Finance	3
FIN 518	Closure Assessment	0
FIN 556	Entrepreneurial Finance	3
Elective Courses (two courses from the following options)		**6**

ACC 509	Management Accounting	
FIN 510	Topics In Finance [3]	
Another FIN/BUS/MGT 500 level course approved by department [4]		
Total Hours		**30**

[1] Must complete all prerequisites courses with grades of C- or higher. Prerequisites must be completed prior to the first semester of graduate course work or within the first semester of graduate course work.

[2] Students who have completed previous introductory course work in accounting and economics may qualify to have ACC 505 waived.

[3] FIN 510 is a topics courses where the topics vary each semester. FIN 510 can be repeated multiple times so long as topics vary.

[4] This course must be documented with a Student Petition

Master's Closure

All students are required to successfully pass a comprehensive examination available in their last semester of planned enrollment. The case-based exam will evaluate students' ability to apply main concepts and analytical tools mastered in the core courses of the program. Students must register for FIN 518 during the semester they opt to take the closure exam. Students who do not meet the requirements for FIN 518 must register for FIN 519 (zero credit hours, one billable hour) in all subsequent fall and spring semesters until the course requirements are completed.

Graduate Certificate

- Graduate Certificate in Applied Finance (p. 147)

Online Degree

The online degree allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables them to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- Finance (p. 146)
- Graduate Certificate in Applied Finance (p. 147)

Graduate Certificate in Applied Finance

The purpose of the Graduate Certificate in Applied Finance is to provide financial service professionals or graduate students aspiring to pursue careers in financial institutions and/or financial management units within for-profit or non-profit organizations, mainly in the Central Illinois area, with knowledge of the managerial aspects of institutional/personal finance. The graduate-level analytical skills of financial planning, budgeting and risk management are the core areas of knowledge to be covered.

The certificate will focus on the delivery of courses in the area of financial management that will help students develop their knowledge and skills in the following areas:

1. Knowledge on the history, evolution and the basic concepts central to the financial service industry, financial market environment, and professional ethics.
2. Knowledge of regulatory issues in the financial environment.
3. Knowledge of the design and decision-making of financial operations, capital budgeting and planning, and risk management.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Requirements

Prerequisite Requirements [1]		
ACC 311	Administrative Uses of Accounting	4-6
or ACC 211 & ACC 212	Introduction to Financial Accounting and Introduction to Managerial Accounting	
BUS 501	Business Perspectives [2]	3
ECO 315	Economics for Administration	4-6
or ECO 201 & ECO 202	Introduction to Microeconomics and Introduction to Macroeconomics	
Total Prerequisite Hours		**8-15**
Required Courses		
FIN 502	Managerial Finance	3
FIN 505	Investments	3
FIN 556	Entrepreneurial Finance	3
Choose one of the following:		**3**
FIN 510	Topics In Finance	
FIN 513	Financial Markets and Institutions	
FIN 514	Personal Financial Planning	
FIN 515	Financial Analytics and Budgeting	
FIN 516	Introduction to Financial Psychology	
FIN 517	Applied Behavioral Finance	
Another FIN/BUS/MGT 500-level course approved by advisor [3]		
Total		**12**

[1] Prerequisites may be completed previously or concurrently with starting certificate course work. Preferably, prerequisites should be completed within seven years of application to the certificate program. Each prerequisite must be completed with a C- or better. Any prerequisite exceptions must have instructor approval.

[2] BUS 501 - MBA students only.

[3] This course must be documented with a Student Petition

Healthcare Informatics

Contact Information

Website: www.uis.edu/mis
Email: mis@uis.edu
Office Phone: (217)206-6067
Office Location: UHB 4093

- Master's Degree
- Graduate Certificates (3)

Hosted by the MIS Department at UIS, the proposed curriculum is developed for its uniqueness in the area of Healthcare Informatics. The goal is to equip IT professionals working in the healthcare industry with healthcare informatics knowledge and skills. All courses will develop core competencies and prepare students for success as healthcare information systems coordinators and as consultants in the private, public, and nonprofit sectors.

The Master's Degree

To earn the master's degree in Healthcare Informatics, students will complete ten courses (30 hours) and a zero credit Exit Exam. All courses will be offered online. The 30 credit-hour MIS HCI program is designed for program completion within 12 months, although individual students may require more time due to their professional and personal circumstances.

Advising

On acceptance, students are assigned their academic advisor. Before registering for the first time, the student should discuss an appropriate course of study with the academic advisor.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Program Learning Outcomes

Develop and Enhance Healthcare Informatics Knowledge and Skills for Leadership and Management:

1. Demonstrate a fundamental knowledge and competency for healthcare informatics.
2. Demonstrate ability to integrate technical knowledge and management principles for healthcare informatics.
3. Demonstrate communication skills for healthcare informatics in private, public and nonprofit healthcare organizations.
4. Demonstrate teamwork and leadership skills for healthcare informatics in private, public and nonprofit healthcare organizations.
5. Demonstrate critical thinking and analytical skills in healthcare informatics.

Requirements

Core Courses (10 Courses)		
BUS 537	Survey of U.S. Healthcare System	3
BUS 538	Managing Healthcare Operations	3
HCI 513	Introduction to Healthcare Informatics	3
HCI 542	Database Concepts for Healthcare Management	3
HCI 552	Healthcare System Analysis and Design	3
HCI 556	Health Information Exchange and Interoperability	3
HCI 558	Project Management in Healthcare	3
HCI 564	Fundamentals of Data Communications	3
HCI 576	Data Mining in Healthcare	3
HCI 578	Healthcare Information Systems Security and Privacy	3
HCI 586	Exit Exam for MS-Healthcare Informatics	0
Total Hours		**30**

Master's Closure

HCI 586 must be taken during the student's final semester before graduation. Students who do not complete HCI 586 must register for HCI 589 (zero credit, one billable hour) each subsequent fall and spring until the exam is completed.

- Graduate Certificate in Healthcare Analytics (p. 148)
- Graduate Certificate in Health Information Privacy and Security (p. 149)
- Graduate Certificate in Project Management for Healthcare Informatics (p. 149)

Online Degree

The online degree allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables students to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- Healthcare Informatics (p. 148)
- Graduate Certificate in Healthcare Analytics (p. 148)
- Graduate Certificate in Health Information Privacy and Security (p. 149)
- Graduate Certificate in Project Management for Healthcare Informatics (p. 149)

Graduate Certificate in Healthcare Analytics

Healthcare organizations require professionals who can generate meaningful insight and make data-driven decisions from the massive amount of data generated by the digital system. As a fast-growing field, various healthcare informatics applications, such as electronic health records, electronic billing, and data analytics, are becoming critical to the development and success of health services. The Certificate in Healthcare Analytics provides business and technology practitioners, healthcare professionals, and other informatics professionals with the knowledge and skills necessary to collaborate in the design, development, and adoption of Healthcare Analytics applications in organization. This certificate develops graduate students' analytical thinking, data analytics skills, and problem-solving skills in healthcare informatics.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable)

Requirements

HCI 513	Introduction to Healthcare Informatics	3
HCI 542	Database Concepts for Healthcare Management	3
HCI 576	Data Mining in Healthcare	3
Total Hours		**9**

Graduate Certificate in Health Information Privacy and Security

From malware threats and email fraud to ransomware, healthcare-related cyberattacks are on the rise. The safe and appropriate use and disclosure of health information requires not only an understanding of threats, but also awareness of emerging laws and regulations in privacy and security, ethical codes, and standards. The graduate certificate in Health Information Privacy and Security combines expertise in health information and a focus on essential information security issues. It equips students with the knowledge, skills and abilities highly desirable to organizations seeking guidance to prevent data breaches and ensure compliance with privacy laws and regulations in handling health information.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable), and a cumulative B (3.0) GPA across the curriculum.

Requirements

HCI 513	Introduction to Healthcare Informatics	3
HCI 564	Fundamentals of Data Communications	3
HCI 578	Healthcare Information Systems Security and Privacy	3
Total Hours		**9**

Graduate Certificate in Project Management for Healthcare Informatics

The graduate certificate in Project Management for Healthcare Informatics will provide students with the opportunity to specialize in an area of Health Information Project Management. The certificate combines knowledge of health information with project management knowledge to equip students with important skills needed for career success.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable), and a cumulative B (3.0) GPA across the curriculum.

Requirements

HCI 513	Introduction to Healthcare Informatics	3
HCI 552	Healthcare System Analysis and Design	3
HCI 558	Project Management in Healthcare	3
Total Hours		**9**

Human Resource Management

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

- Master of Science
- Graduate Certificate

The Master's Degree

Advising

New students must contact the department office for initial advising to plan a program of study that reflects their interests and satisfies degree requirements. All students are strongly encouraged to consult an academic advisor before enrolling in course work for any academic team.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

To be eligible to graduate with a Master's in Human Resource Management (MSHRM) degree, a cumulative GPA of 3.0 or better is required for all MSHRM core and elective course work (30 total credit hours).

Students also should refer to the campus policy on Grades Acceptable Toward Master's Degree section of this catalog.

Program Learning Outcomes

1. Apply knowledge and key human resource management skills in the areas of employment law, staffing, and performance & compensation management.
2. Articulate the strategic role of human resource management and labor relations in organizations.
3. Develop professional writing and communication skills specific to staffing & recruitment, training & performance management, and negotiation.
4. Analyze organizational issues from a global human resource perspective, synthesize appropriate human resource solutions, and evaluate results.
5. Develop proficiency in HR data analytics and HR information systems.

Requirements

Core Courses		
MGT 531	Acquiring and Developing Talent	3
MGT 532	Performance Management	3
MGT 536	Human Resource Analytics	3
MGT 538	Strategic Human Resource Management Closure [1]	3
MGT 551	Fundamentals of Human Resource Management	3
Elective Courses (Choose five from the list below) [2]		**15**
BUS 541	Organizational Behavior	
BUS 552	Power	
BUS 560	Topics in Human Resource Management	
MGT 534	International Human Resource Management	
MGT 572	Managing Compensation and Benefits	
MGT 575	HR Information Systems	
Total Hours		**30**

[1] Students must complete MGT 538 at UIS with a grade of B (3.0) or better. A grade of B- or lower is not acceptable in this course.

[2] Any 500 - level course within the College (ACC/BUS/MGT/MIS) is an acceptable elective except MIS 513. (Prerequisites will apply). Any elective from another college requires approval with a Student Petition.

Master's Closure

MGT 538 is the graduate closure course consistent with campus policy on completion of a master's degree. This policy requires that students not completing MGT 538 must continue to enroll in MGT 539 (zero credit hours, one hour billable) each regular semester (fall/spring) until the course requirements are met.

Graduate Certificate

- Graduate Certificate in Human Resource Management (p. 150)

Online Degree

The online degree allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables them to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- Human Resource Management (p. 149)
- Graduate Certificate in Human Resource Management (p. 150)

Management

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

- Graduate Certificate in Entrepreneurship

Graduate Certificate

- Graduate Certificate in Entrepreneurship (p. 151)

Graduate Certificate in Human Resource Management

The purpose of this certificate is to equip students with the knowledge and background for the human resource management strategic roles of the future. Students will study the body of human resource management knowledge including staffing, training and development, total compensation, employee relations, and labor relations.

Upon successful completion of this certificate program a student will:

1. Be able to demonstrate an understanding of key human resource areas including strategic human resource planning, job analysis, recruitment, selection, orientation, training, career development, performance appraisal, compensation, incentives, union-management relations, diversity, succession planning and the role of human resources in the global organization.
2. Be able to articulate the strategic role of human resources and its role and impact on organizational success.
3. Be able to prepare professional level written documents for multiple organizational purposes and directed to a variety of stakeholders.
4. Be able to systematically analyze organizational issues from a human resource perspective and recommend appropriate human resource solutions.
5. Understand and articulate the impact of an organization’s external environment on human resource management and be able to articulate how human resource management can help an organization respond to challenges from the external environment.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a cumulative GPA of 3.0 or better.

Requirements

MGT 531	Acquiring and Developing Talent	3
MGT 532	Performance Management	3
MGT 551	Fundamentals of Human Resource Management	3
Total Hours		**9**

Graduate Certificate in Entrepreneurship

The program is not accepting applications for the Graduate Certificate in Entrepreneurship at this time.

The purpose of this certificate is to provide students, small business owners and managers of organizations with knowledge about starting up new businesses and the creation and discovery of opportunities. Students will study the field of entrepreneurship, small business management, issues related to family businesses and the financing needs of entrepreneurs.

Upon successful completion of this certificate program a student will:

1. Be able to demonstrate an integrated understanding of business functional areas such as accounting, finance, marketing and management.
2. Be able to appreciate the unique role of entrepreneurship in the business world and also develop entrepreneurial thinking as a distinct approach towards identifying and acting on entrepreneurial opportunities.
3. Be able to understand the distinctive characteristics of managing a small business, growth of a small business, family business succession and nurturing entrepreneurship beyond the first generation.
4. Be able to analyze the financing needs and choice of financing for new ventures beginning from the startup stage to IPO stage.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a cumulative GPA of 3.0 or better.

Requirements

FIN 556	Entrepreneurial Finance	3
MGT 550	Entrepreneurship	3
MGT 555	Small Business and Family Business Management	3
Total Hours		**9**

Management Information Systems

Contact Information

Website: www.uis.edu/mis
Email: mis@uis.edu
Office Phone: (217)206-6067
Office Location: UHB 4093

- Master's Degree
- Graduate Certificates (4)

Department Goals and Objectives

After completing the Master of Science degree in Management Information Systems, graduates will be able to demonstrate:

- A core of information systems management and technology knowledge.
- Ability to integrate information systems and business foundations knowledge.
- Communication, interpersonal, and teamwork skills.
- Analytical and critical thinking skills.

The Master's Degree

The Management Information Systems degree is designed to provide the professional administrator/manager a balance between technical expertise and organizational knowledge in everything from the application of information technology to solving business problems. The M.S. degree in Management Information Systems may be earned online, on campus, or through a combination of online and on-campus courses.

Advising

New students must contact the department for initial advising to plan a program of study that reflects their interests and satisfies degree requirements. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met.

Communication Skills

Entering students may be required to pass a diagnostic writing examination administered by The Learning Hub. Students with deficiencies in writing may be required to take ENG 309 Professional Writing.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Curricular Practical Training (CPT)

Students may be eligible for CPT and OPT. Please check with your advisor and International Student Services (ISS) for details. MIS 502, MIS 513, MIS 523, MIS 542, MIS 552, MIS 564, MIS 567, MIS 568, MIS 573, MIS 576, MIS 577, MIS 583, and MIS 584 require a project or internship as part of the class. CPT is available to

complete the internship. Students are eligible to apply for a CPT after two consecutive semesters of full-time study toward their M.S. in Management Information Systems; summer does not count as a semester. If the student does not complete the course while they are doing their CPT, they are not eligible for another CPT if they re-take the course. A CPT will be considered a practical internship project as part of the course. Students who elect to do a CPT are required to submit a report to the course instructor at the end of the semester for evaluation as a part of the course. Students who decide on a CPT must enroll full-time (registering for at least three graduate level MIS courses) during the semester they do the CPT, unless they require fewer credit hours to graduate. In addition, students need approval from the International Students Services Office as well as the course instructor of the class the CPT is associated with.

Grading Policy

At least a C- grade is mandatory in all prerequisites to the program.

MIS department majors must maintain at least a 3.0 grade-point average in order to earn an MIS degree. Two successive semesters of probation may lead to a one-year suspension. Only one C or C+ in the Program is acceptable (a grade of C- or lower is not acceptable in the 500-level classes).To earn a M.S. in MIS degree, a minimum grade point average of 3.0 in all graduate level courses taken towards the degree completion is required. The MIS Master's courses are not offered as CR/NC.

A grade of B (3.0) or better is required in either the MIS Exit Exam (MIS 588), Capstone (MIS 584), or in the project course (MIS 583), to graduate (grades of B- or lower will not be accepted).

Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Program Learning Outcomes

1. Demonstrate a core of information systems management and technology knowledge.
2. Demonstrate ability to integrate information systems and business foundations knowledge.
3. Demonstrate communication, interpersonal, and teamwork skills.
4. Demonstrate analytical and critical thinking skills.

Requirements

Course Core Requirements [1]		
MIS 513	Management Information Systems	3
MIS 523	Fundamentals of Business Analytics	3
MIS 542	Management of Database Systems	3
MIS 552	System Analysis And Design	3
MIS 564	Data Communications and Networking	3
MIS 567	Business Process Modeling and IT Governance	3
MIS 573	Project and Change Management	3
MIS 576	Data Mining for Business Analytics	3
Choose one track to complete the degree requirement		**6**
Choice 1: Research Track (Two Courses)		
MIS 577	MIS Design and Research Methods	
MIS 584	Capstone	
or MIS 583	Graduate Project And Seminar	
Choice 2: Practice Track (MIS 588 and Two Courses from the Options Below)		
BUS 528	Supply Chain and Logistics Management	
MIS 524	Programming for Business Applications	
MIS 568	Business Process Management and Process Mining	
MIS 571	Artificial Intelligence for Business Applications	
MIS 577	MIS Design and Research Methods	
MIS 578	Information Security	
One 500 level course approved by department		
MIS 588	Exit Exam	0
Total Hours		**30**

[1] At least 24 hours of required courses must be completed from MIS at UIS

Master's Closure

Students must complete MIS 584 or MIS 583 or MIS 588. The nature of the graduate project is contingent on the individual's career goals and may or may not include a practicum experience. Exit Exams help students assess the body of knowledge they've attained and helps the program revise its curriculum.

Research Track projects may involve, for example, design/analysis of an information system for an existing organizational need; development of one or more databases for a potential organizational need; analysis of managerial needs or uses for information that is accessible in an existing database; or analysis, design, security, and management of networks. If the capstone is not completed during initial enrollment, it must be taken again in each subsequent semester until the capstone is complete. If the project is not completed, students must register for MIS 586 (zero credit hours, one billable hour) in each subsequent semester until the project is complete. Note: students who are working to complete the previously offered thesis option must register for MIS 589 (zero credit hours, one billable hour) in each subsequent semester until the thesis is complete.

Practice Track Exit Exam MIS 588 must be taken during the student's final semester before graduation. If the Exit Exam is not completed in the final semester, students must register for MIS 589 (zero credit hours, one billable hour) in each subsequent semester until the Exit Exam is complete.

UIS policy precludes students who are not registered from using campus resources. If a leave of absence is requested and approved, continuous registration is not required. Failure to obtain a leave of absence will require retroactive registration of one credit hour per semester.

Graduate Certificates

- Graduate Certificate in Business Analytics (p. 153)
- Graduate Certificate in Business Applications of Artificial Intelligence (p. 153)
- Graduate Certificate in Business Process Management (p. 153)
- Graduate Certificate in IT Project Management (p. 154)

Online Degree

The Management Information Systems degrees are designed to provide the professional administrator/manager a balance between technical expertise and organizational knowledge in everything from the application of information technology to solving business problems.

- Management Information Systems (p. 151)
- Graduate Certificate in Business Analytics (p. 153)
- Graduate Certificate in Business Applications of Artificial Intelligence (p. 153)
- Graduate Certificate in Business Process Management (p. 153)
- Graduate Certificate in IT Project Management (p. 154)

Graduate Certificate in Business Analytics

The Certificate in Business Analytics provides business and technology practitioners and other professionals with the knowledge and skills necessary to collaborate in the design, development, and adoption of Business Analytics applications in organizations. Business Analytics refers to a broad category of applications, technologies, and processes for gathering, storing, accessing, and analyzing internal and external data to help decision-makers analyze business situations and make fact-based, informed decisions which will trigger improvement actions.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable).

Requirements

MIS 513	Management Information Systems [1,2]	3
MIS 542	Management of Database Systems	3
MIS 576	Data Mining for Business Analytics	3
Total Hours		**9**

1 If MIS 513 has been taken as part of another MIS graduate certificate, the student must substitute an additional UIS Management Information Systems course, not included as a required course in another certificate.

2 All MBA students may use MIS 525 as a substitute for MIS 513 since the course content for MIS 525 is similar to MIS 513.

Graduate Certificate in Business Applications of Artificial Intelligence

The Graduate Certificate in Business Applications of Artificial Intelligence equips professionals with essential AI skills tailored for business needs. This certificate is awarded upon completion of the required course work. Students may work on the certificate part-time without being formally enrolled in a degree program or complete it as part of the M.S. in MIS degree.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable)

Requirements

Required Courses		
MIS 523	Fundamentals of Business Analytics	3
MIS 524	Programming for Business Applications	3
MIS 571	Artificial Intelligence for Business Applications	3
Total Hours		**9**

Graduate Certificate in Business Process Management

The Certificate in Business Process Management provides information systems practitioners and business professionals with the fundamental knowledge needed to be able to successfully analyze, define, and design organizational processes and to effectively apply information technology to these processes. This certificate is awarded upon completion of the required course work. Individuals may work on the certificate part-time without being formally enrolled in a degree program, or may complete it as part of the M.S. degree in Management Information Systems, or as a part of the MBA degree program.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable).

Requirements

MIS 513	Management Information Systems [1,2]	3
MIS 567	Business Process Modeling and IT Governance	3

MIS 568	Business Process Management and Process Mining	3
Total Hours		**9**

[1] If MIS 513 has been taken as part of another MIS graduate certificate, the student must substitute an additional UIS Management Information Systems course, not included as a required course in another certificate.

[2] All MBA students may use MIS 525 as a substitute for MIS 513 since the course content for MIS 525 is the same as MIS 513.

Graduate Certificate in IT Project Management

The Certificate in IT Project Management provides information systems practitioners and business professionals with the fundamental knowledge needed to manage information technology projects. This certificate is awarded on completion of the required course work. Individuals may work on the certificate part-time without being formally enrolled in a degree program, or may complete it as a part of the M.S. degree in Management Information Systems or as part of the MBA degree program.

Course Prerequisites

Students enrolled in courses for the online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B (3.0) or better (a grade of B- or lower is not acceptable).

Requirements

MIS 513	Management Information Systems [1,2]	3
MIS 552	System Analysis And Design	3
MIS 573	Project and Change Management	3
Total Hours		**9**

[1] If MIS 513 has been taken as part of another MIS graduate certificate, the student must substitute an additional UIS Management Information Systems course, not included as a required course in another certificate.

[2] All MBA students may use MIS 525 a substitute for MIS 513 since the course content for MIS 525 is the same as MIS 513.

Marketing

Contact Information

Website: www.uis.edu/mmo/
Email: mmo@uis.edu
Phone: (217) 206-6712
Office Location: UHB 4060

- Certificate (1)

GRADUATE CERTIFICATE

- Graduate Certificate in Marketing (p. 154)

Online Degree

- Graduate Certificate in Marketing (p. 154)

Graduate Certificate in Marketing

The purpose of the Graduation Certificate in Marketing is to provide marketing, sales, and other related professionals or graduate students aspiring to pursue careers in marketing, with knowledge of:

1. How to strategically manage a company's marketing mix.
2. How to use digital marketing theory and tools to develop cutting-edge marketing.
3. How to gather, analyze, and interpret marketing-related data to make decisions.

Course Prerequisites

Students enrolled in courses for the Online Graduate Accelerated Programs (GAP) must be registered and pay all tuition, fees, and assessments by the program's deadline each semester.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of C (2.0) or better (a grade of C- or lower is not acceptable), and a cumulative B (3.0) GPA across the curriculum.

Requirements

Required Courses		
BUS 512	Marketing Management	3
BUS 513	Digital Marketing	3
Choose one (1) of the following:		**3**
BUS 520	Topics In Marketing	
MIS 523	Fundamentals of Business Analytics	
BUS 539	Leadership and Consumer Insights	
Or course approved by the MMO department		
Total Hours		**9**

College of Health, Science, and Technology

Contact Information

Website: www.uis.edu/chst
Email: chst@uis.edu
Phone: (217) 206-6784
Office Location: BRK 363

Travis Bland, Interim Dean

Anne-Marie Hanson, Interim Associate Dean

The College of Health, Science, and Technology readies students to improve the wellbeing of individuals, communities and the world while harnessing the latest innovative practices and technology.

Newly formed in 2022, the college creates opportunities for collaboration between disciplines to provide well-rounded experiences for our students and research opportunities, resulting in minds ready to tackle the big issues faced by our local and global communities.

The college's mission is to foster a community of students, faculty, and staff committed to excellence in student-centered science education and training. We strive to create a diverse and inclusive scientific community that values collaboration, excellence in teaching, student and faculty research, and strong linkages between foundational sciences and their application.

Athletic Training

Contact Information

Website: www.uis.edu/athletic-training
Email: athletictrainingmasters@uis.edu
Office Phone: (217) 206-8414
Office Location: SLB 16B

- Masters Degree

The Master of Athletic Training Program (MATR) prepares highly qualified, multi-skilled allied healthcare professionals who collaborate with physicians to prevent, diagnose, and utilize therapeutic interventions and rehabilitation techniques to treat acute and chronic injuries and medical conditions. Students accepted into the MATR will gain strong foundational knowledge in the classroom, develop clinical competency in the clinical proficiency integration course series, experience diverse practice settings during the practicum rotations, and create a personalized education by providing input on practicum placement.

Accreditation

The University of Illinois Springfield is accredited through the Commission on Accreditation of Athletic Training Education (CAATE). Students graduating from the MATR program are eligible to sit for the credentialing examination for athletic trainers and are eligible for licensure in most states.

While enrolled in the MATR, the following Core Competencies are emphasized:

- Patient-Centered Care
- Inter-professional Practice and Inter-professional Education
- Evidence-Based Practice
- Quality Improvement
- Health Care Informatics
- Professionalism

The Master's Degree

Advising

All students are assigned academic advisors. Students must contact the department for initial advising to design an academic plan of study to fulfill their degree requirements, interests, and career goals. Students should consult with academic advisors each semester and especially before enrolling for their final semester. Students are also required to access the Degree Audit System throughout their college career to verify that degree requirements are being met. Refer to the program website to view the Sample Curriculum/ Program Guide.

Grading Policy

Students in the MATR Program must maintain high academic standards to continue progressing through the program. In order to remain in good standing in the MATR Program students must:

1. Maintain at least a 3.0 (on a 4.0 scale) cumulative GPA.
2. Earn a B or better in all MATR required course work (grades of B- or lower are not accepted)*.
3. Demonstrate satisfactory completion of all competencies, proficiencies, and curricular content standards associated with the didactic and clinical education components of the program.
4. Maintain current CPR/AED for Professional Rescuer and Healthcare Provider or Basic Life Support for Health Care Providers certification.
5. Successfully complete annual bloodborne pathogens, HIPAA, FERPA, and sexual harassment training.
6. Maintain annual tuberculosis and influenza immunization requirements.
7. Abide by the Policies and Procedures outlined in the MATR Student Handbook.
8. Complete Criminal Background Checks as outlined.

*Required courses that are completed with a grade of B- or lower must be repeated. Students may repeat program courses for grade improvement only once. All courses required for the MATR are sequential. Repeating a course will result in the student being unable to progress in the program and the graduation date for the student will be postponed by at least one academic year. Students may submit a Student Petition to use up to a maximum of three hours of C/C+/B- grade toward a single didactic (non-practicum) course in

the degree. a Student Petition must be processed in the semester following the course in question.

Program Learning Outcomes

1. Students will be critical and analytical thinkers.
2. Students will be competent clinical athletic trainers.
3. Students will engage in evidence-based practice.
4. Students will effectively communicate in the local and global community.
5. Students will engage in collaborative educational experiences.

Requirements

Required Courses		
ATH 511	Foundations of Athletic Training Practice	3
ATH 512	Emergency Care	3
ATH 513	Applied Clinical Anatomy and Physiology I	2
ATH 515	Therapeutic Intervention Concepts	2
ATH 519	Athletic Training Practicum I	1
ATH 522	Lower Quarter Assessment and Management	3
ATH 524	Psychosocial Aspects in Athletic Training	1
ATH 525	Therapeutic Interventions I	3
ATH 527	Clinical Proficiency Integration I	1
ATH 528	Evidence-Based Research Methods	2
ATH 529	Athletic Training Practicum II	2
ATH 532	Upper Quarter Assessment and Management	3
ATH 533	Applied Clinical Anatomy and Physiology II	2
ATH 535	Therapeutic Interventions II	3
ATH 537	Clinical Proficiency Integration II	1
ATH 538	Applied Research I	1
ATH 539	Athletic Training Practicum III	2
ATH 541	Health, Wellness, and Exercise Applications for Athletic Training	2
ATH 542	Medical Conditions	3
ATH 545	Therapeutic Interventions III	2
ATH 549	Athletic Training Practicum IV	1
ATH 551	Advanced Techniques in Athletic Training Practice	2
ATH 552	Gait, Posture, and Movement Assessment	2
ATH 555	Therapeutic Interventions IV	2
ATH 556	Athletic Training Administration	3
ATH 557	Clinical Proficiency Integration III	1
ATH 559	Athletic Training Practicum V	2
ATH 561	Contemporary Management and Leadership in Healthcare	2
ATH 567	Clinical Proficiency Integration IV	1
ATH 568	Applied Research II	1
ATH 569	Athletic Training Practicum VI	3
Closure		
ATH 595	Graduate Seminar in Athletic Training [1]	2
ATH 596	Continuing Enrollment in Graduate Seminar	0
Total Hours		**64**

[1] The comprehensive assessment exam within this course may be substituted with the Board of Certification (BOC) exam for Athletic Trainers if the BOC is taken and a passing score is received prior to the end of the semester.

Master's Closure

Students who take ATH 595 and do not pass the comprehensive assessment exam while enrolled must register for ATH 596 (zero credit hours, one billable hour) each subsequent fall and spring until the exam is passed.

Computer Science

Contact Information

Website: www.uis.edu/csc
Email: csc@uis.edu
Office Phone: (217) 206-6770
Office Location: UHB 3100

- Master of Science
- Graduate's Certificates (2)

The Master's Degree

Applicants to the on-campus and online M.S. degree are accepted in fall, spring, and summer semesters. International on-campus applicants are accepted only in fall and spring semesters.

The Computer Science Department, at its discretion, may consider accepting students needing foundational requirements, thereby allowing students whose baccalaureate degrees are in disciplines other than Computer Science to complete these additional program requirements. A list of these foundational deficiencies will be indicated at the time of admission. For students with deficiencies, foundational requirements must be completed to earn the master's degree. Foundational requirements must be completed before progressing to the graduate core course work. Exceptions may be granted only through departmental approval. A placement exam measuring programming skills and knowledge of Java is required for all students with foundational requirements. The exam will be administered during the first week of the semester and will determine if students will be required to take CSC 501.

Students have access to an outstanding variety of computing systems including a virtual server farm, a parallel processing cluster, and a hands-on network laboratory.

The Computer Science Department has been designated as a National Center of Academic Excellence in Cyber Defense Education. The National Security Agency (NSA) and the Department of Homeland Security (DHS) jointly sponsor the National Centers of Academic Excellence in Cyber Defense Education Program. The goal of this program is to reduce vulnerability in our national information infrastructure by promoting higher education and research in IA and producing a growing number of professionals with IA expertise in various disciplines.

Computer laboratories are open evenings and weekends; some systems are available 24 hours a day. On-campus students have high-speed, wired and wireless internet access. The virtual server farm hosts over 2,200 virtual machines that our online and on-campus students leverage to gain a better understanding of material presented in classes.

Advising

On acceptance, students are assigned an academic advisor. Before registering for the first time, the student should discuss an appropriate course of study with the academic advisor.

Grading Policy

Students must earn a grade of B- or better in all courses that apply toward the degree, and a cumulative 3.00 grade point average is required to graduate. In addition, graduate students who do not maintain a 3.00 grade point average will be placed on academic probation according to campus policy. Graduate students enrolled in 400-level courses should expect more stringent grading standards and/or additional assignments. Courses taken on a CR/NC basis will not count toward the degree.

Program Learning Outcomes

1. Given a specific, solvable symbol manipulation task, develop a specification, a design, and tests for an automated solution for that task.
2. Demonstrate programming efficiency in more than one programming language.
3. Analyze the efficiency of algorithms.
4. Devise new algorithms that incorporate efficiency and transparency.
5. Master communication skills, including technical writing, public speaking, and electronic presentation.
6. Read, understand, and critically report on current research literature in computer science.

Transfer Courses

Transfer hours for the M.S. in Computer Science are limited to a minimum and maximum of four graduate semester hours with a grade of B or better. They will be evaluated on a case-by-case basis and approved by a Student Petition. Transferred hours will be counted in the 12 hours of 400 and above electives. Transfer students will be required to take a minimum of 16 hours of 500 level elective course work at UIS.

Requirements

Foundational Requirements		
CSC 225	Computer Programming Concepts I	3
CSC 275	Computer Programming Concepts II	3
CSC 302	Discrete Structures	4
or MAT 302	Discrete Mathematics	
or MAT 114	Finite Mathematics and Its Applications	
CSC 376	Computer Organization	4
CSC 385	Data Structures and Algorithms	4
CSC 388	Programming Languages	4
CSC 389	Introduction to Operating Systems	4
MAT 113	Business Calculus	4
or MAT 115	Calculus I	
MAT 121	Applied Statistics	3
Total Hours		**33**

Core Courses:		
Students must complete 32 hours of approved courses. No more than 12 hours of graduate level course work may be taken before a student is fully admitted to the program. Course work must include:		
CSC Electives [1,2,3]		
500-level CSC Courses		16
400-level or higher CSC Courses		12
CSC 540	Graduate Research Seminar	4
Total Hours		**32**

1 CSC electives must be approved by the student's academic advisor.
2 CSC courses that include "ECCE" in the title may not be counted.
3 Students must successfully complete CSC 385 (or an equivalent course) in order to enroll in CSC 500-level elective courses.

Master's Closure

Computer Science graduate students must complete a comprehensive closure exercise to demonstrate an ability to formulate, investigate, analyze, and report results on a problem in writing and orally. Computer Science master's degree candidates are expected to fulfill the campus closure requirement by earning a grade of B- or better in CSC 540. Students who have not made satisfactory progress in CSC 540 will be assigned a grade lower than B- and will have to re-register and re-take the course. Students who have made satisfactory progress in CSC 540, but who have not completed the final course documents can petition the department to complete the remaining documents by enrolling in CSC 541 (zero credit hours, one billable hour) each fall and spring semester until the final course documents are completed.

Graduate Certificates

The Computer Science certificates are designed to provide specialized knowledge and skills in each certificate area. Certificates are awarded on completion of the course work. Information for each is available from the Computer Science Department.

Grading Policy

Candidates for the certificates will be expected to complete course requirements with a grade of B- or better. Courses taken on a CR/NC basis will not count toward the certificate.

- Graduate Certificate in Information Assurance (p. 158)
- Graduate Certificate in Systems Security (p. 158)

Online Degree

The online Computer Science graduate curriculum has the same requirements as the on-campus curriculum, allowing students to actively participate in dynamic, diverse, and interactive online learning

communities and to complete their degrees on their own time via the Internet. The online format enables students to complete course work using the latest networked information technologies for increased interaction with educational resources, advisors, and materials.

- Computer Science (p. 156)
- Graduate Certificate in Information Assurance (p. 158)
- Graduate Certificate in Systems Security (p. 158)

Graduate Certificate in Information Assurance

Requirements

Required Courses	
500-level graduate Computer Science Information Assurance courses [1]	12

[1] All CSC course work must be approved by the student's academic advisor by a Student Petition.

Graduate Certificate in Systems Security

Requirements

Required Courses	
500-level graduate Computer Science Systems Security courses [1]	12

[1] All CSC course work must be approved by the student's academic advisor by a Student Petition.

Data Analytics

Contact Information

Website: www.uis.edu/data-analytics
Email: dat@uis.edu
Office Phone: (217) 206-8338
Office Location: WUIS #3

- Masters Degree
- Graduate's Certificate

The M.S. in Data Analytics, an OPT-STEM program, aims at providing an interdisciplinary approach to data analytics that covers both the foundational mathematical knowledge of data science and the computational methods and tools for preprocessing, interpreting, analyzing, representing, and visualizing data sets. The degree is offered in both on-campus and online formats. Applications are accepted each spring and fall semester. The Data Analytics program may, at its own discretion, accept new students in the summer semester, and consider accepting students under conditional admission, thereby allowing students to take classes at UIS to complete the program's entrance requirements. Upon the completion of all entrance requirements, the student will be fully admitted.

Students must have completed a course in data structures and algorithms to be considered for admission to the master's degree program.

Note: Students enrolled in the M.S. in Data Analytics degree program are not eligible for the graduate certificate in Data Analytics.

The Master's Degree

Advising

On acceptance, students are assigned their academic advisor. Before registering for the first time, the student should discuss an appropriate course of study with the academic advisor.

Grading Policy

Students must earn a grade of B- or better in all courses that apply toward the degree, and a cumulative 3.0 grade point average is required to graduate. In addition, graduate students who do not maintain a 3.0 grade point average will be placed on academic probation according to campus policy. Graduate students enrolled in 400-level courses should expect more stringent grading standards and/or additional assignments. Courses taken on a CR/NC basis will not count toward the degree.

Program Learning Outcomes

1. Exhibit understanding of the key technologies in data storage, data management, data warehousing and analysis.
2. Demonstrate theoretical and practical knowledge of foundational statistical methods to collect data, analyze and draw inferences from data and interpret the results.
3. Use data analytics methods and tools to preprocess and clean data sets; discover patterns; extract knowledge from raw data sets; represent, interpret, and evaluate data and predict future behavior, patterns, and trends.
4. Manage, store, and analyze big data sets that cannot be handled using traditional database systems.
5. Exhibit the ability to apply various elements of statistics and computer science to solve real-world problems and use appropriate visual, verbal, and written media to effectively present and communicate findings.
6. Demonstrate the ability to apply Artificial Intelligence and other emerging technologies to analyze data for complex perceptual problems such as computer vision and natural language understanding.

Requirements

Prerequisites		
CSC 225	Computer Programming Concepts I	3
CSC 275	Computer Programming Concepts II	3
CSC 302	Discrete Structures	4
CSC 385	Data Structures and Algorithms	4
DAT 332	Matrix Analysis and Numerical Optimization	4
or MAT 332	Linear Algebra	
MAT 113	Business Calculus	4
or MAT 115	Calculus I	

MAT 121	Applied Statistics	3
Total Hours		**25**

Required Courses		
CSC 472	Introduction to Database Systems	4
CSC 532	Introduction to Machine Learning	4
CSC 534	Big Data Analytics	4
CSC 535	Deep Learning	4
DAT 502	Introduction to Statistical Computation	4
DAT 530	Advanced Statistical Methods	4
DAT 554	Data Analytics Capstone [1]	4
Electives (Choose two)		**8**
CSC 533	Data Mining	
CSC 561	NoSQL Databases	
CSC 562	Data Visualization	
CSC 570	Advanced Topics in Computer Systems (A.I. for Cybersecurity or Natural Language Processing)	
CSC 572	Advanced Database Concepts (A.I. for Cybersecurity or Natural Language Processing)	
DAT 444	Operations Research Methods	
or MAT 444	Operations Research Methods	
Total Hours		**36**

[1] The capstone project will draw upon the knowledge and skills learned throughout the entire curriculum and will ask students to apply the appropriate methods and tools for data analysis in a real-world organizational setting. The capstone course provides the opportunity to exercise different techniques for data storage, preprocessing, integration and analysis covered throughout the M.S. in Data Analytics curriculum in order to address business challenges. The students must provide a well-written report and an oral presentation to effectively communicate their findings.

Master's Closure

Students who take DAT 554 and do not pass must register for DAT 555 (zero credit hours, one billable hour) each subsequent fall and spring semester until the closure is complete.

Transfer Courses

Students are allowed to transfer a maximum of eight graduate semester hours with a grade of B or better. They will be evaluated on a case-by-case basis and approved by a Student Petition. Transfer students will be required to take a minimum of 28 credit hours of Data Analytics core and elective course work at UIS.

Students must complete 28 required credit hours and 8 elective credit hours to earn the Data Analytics degree while maintaining a minimum GPA of 3.0 on a scale of 4.0 as listed below.

Graduate Certificate

- Graduate Certificate in Data Analytics (p. 159)

Online Degree

- Data Analytics
- Graduate Certificate in Data Analytics (p. 159)

Graduate Certificate in Data Analytics

The Data Analytics Graduate Certificate is designed for Computer Science students who would like to acquire the basic knowledge and skills required for data science professionals to boost their marketability. The certificate provides fundamental knowledge in pre-processing, cleaning, exploring and visualizing data and machine learning and predictive analysis as well as storage, management and analysis of big data.

Advising

On acceptance, students are assigned their academic advisor. Before registering for the first time, the student should discuss an appropriate course of study with the academic advisor.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of B- or better. Courses taken on a CR/NC basis will not count toward the certificate.

Note: Students enrolled in the M.S. in Data Analytics degree program are not eligible for the graduate certificate in Data Analytics.

Requirements

Required Courses		
CSC 532	Introduction to Machine Learning	4
Elective Courses [1]		**12**
Total Hours		**16**

[1] Advisor approval by a Student Petition is required

Environmental Health

Contact Information

Website: www.uis.edu/public-health/
Email: mph@uis.edu
Office Phone: (217) 206-6528
Office Location: PAC 350

See Public Health in the Masters section in this catalog for policies and requirements.

The MPH-Environmental Health (EH) degree provided by the Department of Public Health offers cross-disciplinary education opportunities and intentional integration of science, technology, engineering, mathematics (STEM), and associated practices. The MPH-EH program is a STEM-Designated degree and accredited curriculum through the National Environmental Health, Science and Protection Accreditation Council (EHAC).

THE MASTER'S DEGREE

Advising

Advising in the MPH Program provides an individual approach to the academic and professional development of each student. On admission, each student is assigned an advisor to assist with academic planning from the MPH faculty. Students must prepare an educational plan before registering for courses in order to map out progress through the degree consistent with career and personal goals. Students are not allowed to register until this educational plan is approved.

Grading Policy

Students must maintain a B (3.0) or better cumulative average during their entire course of study. A maximum of eight hours of C (2.0) grades is applicable to the degree (grades of C- or lower are not accepted), provided that a minimum GPA of 3.0 is reached at time of graduation and an approved Student Petition is on file in the Office of Records and Registration. Courses taken on a CR/NC basis will not count toward the degree. Only pre-approved 400-level courses are permitted for use toward the degree.

NOTE: Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Program Learning Outcomes

1. Apply epidemiological methods to settings and situations in public health practice.
2. Select quantitative and qualitative data collection methods appropriate for a given public health context.
3. Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming, and software, as appropriate.
4. Interpret results of data analysis for public health research, policy, or practice.
5. Compare the organization, structure, and function of health care, public health, and regulatory systems across national and international settings.
6. Discuss the means by which structural bias, social inequities, and racism undermine health and create challenges to achieving health equity at organizational, community and systemic levels.
7. Assess population needs, assets and capacities that affect communities' health.
8. Apply awareness of cultural values and practices to the design, implementation, or critique of public health policies or programs.
9. Design a population-based policy, program, project or intervention.
10. Explain basic principles and tools of budget and resource management.
11. Select methods to evaluate public health programs.
12. Discuss the policy-making process, including the roles of ethics and evidence.
13. Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes.
14. Advocate for political, social or economic policies and programs that will improve health in diverse populations.
15. Evaluate policies for their impact on public health and health equity.
16. Apply leadership and/or management principles to address a relevant issue.
17. Apply negotiation and mediation skills to address organizational or community challenges.
18. Select communication strategies for different audiences and sectors.
19. Communicate audience-appropriate (i.e., non-academic, non-peer audience) public health content, both in writing and through oral presentation.
20. Describe the importance of cultural competence in communicating public health content.
21. Integrate perspectives from other sectors and/or professions to promote and advance population health.
22. Apply a systems thinking tool to visually represent a public health issue in a format other than standard narrative.

The MPH-EH requires a minimum of 48 credit hours. The MPH-EH course work is comprised of 32 hours of core course work, 12 hours of concentration-specific core courses and 4 hours of elective course work for a total of 48 credit hours. The closure requirement for the MPH-EH will be a comprehensive examination.

Requirements

Core Courses		
MPH 501	Introduction to Public Health	4
MPH 503	Biostatistics	4
MPH 506	Research Methods in Public Health	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
MPH 579	Comprehensive Examination	0
MPH 581	Internship [1]	4
Major Specific Core		
MPH 449	Environmental Toxicology	4
MPH 526	Risk Management and Communication	4
MPH 527	Environmental Risk Assessment	4
Elective (Choose 1)		**4**
ENS 485	Environmental Policies: Water Quality	
MPH 584	Air and Water Quality	
MPH 586	Solid and Hazardous Waste	
MPH 587	Food Safety Practice	
MPH 588	Occupational Safety and Health	
Total Hours		**48**

[1] Students may submit a Student Petition to use PAD 561 as one hour toward the internship requirement.

Master's Closure

Students in all degree programs offered through the MPH program take a comprehensive written examination based on a case study with questions designed to test students' ability to integrate the knowledge and skills they have gained from the curriculum. MPH students complete an Integrative Learning Experience (i.e., MPH comprehensive exam) that demonstrates syntheses of foundational

and concentration competencies designed by the Council of Education for Public Health. A student may request to take the comprehensive exam during the prior spring semester with a Student Petition.

A student must complete all core courses (except the internship) prior to taking the comprehensive exam, but may take the exam concurrently with electives or the internship during the last semester of study. When students need to take the comprehensive exam to graduate, the students must complete the comprehensive exam eligibility survey before the end of Week 3 of each semester except the summer semester. The student must successfully complete the exam within one year after completing course work for the degree. Students who take MPH 579 and do not pass, must enroll in MPH 583 (zero credit hour, one billable credit hour) each regular semester (fall/spring) until they pass the exam. Students must pass this exam within one year of completing course work with a maximum of three consecutive attempts.

GRADUATE CERTIFICATE

- Graduate Certificate in Environmental Health (p. 161)

Online Degree

- Graduate Certificate in Environmental Health (p. 161)

Graduate Certificate in Environmental Health

This graduate certificate is designed to provide opportunities for continuing education for health professionals without formal public health training, for those interested in life-long learning, and for mid-career professionals. Certificate course work may be taken either as a non-degree seeking student or in conjunction with other graduate work.

Note: Students enrolled in the MPH-EH are not eligible for the graduate certificate in Environmental Health. Students interested in a graduate public health degree with an environmental health emphasis must apply for the MPH-EH degree and they are NOT eligible for the graduate certificate in Environmental Health.

Students completing the Environmental Health graduate certificate will have basic skills necessary to understand the scope, values, goals and potential of environmental health and protection. This certificate will help prepare students who plan to sit for the Licensed Environmental Health Practitioner exam.

Grading Policy

Students must complete the certificate course work with a B (3.0) or better average. One C (2.0) grade per certificate may be applied if a student has received a final GPA of at least 3.0 for certificate course work.

Students completing certificate course work must submit a completed education plan for signature of the advisor and the department chair.

Requirements

Required Courses

MPH 449	Environmental Toxicology	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 527	Environmental Risk Assessment	4
Total Hours		**16**

Environmental Sciences

Contact Information

Website: www.uis.edu/environmental-studies
Email: ens@uis.edu
Office Phone: 217-206-7495
Office Location: PAC 350

- Concentrations (3)
- Graduate Certificate (1)

Goals and Objectives

Environmental Studies is an interdisciplinary program that provides a framework for studying the relationship between humans and their environment. Society looks to environmental professionals to lead the way in protecting air, water, and soil quality and developing better solutions for the management, conservation, and restoration of our resources. The mission of Environmental Studies Program at UIS is to provide students with the advanced interdisciplinary training necessary for addressing environmental problems. Graduates will be prepared for diverse careers in environmental fields.

For graduate students, the program offers an MS in Environmental Sciences with three concentrations and a Graduate Certificate in Geographic Information Systems (GIS). All three MS concentrations and the GIS certificate are available to both on-campus and online students. The principal emphasis in the MS is on professional development, and the degree is appropriate for students who are just entering the field as well as mid-career professionals. Faculty work with students to help tailor the curriculum to meet their specific interests and professional goals, and the degree is designed so that students who are working and/or balancing multiple responsibilities can succeed.

The Master's Degree

Three concentrations in the M.S. in Environmental Sciences are available:

- ES - Environmental Natural Sciences Concentration (p. 163)
- ES - Environmental Planning and Management Concentration
- ES - Sustainable Development and Policy Concentration

The curriculum for the M.S. in Environmental Sciences allows students to gain a strong scientific understanding of ways to study, evaluate, and interpret environmental realities and their impacts, as well as to manage and mitigate environmental problems.

Advising

All new students will be assigned a faculty academic advisor upon acceptance to the program. Students who want to switch to a different faculty advisor may do so by completing a Change of Advisor form available from the ENS Program Lead.

Educational Plan

In consultation with the academic advisor, each student must prepare an educational plan before or during completion of the first semester of study. The plan indicates the courses required for the student's concentration and the semester when each will be taken. Upon completion of the plan, the advisor and the ENS Program Lead will review and sign it. Minor amendments (such as electives) may be made during the course of study with approval of the academic advisor; significant changes in direction (changes between concentrations or degrees) also require the approval of the ENS Program Lead and necessitate a Change of Curriculum form. Variances from degree requirements must be approved through a Student Petition.

Grading Policy

Students must maintain a cumulative GPA of 3.0 on a scale during their course of study. A maximum of four hours of C (2.0) grades (a grade of C- or lower will not be acceptable) is applicable to an ENS degree, provided each hour of C is balanced by an hour of A (a grade of A- will not be accepted) and an approved Student Petition is on file in the Office of Records and Registration. Failure to maintain an overall graduate grade point average of 3.0 or higher will result in initiation of academic dismissal by the Environmental Studies Program. Courses that are offered on a letter-grade basis must be taken for a letter grade.

Students should also refer to the campus policy on Grades Acceptable Toward Master's Degrees in this catalog.

Program Learning Outcomes

A student receiving a master's degree in Environmental Sciences will demonstrate the ability to:

1. Analyze environmental issues in a logical manner by breaking down an issue into constituent parts, identifying players and relationships among players in those parts, describing these relationships, recognizing unstated assumptions, distinguishing facts from opinions, and distinguishing statements of cause from statements of effect.
2. Critically appraise the value of data and information relevant to environmental questions and problems, including the appropriateness and adequacy of any qualitative or quantitative methods used in its compilation. In evaluating evidence or arguments, a student integrates key theories, information from works of recognized excellence, and facts and generalizations germane to a field to verify the soundness of arguments.
3. Synthesize diverse ideas relevant to environmental science to form a coherent perspective on how best to further research in the field and/or create polices or practices designed to address environmental problems. The parts to be integrated may, to the extent necessary, come from a variety of disciplines.
4. Create a research proposal or applied plan of work that includes asking and answering questions relevant to environmental studies, testing hypotheses or assumptions based on previous research or observations, collecting information to analyze the factors involved, modifying the hypotheses or assumptions based on new factors or considerations, and then making inferences and recommendations based on findings.
5. Design effective ways of presenting data and information from the environmental sciences to others through written, visual, and oral means.

Requirements

The MS in Environmental Sciences requires a total of 40 credit hours. All three concentrations require two common core courses, ENS 551 Environmental Natural Sciences and ENS 552 Environmental Social Sciences and Humanities. The remaining courses required for the degree depend on the concentration in which a student is enrolled.

Refer to the catalog page for each concentration for an overview of the specific requirements for each.

Master's Closure

M.S. candidates, with the assistance of their advisors and graduate committees, are required to complete one of the three available closure options. For some ENS students, the culminating experience of graduate-level work is a formal thesis. Other ENS students develop a substantial and carefully-designed graduate project, such as an interpretive plan for a nature center, an exhibit for a museum or visitors' center, a film or multimedia show with supportive materials, or a finished and well-researched draft of environmental legislation or policy. ENS students are required to present and defend their thesis/graduate project proposal and completed thesis/graduate project before the graduate committee. Students enroll for thesis or graduate project credit hours with the approval of their thesis/graduate project advisor. Students must enroll in a total of four credit hours of closure; however, they may accrue the total in increments (thesis and graduate project only).

The third closure option is the Capstone Closure course. The Capstone Closure option is not available to students in the Environmental Natural Sciences Concentration. The Capstone Closure option involves the completion of a 240-hour professional internship while enrolled in ENS 550. Before enrolling in ENS 550, capstone students must identify a suitable internship site and develop an internship plan in consultation with their internship site supervisor and the capstone instructor. The capstone instructor determines whether the proposed internship activities and learning goals meet required standards. Prior approval of the internship plan is required in order to register for ENS 550. While enrolled in ENS 550, students submit regular progress reports and complete a final capstone presentation and a comprehensive final capstone report summarizing and analyzing their accomplishments and learning experiences during the internship.

Once students begin taking closure hours, they are required by campus policy to be enrolled in at least one closure hour per regular semester (fall and spring) until the four-credit hour closure requirement is completed. If the closure exercise is not completed by the time four credit hours have been completed, students must register for zero credit hours (one billable hour) of ENS 511, ENS 529, or ENS 557 (as applicable) in all subsequent regular semesters (fall and spring) until the closure exercise is completed.

Graduate Certificate

- Graduate Certificate in Geographic Information Systems (p. 164)

Online Degree

Students interested in the MS in Environmental Sciences can obtain their degree online with the same curricula as the on-campus programs. This format allows students to complete their degree from any location in the world while participating in a dynamic online community with instructors dedicated to their success.

- ES - Environmental Natural Sciences Concentration (p. 163)
- ES - Environmental Planning and Management Concentration
- ES - Sustainable Development and Policy Concentration
- Graduate Certificate in Geographic Information Systems (p. 164)

Environmental Natural Sciences Concentration

The curriculum for the M.S. in Environmental Sciences with a concentration in Environmental Natural Sciences allows students to gain a strong scientific understanding of ways to study, evaluate, and interpret environmental realities and their impacts, as well as to manage and mitigate environmental problems.
Objectives are to enable students to:

1. Develop a basic literacy in the natural and social sciences and humanities as they contribute to an understanding of environmental issues
2. Critically analyze environmental problems
3. Identify, research, and evaluate environmental problems
4. Compare, contrast, implement, and manage short- and long-term solutions to environmental problems.

Students complete three core courses and 24 credits of electives chosen in consultation with their advisor based on their research and/or professional interests. The curriculum for this concentration is flexible so that students can pursue a variety of research projects in the natural sciences.

Requirements

Core Requirements		
ENS 551	Environmental Natural Sciences	4
ENS 552	Environmental Social Sciences and Humanities	4
ENS 543	Environmental Data Analysis with R [1]	4
Concentration Electives [2]		**24**
Select elective courses in consultation with academic advisor		
Closure		
ENS 510	Thesis	4
or ENS 520	Graduate Project	
Total Hours		**40**

[1] Student may select another methods course approved by academic advisor before enrollment

[2] Provides students with competency in research and management of interactions among physical, chemical, and biological systems in the environment.

Research Supervisor and Natural Sciences Background Requirements (Environmental Natural Sciences concentration only)

Students applying for the Environmental Natural Sciences concentration must have a significant background in the environmental natural (physical and life) sciences and must identify a Research Supervisor from among the ENS faculty in advance of application submission. Students in this concentration are required to complete a research thesis or graduate project. The capstone closure (internship) option is not available for this concentration.

To identify a potential research supervisor, visit the faculty profiles linked from the Environmental Studies Program webpage and reach out to one or more faculty members by email. Be sure to explain the topic you would like to research, the methods you might like to use, and why you think this faculty member might be a good match for your interests. Students planning to complete a thesis or graduate project should have a clear and fairly specific idea of what they want to research.

If your interests are very general and/or you do not have a significant background in the natural sciences, you might want to consider the Environmental Planning and Management or Sustainable Development and Policy concentrations within the MS in Environmental Sciences. These concentrations do not require you to identify a Research Supervisor in advance, are open to students from all disciplinary backgrounds, and allow students to complete the degree using a 240-hour capstone internship. Thesis and graduate project closure options are also available for these two concentrations.

Environmental Planning and Management Concentration

The curriculum for the M.S. in Environmental Sciences with a concentration in Environmental Planning and Management prepares students for professional positions in environmental planning and management.

Objectives are to enable students to:

1. Understand principles and practices of environmental planning and management
2. Analyze environmental policies in the United States as they relate to environmental planning
3. Apply tools and techniques (including geographic information systems or GIS) for preparing and implementing effective environmental management plans
4. Evaluate effectiveness of environmental management plans

Students take two core courses, three concentration courses, and 16 credits of electives chosen in consultation with their adviser. Students can complete a thesis, graduate project, or 240-hour capstone internship as the closure option.

This degree concentration is interdisciplinary and is open to students from all academic backgrounds. Students do not need to identify a research supervisor in advance to apply for this concentration.

Requirements

Core Requirements		
ENS 551	Environmental Natural Sciences	4
ENS 552	Environmental Social Sciences and Humanities	4
Concentration Courses		
ENS 501	Land Use and Environmental Planning	4
or ENS 403	Transportation: Problems and Planning Procedures	
ENS 503	Advanced GIS Applications	4
or ENS 404	Fundamentals of Geographic Information Systems	
ENS 587	Natural Resources: Policy and Administration	4
or ENS 483	Environmental Policies: National Environmental Policy Act	
Elective Courses		
Select electives in consultation with academic advisor before enrollment.		16
Required Closure Course		**4**
ENS 510	Thesis	
or ENS 520	Graduate Project	
or ENS 550	Capstone Closure	
Total Hours		**40**

Sustainable Development and Policy Concentration

The curriculum for the M.S. in Environmental Sciences with a concentration in Sustainable Development and Policy prepares students for professional positions in environmental policy and regulation, advocacy, and sustainability planning.

Objectives are to enable students to:

1. Understand the historical context for natural resources and environmental policy
2. Critically evaluate and contribute to the design and implementation of effective environmental policies
3. Gain a comprehensive understanding of the conceptual elements of sustainability
4. Communicate and evaluate issues in sustainable development policies and practices
5. Examine how shifts in natural resources and environmental policy might contribute to sustainable development

Students take two core courses, three concentration courses, and 16 credits of electives chosen in consultation with their adviser. Students can complete a thesis, graduate project, or 240-hour capstone internship as the closure option.

This degree concentration is interdisciplinary and is open to students from all academic backgrounds. Students do not need to identify a research supervisor in advance to apply for this concentration.

Requirements

Core Requirements		
ENS 551	Environmental Natural Sciences	4
ENS 552	Environmental Social Sciences and Humanities	4
Concentration Courses		
ENS 571	Sustainable Development	4
ENS 581	Environmental Policy and Analysis	4
ENS 587	Natural Resources: Policy and Administration	4
or ENS 483	Environmental Policies: National Environmental Policy Act	
Elective Courses		
Select electives in consultation with academic advisor before enrollment.		16
Closure		**4**
ENS 510	Thesis	
or ENS 520	Graduate Project	
or ENS 550	Capstone Closure	
Total Hours		**40**

Graduate Certificate in Geographic Information Systems

The graduate certificate in Geographic Information Systems (GIS) is designed to provide students with a broad array of geospatial analytical skills which will be applicable to both academic and practice-oriented careers.

The graduate certificate is available to both on-campus and online students. It is not necessary for a student to pursue a degree at UIS to earn the certificate. Degree-seeking students may apply credits required for the certificate to the MS in Environmental Sciences.

Grading Policy

Candidates for the certificate must complete each required course with a grade of B or better (a grade of B- is not acceptable).

Requirements

Required Courses		
ENS 404	Fundamentals of Geographic Information Systems [1]	4
ENS 405	Fundamentals of Remote Sensing [2]	4
ENS 503	Advanced GIS Applications	4
Total Hours		**12**

[1] Applicants who took the introductory GIS course previously may submit a Student Petition to replace ENS 404

[2] ENS 405 can be substituted with an appropriate course with the approval of GIS Director

Medical Laboratory Science

Contact Information

Website: www.uis.edu/medical-lab-science
Email: mls@uis.edu (cls@uis.edu)
Office Phone: (217) 206-8651
Office Location: SLB 16

- Graduate Certificate (4)

Program Mission

The mission of the Medical Laboratory Science Program at the University of Illinois Springfield is to offer a premier educational experience through student-centered teaching, experiential learning, professional service, and community engagement to develop responsible, scrupulous, competent professionals who will meaningfully contribute to laboratory medicine.

MLS Program Goals

1. Develop knowledgeable, skilled, quality-focused, conscientious, and adaptable professionals.
    a. Addresses UIS Values: Student-Focused Teaching and Learning, Integrity, Civic Engagement.
    b. Addresses UIS Directional Pillars: World Class Teaching, Personal Attention, Experience Engaged.
    c. Measured through MLS Student Learning Outcomes.
2. Cultivate research, communication, critical thinking, and problem-solving skills grounded in evidence-based practice.
    a. Addresses UIS Values: Inquiry, Strategic Thinking.
    b. Addresses UIS Directional Pillars: Liberal Arts Skilled.
    c. Measured through MLS Student Learning Outcomes.
3. Establish skills in professionalism, lifelong learning, and professional engagement to shape a diverse, inclusive, and equitable professional landscape.
    a. Addresses UIS Values: Civic Engagement, Diversity, Accountability.
    b. Addresses UIS Directional Pillars: Liberal Arts Skilled, Experience Engaged.
    c. Measured through MLS Student Learning Outcomes.

MLS Student Learning Outcomes

1. Demonstrate the entry-level competency necessary to validate, perform, maintain, troubleshoot, and interpret medical laboratory analyses with reliable accuracy while upholding quality, safety, and regulatory standards.
    a. Introduced through: Assignments, Quizzes, Laboratories, Practical's. (first-semester, discipline-specific courses)
    b. Reinforced through: Assignments, Quizzes, Laboratories, Practical's. (second/third-semester, discipline-specific courses)
    c. Assessed through: Categorical Comprehensive Closure Exam. (MLS 516)
2. Identify, apply, and communicate evidence-based practice in laboratory medicine to meet the needs of patients, laboratory practitioners, and members of the interdisciplinary healthcare team.
    a. Introduced through: Graduate-level Cast Study Presentation. (first-semester, discipline-specific courses)
    b. Reinforced through: Graduate-Level Cast Study Presentation (second/third-semester, discipline-specific courses.
    c. Assessed through: Scholarly Reflection (MLS 516)
3. Exhibit principles and practices of professional conduct necessary to collaborate with and serve diverse populations.
    a. Introduced through: Student Conduct Evaluation. (first-semester, discipline-specific courses)
    b. Reinforced through: Student Conduct Evaluation (second/third-semester, discipline-specific courses)
    c. Assessed through: Professional Attitude and Behaviors Evaluation. (MLS 516)
4. Demonstrate readiness to maintain professional competency and relevance through continuing professional development and to promote a diverse, inclusive, equitable profession through professional engagement.
    a. Introduced through: Graduate-Level Case Study Presentation. (first-semester, discipline-specific courses)
    b. Reinforced through: Graduate-Level Case Study Presentation. (second/third-semester, discipline-specific courses)
    c. Assessed through: Scholarly Reflection. (MLS 516)

GRADUATE CERTIFICATES

- Graduate Certificate in Clinical Chemistry (p. 165)
- Graduate Certificate in Hematology (p. 166)
- Graduate Certificate in Immunohematology (p. 166)
- Graduate Certificate in Medical Microbiology (p. 166)

Graduate Certificate in Clinical Chemistry

The Graduate Certificate in Clinical Chemistry is a 12-credit hour, post-baccalaureate certificate program administered by the Medical Laboratory Science (MLS) Program.

Graduate Certificate in Clinical Chemistry students will complete 150 clinical contact hours in a clinical chemistry laboratory in MLS 516. Graduate certificate students who currently work in a medical laboratory may be able to be exempted from a portion of the required clinical contact hours.

Students must have at least one year of experience working in a medical laboratory to be eligible to request an exemption from a portion of the clinical contact hour requirement. Requests for exempted clinical contact hours will be evaluated on a case-by-case basis and will require official verification of employment and clinical competence by a direct supervisor.

Documentation of clinical competence will be modeled after ASCP’s official discipline-specific experience documentation required for experiential certification routes (i.e., routes 2 and 4) in chemistry. The maximum allowable clinical contact hour exemption will be 70 hours.

Requirements

Required Courses		
MLS 425	Laboratory Operations	2
MLS 434	Clinical Chemistry I	4
MLS 444	Clinical Chemistry II	3
MLS 516	Categorical Graduate Practicum	3
Total Hours		**12**

Graduate Certificate in Hematology

The Graduate Certificate in Hematology is a 12-credit hour, post-baccalaureate certificate program administered by the Medical Laboratory Science (MLS) Program.

Graduate Certificate in Hematology students complete 150 clinical contact hours in a hematology laboratory in MLS 516. Graduate certificate students who currently work in a medical laboratory may be exempted from a portion of the required clinical contact hours.

Students must have at least one year of experience working in a medical laboratory to be eligible to request an exemption from a portion of the clinical contact hour requirement. Requests for exempted clinical contact hours will be evaluated on a case-by-case basis and will require official verification of employment and clinical competence by a direct supervisor.

Documentation of clinical competence will be modeled after ASCP's official discipline-specific experience documentation required for experiential certification routes (i.e., routes 2 and 4) in hematology. The maximum allowable clinical contact hour exemption will be 70 hours.

Requirements

Required Courses		
MLS 425	Laboratory Operations	2
MLS 432	Hematology I	3
MLS 442	Hematology II	4
MLS 516	Categorical Graduate Practicum	3
Total Hours		**12**

Graduate Certificate in Immunohematology

The Graduate Certificate in Immunohematology is a 13-credit hour, post-baccalaureate certificate program administered by the Medical Laboratory Science (MLS) Program.

Graduate Certificate in Immunohematology students will complete 150 clinical contact hours in an immunohematology laboratory in MLS 516. Graduate certificate students who currently work in a medical laboratory may be able to be exempted from a portion of the required clinical contact hours.

Students must have at least one year of experience working in a medical laboratory to be eligible to request an exemption from a portion of the clinical contact hour requirement. Requests for exempted clinical contact hours will be evaluated on a case-by-case basis and will require official verification of employment and clinical competence by a direct supervisor.

Documentation of clinical competence will be modeled after ASCP's official discipline-specific experience documentation required for experiential certification routes (i.e., routes 2 and 4) in immunohematology(i.e., blood bank). The maximum allowable clinical contact hour exemption will be 70 hours.

Requirements

Required Courses		
MLS 425	Laboratory Operations	2
MLS 448	Introduction to Immunology	3
MLS 449	Introductory Immunology Lab	1
MLS 468	Immunohematology	4
MLS 516	Categorical Graduate Practicum	3
Total Hours		**13**

Graduate Certificate in Medical Microbiology

The Graduate Certificate in Medical Microbiology is a 12-credit hour, post-baccalaureate certificate program administered by the Medical Laboratory Science (MLS) Program.

Graduate Certificate in Medical Microbiology students complete 150 clinical contact hours in a medical microbiology laboratory in MLS 516. Graduate certificate students who currently work in a medical laboratory may be able to be exempted from a portion of the required clinical contact hours.

Students must have at least one year of experience working in a medical laboratory to be eligible to request an exemption from a portion of the clinical contact hour requirement. Requests for exempted clinical contact hours will be evaluated on a case-by-case basis and will require official verification of employment and clinical competence by a direct supervisor.

Documentation of clinical competence will be modeled after ASCP's official discipline-specific experience documentation required for experiential certification routes (i.e., routes 2 and 4) in microbiology. The maximum allowable clinical contact hour exemption will be 70 hours.

Requirements

Required Courses		
MLS 425	Laboratory Operations	2
MLS 433	Medical Microbiology I	4
MLS 443	Medical Microbiology II	3
MLS 516	Categorical Graduate Practicum	3
Total Hours		**12**

Public Health

Contact Information

Website: www.uis.edu/public-health/
Email: mph@uis.edu
Office Phone: (217) 206-8716

Office Location: HSB 314

- Masters Degree (2)
- Joint Graduate Degrees (2)
  - MPH/HMS
  - MPH/MPA
- Graduate Certificates (5)

Departmental Vision and Mission

The Vision of the UIS MPH Program is enhancing health among diverse communities in Springfield, Illinois and beyond.

Our Mission is to promote public health in the communities through professional education, public health scholarship and community services.

Goals

The program's goals that describe strategies to accomplish the defined mission are as follows:

- Provide professional education built on public health competencies for students.
- Engage in scholarly activities and research that advance public health knowledge.
- Participate in diverse community engagement through service, outreach, and partnerships.

The MPH Program offers two degrees for graduate-level study in public health: a Master of Public Health degree with a strong interdisciplinary foundation for practice in public health and a Master of Public Health in Environmental Health (MPH-EH) degree emphasizing preparation in risk assessment, emergency preparedness and environmental health policy. Our MPH-EH degree provides cross-disciplinary education opportunities and intentional integration of science, technology, engineering, mathematics (STEM), and associated practices. The MPH-EH program is a STEM-designated degree and accredited curriculum through the National Environmental Health Science and Protection Accreditation Council (EHAC).

There are also two options for joint study degrees: Master of Public Health with a Master of Human Services (MPH/HMS) and Master of Public Health with a Master of Public Administration (MPH/MPA). The curriculum is designed to provide students with the academic background necessary to meet core competencies in public health as published on the Public Health website.

The Master's Degree

- MPH Environmental Health (p. 160)
- MPH General (p. 169)
- MPH Professional Option (p. 169)

Advising

Advising in the MPH Program provides an individual approach to the academic and professional development of each student. On admission, each student is assigned an academic advisor to assist with academic planning from the MPH faculty. Students must prepare an educational plan before registering for courses in order to map out progress through the degree consistent with career and personal goals. Students are not allowed to register until this educational plan is approved.

Grading Policy

Students must maintain a B (3.0) or better cumulative average during their entire course of study. A maximum of eight hours of C (2.0) grades is applicable to the degree (grades of C- or lower are not accepted), provided that a minimum GPA of 3.0 is reached at time of graduation and an approved Student Petition is on file in the Office of Records and Registration. Courses taken on a CR/NC basis will not count toward the degree. Only pre-approved 400-level courses are permitted for use toward the degree.

NOTE: Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

The degree of study must be declared at the time of application. Students in the MPH General or MPH-EH take 48 semester hours of course work.

All degrees offered by the MPH department require students to complete 32 hours of core courses, including a four-credit hour internship.

Program Learning Outcomes

1. Apply epidemiological methods to settings and situations in public health practice.
2. Select quantitative and qualitative data collection methods appropriate for a given public health context.
3. Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming, and software, as appropriate.
4. Interpret results of data analysis for public health research, policy, or practice.
5. Compare the organization, structure, and function of health care, public health, and regulatory systems across national and international settings.
6. Discuss the means by which structural bias, social inequities, and racism undermine health and create challenges to achieving health equity at organizational, community and systemic levels.
7. Assess population needs, assets and capacities that affect communities' health.
8. Apply awareness of cultural values and practices to the design, implementation, or critique of public health policies or programs.
9. Design a population-based policy, program, project or intervention.
10. Explain basic principles and tools of budget and resource management.
11. Select methods to evaluate public health programs.
12. Discuss the policy-making process, including the roles of ethics and evidence.
13. Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes.
14. Advocate for political, social or economic policies and programs that will improve health in diverse populations.
15. Evaluate policies for their impact on public health and health equity.
16. Apply leadership and/or management principles to address a relevant issue.

17. Apply negotiation and mediation skills to address organizational or community challenges.
18. Select communication strategies for different audiences and sectors.
19. Communicate audience-appropriate (i.e., non-academic, non-peer audience) public health content, both in writing and through oral presentation.
20. Describe the importance of cultural competence in communicating public health content.
21. Integrate perspectives from other sectors and/or professions to promote and advance population health.
22. Apply a systems thinking tool to visually represent a public health issue in a format other than standard narrative.

Requirements

Core Courses		
MPH 501	Introduction to Public Health	4
MPH 503	Biostatistics	4
MPH 506	Research Methods in Public Health	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
MPH 579	Comprehensive Examination	0
MPH 581	Internship	4
Total Hours		**32**

Master's Closure

Students in all degree programs offered through the MPH Program take a comprehensive written examination based on a case study with questions designed to test students' ability to integrate the knowledge and skills they have gained from the curriculum. MPH students complete an Integrative Learning Experience (i.e., MPH Comprehensive Exam) that demonstrates syntheses of foundational and concentration competencies designed by the Council of Education for Public Health. A student may request to take the comprehensive exam during the prior spring semester with a Student Petition.

A student must complete all core courses (except the internship) prior to taking the comprehensive exam but may take the exam concurrently with electives or the internship during the last semester of study. When students need to take the comprehensive exam to graduate, the students must complete the comprehensive exam eligibility survey before the end of Week 3 of each semester except the summer semester. The student must successfully complete the exam within one year after completing course work for the degree. Students who take MPH 579 and do not pass, must enroll in MPH 583 (zero credit hour, one billable credit hour) each regular semester (fall/spring) until they pass the exam. Students must pass this exam within one year of completing course work with a maximum of three consecutive attempts.

Joint Degrees

- MPH/HMS Joint Degree (p. 170)
- MPH/MPA Joint Degree (p. 171)

Graduate Certificates

MPH program offers five graduate certificates for specialized study in public health. These certificates, may be taken by either degree or non-degree seeking students (except as noted below) interested in advanced preparation in:

- Graduate Certificate in Community Health Education (p. 171)
- Graduate Certificate in Emergency Preparedness and Homeland Security (p. 172)
- Graduate Certificate in Environmental Health (p. 161)
- Graduate Certificate in Environmental Risk Assessment (p. 172)
- Graduate Certificate in Epidemiology (p. 172)

These graduate certificates are designed to provide opportunities for continuing education for health professionals without formal public health training, for those interested in life-long learning, and for mid-career professionals. Certificate course work may be taken by either a non-degree seeking student or in conjunction with other graduate work. Course work may be applied to the MPH general degree. Students in the MPH degree programs may apply course work toward obtaining one or more of the certificates. Students currently enrolled as MPH majors must apply to pursue a graduate certificate. There is no additional fee for enrolled MPH majors to apply for a graduate certificate program.

Note: Students enrolled in the MPH-General or MPH-EH are not eligible for the graduate certificate in Environmental Health. Students interested in a graduate public health degree with an environmental health emphasis must apply for the MPH-EH degree and they are NOT eligible for the Graduate Certificate in Environmental Health.

Grading Policy

Students must complete the certificate course work with a B (3.0) or better average. One C (2.0) grade per certificate may be applied if a student has received a final GPA of at least 3.0 for certificate course work.

Students completing certificate course work must submit a completed education plan for signature of the advisor and the department chair.

Online Degree

- MPH Environmental Health (p. 160)
- MPH General (p. 169)
- MPH Professional Option (p. 169)
- Graduate Certificate in Community Health Education (p. 171)
- Graduate Certificate in Emergency Preparedness and Homeland Security (p. 172)
- Graduate Certificate in Environmental Health (p. 161)
- Graduate Certificate in Environmental Risk Assessment (p. 172)
- Graduate Certificate in Epidemiology (p. 172)
- MPH/HMS Joint Degree (p. 170)

- MPH/MPA Joint Degree (p. 171)

MPH General

The MPH-General requires a minimum of 48 credit hours. The MPH-General course work is comprised of 32 hours of core course work and 16 hours of concentration courses for a total of 48 credit hours. The closure requirement for the MPH-General is the MPH Comprehensive Examination.

Requirements

Core Course		
MPH 501	Introduction to Public Health	4
MPH 503	Biostatistics	4
MPH 506	Research Methods in Public Health	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
MPH 581	Internship [1]	4
Total Hours		**32**
Concentration Courses		
Social Determinants of Health (Required)		**4**
MPH 541	Social Determinants of Health	
Advanced Epidemiology (Select one from the following)		**4**
MPH 512	Epidemiology of Infectious Diseases	
MPH 513	Epidemiology of Chronic Diseases	
MPH 514	Analytical Epidemiology	
Advanced Public Health Policy (Select one from the following)		**4**
MPH 508	Program Evaluation for Public Health	
MPH 575	Health Economics	
MPH 585	Introduction to Health Services and Administration	
Select One More Course from either "Advanced Epidemiology" or "Advanced Public Health Policy"		**4**
Closure Exercise		
MPH 579	Comprehensive Examination	0
Total Hours		**16**

[1] Student may submit a Student Petition to use PAD 561 as one hour toward the internship requirement.

Master's Closure

Students in all degree programs offered through the MPH program take a comprehensive written examination based on a case study with questions designed to test students' ability to integrate the knowledge and skills they have gained from the curriculum. MPH students complete an Integrative Learning Experience (i.e., MPH comprehensive exam) that demonstrates syntheses of foundational and concentration competencies designed by the Council of Education for Public Health. A student may request to take the comprehensive exam during the prior spring semester with a Student Petition.

A student must complete all core courses (except the internship) prior to taking the comprehensive exam, but may take the exam concurrently with electives or the internship during the last semester of study. When students need to take the comprehensive exam to graduate, the students must complete the comprehensive exam eligibility survey before the end of Week 3 of each semester except the summer semester. The student must successfully complete the exam within one year after completing course work for the degree. Students who take MPH 579 and do not pass, must enroll in MPH 583 (zero credit hour, one billable credit hour) each regular semester (fall/spring) until they pass the exam. Students must pass this exam within one year of completing course work with a maximum of three consecutive attempts.

MPH Professional Option

The program is not accepting applications for the Masters of Public Health Professional Option at this time.

The MPH professional option provides an opportunity for U.S. physicians with earned doctorates and those who are in a U.S. residency program. The option requires completion of the 32 hours of core courses including the internship and eight hours of general electives (40 hours total). Other applicants may be eligible for admission to this option and will be considered by the admissions committee on a case-by-case basis. Included are:

1. Those currently enrolled in a U.S. physician residency-training program, or
2. Those who are in the process of completing a doctoral-level, health-related degree and who have at least one year of health-related experience.

Interested applicants should contact the MPH Department for information about the application process.

Requirements

MPH Core Courses		
MPH 501	Introduction to Public Health	4
MPH 503	Biostatistics	4
MPH 506	Research Methods in Public Health	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
MPH 579	Comprehensive Examination	0
MPH 581	Internship	4
MPH Electives		8
Total Hours		**40**

Master's Closure

Students in all degree programs offered through the MPH program take a comprehensive written examination based on a case study with questions designed to test students' ability to integrate the knowledge and skills they have gained from the curriculum. MPH students complete an Integrative Learning Experience (i.e., MPH comprehensive exam) that demonstrates syntheses of foundational and concentration competencies designed by the Council of Education

for Public Health. A student may request to take the comprehensive exam during the prior spring semester with a Student Petition.

A student must complete all core courses (except the internship) prior to taking the comprehensive exam, but may take the exam concurrently with electives or the internship during the last semester of study. When students need to take the comprehensive exam to graduate, the students must complete the comprehensive exam eligibility survey before the end of Week 3 of each semester except the summer semester. The student must successfully complete the exam within one year after completing course work for the degree. Students who take MPH 579 and do not pass, must enroll in MPH 583 (zero credit hour, one billable credit hour) each regular semester (fall/spring) until they pass the exam. Students must pass this exam within one year of completing course work with a maximum of three consecutive attempts.

Public Health/Human Services (MPH/HMS) Joint Degree

The MPH/HMS joint degree is a 71 credit hour master degree option that requires students to take 40 credit hours from MPH and 28 credit hours from HMS, plus a 4 credit hour internship from the MPH Program. Students take core classes from both MPH and HMS, as well as concentration and elective courses. Closure exercises from both departments are required. All prerequisites from each department apply. Interested students must meet with an academic advisor prior to enrolling. Students must submit a graduation application for each degree by the applicable deadline and will earn two separate degrees.

Requirements

MPH Core Courses		
MPH 501	Introduction to Public Health	4
MPH 503	Biostatistics	4
MPH 506	Research Methods in Public Health	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
MPH 579	Comprehensive Examination	0
MPH 581	Internship	4
Total Hours		**32**

HMS Core Courses		
HMS 501	Critical Perspectives in Human Services	3
HMS 511	Social Policy and Human Services	3
HMS 514	Staff Development and Supervision	3
HMS 516	Ethics and Professional Development	3
HMS 550	Internship	3
HMS 585	HMS Capstone	3
MPH Concentration Courses		
Social Determinants of Health (Required)		**4**
MPH 541	Social Determinants of Health	
Advanced Epidemiology (Select one course from the following)		**4**
MPH 512	Epidemiology of Infectious Diseases	
MPH 513	Epidemiology of Chronic Diseases	
MPH 514	Analytical Epidemiology	
Advanced Public Health Policy (Select one course from the following)		**4**
MPH 508	Program Evaluation for Public Health	
MPH 575	Health Economics	
MPH 585	Introduction to Health Services and Administration	
HMS Elective Courses		**12**
Select three courses from one of the following concentrations:		
Alcohol and Substance Abuse		
HMS 521	Advanced Interviewing and Intervention	
HMS 525	Alcoholism and Substance Abuse	
HMS 527	Assessment and Treatment of Substance Abuse	
HMS 528	Dual Diagnosis and Relapse Prevention	
Child and Family Studies		
HMS 521	Advanced Interviewing and Intervention	
HMS 525	Alcoholism and Substance Abuse	
HMS 533	Child Abuse And Neglect	
HMS 537	Treating Children from Diverse Populations	
HMS 567	Family Dynamics and Intervention	
Gerontology		
HMS 509	Survey of Aging through Films	
HMS 512	Neurobiological Health and Wellness in Aging	
HMS 513	Aging and the Family	
HMS 532	The Psycho-Social Aspects of Aging in the 21st Century	
HMS 563	Sociology of Death, Dying, and Bereavement	
Nursing Home Administration		
HMS 532	The Psycho-Social Aspects of Aging in the 21st Century	
HMS 541	Senior Care Administration	
HMS 589	Financial Management in the Nonprofit Sector	
Social Service Administration		
BUS 541	Organizational Behavior	
HMS 514	Staff Development and Supervision	
HMS 538	Social Services Administration	
HMS 584	Introduction to Nonprofit Management	
HMS 588	Grant Writing in Human Services	
PAD 502	Organization Dynamics	
PAD 505	Human Resource Management	
PAD 543	Marketing for Public and Nonprofit Organizations	
PAD 544	Fund Raising for Public and Nonprofit Organizations	
Closure Exercises		
HMS 585	HMS Capstone	3
MPH 579	Comprehensive Examination [2]	0
Total Hours		**45**

[1] Students in the joint MPH/HMS degree are required to complete 400 contact hours for the internship.

[2] Students may submit a Student Petition to use PAD 561 as one hour toward the internship requirement.

[3] Students MUST complete the MPH 579 Comprehensive Examination. No credit hours are awarded for completion of the exam. Students who do not complete the examination during their final semester of study must enroll in MPH 583 (zero credit hours, one billable credit hour) each regular semester (fall/spring) until they pass the exam.

Public Health/Public Administration (MPH/MPA) Joint Degree

The MPH Program and the MPA Program have established a joint degree in accordance with university policy. Students interested in this joint degree can contact either the MPA or MPH office. This joint degree requires two separate program applications. Students must meet entrance requirements for each. Students may complete a joint degree with a total of 74 credit hours, compared to a total of 84 for the two degrees separately. Students pursuing this joint degree will be required to complete an appropriate closure exercise in each of the two degree organizations. Students must submit a graduation application for each degree by the applicable deadline and will earn two separate degrees.

Requirements

MPA Core Requirements		
PAD 501	Introduction to the Profession	3
PAD 502	Organization Dynamics	3
PAD 503	Analytical Tools	3
PAD 504	Budget And Finance	3
PAD 505	Human Resource Management	3
PAD 506	Public Policy for Managers	3
PAD 507	Information for Decision Making	3
Electives [1]		
At least six hours of elective courses must be selected from Public Administration (PAD) courses. Any combination of PAD 400- or 500-level courses may count toward the MPA degree. Only one 400-level elective from a program outside the Department of Public Administration may be counted toward the MPA		
Master Closure [2]		
PAD 571	Capstone Seminar	3
PAD 572	Capstone Seminar Continuing Enrollment	0
Total Hours		**24**

[1] Courses that essentially duplicate or cover prerequisite-level material, even though such courses may be offered by other programs at the 500-level or higher, do not count. A total of four hours of internship credits are creditable toward the MPA and are considered inside elective credits.

[2] Campus policy requires that PAD majors, who enroll in PAD 571 but who do not complete the course in one semester, must enroll in PAD 572 Capstone Seminar Continuing Enrollment (zero credit hours, one billable hour), each fall and spring semester until the course work is completed.

MPH Core Requirements		
MPH 501	Introduction to Public Health	4
MPH 503	Biostatistics	4
MPH 506	Research Methods in Public Health	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
MPH 581	Internship	4
Concentration Courses		
Social Determinants of Health (Required)		**4**
MPH 541	Social Determinants of Health	
Advanced Epidemiology (Select one course from the following)		**4**
MPH 512	Epidemiology of Infectious Diseases	
MPH 513	Epidemiology of Chronic Diseases	
MPH 514	Analytical Epidemiology	
Advanced Public Health Policy (Select one course from the following)		**4**
MPH 508	Program Evaluation for Public Health	
MPH 575	Health Economics	
MPH 585	Introduction to Health Services and Administration	
Total Hours		**44**

Master Closure [1]		
MPH 579	Comprehensive Examination	0
MPH 583	Comprehensive Exam Continuing Enrollment	0

[1] Students MUST complete the MPH 579 Comprehensive Examination. No credit hours are awarded for completion of the exam. Students who do not complete this examination during their final semester of study must enroll in MPH 583 (zero credit hours, one billable credit hour) each regular semester (fall/spring) until they pass the exam

Graduate Certificate in Community Health Education

Students completing this certificate will be able to apply theoretical foundations of health education to communicate effectively with various audiences in the community. The certificate requires successful completion of course work in each of these areas:

Requirements

MPH 441	Human Well-Being	4
MPH 506	Research Methods in Public Health [1]	4
MPH 508	Program Evaluation for Public Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
Total Hours		**20**

[1] This course has a prerequisite of an upper-level statistics or biostatistics course with a grade of B- (2.7) or better earned within

the last three years. Students may use MPH 503 (four hours) to fulfill this prerequisite.

Graduate Certificate in Emergency Preparedness and Homeland Security

The Graduate Certificate in Emergency Preparedness and Homeland Security (EPHS Certificate) is a 20-hour interdisciplinary certificate program. Courses for the certificate are offered by the following programs: Environmental Studies, Public Administration, Public Health, Criminology and Criminal Justice, Legal Studies, Political Science.

The EPHS certificate provides interdisciplinary professional education to the administrators of governmental agencies and others who need to enhance their skills and abilities. This audience may include individuals in law enforcement and fire departments administration, public health agencies, health care providers, and people in private industry. This unique program provides post-bachelors education for administrators rather than training for first responders. The three required core courses for the certificate provide students with the opportunity to gain substantial graduate-level expertise in risk assessment, risk communication, and program evaluation.

Students take three core courses and two elective courses to extend these skills to one or two disciplinary areas. The electives have been chosen to include courses on salient issues of public policy influenced by recent challenges in emergency preparedness and homeland security.

Requirements

Core Courses		
MPH 508	Program Evaluation for Public Health [1]	3-4
or PAD 533	Program Evaluation	
MPH 526	Risk Management and Communication	4
MPH 527	Environmental Risk Assessment	4
Elective Courses [2]		
Select from the following:		**8-9**
CCJ 416	Law Enforcement Challenges: Terrorism	
CCJ 447	Investigative Concepts and Analysis	
LES 525	Health Law	
MPH 449	Environmental Toxicology	
MPH 450	Chemicals and the Citizen	
MPH 471	Emerging Diseases	
MPH 478	ECCE: Crisis in Environmental Health	
PAD 536	Intergovernmental Relations	
PSC 420	National Security Issues and the U.S. Constitution	
PSC 470	Terrorism and Public Policy	
Total Hours		**20**

[1] MPH 508 has prerequisites of MPH 503 and MPH 506 which must be taken first and in that order. Students with different course work in statistics and research methods may submit a Student Petition to substitute that course work for these prerequisites.

[2] Students must take at least two four-hour electives from a list of 400- and 500-level courses from participating departments. Students selecting PAD 533 for the core or a three-hour elective must take an additional elective for the certificate. Students may select the electives, in consultation with their advisor, from the following courses (other electives may be considered).

Graduate Certificate in Environmental Risk Assessment

Risk assessment is a frequently used tool in environmental analysis. This certificate is for students who wish to acquire a level of competency in this science. The sequence of course work is technically oriented to provide students with the professional education necessary to perform introductory-level risk assessment in their workplaces. Students learn to relate risk assessment methodologies, procedures, and results to environmental health policies.

Requirements

MPH 527	Environmental Risk Assessment [1]	4
MPH 528	Risk Assessment: Air, Land, and Water [1]	4
MPH 529	Risk Assessment Practicum [1]	4
MPH 575	Health Economics	4
Total Hours		**16**

[1] Students must take MPH 527, MPH 528, and MPH 529 in sequence. Students may want to continue with the additional risk management/communication tool and technique course MPH 526

Graduate Certificate in Epidemiology

Students completing this certificate will develop analytic and computer skills to quantitatively relate epidemiologic theories necessary for specialized roles for public health practice, such as for infectious disease epidemiology. The certificate requires successful completion of course work in each of these areas:

Requirements

ENS 404	Fundamentals of Geographic Information Systems	4
MPH 503	Biostatistics	4
MPH 511	Epidemiology	4
MPH 512	Epidemiology of Infectious Diseases	4
MPH 514	Analytical Epidemiology	4
or MPH 575	Health Economics	
Total Hours		**20**

College of Liberal Arts and Social Sciences

Contact Information

Website: www.uis.edu/class
Email: class@uis.edu
Office Phone: (217) 206-6512
Office Location: UHB 3000

Miriam L. Wallace, Dean

Ken Owen, Associate Dean

The College of Liberal Arts and Social Sciences offers two graduate degrees: one in History and one in Human Development Counseling.

The College offers opportunities for personal and professional growth through graduate study in these programs. Courses are taught by faculty who are professionals in the field and dedicated teacher-scholars and teacher-practitioners who publish and present their scholarship around the world or maintain professional practices. Faculty are committed to mentoring graduate students and supporting them through their course of study and in their research projects, and work closely with students in our small, personalized programs. Courses are taught using state-of-the-art classrooms, computer labs, and dedicated spaces for clinical observation. Opportunities for hands-on research or practicums in the Springfield region and beyond are well established in both programs.

English

Contact Information

Website: www.uis.edu/englishmodernlanguages
Email: eng@uis.edu
Office Phone: (217) 206-6779
Office Location: UHB 3050

- Graduate Certificate

Graduate Certificate in Teaching English

Graduate Certificate in Teaching English (p. 173)

Graduate Certificate in Teaching English

The program is not accepting applications for the Graduate Certificate in Teaching English at this time.

This certificate is designed to provide specialized knowledge and skills concerning the teaching of English Studies in secondary institutions and at the college level. The curriculum is designed to provide both theoretical and applied knowledge of three specific content areas of English Studies vital to classroom instruction and curricular development: Composition, Literature, and Language. Upon completion of the four required courses and a practicum, students will receive a certificate. Because the certificate requires classroom teaching experience, it is offered on-ground. The certificate may be taken without pursuing a master's degree, or it may be incorporated into the M. A. in English.

Please note: *this certificate does not provide teaching certification, endorsement, or licensure for any state board of education*. However, the course of study may be particularly valuable for teachers who are already certified or licensed, e.g., for those who have a master's degree and want to teach dual-credit courses at the high school level, and/or those who plan to teach English at the lower-division/community college level.

Grading Policy

Candidates for the certificate will be expected to complete course requirements with a grade of C+ or better; however, the cumulative grade point average earned must be at least 3.0 for the certificate to be awarded.

Requirements

ENG 501	Digital Humanities Research	4
ENG 550	Seminar: Topics in Teaching Writing	4
ENG 551	Teaching Literature	4
ENG 552	Sociolinguistics and English Studies	4
Total Hours		**16**

History

Contact Information

Website: www.uis.edu/history
Email: his@uis.edu
Office Phone: (217) 206-6779
Office Location: UHB 3050

- Concentrations (3)

The M.A. in History emphasizes the development of analytical research skills necessary for studying the past. The curriculum focuses on the comprehension and appraisal of historiographical perspectives and debates, the methodologies and practices of research in primary sources, and the development of skills necessary for the interpretation of the past for a public audience. The program offers a choice among three areas of concentration: American History, European and World History, and Public History. The curriculum is designed to serve students with a variety of goals, including those interested in teaching; those pursuing careers with business, labor, or community organizations; those seeking employment in historical agencies, museums, historical societies, or archives; those desiring the intellectual stimulation of a challenging discipline; and those interested in continuing advanced education.

THE MASTER'S DEGREE

The Master of History provides three concentration options for study:

- American History Concentration
- European and World History Concentration
- Public History Concentration (p. 175)

Advising

During the first semester of study, each student is assigned an initial academic advisor who assists in defining career goals, selecting courses, and developing an education plan. However, students are free to change advisors and are encouraged to select thesis and project advisors who most closely fit their interests and with whom they can work most effectively. Students are strongly encouraged to consult with their advisor regularly, especially before enrolling for their first and last semesters.

Grading Policy

Students must earn a grade of B or better in all courses counting toward the master's degree. History graduate students may repeat program courses for grade improvement only once. Students may also repeat a thesis or project defense only once.

NOTE: Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Graduate Credit for 400-Level Courses

Graduate students in the American and the European and World History concentrations may use no more than 12 hours of 400-level course work towards their degrees. Students in the Public History concentration may use no more than four hours of 400-level course work towards their degrees.

Graduate students enrolled in 400-level courses are expected to perform at a higher level than undergraduates and to complete extra work as defined by the instructor. Examples of such work include reading and reporting on material in addition to that required of undergraduate students, completing an annotated bibliography in the professional literature of the field, or meeting separately with the instructor to research a specified topic.

If a course has an "ECCE" designation, M.A. students need permission from the instructor to register and are encouraged to consult with their academic advisors about the suitability of the course.

Program Learning Outcomes

Learning outcomes are important components for all academic programs at the University of Illinois Springfield and are required by the Higher Learning Commission. Questions related to the learning outcomes for this program should be addressed to the applicable department/school.

Master's Closure

To attain a master's degree, the student must complete a closure exercise appropriate to the chosen area of concentration. Candidates must successfully complete 12 hours of the core requirements (HIS 501, HIS 503, and one HIS 510 seminar) before enrolling in credit hours toward the closure requirement (HIS 560, HIS 570, or HIS 580).

The thesis (HIS 580) is a formal written presentation of historical research based on primary sources. The project (HIS 570) derives from an internship served with an historical agency or other entity. The position paper and historiography (HIS 560) is a thorough written examination and evaluation of the essential secondary sources devoted to a specifically defined topic.

The position paper and historiography is offered in the recognition that primary research facilities in European and world history topics pose difficulty of access. The student is encouraged to master the research and analysis undertaken by professional historians in these areas.

In each case, the student will defend the completed exercise before a committee comprised of at least three faculty members (two from the History Department, one from another academic program). The thesis or project must be successfully defended for the student to receive credit for the closure requirement. Students may repeat a defense only once, at the discretion of the committee.

Students who take HIS 560, HIS 570 or HIS 580 and do not pass must register for HIS 561, HIS 571, or HIS 581 (zero credit hours, one billable hour), respectively, each subsequent fall and spring until the closure is complete.

American History Concentration

The American History concentration stresses research and study of topics pertinent to the origins and development of the United States, the land, its people, and its place in the world.

Requirements

American History Concentration Core Requirements		
HIS 501	Graduate History Colloquium	3
HIS 503	Researching and Writing History	3
HIS 510	Graduate Readings Seminar [1]	3
HIS 510	Graduate Readings Seminar [1]	3
HIS 580	Thesis	8
Select one of the following:		**3**
HIS 502	Public History Colloquium	
HIS 504	American Material Life	
HIS 505	Historic Environmental Preservation	
HIS 507	Museum and Society	
HIS 515	History and Digital Media	
HIS 520	Oral History Methods	
Select three of the following [2,3]		**12**
HIS 427	African-American History	
HIS 429	ECCE: Civil Rights Movement of the Twentieth Century	
HIS 431	Colonial America	
HIS 433	United States, 1790-1840	
HIS 434	United States, 1840-1890	
HIS 435	United States, 1890-1945	
HIS 436	United States, 1945-Present	
HIS 437	The Sixties	
HIS 440	Topics In U.S. History	
HIS 441	The Civil War and Reconstruction	
HIS 442	American Urban History	
HIS 445	Intellectual Origins of the American Revolution	
HIS 446	American Political Thought from the Revolution to the 20th Century	
HIS 447	ECCE: Sports and US History	
HIS 448	UFOs & National Security History	
HIS 450	Major Figures in History	

HIS 453/ AAS 403/ SWK 462/ WGS 403	ECCE: Women of Color and Minority Women	
HIS 454	ECCE: History of the Family	
HIS 455	Fashion History	
HIS 456	ECCE: Rebels and Revolutionaries: Female Activism in the United States	
HIS 458	Missions in Early America	
Elective History Course (European, World, or Public history) [2]		3
Total Hours		**38**

1 HIS 510 must be taken a minimum of two times; course topics vary. Master's students are encouraged to take graduate seminars.
2 No more than 12 hours may be at the 400 level.
3 Students may fill up to 3 credit hours of electives with HIS 599 pending faculty approval.

European and World History Concentration

The European and World History concentration enriches students' experiences with in-depth study of the histories of regions and cultures beyond the United States. It provides students with broad comparative contexts for understanding local and global histories, and helps students interpret the past through transnational, intercultural perspectives.

NOTE: *UIS does not offer foreign languages instruction sufficient to qualify students in European or World History concentration for admission to most Ph.D. programs*

Requirements

Eurpoean and World History Concentration Core Requirements		
HIS 501	Graduate History Colloquium	3
HIS 503	Researching and Writing History	3
HIS 510	Graduate Readings Seminar [1]	3
HIS 510	Graduate Readings Seminar [1]	3
HIS 560	Position Essay and Historiography	8
or HIS 580	Thesis	
Select one of the following:		**3**
HIS 502	Public History Colloquium	
HIS 504	American Material Life	
HIS 505	Historic Environmental Preservation	
HIS 507	Museum and Society	
HIS 508	Archival Management	
HIS 510	Graduate Readings Seminar	
HIS 511	Museum/Historic Sites Methods	
HIS 520	Oral History Methods	
Select three of the following [2,3]		**12**
HIS 411	ECCE: Democracy and Democratic Theory	
HIS 412	Alexander the Great	
HIS 414	ECCE: Cleopatra's Egypt	
HIS 415	ECCE: Archaeology of Global Slavery	
HIS 416	Rise of Rome	
HIS 417	Caesar to Charlemagne	
HIS 419	Egyptology	
HIS 424	Ancient Sport and Spectacle	
HIS 462	ECCE: Conflict in 19th Century Europe	
HIS 463	Europe In The 20th Century	
HIS 470	Topics in 20th Century World History	
HIS 471	ECCE: The Pacific War: World War II in East Asia	
HIS 472	Imperial Russia	
HIS 473	Russia from the Revolution to the New Cold War	
HIS 475	ECCE: Nationalism and Imperialism	
HIS 476	Modern China	
HIS 477	Premodern Japan	
HIS 479	ECCE: From Vikings to Hackers: A Pirate's World History	
HIS 480	Topics in Pre-Modern World History	
HIS/WGS 481	Women in Chinese and Japanese History	
HIS 482	Samurai in History and Romance	
HIS 485	Cold War and the Middle East	
HIS 486	ECCE: Exhibiting Asia: Trans-Pacific Material Culture	
HIS 487	History of Christmas	
HIS 488	Eastern Christianity	
HIS 510	Graduate Readings Seminar [3]	
Elective History Course (American or Public History [4]		3
Total Hours		**38**

1 HIS 510 must be taken a minimum of two times; course topics vary. Master's students are encouraged to take graduate seminars.
2 Student may fill up to 3 credit hours with HIS 599, pending faculty approval.
3 Students may take up to two additional HIS 510 courses provided the topics are different.
4 No more than 12 hours may be at the 400 level.

Public History Concentration

The Public History concentration stresses the blending of academic and applied history with intent to broaden public awareness of the value of studying the past.

Requirements

Public History Concentration Core Requirements [1]		
HIS 501	Graduate History Colloquium	3
HIS 502	Public History Colloquium	3
HIS 503	Researching and Writing History	3
HIS 510	Graduate Readings Seminar [2]	3
HIS 510	Graduate Readings Seminar [2]	3
HIS 515	History and Digital Media	3
HIS 570	Public History Internship and Project	8
or HIS 580	Thesis	
Select two of the following:		**6**
HIS 504	American Material Life	

HIS 505	Historic Environmental Preservation	
HIS 507	Museum and Society	
HIS 508	Archival Management	
HIS 511	Museum/Historic Sites Methods	
HIS 520	Oral History Methods	
Elective History Course (American, European, World or Public history) [3]		**3**
Total Hours		**35**

1 Students in the Public History concentration can take up to four credit hours of 400-level courses for graduate credit.
2 HIS 510 must be taken a minimum of two times; course topics vary. Master's students are encouraged to take graduate seminars.
3 Student may fill up to 3 credit hours of electives with HIS 599, pending faculty approval.

Human Development Counseling

Contact Information

Website: www.uis.edu/hdc
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Office Phone: (217) 206-6504
Office Location: BRK 332

- Master of Arts
- Concentrations: (3)

The Human Development Counseling Program offers three concentrations accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).

Successful completion of the curriculum for these concentrations leads to eligibility for State of Illinois licensure as a Licensed Professional Counselor (LPC) and/or certification through the National Board of Certified Counselors. The school counseling concentration is approved by the Illinois State Board of Education and prepares candidates for a Professional Educator License with a School Counseling Endorsement. Students in the marriage, couple and family counseling concentration may apply for licensure as a Licensed Professional Counselor and/or an Associate Marriage and Family Therapist in the State of Illinois.

These concentrations allow graduates to provide counseling and consulting services at a professional level in a wide variety of environments. Career options for graduates in the clinical mental health and marriage, couple, and family counseling concentrations may include counseling in mental health, correctional, social welfare, rehabilitative, and human relations agencies, hospitals, and higher education institutions. School counselors are prepared to enter a career as a school counselor in a K-12 setting. Since opportunities for employment within each of these concentrations vary widely, prospective students should consult an HDC faculty advisor before choosing a concentration.

CACREP has accredited the clinical mental health counseling, school counseling, and marriage, couple and family counseling concentrations. Successful completion of the curriculum for these concentrations leads to eligibility for certification through the National Board of Certified Counselors, and/or State of Illinois licensure.

HDC students are encouraged to join the American Counseling Association (ACA), and the Illinois Counseling Association (ICA). Students preparing for a career in mental health counseling are encouraged to join the American Mental Health Counseling Association (AMHCA). Students preparing for a career in school counseling are encouraged to join the American School Counselor Association (ASCA) and/or the Illinois School Counselor Association (ISCA). Students in the marriage, couple and family counseling concentration are encouraged to join the International Association of Marriage and Family Counselors (IAMFC).

THE MASTER'S DEGREE

The Master's Degree in HDC offers three concentrations:

- Clinical Mental Health Counseling Concentration
- Marriage, Couple, and Family Counseling Concentration
- School Counseling Concentration

Advising

Academic advising for HDC students is very important, and students should contact their advisors regularly. An advisor will be assigned by the department upon successful completion of the admissions process.

Expected Professional Competencies

Before graduating, degree candidates must demonstrate competencies and dispositions related to personal development, such as the ability to communicate effectively with others; professional development, such as the ability to conceptualize client concerns and to provide appropriate intervention through an individual or group relationship; and social development, such as the ability to collaborate effectively within a treatment team context.

In addition to these general competencies, students are expected to develop and demonstrate specific CACREP core-related knowledge and skills necessary for the client populations with which, or for the settings in which, they intend to work. Such specialized knowledge may be obtained through projects designed to meet individual course requirements, as well as demonstration of skill throughout their clinical experience in practicum and internship.

Each department course may contain an applied or experiential component in addition to the didactic component, and some courses specifically emphasize experiential learning. These courses require application of professional skills in simulated and/or real settings. Students should, therefore, expect to demonstrate understanding of ethical behavior in the counseling profession as well as evidence of effective interaction skills with clients. All master’s candidates must be familiar with the HDC policy on clinical experience and should consult their advisors about satisfying its provisions. All degree candidates must demonstrate graduate-level performance in reading, writing, and speaking English.

All HDC majors must declare their concentration selection by completing a Change of Curriculum form and submitting it to the Office of Records and Registration.

A total of 61 semester hours is required for a master’s degree in Human Development Counseling in all three concentrations:

Grading Policy

HDC department majors must earn grades of B- or better in HDC 501, HDC 511, HDC 512, and HDC 513. If a C+ grade or lower is earned in any of these courses, the course must be retaken. HDC majors must also maintain a cumulative GPA of at least 3.0. In other courses, a maximum of six hours of C grades is allowed provided that a minimum GPA of 3.0 is reached at time of graduation and an approved a Student Petition is on file in the Office of Records and Registration.

NOTE: Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Program Learning Outcomes

Students will meet the following learning objectives:

1. A strong sense of professional identity consistent with Professional Counseling philosophy and literature.
2. Counseling skill competencies necessary for working with individuals, groups, couples, and families.
3. Student self-growth and development of professional dispositions.
4. Understanding of the diversity of views and cultures within our profession and the environment in which counselors practice.
5. Competence, knowledge and skills in eight common-core areas (professional counseling orientation and ethical practice, social and cultural diversity, human growth and development, career development, counseling and helping relationships, group counseling, assessment and testing, and research and program evaluation).

The Program endorses the standards and objectives adopted by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) and has designed the curriculum to be consistent with that body's standards and objectives as well as those of the Illinois State Board of Education (ISBE).

Graduates will develop an understanding of the environment in which they intend to practice and the specialized knowledge and skills needed for the particular setting or client population.

Graduates of the Clinical Mental Health concentration will demonstrate knowledge and understanding of:

- The general environment or system in which the student will practice.
- The roles and functions of professionals in the field, client characteristics and specific facilitative skills related to the population served.
- Basic environmental change strategies.

Graduates of the Marriage, Couple, and Family Counseling concentration will demonstrate knowledge and understanding of:

- The origins, theoretical foundations, and therapeutic implications of selected theories of marriage and family counseling, similarities and differences among multiple approaches, the historical roots of the field, and its major contributors.
- Key paradigms, concepts, and techniques utilized in theory development and clinical practice, the integration of a multiplicity of elements and dimensions (e.g., personal, familial (family of origin and family of procreation), multigenerational, perceptual, aesthetic, theoretical, practical).

Graduates of the School Counseling concentration will demonstrate knowledge and understanding of:

- The history, philosophy, trends, purpose and objectives, ethics, legal aspects, standards, functions and roles of the counselor in the K-12 educational setting.
- Approaches and strategies typically employed with elementary and secondary school age children.
- The counselor's role in dealing with the needs of special and exceptional children.
- The social, psychological, and educational development of elementary and secondary school age children.

Requirements

HDC 501	Fundamental Issues and Ethics in Counseling [1]	3
HDC 511	Theories of Counseling	3
HDC 512	Prepracticum	3
HDC 513	Group Counseling	3
HDC 515	Multicultural Counseling	3
HDC 521	Developmental Counseling	3
HDC 524	Career/Lifestyle Counseling	3
HDC 525	Alcoholism and Substance Abuse	3
HDC 533	Family Dynamics	3
HDC 543	Crisis Intervention and Trauma in Counseling	3
HDC 546	Psychopathology and the DSM	3
HDC 575	Appraisal Techniques in Counseling	3
HDC 577	Research Methods	3
HDC 585	Comprehensive Examination Registration	1
HDC 587	Professional Experience: Practicum	3
HDC 590	Professional Experience: Internship	6-10
Concentration		12
Total Hours		**61**

[1] HDC 501 must be taken during the student's first semester.

Master's Closure

In addition to course requirements, students are required to pass a comprehensive examination that tests knowledge from the department's required course work. Completion of the closure requirement is satisfied once a student registers for the comprehensive exam (HDC 585), and passes both the multiple choice and clinical case presentation portions of the examination. Students must register for the comprehensive exam during the last semester of their internship, and after completion of required HDC courses. Students must consult their advisors for further information on the master's closure requirement.

Students who take HDC 585 and do not pass both the multiple choice and clinical case presentation portion of the exam while enrolled must register for HDC 586 (zero credit hours, one billable hour) each fall and spring until the exam is passed. Students who do not pass the clinical case presentation portion of the exam must also enroll in one credit hour of HDC 590 and provide additional professional counseling services at an approved clinical site.

Clinical Mental Health Counseling Concentration

Students pursuing careers in Clinical Mental Health counseling should begin to explore relevant populations and settings when enrolled in HDC 501. Course assignments thereafter should be designed to develop knowledge and skills specific to the emphasis chosen. In order to develop and demonstrate skills unique to their selected concentration, clinical mental health counseling students must take HDC 542, HDC 544, and two elective courses within the department curriculum. Clinical experience placements for clinical mental health counseling students will take place in approved community agencies.

The Clinical Mental Health Counseling (CMHC) concentration within the HDC department includes four additional courses (12 credit hours) beyond the core curriculum of 49 credit hours for a total of 61 required credit hours.

Requirements

Core Curriculum		
HDC 501	Fundamental Issues and Ethics in Counseling	3
HDC 511	Theories of Counseling	3
HDC 512	Prepracticum	3
HDC 513	Group Counseling	3
HDC 515	Multicultural Counseling	3
HDC 521	Developmental Counseling	3
HDC 524	Career/Lifestyle Counseling	3
HDC 525	Alcoholism and Substance Abuse	3
HDC 533	Family Dynamics	3
HDC 543	Crisis Intervention and Trauma in Counseling	3
HDC 546	Psychopathology and the DSM	3
HDC 575	Appraisal Techniques in Counseling	3
HDC 577	Research Methods	3
HDC 585	Comprehensive Examination Registration	1
HDC 587	Professional Experience: Practicum	3
HDC 590	Professional Experience: Internship	6-10
Concentration Requirements		
HDC 542	Foundations of Clinical Mental Health Counseling	3
HDC 544	Social Justice and Advocacy in Counseling	3
Choose two elective HDC courses from the following:		**6**
HDC 502	Advanced Ethics and Legal Issues in Counseling	
HDC 531	Developmental School Counseling	
HDC 532	Critical Issues & Considerations in School Counseling	
HDC 534	Introduction To Family Counseling	
HDC 535	Child and Adolescent Counseling	
HDC 537	Couple Counseling	
HDC 545	Sexual Dysfunction and Family Violence	
HDC 555	The Neurobiology of Trauma	
HDC 558	Theories of Family Counseling	
Total Hours		**61**

Marriage, Couple, and Family Counseling Concentration

Students pursuing careers in Marriage, Couple, and Family Counseling should begin to explore relevant populations and settings when enrolled in HDC 501. Course assignments thereafter should be designed to develop knowledge and skills specific to the emphasis chosen. In order to develop and demonstrate skills unique to their selected concentration, Marriage, Couple, and Family Counseling students must take four specialization courses that emphasize working systemically within relational contexts. Clinical experience placements for Marriage, Couple, and Family Counseling students will take place in approved community agencies. Students enrolled in the Marriage, Couple, and Family Counseling concentration must complete a minimum of 120 hours of direct service in marriage, couple, or family counseling during their practicum and internship (combined). Consultation with the Marriage, Couple, and Family Counseling concentration coordinator is required to ensure curricular and clinical experience requirements are met.

The Marriage, Couple, and Family Counseling (MCFC) concentration within the HDC department includes four additional courses (12 credit hours) beyond the core curriculum of 49 credit hours for a total of 61 required credit hours.

Requirements

Core Curriculum		
HDC 501	Fundamental Issues and Ethics in Counseling	3
HDC 511	Theories of Counseling	3
HDC 512	Prepracticum	3
HDC 513	Group Counseling	3
HDC 515	Multicultural Counseling	3
HDC 521	Developmental Counseling	3
HDC 524	Career/Lifestyle Counseling	3
HDC 525	Alcoholism and Substance Abuse	3
HDC 533	Family Dynamics	3
HDC 543	Crisis Intervention and Trauma in Counseling	3
HDC 546	Psychopathology and the DSM	3
HDC 575	Appraisal Techniques in Counseling	3
HDC 577	Research Methods	3
HDC 585	Comprehensive Examination Registration	1
HDC 587	Professional Experience: Practicum	3
HDC 590	Professional Experience: Internship	6-10
Concentration Requirements		
HDC 534	Introduction To Family Counseling	3
HDC 535	Child and Adolescent Counseling	3
HDC 537	Couple Counseling	3
HDC 558	Theories of Family Counseling	3
Total Hours		**61**

All course work should emphasize specialized knowledge and skills needed for a particular setting or client population.

School Counseling Concentration

School counseling students seeking Professional Educator License with an endorsement in School Counseling in the State of Illinois must successfully complete the ISBE-approved HDC master's degree in school counseling in order to receive the department's endorsement. Additionally, students must present passing scores on the Test of Academic Proficiency (or equivalent) and the School Counselor Content Test (i.e., Test #181) as per program policy.

The School Counseling concentration within HDC includes four additional HDC courses (12 credit hours) beyond the core curriculum of 49 credit hours for a total of 61 required credit hours.

Requirements

Required Courses		
HDC 501	Fundamental Issues and Ethics in Counseling	3
HDC 511	Theories of Counseling	3
HDC 512	Prepracticum	3
HDC 513	Group Counseling	3
HDC 515	Multicultural Counseling	3
HDC 521	Developmental Counseling	3
HDC 524	Career/Lifestyle Counseling	3
HDC 525	Alcoholism and Substance Abuse	3
HDC 533	Family Dynamics	3
HDC 543	Crisis Intervention and Trauma in Counseling	3
HDC 546	Psychopathology and the DSM	3
HDC 575	Appraisal Techniques in Counseling	3
HDC 577	Research Methods	3
HDC 585	Comprehensive Examination Registration	1
HDC 587	Professional Experience: Practicum	3
HDC 590	Professional Experience: Internship [1]	6-10
Concentration Requirements		
HDC 531	Developmental School Counseling	3
HDC 532	Critical Issues & Considerations in School Counseling	3
HDC 535	Child and Adolescent Counseling	3
One elective HDC course		3
Total Hours		**61**

[1] Within a school/K-12 setting.

In addition to required HDC course work, an applicant seeking initial school counselor licensure must complete a course in mental hygiene and/or personality dynamics, a practicum in a school setting, and a 600-hour internship in a school setting. Students who wish to pursue this course of study should contact the school counseling concentration coordinator immediately upon acceptance into the program.

For students without a valid state of Illinois teaching license, the following four additional courses (or equivalent courses) are required to obtain the HDC department's endorsement:

Requirements

Required Courses		
TEP 207	Foundations of American Education	3
Select one of the following		**3**
TEP 222	Child and Adolescent Development for Teachers	
TEP 223	Adolescent Development for Teachers	
EDL 522	Legal Rights of Teachers, Parents, and Students in Educational Settings	4
TEP 315	Classroom Community and Belonging	3
Total Hours		**13**

Women and Gender Studies

Contact Information

Website: www.uis.edu/wgs
Email: wms@uis.edu
Office Phone: (217) 206-6512
Office Location: UHB 3038

- Graduate Certificate

Women and Gender Studies combines the substance and methodologies of many disciplines as we study women and gender. Our goal is to introduce students to the basic approaches of this study in a variety of fields so that they will be prepared for the challenges of leadership in the 21st century. All students are welcome to take WGS classes as electives.

Graduate Certificate in Women and Gender Studies

Graduate Certificate in Women and Gender Studies (p. 179)

Graduate Certificate in Women and Gender Studies

The program is not accepting applications for the Women and Gender Studies graduate certificate at this time.

This certificate is designed to enable students to develop a graduate-level understanding of women and gender. It may be taken without pursuing a master's degree or may be incorporated into a graduate degree.

The certificate will be particularly valuable in preparing students for careers that require expertise on gender. These include the broad areas of law and advocacy, healthcare and medicine, social work, education, counseling, human relations and resources, and government or public service. As the workplace and public life becomes increasingly complex and diverse, both the private and public sector want employees with sensitivity to gender and women's issues such as sexual harassment, flex-time, parental leave, violence against women, pay equity, and equal employment opportunities, to name a few.

Women and Gender Studies and other departments offer a large number of 400-level, cross-listed WGS courses and a small number of 500-level courses.

Grading Policy

Candidates for the certificate must complete course requirements with a grade of B or better (grades of B- or lower will not be accepted).

Requirements

Required Courses		
WGS 501	Feminist Theories II	4
WGS graduate-level electives (400- or 500-level) [1]		**8-12**
Total Hours		**12-16**

[1] The WGS 411 course is a prerequisite for WGS 501.
If WGS 411 was completed as part of undergraduate course work, 12 hours of WGS graduate electives are required to complete the certificate. If WGS 411 is taken as part of the graduate certificate, eight hours of WGS graduate electives are required to complete the certificate.

College of Public Affairs and Education

Contact Information

Website: www.uis.cpae
Email: cpae@uis.edu
Office Phone: (217) 206-6523
Office Location: PAC 430

Ty Dooley, Interim Dean

Ann Strahle, Interim Associate Dean

At the College of Public Affairs and Education, we recognize the growing complexity of societal problems, including poverty, social and educational inequities, political polarization, misinformation and breakdowns in interpersonal communication, international conflict, and inefficiencies of government services. These problems, and others, desperately need the attention of an informed citizenry and thoughtful, dedicated, and well-trained professionals and researchers.

CPAE faculty, researchers, staff, students, and alumni are responding to the call to improve their communities, workplaces, and other surroundings. Our mission is to engage, teach, and inspire the ethically-grounded leaders of tomorrow - graduates who seek to understand society's challenges and have the skills to tackle them. We advance the public discourse and conduct policy-relevant, knowledge-generating research that is making a difference.

Our location in Springfield, Illinois, puts our students at the center of the action and opportunities of the capital city of the nation's 5th largest state economy and the largest in the Midwest. We provide them with unprecedented access to policymakers, agency leadership, think tanks, conversations, and other opportunities to make an immediate impact.

The College offers educational opportunities for students at all levels —undergraduate through doctoral. We offer degree and certificate programs in traditional classroom environments and through fully online and blended programs.

Communication

Contact Information

Website: www.uis.edu/scm
Email: com@uis.edu
Office Phone: (217) 206-6790
Office Location: UHB 3050

- Masters Degree

The graduate program in Communication has two main objectives:

1. Guide students in an intensive exploration of the structure and function of communication.
2. Educate students in the methods and theory of communication inquiry.

The Master's Degree

Advising

Each new graduate student should consult with a faculty advisor before initial registration. Academic advisors work with students to develop a tentative plan of study based on department requirements and the student's interests.

Grading Policy

No grade below B- in a Communication course may be applied toward the degree, and students who do not maintain a cumulative 3.0 GPA will be placed on academic probation. Communication courses to be counted toward the degree requirements may not be taken on a CR/NC basis except for COM 501.

Courses with a 300-course prefix number that advisors require of graduate students as prerequisites must be passed with a minimum grade of B (grades of B- or lower will not be accepted). Hours earned as prerequisites may not be counted toward the graduate degree.

NOTE: Students also should refer to the campus policy on the Grades Acceptable Toward Master’s Degrees section of this catalog.

Important Course Information

All Communication M.A. candidates are required to complete at least 36 hours of graduate study in communication, including at least three 500-level graduate seminars. Graduate seminars are numbered 514 through 599.

Course Repetition: COM 570 and COM 580 may be taken for credit more than once, provided the course topic differs each time. No more than eight semester hours of credit for COM 499 and COM 599 (tutorials) will be accepted for the degree. All other Communication courses may be repeated for grade improvement only once.

Course Offerings: Cross-listed courses may be accepted for the major. Students should be careful to register for the course with the appropriate department prefix (COM) to ensure that credit is received. Other courses may be accepted toward the major only through a Student Petition with the Communication Department.

Although 400-level courses are open to both B.A. and M.A. candidates, graduate students enrolled in 400-level courses should expect more stringent grading standards and/or more assignments (and perhaps differently structured assignments) than undergraduates enrolled in the same courses.

Program Learning Outcomes

After completing the M.A. in Communication, students will be able to:

1. Find, understand, criticize and perform research as communicators.
2. Demonstrate critical written and oral communication skills at a scholarly and/or professional level.
3. Demonstrate scholarly or creative facility in an area of communication specialization.

Requirements

Core Requirements		
COM 504	Introduction to Graduate Study in Communication [1,2]	4
COM 506	Research Methods in Communication [1]	4
500-level graduate seminars in Communication		12
Graduate-level COM courses (400- or 500-level)		12
COM 501	Closure Experience (minimum) [1,3]	4
Elective (400- or 500-level) [4]		3
Total Hours		**39**

1 Students must complete department-required courses (COM 501, COM 504, and COM 506) at UIS to graduate. No waivers or substitutions are accepted.
2 No more than eight semester hours of graduate-level courses may be taken before taking COM 504, which is offered only in the fall semester.
3 A student may not register for COM 501 until they have registered for COM 506. COM 506 is offered only in the spring semester.
4 If an elective is outside of Communication, it must be approved by a Student Petition with the Communication Department.

With department approval, additional courses may be required by the advisor to meet deficiencies.

Master’s Closure

In accordance with campus requirements, all graduate students must complete a closure experience (COM 501) consisting of one of the following: a thesis, a project, or comprehensive exams. A faculty committee must approve the proposed thesis or project before it is started. Students must have completed a minimum of 32 (preferably 36) credit hours to be eligible for comprehensive exams. Students write comprehensive exams over five areas during a two-day period. Comprehensive exams will be offered once every semester at a regularly scheduled time. More specific guidelines on any of the three options listed above are available from the Communication Department or from COM faculty.

Students must enroll for a total of four hours of credit in the closure experience; however, they may accrue the total in increments. Campus policy requires that students be enrolled in at least one semester hour of closure experience for each fall and spring semester after they have begun their graduate closure exercise until that exercise is completed. For Communication students, this means that if the closure experience (thesis/project/comprehensive exams) has not been completed by the end of four continuous credit hours of enrollment in COM 501, students must register for COM 502 (zero credit hours, one billable hour) each regular semester (excluding summer terms) until the closure experience is completed.

Education

Contact Information

Website: www.uis/education
Email: education@uis.edu
Office Phone: (217) 206-6306
Office Location: BRK 377

- Masters

The School of Education is dedicated to crafting the next generation of collaborative and proactive educational professionals. Our program is a learning experience to mastering the art of leading, teaching, and learning across diverse organizational landscapes.

Our dynamic curriculum includes a unique blend of scholarly and clinical activities, each carefully designed for the practical application of intellectual, democratic, and ethical principles in education. Additionally, all students receive training in restorative practices, equipping you with the skills to not only educate but also heal and build stronger, more resilient learning communities. Our graduate programs develop educational leaders who not only impart knowledge but also foster understanding, empathy, and positive change in educational contexts.

Our dynamic curriculum offers two master's degrees: an M.A. in Educational Leadership and an M.A. in Education, each designed to forge paths in educational excellence. Additionally, we offer course work leading to licensure/endorsements and a plethora of outstanding graduate certificates. Please contact the School of Education for further information on licensure and endorsements.

All Programs are approved by the Illinois State Board of Education.

THE MASTER'S DEGREE

Dive into the dynamic world of our online Master of Arts in Education program, a journey that blends academic rigor with unparalleled flexibility. This program is tailored for those who seek to forge their own educational path, offering the freedom to design a plan of study that aligns perfectly with students' passions and interests. Whether you're drawn to curriculum development, educational technology, or any other niche in the vast education landscape, this program molds to fit your aspirations.

Woven into the fabric of this unique program is specialized training in restorative practices. This crucial component equips you with the skills to create harmonious, inclusive learning environments, emphasizing empathy, conflict resolution, and community building.

Embark on this online adventure that promises not just a degree, but a transformative experience, shaping you into an educator who can inspire, innovate, and make a lasting impact in the ever-evolving world of education.

The master’s degree requires the completion of 36 semester credit hours of course work including 20 credit hours of electives.

Advising

Students are assigned an advisor when they are admitted to the program. The academic advisor will assist students in planning their program of study.

Grading Policy

Students should refer to the campus policy on Grades Acceptable Toward Master’s Degrees section of this catalog.

Program Learning Outcomes

Program Goals include:

- Gain the ability to tailor your educational journey, leading to specialized expertise in your chosen area of interest within the field of education. This could range from innovative curriculum design to advanced educational technology, positioning you as an expert in your niche.
- Acquire comprehensive skills in restorative practices, enabling you to create inclusive, empathetic, and supportive learning environments. Learn to effectively address and resolve conflicts, foster a sense of community, and build stronger, more resilient educational settings.
- Develop strong leadership skills with a focus on ethical, democratic, and intellectual aspects of education. Be prepared to lead in a diverse range of educational settings, drive positive change, and influence policy and practice in education, equipped with a deep understanding of contemporary educational challenges and solutions.

Requirements

Required Courses		
Research		
EDL 541	Educational Research Methods	4
or EDL 505	Introduction To Research	
Educational Leadership		
EDL 542	Action Research for Leadership	4
PAD 481	Perspectives on Child Maltreatment and Advocacy	4
Electives [1]		**20**
Master's Closure		
EDL 586	Capstone Project [2]	4
Total Hours		**36**

[1] Students may take any 500-level EDL courses to satisfy the elective requirement with the exception of: EDL 526, EDL 527, EDL 531, EDL 532, EDL 586, and EDL 598.

[2] If EDL 586 is not completed during initial enrollment, students must register for EDL 598 for zero credit hours (one billable hour) during fall and spring semesters until the project in completed.

Students can choose a certificate to add as a concentration. Topics include, but are not limited to, Educational Technology, English as a Second Language, Higher Education Pedagogy, Computer Science, Leadership and Learning, Legal Aspects of Education, or Learning Behavior Specialist 1 (LBS1). Students may also design their own concentration based on an area of interest in consultation with an advisor or faculty.

Master's Closure

Students who take EDL 586 and do not pass must register for EDL 598 (zero credit hours, one billable hour) each subsequent fall and spring until the closure is complete.

ONLINE DEGREE

- Master of Arts in Education (p. 182)

Graduate Certificate in Educational Technology

Certificate

Learn about the integration of digital technologies in teaching and learning. Transform your career trajectory by becoming qualified for dynamic roles as a technology coordinator at the building or district level. This path not only enhances your tech skills but also positions you at the forefront of educational innovation.

Grading Policy

Passing at the graduate level is considered a B or higher. A maximum of eight hours of C (2.0) grades is applicable, provided that a minimum GPA of 3.0 is reached at the time of program completion and an approved Student Petition is on file in the Office of Records and Registration. Grades of C- or lower are not accepted.

Graduate Degree Opportunity

Combine the graduate certificate with an additional 12 credit hours of education course work to fulfill requirements for a Master of Arts in Education.

Requirements

Required Courses		
EDL 513	Student Assessment and Emerging Technologies in Online and Remote Learning	4
EDL 515	Online Teaching and Learning	4
EDL 516	Instructional Design for Technology	4
EDL 517	Education Technology Leadership	4
EDL 518	Educational Technology Systems	4
EDL 547	Technology in the Curriculum	4
Total Hours		**24**

Candidates who wish to have their course work evaluated to meet licensure must also take and pass ISBE Licensure Exam(s) in their specific area(s) to qualify for state of Illinois entitlement.

Graduate Certificate in English as a Second Language

Certificate

Embark on an enriching journey with our ESL (English as a Second Language) program, crafted to transform educators into global leaders adept at meeting the diverse needs of students who speak English as an additional language. This dynamic program not only focuses on linguistic proficiency but also prepares you to be an effective, culturally-aware educator. With this training, you'll have the exciting opportunity to teach English in various countries, opening doors to cross-cultural experiences and the chance to make a significant impact in classrooms around the world.

Grading Policy

Passing at the graduate level is considered a B or higher. A maximum of eight hours of C (2.0) grades is applicable, provided that a minimum GPA of 3.0 is reached at the time of program completion and an

approved Student Petition is on file in the Office of Records and Registration. Grades of C- or lower are not accepted.

Graduate Degree Opportunity

Combine the graduate certificate with an additional 16 credit hours of education course work to fulfill requirements for a Master of Arts in Education or Master of Educational Leadership.

Requirements

Required Courses		
EDL 493	Cross-Cultural Studies for Multilingual Students and Families	3
EDL 550	Theoretical Foundations of Teaching English as Second Language	4
EDL 584	Assessment of ESL Students	4
EDL 592	Linguistics	4
EDL 594	Methods and Materials for ESL	4
EDL 595	ESL Clinical Experience	2
Total Hours		**21**

Graduate Certificate in Higher Education Online Pedagogy

Embark on an engaging and transformative journey with our 12-credit graduate certificate program. Dive deep into the art of online teaching, where you'll not only learn but also master the craft of creating compelling course content and designing high-quality assessments. This program is your gateway to becoming an expert in the dynamic world of digital education, equipping you with cutting-edge practices to excel in the ever-evolving landscape of online learning.

Grading Policy

Passing at the graduate level is considered a B or higher. A maximum of eight hours of C (2.0) grades is applicable, provided that a minimum GPA of 3.0 is reached at the time of program completion and an approved Student Petition is on file in the Office of Records and Registration. Grades of C- or lower are not accepted.

Graduate Degree Opportunity

Combine the graduate certificate with an additional 24 credit hours of other education course work to fulfill requirements for a Master of Arts in Education or Master in Educational Leadership.

Requirements

Required Courses		
EDL 513	Student Assessment and Emerging Technologies in Online and Remote Learning	4
EDL 515	Online Teaching and Learning	4
EDL 516	Instructional Design for Technology	4
Total Hours		**12**

Graduate Certificate in Leadership and Learning

Embark on an educational adventure where you will amplify your skills in orchestrating school improvement initiatives. This journey will empower you to boost teacher performance, harnessing the power of data-driven decision-making to propel student success to new heights. Dive into a world where your leadership can make a tangible difference, shaping the future of education and fostering a culture of excellence in learning environments.

Grading Policy

Passing at the graduate level is considered a B or higher. A maximum of eight hours of C (2.0) grades is applicable, provided that a minimum GPA of 3.0 is reached at the time of program completion and an approved Student Petition is on file in the Office of Records and Registration. Grades of C- or lower are not accepted.

Graduate Degree Opportunity

Combine this graduate certificate with an additional 24 credit hours of other education course work to fulfill requirements for a Master of Arts in Education or Master in Educational Leadership.

Requirements

Required Courses		
EDL 541	Educational Research Methods	4
EDL 542	Action Research for Leadership	4
EDL 543	Assessment for Learning	4
Total Hours		**12**

Graduate Certificate in Legal Aspects of Education

This three course program offers educators a unique opportunity to delve into the core legal issues that are pivotal in today's educational landscape. As you journey through this certificate, you will gain a deep understanding of the legal developments and challenges that schools commonly face. The certificate functions as a gateway to becoming a well-informed educator, equipped with the knowledge to better navigate the complex legal terrain of the education sector.

Grading Policy

Passing at the graduate level is considered a B or higher. A maximum of eight hours of C (2.0) grades is applicable, provided that a minimum GPA of 3.0 is reached at the time of program completion and an approved Student Petition is on file in the Office of Records and Registration. Grades of C- or lower are not accepted.

Graduate Degree Opportunity

Students can apply the 12 credits in Legal Aspects of Education to the Master of Arts in Education or Master in Educational Leadership.

Requirements

Required Courses		
EDL 522	Legal Rights of Teachers, Parents, and Students in Educational Settings	4
EDL 523	Understanding the Education Legal System and Minimizing Occupational Risks	4
EDL 524	Educational Bargaining Approaches & Employability Issues	4
Total Hours		**12**

Chief School Business Official (CSBO)

This program earns students a Certificate of Advanced Study. It requires the completion of 34 semester hours of course work, including 28 hours of EDL courses and three semesters (two credit hours each) of internship experiences. Candidates must take and pass ISBE Licensure Exam(s) in their specific area(s) to qualify for the state of Illinois entitlement.

The School of Education is a university partner of Illinois Association of School Business Officials (IASBO).

Grading Policy

Passing at the graduate level is considered a B or higher. A maximum of 8 hours of C (2.0) is applicable, provided that a minimum GPA of 3.0 is reached at the time of program completion and an approved Student Petition is on file in the Office of Records and Registration. Grades of C- or lower are not accepted.

Candidates must take and pass ISBE Licensure Exam(s) in their specific area(s) to qualify for Illinois entitlement

Requirements

Required Courses		
EDL 524	Educational Bargaining Approaches & Employability Issues	4
EDL 541	Educational Research Methods [1]	4
EDL 543	Assessment for Learning [1]	4
EDL 603	Advanced Seminar on Law and Public Policy	4
EDL 605	Research in Educational Leadership	4
EDL 611	Superintendent as Instructional Leader	4
EDL 612	Management of Educational Funds and Facilities	4
EDL 621	Superintendent and Central Staff/Personnel Management	4
EDL 626	Clinical Experiences/Internship I	2
EDL 627	Clinical Experiences/Internship II	2
EDL 628	Clinical Experiences/Internship III	2
EDL 635	Organizational Theory and Leadership	4
EDL 640	Business Application Revenues	4
EDL 645	Business Application Expenditures	4
Total Hours		**34**

[1] If students are lacking in fundamentals because their master's degree was not in education (research or curriculum), they may be asked to make up for these deficiencies.

School Superintendent

This program earns students a Certificate of Advanced Study. It requires the completion of 36 semester hours of course work, which includes 32 hours of courses and two semesters (two credit hours each) of internship experiences. Candidates must take and pass ISBE Licensure Exam(s) in their specific area(s) to qualify for the state of Illinois entitlement.

The School of Education is a university partner of the Illinois Association of School Administrators (IASA).

EDL 603	Advanced Seminar on Law and Public Policy	4
EDL 604	Politics of Education: Federal, State and Local Politics and Policies	4
EDL 605	Research in Educational Leadership	4
EDL 611	Superintendent as Instructional Leader	4
EDL 612	Management of Educational Funds and Facilities	4
EDL 621	Superintendent and Central Staff/Personnel Management	4
EDL 626	Clinical Experiences/Internship I	2
EDL 627	Clinical Experiences/Internship II	2
EDL 635	Organizational Theory and Leadership	4
EDL 640	Business Application Revenues	4
Total Hours		**36**

Human Services

Contact Information

Website: www.uis.edu/humanservices
Email: spmp@uis.edu
Office Phone: (217) 206-6310
Office Location: PAC 420

- Concentrations (5)
- Graduate Certificates (4)
- Joint Degree

Professional Development Sequence in Gerontology

The program is not accepting applications for the Professional Development Sequence in Gerontology at this time.

The Human Services Department offers a 16-hour professional development sequence in gerontology. The sequence is designed for individuals who already have one graduate degree and are working in some capacity with the elderly or who otherwise desire or need basic graduate-level course work in gerontology. Contact the Human Services Program for more information.

The Master's Degree

The Master of Human Services provides five concentration options for study:

- Alcoholism and Substance Abuse Concentration (p. 186)
- Child and Family Studies Concentration (p. 187)
- Gerontology Concentration (p. 187)
- Nursing Home Administration Concentration (p. 187)
- Social Services Administration Concentration (p. 187)

Accreditation

The Human Services Alcohol and Substance Abuse concentration is accredited by the Illinois Alcohol and Other Drug Abuse Professional Certification Association (IAODAPCA).

Advising

The Human Services faculty has a professional and ethical obligation to conduct continual assessment with students so they are aware of limitations that may impede their future success. Moreover, the faculty has an obligation not to admit or to remove from candidacy any student who does not meet these requirements.

Grading Policy

Graduate students must earn a grade of B (3.0) or better in each course (grades of B- or lower will not be accepted). Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Internship

The three-credit hour internship is designed to provide an opportunity for students to integrate knowledge and skills gained in courses into direct practice. The internship consists of intensive work experiences with supervision (100 work hours for each academic hour) in a human services environment (500 hours are required for students in the Alcoholism and Substance Abuse Concentration).

Students with three years of supervised full-time experience in their designated human services field may, with approval of their academic advisor, submit a Student Petition to substitute four hours of regular course work for the internship.

Program Learning Outcomes

Learning outcomes are important components for all academic programs at the University of Illinois Springfield and are required by the Higher Learning Commission. Questions related to the learning outcomes for this program should be addressed to the applicable department/school.

Requirements

Core Requirements [1]		
HMS 501	Critical Perspectives in Human Services	3
HMS 511	Social Policy and Human Services	3
HMS 514	Staff Development and Supervision	3
HMS 516	Ethics and Professional Development	3
HMS 550	Internship	3
HMS 585	HMS Capstone	3
Total Hours		**18**

[1] Offered online each fall and spring semester.

Master's Closure

Students who take HMS 585 and do not pass must register for HMS 586 (zero credit hours, one billable hour) each subsequent fall and spring until the closure is complete. To receive credit, students must present their Capstone project to a faculty committee, and obtain formal committee approval.

HMS 580 is available with permission from the HMS department for those students who enrolled in the graduate degree program during the time when the project/thesis were the closure options.

Graduate Certificate

- Graduate Certificate in Alcohol and Substance Abuse (p. 189)
- Graduate Certificate in Gerontology (p. 189)
- Graduate Certificate in Human Services Fundraising (p. 189)
- Graduate Certificate in Nursing Home Administration (p. 189)

Online Degree

- Child and Family Studies Concentration (p. 187)
- Gerontology Concentration (p. 187)
- Nursing Home Administration Concentration (p. 187)
- Social Services Administration Concentration
- Graduate Certificate in Gerontology (p. 189)
- Graduate Certificate in Human Services Fundraising (p. 189)
- Graduate Certificate in Nursing Home Administration (p. 189)
- HMS/MPH Joint Degree (p. 188)

Joint Degree

- Human Services/Public Health (HMS/MPH) Joint Degree (p. 188)

Alcoholism and Substance Abuse Concentration

The Illinois Alcohol and Other Drug Abuse Professional Certification Association, Inc., has accredited the alcohol and substance abuse concentration in the M.A. in Human Services. Students who successfully complete this concentration may be eligible to take the certifying examination for IAODAPCA. Students seeking admission to this concentration must have a two-year history of sobriety.

Requirements

Core Requirements [1]		
HMS 501	Critical Perspectives in Human Services	3
HMS 511	Social Policy and Human Services	3
HMS 514	Staff Development and Supervision	3
HMS 516	Ethics and Professional Development	3
HMS 550	Internship	3
HMS 585	HMS Capstone	3
Concentration Requirements		
HMS 521	Advanced Interviewing and Intervention	3
HMS 525	Alcoholism and Substance Abuse	3
HMS 527	Assessment and Treatment of Substance Abuse	3

HMS 528	Dual Diagnosis and Relapse Prevention	3
Elective [2]		3
Total Hours		**33**

[1] Offered online each fall and spring semester.
[2] Students must receive approval from their academic advisor for elective courses.

Child and Family Studies Concentration

Requirements

Core Requirements [1]		
HMS 501	Critical Perspectives in Human Services	3
HMS 511	Social Policy and Human Services	3
HMS 514	Staff Development and Supervision	3
HMS 516	Ethics and Professional Development	3
HMS 550	Internship	3
HMS 585	HMS Capstone	3
Concentration Requirements		
HMS 521	Advanced Interviewing and Intervention	3
HMS 525	Alcoholism and Substance Abuse	3
HMS 533	Child Abuse And Neglect	3
HMS 537	Treating Children from Diverse Populations	3
HMS 567	Family Dynamics and Intervention	3
Total Hours		**33**

[1] Offered online each fall and spring semester.

Gerontology Concentration

Requirements

Core Requirements [1]		
HMS 501	Critical Perspectives in Human Services	3
HMS 511	Social Policy and Human Services	3
HMS 514	Staff Development and Supervision	3
HMS 516	Ethics and Professional Development	3
HMS 550	Internship	3
HMS 585	HMS Capstone	3
Concentration Requirements		
HMS 509	Survey of Aging through Films	3
HMS 512	Neurobiological Health and Wellness in Aging	3
HMS 513	Aging and the Family	3
HMS 532	The Psycho-Social Aspects of Aging in the 21st Century	3
HMS 563	Sociology of Death, Dying, and Bereavement	3
Elective [2]		3
Total Hours		**36**

[1] Offered online each fall and spring semester.
[2] Students must receive approval from their academic advisor for elective course.

Nursing Home Administration Concentration

Requirements

Core Requirements [1]		
HMS 501	Critical Perspectives in Human Services	3
HMS 511	Social Policy and Human Services	3
HMS 514	Staff Development and Supervision	3
HMS 516	Ethics and Professional Development	3
HMS 550	Internship	3
HMS 585	HMS Capstone	3
Concentration Requirements		
HMS 532	The Psycho-Social Aspects of Aging in the 21st Century	3
HMS 541	Senior Care Administration	3
HMS 589	Financial Management in the Nonprofit Sector	3
Elective (Choose two) [2]		**6**
HMS 511	Social Policy and Human Services	
HMS 513	Aging and the Family	
Choose 1 course from either HMS or PAD		
Total Hours		**33**

[1] Offered online each fall and spring semester.
[2] Students must receive approval from their academic advisor for elective courses

Social Services Administration Concentration

Requirements

Core Requirements [1]		
HMS 501	Critical Perspectives in Human Services	3
HMS 511	Social Policy and Human Services	3
HMS 514	Staff Development and Supervision	3
HMS 516	Ethics and Professional Development	3
HMS 550	Internship	3
HMS 585	HMS Capstone	3
Concentration Requirements		
HMS 538	Social Services Administration	3
HMS 584	Introduction to Nonprofit Management	3
HMS 588	Grant Writing in Human Services	3
HMS 589	Financial Management in the Nonprofit Sector	3
Elective (Choose One) [2]		**3**
HMS 525	Alcoholism and Substance Abuse	
HMS 591	Fundraising in the Nonprofit Sector	
Total Hours		**33**

[1] Offered online each fall and spring semester

[2] Students must receive approval from their academic advisor for this elective course

Human Services/Public Health (HMS/MPH) Joint Degree

The UIS Departments of Human Services and Public Health have an articulation agreement that allows interested students to obtain a joint master's degree in Human Services and Public Health (HMS/MPH). Although many courses are offered online, the HMS/MPH joint degree is classified as an on campus joint degree. The HMS/MPH joint degree is a 68 credit hour master's degree option that requires students to take 40 credit hours from MPH and 24 credit hours from HMS, plus a 4 credit hour internship from the MPH program. Students take core classes from both HMS and MPH, as well as concentration and elective courses. Closure exercises from both departments are required. All prerequisites from each department apply. Interested students must meet with an academic advisor prior to enrolling. Students must submit a graduation application for each degree by the applicable deadline and will earn two separate degrees.

Program Learning Outcomes

Learning outcomes are important components for all academic programs at the University of Illinois Springfield and are required by the Higher Learning Commission. Questions related to the learning outcomes for this program should be addressed to the applicable department/school.

Requirements

MPH Core Courses		
MPH 501	Introduction to Public Health	4
MPH 503	Biostatistics	4
MPH 506	Research Methods in Public Health	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
Internship Requirement		
MPH 581	Internship [1]	4
MPH Concentration Courses		
Social Determinants of Health (Required)		
MPH 541	Social Determinants of Health	4
Advanced Epidemiology (Select one course from the following)		**4**
MPH 512	Epidemiology of Infectious Diseases	
MPH 513	Epidemiology of Chronic Diseases	
MPH 514	Analytical Epidemiology	
Advanced Public Health Policy (Select one course from the following)		**4**
MPH 508	Program Evaluation for Public Health	
MPH 575	Health Economics	
MPH 585	Introduction to Health Services and Administration	
Master CLosure [1]		
MPH 579	Comprehensive Examination	0
MPH 583	Comprehensive Exam Continuing Enrollment	0
Total Hours		**44**

[1] Students in the joint MPH/HMS degree are required to complete 400 contact hours for the internship

[2] Students MUST complete the MPH 579 Comprehensive Examination. No credit hours are awarded for completion of the exam. Students who do not complete the examination during their final semester of study must enroll in MPH 583 (zero credit hours, one billable credit hour) each regular semester (fall/spring) until they pass the exam.

HMS Core Courses		
HMS 501	Critical Perspectives in Human Services	3
HMS 511	Social Policy and Human Services	3
HMS 514	Staff Development and Supervision	3
HMS 516	Ethics and Professional Development	3
HMS Electives		
Select three courses from one of the following concentrations:		**9**
Alcohol and Substance Abuse		
HMS 521	Advanced Interviewing and Intervention	
HMS 525	Alcoholism and Substance Abuse	
HMS 527	Assessment and Treatment of Substance Abuse	
HMS 528	Dual Diagnosis and Relapse Prevention	
Child and Family Studies		
HMS 521	Advanced Interviewing and Intervention	
HMS 525	Alcoholism and Substance Abuse	
HMS 533	Child Abuse And Neglect	
HMS 537	Treating Children from Diverse Populations	
HMS 567	Family Dynamics and Intervention	
Gerontology		
HMS 509	Survey of Aging through Films	
HMS 512	Neurobiological Health and Wellness in Aging	
HMS 513	Aging and the Family	
HMS 532	The Psycho-Social Aspects of Aging in the 21st Century	
HMS 563	Sociology of Death, Dying, and Bereavement	
Nursing Home Administration Concentration		
HMS 532	The Psycho-Social Aspects of Aging in the 21st Century	
HMS 541	Senior Care Administration	
HMS 589	Financial Management in the Nonprofit Sector	
Social Service Administration		
HMS 538	Social Services Administration	
HMS 584	Introduction to Nonprofit Management	
HMS 588	Grant Writing in Human Services	
HMS 589	Financial Management in the Nonprofit Sector	
HMS Closure [1]		
HMS 585	HMS Capstone	3
HMS 586	HMS Capstone Continuing Enrollment	0
Total Hours		**24**

[1] Students who take HMS 585 and do not pass must register for HMS 586 (zero credit hours, one billable hour) each subsequent fall and spring until the closure is complete. To receive credit, students must present their Capstone project to a faculty committee, and obtain formal committee approval.

HMS 580 is available with permission from the HMS department for those students who enrolled in the graduate degree program during the time when the project/thesis were the closure options.

Graduate Certificate in Alcohol and Substance Abuse

The Human Services Department offers a Graduate Certificate in Alcohol and Substance Abuse to provide education to individuals who wish to become certified in the substance abuse counseling profession, but who do not wish to complete a formal degree program. On completion of the required 15 semester hours of courses, students may take the Certified Alcohol and Other Drug Abuse Counselor (CADC) exam through the Illinois Alcohol and Other Drug Abuse Professional Certification Association (IAODAPCA). Students seeking admission to this certificate must have a two-year history of sobriety and an undergraduate degree in social work or behavioral science.

Grading Policy

Students must earn a grade of B (3.0) or better in each course (grades of B- or lower will not be accepted).

Requirements

Required Courses [1]		
HMS 514	Staff Development and Supervision	3
HMS 525	Alcoholism and Substance Abuse	3
HMS 527	Assessment and Treatment of Substance Abuse	3
HMS 528	Dual Diagnosis and Relapse Prevention	3
HMS 550	Internship	3
Total Hours		**15**

[1] Prerequisite course for this certificate program is a lifespan or human development course

Graduate Certificate in Gerontology

The Certificate in Gerontology prepares students to critically analyze the policies and programs for older adults, with the goal of improving operations and addressing gaps in services.

Requirements

Required Courses		
HMS 509	Survey of Aging through Films	3
HMS 512	Neurobiological Health and Wellness in Aging	3
HMS 532	The Psycho-Social Aspects of Aging in the 21st Century	3
HMS 585	HMS Capstone	3
Total Hours		**12**

Graduate Certificate in Human Services Fundraising

The Department of Human Services offers a post-baccalaureate certificate entitled Fundraising in the Nonprofit sector. Fundraising is integral to the sustainability of nonprofits organizations large and small. HMS 591, addresses critical practices and fundraising programs commonly seen in nonprofit organizations. This course covers topics that include principles of fundraising, gift giving, cause-related fundraising events, online fundraising, planned-giving, managing fundraising, volunteers and legal and ethical issues. The 12-Credit hour certification is linked to national certification as a Certified Fundraising Executive.

Requirements

Required Course		
HMS 538	Social Services Administration	3
HMS 588	Grant Writing in Human Services	3
HMS 589	Financial Management in the Nonprofit Sector	3
HMS 591	Fundraising in the Nonprofit Sector	3
Total Hours		**12**

Graduate Certificate in Nursing Home Administration

The Nursing Home Administration Certificate program not only prepares students for their licensure through the Illinois Department of Professional Regulation but also builds competencies for addressing the challenges inherent in aging, including ageism, implicit bias, policy & procedural skills and critical resource development. Courses are consistent with the National Association of Long-Term Care Administrators Boards (NAB) which is a national licensing board approving graduates to become Licensed Nursing Home Administrators.

Requirements

HMS 513	Aging and the Family	3
HMS 532	The Psycho-Social Aspects of Aging in the 21st Century	3
HMS 541	Senior Care Administration	3
HMS 589	Financial Management in the Nonprofit Sector	3
Total Hours		**12**

Legal Studies

Contact Information

Website: www.uis.edu/legal-studies
Email: les@uis.edu or les-online@uis.edu
Office Phone: (217) 206-6535
Office Location: PAC 350

- Master of Arts

Many professionals need a comprehensive understanding of the legal system. The Master of Arts in Legal Studies addresses these needs within the framework of an interdisciplinary liberal arts education.

M.A. students work with professors, not teaching assistants. We offer small class sizes to facilitate learning and clinical education opportunities. M.A. students tailor their degrees to suit their needs and interests.

Both the blended and the online Master of Arts Degree in Legal Studies degrees allow students to gain professional skills, as well as study legal theory and the role of law in American society. The Legal Studies M.A. provides students with a broad general understanding of the legal system, how it works, how it interrelates with societal change, and how individuals can assert their rights within the legal system.

The degree is particularly suited for U.S. students who are pursuing professions where practical knowledge of the law and legal system is required, including those who participate in judicial processes as witnesses, investigators, or resource persons; enforce compliance with the law; work with legal forms or requirements; or need to know how legal regulations affect businesses. It is also helpful for those who practice law in another country and are required to interact with U.S. lawyers and businesses but do not need a U.S. law degree.

The curriculum seeks to develop students' professional and scholarly abilities with a view to the kinds of skills they will need in law-related careers or more advanced studies. Particular emphasis is placed on analytical thinking, research, and writing skills. Our online students have the same curriculum requirements as our on-campus students.

The Master's Degree

The Master of Arts program in Legal Studies is designed to present the master's candidate with an interdisciplinary course of study in public law, emphasizing law as a social phenomenon and a technical body of rules. It is a rigorous course of study designed to develop the candidate's critical understanding of the legal system and its role in public policy and within society more generally. It emphasizes analytical and conceptual thinking, legal and scholarly research and writing, substantive areas of the law, ethical and public interest concerns, public policy advocacy skills, and the role of law in society.

Advising

Applicants should consult the Department Chair and/or the Legal Studies Online Coordinator for preliminary advising. Students admitted to the program will be assigned a faculty advisor, who will be identified in the acceptance letter. If the advisor is not available for any reason, the student may contact the Department Chair.

Pre-registration advising is important because some legal studies courses must be taken sequentially, and required courses are not offered every semester. Course requirements and sequences are available on the LES website.

Clinical Education

The clinical education experience provides students with the skills necessary to be successful in a legal environment. Master's candidates may earn up to four hours of clinical education credits, which will be applied toward LES elective credit.

Government agencies, the Illinois Supreme Court, and other organizations sponsor paid and unpaid interns. Placement options include courts, administrative agencies, state and federal attorneys' offices, legal aid offices, private law firms, and other public interest groups. The UIS Graduate Public Service Internship Program (GPSI) students may count the GPSI Seminar course towards their non-LES electives. Similarly, the Illinois Legislative Staff Internship Program (ILSIP) students may count the ILSIP: Academic Seminar towards their non-LES electives.

Grading Policy

Students must maintain a B (3.0) or higher average within the program and must earn a B (3.0) or better in all LES core courses (grades of B- or lower are not accepted). Clinical education courses, tutorials, and thesis courses are graded on a credit/no credit (CR/NC) basis. Campus policy on Master's Degree grades can be found in Grades Acceptable Toward Master's Degrees.

Program Learning Outcomes

The objectives and outcomes for the M.A. graduate are to:

1. Outline the functional structure and operation of the American legal system.
2. Develop the skills necessary to conduct and critique legal and sociolegal research.
3. Use social and legal theories to explain legal phenomena.
4. Effectively critique and construct legal arguments.
5. Develop expository and advocacy-oriented writing skills.

Waivers

Students must fulfill all 36 hours of required courses. If it is impossible for a student to take a required course, or if a student has already taken one of the core courses or its equivalent at another institution and wants to waive the requirement, the student must still complete the credit hours in some other course.

Requirements

Core Courses		
LES 401	Legal Research And Citation [1]	4
LES 501	Introduction to Graduate Legal Studies	4
LES 504	Graduate Seminar	4
LES 512	Theories of Justice	4
or LES 524	Law and Social Movements	
LES 587	Public Advocacy	4
Elective courses (with approval of advisor) [2]		**16**
Total Hours		**36**

[1] All students who have not completed LES 401 or its equivalent should take LES 401 during the first semester it is available. Students who wish to receive credit for an equivalent course for which they received a grade of B or better, or for other competency in this area, must apply for a waiver. The LES waiver committee will decide whether a course taken at another institution is equivalent to the LES course(s). Students requesting a waiver should consult with their advisor for further information and instructions.

[2] Graduate students must take 16 hours of elective, including a minimum of 8 hours of LES-prefixed electives. Students may choose two of the four PAD courses required for graduate certificate in Public sector Labor Relations. Students may also create their own focus from the resources of the Department, College, or University. Suggested areas of focus include, but are not limited to, Law and Public Policy; Human Rights/Social justice; Criminal Justice; or Regulatory Compliance.

Master's Closure

Completion of LES 504 is required of all master's degree candidates as a closure exercise. Students who do not complete the course must register for LES 597 (zero credit hours, one billable hour) each regular semester (fall/spring) until the work/project is complete.

Online Degree

Online delivery permits a student to master the course material by attending classes from any location around the world, saving them the time and expense of having to attend the classes in person by either living on campus or commuting to and from campus.

- Legal Studies (p. 190)

Political Science

Contact Information

Website: www.uis.edu/spia
Email: pos@uis.edu
Office Phone: (217) 206-6646
Office Location: PAC 350

- Master of Arts
- Graduate Certificate

Departmental Goals and Objectives

The M.A. degree program is designed to join the basic theoretical pursuits of Political Science with the practical knowledge needed by effective public officials and political practitioners. The campus' location in the state capital offers a rich setting for combining theory and practice. The Political Science Department offers thorough academic instruction in American state and national politics, public law, international relations, comparative government, and political philosophy. Department faculty augment their academic specialties with a great variety of professional and political experiences. The faculty encourage students to take full advantage of the academic and professional opportunities offered by UIS and the state capital.

The M.A. degree curriculum is organized to meet the needs of a diverse student body, offering graduate students the option to take a course of study that merges the academic and practical aspects of politics. Because students enter the major with bachelor's degrees in a variety of social sciences and humanities, the M.A. curriculum is centered in several required courses that provide essential concepts and skills. For that reason, all students who have not taken an undergraduate research methods course are required to take PSC 451 to prepare them in research and quantitative methods. If PSC 451 is stipulated as a condition of your admission to the program, it will count as a 400-level elective in the degree. It is not a prerequisite. A range of options in subject-matter seminars, elective courses, and internships allow students to tailor their courses of study to their academic interests and professional aspirations. The department is particularly well organized for students who want to pursue careers in practical politics at the state level, in agencies involved in international policy making, for those who are preparing to teach, and for those who aspire to an advanced degree in Political Science or Law.

The Political Science curriculum ensures that competence is coupled with understanding. Courses examine political concepts and processes, historic changes in political structures, and the larger human meaning of competence in the areas of electoral and legislative systems, law and civil liberties, political philosophy, international relations, and comparative politics. Students with sharply focused interests in a particular sub-field of the discipline are able to organize their electives into areas of emphasis. Also, students are encouraged to seek appropriate instruction from faculty in public administration, economics, legal studies, and women and gender studies, among other areas.

This field is important to students who are seeking teaching careers at the secondary, community college, or university level, or who plan to study toward the doctorate. Sound academic course work and the hands-on experience are both important Political Science experiences for in-service teachers and for those preparing to teach. Interested students can combine course work in several sub-fields of interest including world politics, American government, Illinois history and government, and other aspects of civic education. Students may also arrange special teaching internships.

Graduate students in Political Science may also shape their M.A. programs to the special requirements of advanced degrees. Students who anticipate entering law school can tailor a program that draws on the resources of Legal Studies. For those interested in pursuing a Ph.D. in Political Science, the subject matter seminars offer graduate preparation in the standard fields required for doctoral study.

For those interested in international affairs and comparative politics, the department offers a special combination of courses and practice-related experiences. Internships are available in agencies of Illinois government that have international policies and programs. Because Political Science is a part of the campus' interdisciplinary committee on international studies, students are encouraged to take courses on international subjects in several academic departments.

The Master's Degree

The M.A. in Political Science is a 40-hour program with a required 28-hour minimum of 500-level courses.

Advising

On admission to the program, students are assigned an initial advisor. After a semester a student may select his or her permanent academic advisor. This faculty member can assist the student with closure committee formation and closure guidance, as a supervisor for internships and practice units, and academic counselor in devising an appropriate program of study. The advisor also monitors student progress in satisfying the requirements of the degree.

Communication Skills

Successful performance in practical politics and political science requires ability to write and speak persuasively and to present sophisticated information and complex subject matter directly and

plausibly. Completion of PSC 501 will verify satisfaction of the communication skills requirement.

Grading Policy

Students must have a grade average of B to qualify for the degree. A maximum of eight hours of C (2.0) grades is applicable to the degree (grades of C- or lower are not accepted), provided that a minimum GPA of 3.0 is reached at time of graduation and an approved Student Petition is on file in the Office of Records and Registration. In no circumstances, however, may a grade lower than B in PSC 501 be counted toward the degree. For students choosing the CR/NC option, a CR represents work equivalent to B, meaning that grades of CR may be counted toward the master's degree. Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Program Learning Outcomes

The Political Science curriculum ensures that competence is coupled with understanding. Courses examine political concepts and processes, historic changes in political structures, and the larger human meaning of competence in the areas of electoral and legislative systems, law and civil liberties, political philosophy, international relations, and comparative politics. Students with sharply focused interests in a particular sub-field of the discipline are able to organize their electives into areas of emphasis. Also, students are encouraged to seek appropriate instruction from faculty in public administration, economics, legal studies, and women and gender studies, among other areas.

1. Ability to apply theoretical perspectives to analyze the purpose and functioning of public institutions, policy-making processes, and political behavior in the state, national, or international context.
2. Ability to design, conduct, and present research employing valid and reliable analytical techniques to explain political phenomena.
3. Competency to seek and/or participate in real-world opportunities to test political theories and integrate academic knowledge with practical experience.

Requirements

Core Courses		
PSC 501	Introduction to the Graduate Study of Politics	4
PSC 502	Methods Of Inquiry	4
Electives [1]		**28**
At least 16 of the 28 elective hours should be 500-level PSC courses. A maximum of eight hours outside of PSC may be taken. Up to 12 hours of 400-level courses can be taken for graduate credit.		
Closure		
PSC 590	Closure Exercise	4
Select one:		
Comprehensive Examination		
Thesis		
Participant/Observer Case Study		
Total Hours		**40**

[1] A maximum of eight hours of internship may be applied toward the degree as elective hours. Students may apply credits earned from the Graduate Public Service Internship (PAD 580: Public Administration Internship Seminar), the Illinois Legislative Staff Internships (PSC 526 ILSIP: Internship), or from PSC 530: Graduate Internship in Political Science for elective hours.

Master's Closure

Students who take PSC 590 and do not complete it must register for PSC 591 (zero credit hours, one billable hour) each subsequent fall and spring until the closure is complete.

Graduate Certificate

- Graduate Certificate Practical Politics (p. 192)

Online Degree

Students in the Online Political Science Master's Degree Program are able to complete all of their course work 100% online, without ever having to step foot on-campus. Both the on-campus and online Political Science Master's Degree Programs have the same degree requirements and are taught by the same tenure-track and tenured faculty members.

The Online Political Science Master's Degree is designed to meet the needs of working professionals from diverse academic backgrounds. The Political Science Master's Degree Programs allows students to tailor their courses of study to their individual research interests and professional aspirations.

- Political Science (p. 191)

Graduate Certificate Practical Politics

The Graduate Certificate in Practical Politics is intended for political practitioners, or for those who intend to become political practitioners, who wish to augment their background and skills through exposure to political science frameworks and concepts with a focus on electoral politics, interest group politics and lobbying, and policy analysis. Students are expected to sharpen the skills and understanding required of thoughtful and effective practitioners in elective and appointive public service. Instruction involves consultation with experienced representatives of government and government-related endeavors in the capital. Students learn political and policy research, organizing and lobbying skills, campaign techniques, and an array of analytical approaches to policy making in partisan and nonpartisan settings.

Practical knowledge is intelligence in context. All graduate students in Political Science have opportunities to enhance their skill and understanding in actual political settings. The department has developed a broad range of internship experiences with legislative staffs and agencies, legislative liaisons, lobbyists, public interest groups, political consultants, and campaign organizations. These learning experiences ensure that M.A. students are effective learners both in the classroom and in the field and that they can transfer their learning from one setting to another, as the professional practice of politics requires.

Students with significant practical experience may submit a Student Petition to replace the internship requirement with a PSC elective. The

certificate can be taken as a part of the M.A. PSC curriculum through electives or independently.

Grading Policy

A grade of B or better must be earned in each of the following classes to qualify for the certificate (grades of B- or lower will not be accepted).

Requirements

Required Courses		
PSC 501	Introduction to the Graduate Study of Politics	4
Select two of the following:		**8**
PSC 562	Practical Politics Seminar in Political Campaigns	
PSC 563	Practical Politics Seminar in Lobbying	
PSC 564	Practical Politics Seminar in Policy Formation, Analysis, and Presentation	
PSC 530	Graduate Internship in Political Science	4
Total Hours		**16**

Public Administration

Contact Information

Website: www.uis.edu/spmp
Email: spmp@uis.edu
Office Phone: (217) 206-6310
Office Location: PAC 420

- Doctoral
- Graduate Certificates (4)
- Joint Graduate Degree
- Master

Departmental goals and objectives

The School of Public Management and Policy recognizes the growth and complexity of public problems. We are committed to inspiring a new generation of public service professionals through cutting-edge scholarship and training. We equip our students with the knowledge and skills to lead and to advocate for change.

The MPA degree offers professional graduate education accredited by the Network of Schools of Public Policy, Affairs, and Administration (NASPAA) both on campus and online. Doctoral studies through the Doctor of Public Administration (DPA) are also available and targets experienced professionals looking to bridge the worlds of scholarship and practice. A practitioner-oriented program, the DPA seeks to educate social sector leaders in public management and public policy.

MPA curricular requirements are designed to impart knowledge and skills essential to meet pressing public problems and to succeed in professional and administrative employment in public and nonprofit sectors. The knowledge and abilities address understanding of legal, political, and managerial processes, organizational structures, the context of public and nonprofit organizations, the development of leadership capabilities, and knowledge of governmental and nonprofit sectors.

Students may elect to pursue a graduate certificate along with their MPA degree. Options include the Graduate Certificate in Management of Nonprofit Organizations, the Graduate Certificate in Community Planning, the Graduate Certificate in Public Procurement Management, or the Professional Certificate in Child Advocacy Studies (CAST). UIS CAST courses are certified by the National Child Protection Training Center and lead to professional certification through the Center.

In addition to the MPA degree, the UIS Public Administration Department and the UIS Public Health Department have established a joint degree, MPA/MPH.

Students entering our degree programs without significant professional work experience in the public or private sector are encouraged to undertake internships as part of their program of study through the UIS Graduate Public Service Internship (GPSI) Program, the Illinois Legislative Staff Internship Program (ILSIP), or departmental internship programs.

The Master's Degree

Advising

Students will be assigned an advisor upon admission to the program and may request an advisor of their choice among faculty of the School of Public Management and Policy.

Grading Policy

Public Administration students may apply up to six credit hours of C work toward the MPA Degree (grades of C- or lower will not be accepted). A maximum of six hours of C (2.0) grades is applicable to the degree (grades of C- or lower are not accepted), provided that a minimum GPA of 3.0 is reached at the time of graduation and a Student Petition is on file in the Office of Records and Registration. All course work applied toward the MPA under this arrangement must be earned at the University of Illinois Springfield while the student is enrolled in a graduate degree at UIS.

Students also should refer to the campus policy on the Grades Acceptable Toward Master's Degrees section of this catalog.

Program Learning Outcomes

Graduates of the MPA degree program will be able to understand and demonstrate knowledge and skills in the following competencies:

1. Lead and manage in public governance.
    a. Communicate in a clear and concise manner.
    b. Apply relevant theories, knowledge, and skills to manage resources and programs effectively.
2. Participate in and contribute to the public policy process.
    a. Describe the public policy process and the role of the various participants and stakeholders.
    b. Identify problems, frame the issues, and identify and evaluate alternatives for addressing a problem.
3. Analyze, synthesize, think critically, solve problems, and make decisions.

a. Demonstrate the ability to collect, analyze, and interpret data for use in decision-making, and drawing conclusions.

b. Critically read and apply findings from studies and reports.

4. Articulate and apply a public service perspective.

   a. Articulate the importance of and operate in a manner that facilitates democracy, equity, transparency, efficiency, and ethics.

5. Communicate and interact productively with a diverse and changing workforce and citizenry.

   a. Demonstrate a sensitivity to and respect for differences in culture.

Writing Competence

Faculty may identify writing deficiencies during courses and refer students to the Learning Hub.

Students pursuing the MPA typically follow one of two advanced professional development patterns. One pattern involves course work chosen from PAD offerings, often including personnel, budgeting, policy analysis/program evaluation, or organizational change/development. The second pattern consists of completing advanced course work in PAD offerings in conjunction with course work offered by other UIS academic departments, such as legal studies (administrative law), management information systems, environmental studies, accounting (public financial management), or human services (social services).

Requirements

The 36-hour curriculum of the MPA degree requires the following courses.

Core Courses		
PAD 501	Introduction to the Profession	3
PAD 502	Organization Dynamics	3
PAD 503	Analytical Tools	3
PAD 504	Budget And Finance	3
PAD 505	Human Resource Management	3
PAD 506	Public Policy for Managers (Public Policy for Managers)	3
PAD 507	Information for Decision Making (Information Decision Making)	3
Elective Courses [1]		
At least six hours of elective courses must be selected from Public Administration (PAD) courses. Any combination of PAD 400- or 500-level courses may count toward the MPA degree. Only one 400-level elective from a program outside the Department of Public Administration may be counted toward the MPA		12
Masters Closure		
PAD 571	Capstone Seminar	3
PAD 572	Capstone Seminar Continuing Enrollment	0
Total Hours		**36**

[1] Courses that essentially duplicate or cover prerequisite-level material, even though such courses may be offered by other programs at the 500-level or higher, do not count. A total of four hours of internship credits are creditable toward the MPA and are considered inside elective credits.

Master's Closure

MPA degree candidates are expected to fulfill the campus closure requirements by earning a grade of B- or better in PAD 571. PAD 571 is open only to MPA majors who have completed core degree courses. The MPA faculty strongly recommends that majors enroll in the Capstone Seminar after completing PAD 501 through PAD 507; however, majors may enroll in the Capstone Seminar while simultaneously completing their final core course. Generally, the capstone course is taken in the last semester of study.

Campus policy requires that PAD majors, who enroll in PAD 571 but who do not complete the course in one semester, must enroll in PAD 572 (zero credit hours, one billable hour), each fall and spring semester until the course work is completed.

Graduate Certificates

- Graduate Certificate in Community Planning (p. 197)
- Graduate Certificate in (p. 197)Management of Nonprofit Organizations
- Graduate Certificate in (p. 197)Public Procurement Management
- Graduate Certificate in Public Sector Labor Relations (p. 198)

Doctor of Public Administration (DPA)

The Doctor of Public Administration (DPA) program is specifically designed to meet the educational needs of experienced practitioners in administrative and governmental positions at the state and local levels and in the nonprofit community. Bridging the worlds of scholarship and practice, the DPA equips students with the advanced analytical skills and knowledge of public management and public policy necessary to lead impactful organizations and solve complex problems.

The DPA Program requires students to complete core and elective course work, a qualifying exam, and a dissertation. As a part-time program, the length of time to complete the DPA Program may vary based on the amount of time available for academic study. The program has, however, developed a series of benchmarks supporting a 4-year time-to-degree from which students can work with their advisors to build a personalized timeline.

Advising

A doctoral program faculty advisor will be assigned when a student is admitted to the DPA program. The advisor will assist the student in creating a formal plan of study. Students may switch advisors to ensure the best match as their research interests develop or evolve.

Each student must complete at least 40 hours of course work plus 12 hours of dissertation credit. Students may submit a Student Petition for up to 12 hours of transfer credit for post-master's graduate work deemed appropriate for the DPA.

Examination

After completing PAD 651, PAD 652, PAD 653, PAD 654, PAD 655, and PAD 656, the student will be required to complete a qualifying exam to demonstrate competence in the required core fields. The exam contains both oral and written components, and each student's exam will be conducted and evaluated by a committee of faculty members, which includes core teaching faculty. Students who have not passed the qualifying exam after two attempts will not be allowed to progress toward their degree, and future enrollment will not be permitted.

Leave of Absence

If a student cannot maintain reasonable progress toward completing the doctoral degree, the student may request a leave of absence from the program by completing a Student Petition requesting such leave and submitting it to the student's advisor and the director of the DPA program for approval. A leave of absence may be granted up to one semester. At the end of the leave of absence, the student may apply for additional leave. If a leave of absence is not approved, there is no guarantee that the student will be able to progress because of the cohort nature of the program.

Program Learning Outcomes

Students who complete the DPA Program should be able to:

1. Evaluate and integrate the theoretical literature and methodological approaches from a range of public affairs disciplines, thereby establishing a repertoire of new problem-solving skills and analytical strategies.
2. Apply their new problem-solving skills and analytic strategies to understand and appropriately address complex problems in public management and public policy.
3. Assess and critique the analytic techniques and conclusions of scholarly articles and practitioner communications.
4. Prepare and produce high-quality, independent research that systematically analyzes real-world phenomena resulting in a meaningful contribution to practice.

Reasonable Progress Standard

Students must maintain reasonable progress toward the completion of the doctoral degree. The DPA program defines reasonable progress as follows:

- Completing all core course work within five semesters (fall and spring) once a student begins the program,
- Completing the dissertation proposal within two semesters of passing the qualifying exams and completing all course work.
- Enrolling in and receiving credit for a minimum of one dissertation credit (PAD 690) each fall and spring semester until the dissertation is completed, defended, and accepted for at least 12 hours.

Requirements

Core Courses		
PAD 651	Leading Social Sector Change and Innovation	4
PAD 652	Public Management Seminar: Connecting Practice and Theory	4
PAD 653	Public Policy Seminar	4
PAD 654	Research Design	4
PAD 655	Qualitative Research Methods	4
PAD 656	Quantitative Research Methods	4
Electives		
Students must complete 13 hours of elective course work as outlined below		
Advanced Content Area: Choose 1 [1]		**4**
PAD 657	Advanced Public Management Seminar	
PAD 658	Advanced Public Policy Seminar	
Advanced Method: Choose 1 [2]		**3**
PAD 507	Information for Decision Making	
PAD 525	Informatics for Public Policy	
PAD 526	Advanced Analytical Tools: Forecasting, Time Series Analysis, and Predictive Analytics	
ENS 404	Fundamentals of Geographic Information Systems	
Topical Electives [3]		**6**
Students must complete 6 hours of elective course work at the 500-level or above approved by the doctoral program faculty.		
Dissertation		
PAD 659	Dissertation Proposal Seminar	3
PAD 690	Dissertation	12
Total Hours		**52**

1. Students may take a second advanced content course for topical elective credit.
2. Students may take another 500-level methods course or higher with the approval of their advisor.
3. Students may take up to 3-credit hours of electives as an independent study under the direction of a DPA faculty member.

Since the program admits students in cohorts, the core courses are offered once per cohort and will not repeat until the entire cycle has been completed.

Closure Exercise: Dissertation Work

A Doctoral degree will be awarded to students who have satisfactorily completed all dissertation closure requirements, as prescribed by the student's academic program.

Entry into closure will occur after the student has passed qualifying exams, completed all course work, and complied with any other programmatic requirements, thereby permitting the student to enter the proposal and dissertation phases of study. Students must be continuously enrolled from this point forward. Generally, this is accomplished by enrolling in the Proposal Writing Seminar (PAD 659) followed by dissertation hours (PAD 690). If a student is unable to maintain continuous enrollment, he or she may apply for a leave of absence. If a leave of absence is granted for particular semester, the student will be exempt from this requirement for that semester. Failure to obtain a leave of absence will, in most cases, require retroactive registration in at least one dissertation credit hour for each semester in which the student was out of compliance.

For more information on the doctoral closure guidelines, please refer to the Doctoral Closure Guidelines in this catalog's Academic Information for Doctoral Students section.

Joint Degree

- MPA/MPH Joint Degree (p. 196)

Online Degree

The online degree allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables students to obtain course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The 36-hour MPA online degree follows the same curriculum as the on-campus degree, with a few exceptions. The Graduate Certificate in Management of Nonprofit Organizations and the Graduate Certificate in Community Planning are offered online. In addition, the joint degree in MPA/MPH is available online. Electives may vary.

- Doctor of Public Administration (DPA) (p. 194)
- Public Administration (p. 193)
- Graduate Certificate in Community Planning (p. 197)
- Graduate Certificate in Management of Nonprofit Organizations (p. 197)
- Graduate Certificate Public Procurement Management
- MPA/MPH Joint Degree (p. 196)

Public Administration/Public Health (MPA/MPH) Joint Degree

The School of Public Management and Policy and the UIS Department of Public Health have established a joint degree program in accordance with university policy. Students interested in earning both the MPA degree and the MPH degree can contact either the MPA or MPH office. Students may complete the two degrees with a total of 74 credit hours through the joint degree program, compared to a total of 84 for the two degrees separately. Students pursuing this joint degree program option will be required to complete an appropriate closure exercise in each of the two degree organizations. Students must submit a graduation application for each degree by the applicable deadline and will earn two separate degrees.

Program Learning Outcomes

Learning outcomes are important components for all academic programs at the University of Illinois Springfield and are required by the Higher Learning Commission. Questions related to the learning outcomes for this program should be addressed to the applicable department/school.

Requirements

PAD Degree Requirements		
PAD 501	Introduction to the Profession	3
PAD 502	Organization Dynamics	3
PAD 504	Budget And Finance	3
PAD 505	Human Resource Management	3
PAD 506	Public Policy for Managers	3
PAD 507	Information for Decision Making	3
Select one of the following: [1]		**3**
PAD 531	Public Policy Analysis	
PAD 533	Program Evaluation	
PAD 553	Community Planning and Policy	
Electives [2]		
Select six hours of 400- or 500- level PAD courses		**6**
Master Closure [3]		
PAD 571	Capstone Seminar	3
PAD 572	Capstone Seminar Continuing Enrollment	0
Total Hours		**30**

1 If PAD 531, PAD 533, or PAD 553 was taken to satisfy the quantitative core requirement elective, it cannot count in this elective category.

2 Students may submit a Student Petition to use PAD 561 as one credit hour toward the internship requirement.

3 Campus policy requires that PAD majors, who enroll in PAD 571 but who do not complete the course in one semester, must enroll in PAD 572 Capstone Seminar Continuing Enrollment (zero credit hours, one billable hour), each fall and spring semester until the course work is completed.

MPH Degree Requirements		
MPH 501	Introduction to Public Health	4
MPH 503	Biostatistics	4
MPH 506	Research Methods in Public Health	4
MPH 511	Epidemiology	4
MPH 521	Introduction to Environmental Health	4
MPH 531	Public Health Policy	4
MPH 561	Public Health Education	4
MPH 581	Internship [2]	4
Concentration Courses		
Social Determinants of Health (Required)		**4**
MPH 541	Social Determinants of Health	
Advanced Epidemiology (Select one course from the following)		**4**
MPH 512	Epidemiology of Infectious Diseases	
MPH 513	Epidemiology of Chronic Diseases	
MPH 514	Analytical Epidemiology	
Advanced Public Health Policy (Select one course from the following)		4
MPH 508	Program Evaluation for Public Health	
MPH 575	Health Economics	
MPH 585	Introduction to Health Services and Administration	
Master Closure [1]		
MPH 579	Comprehensive Examination [1]	0
MPH 583	Comprehensive Exam Continuing Enrollment [1]	0
Total Hours		**44**

[1] Students MUST complete the MPH 579 Comprehensive Examination. No credit hours are awarded for completion of the exam. Students who do not complete this examination during their final semester of study must enroll in MPH 583 (zero credit hours, one billable credit hour) each regular semester (fall/spring) until they pass the exam.

Graduate Certificate in Community Planning

The Graduate Certificate in Community Planning is designed to prepare public administrators to participate in community planning activities primarily at the municipal, township, or county level, but also in state agencies concerned with planning.

Course work is offered at night and online. Individuals may take these courses and earn the certificate part time without being formally enrolled in any degree program, or may complete it as part of the Master of Public Administration degree.

Grading Policy

A grade of B- or better must be earned in the required courses to qualify for the certificate.

Requirements

Required Courses		
PAD 501	Introduction to the Profession	3
PAD 506	Public Policy for Managers	3
PAD 524	Capital Budgeting	3
PAD 553	Community Planning and Policy	3
PAD 554	Community Planning Tools	3
PAD 556	Community Economic Development	3
Total Hours		**18**

Graduate Certificate in Management of Nonprofit Organizations

The Graduate Certificate in Management of Nonprofit Organizations requires 18 hours of course work from the menu below. Individuals may take these courses and earn the certificate part time without being formally enrolled in any degree program, or may complete it as part of a degree program.

Grading Policy

A grade of B- or better must be earned in the required courses to qualify for the certificate.

Requirements

Area 1: Introduction to Nonprofit Management		
PAD 542	Nonprofit Sector & Society	3
Area 2: Nonprofit Finance		
Select one of the following courses:		
PAD 504	Budget And Finance	3
or PAD 545	Public Financial Management	
Area 3: Human Resources		
PAD 541	Nonprofit Sector: Human Resources	3
Area 4: Nonprofit-Specific Tools		
Select one of the following courses:		
PAD 543	Marketing for Public and Nonprofit Organizations	3
or PAD 544	Fund Raising for Public and Nonprofit Organizations	
Area 5: Administrative Tools		
Select two of the following courses:		6
PAD 504	Budget And Finance (If not taken in Area 2)	
PAD 506	Public Policy for Managers	
PAD 533	Program Evaluation	
PAD 534	Program Implementation	
PAD 543	Marketing for Public and Nonprofit Organizations (If not taken in Area 4)	
PAD 544	Fund Raising for Public and Nonprofit Organizations (If not take in Area 4)	
PAD 545	Public Financial Management (If not taken in Area 2)	
PAD 552	Strategic Planning and Management	
PAD 580	Public Administration Internship Seminar (Note: Internship must be completed in the nonprifit sector)	
PAD 590	Topics in Public Administration	
Total Hours		**18**

Graduate Certificate in Public Procurement Management

The Graduate Certificate in Public Procurement Management offers students an entry into the specialization of public procurement. Public procurement is a sub-field of public administration emphasizing purchasing, supply chain management, and project management through effective strategies, proper planning and collaborative execution. This certificate allows students to analyze the various aspects of public procurement and the managerial strategies needed to ensure efficient and effective goods and services delivery while maintaining clear focus on agency goals, project milestones and ethical decision-making. The program requires 18 hours of course work with course choices based on the status of the student. A breakdown of the two sequences follows.

Requirements

Core Courses		
PAD 581	Fundamentals of Public Procurement	3
PAD 582	Public Procurement Process, Ethics and Law	3
PAD 583	Contract Formulation and Administration	3
PAD 585	Project Management in Public Procurement	3
Electives		**6**
Degree-Seeking Student Sequence		
Choose Two:		
PAD 501	Introduction to the Profession	
PAD 504	Budget And Finance	
PAD 507	Information for Decision Making	
PAD 584	Best Value Analysis and Negotiation	

Non-Degree Seeking Student Sequence		
PAD 584	Best Value Analysis and Negotiation	
Choose One:		
PAD 501	Introduction to the Profession	
PAD 504	Budget And Finance	
PAD 507	Information for Decision Making	
Total Hours		**18**

Graduate Certificate in Public Sector Labor Relations

The Graduate Certificate in Public Sector Labor Relations is intended for professionals in the field of public sector labor relations, for individuals in the field of public sector human resource management who wish to upgrade their skills in labor relations, for individuals interested in pursuing union leadership roles, or for those who are beginning their careers and wish to prepare for a career working in or with public sector labor relations.

Individuals may take these courses and earn the certificate part time without being formally enrolled in any degree program or may complete it as part of a graduate degree program.

Grading Policy

A grade of B- or better must be earned in each of the following classes to qualify for the certificate.

Requirements

Required Courses		
PAD 485	Administrative Law and Management	3
PAD 509	Workplace Democracy	3
or PAD 535	Public Administration Diversity	
PAD 511	Collective Bargaining	3
PAD 568	Labor Arbitration and Dispute Resolution	3
Total Hours		**12**

Public Affairs Reporting

Contact Information

Website: www.uis.edu/par
Email: par@uis.edu
Office Phone: (217) 206-7494
Office Location: PAC 480

- Master of Arts

The Public Affairs Reporting (PAR) master's degree is designed for the student who wishes to specialize in news coverage of government and politics. A primary goal is for graduates to become professional journalists who can report and interpret governmental activity and public policy for news consumers. The 10-month program aims to develop news reporters able to understand public affairs and communicate those concepts with the clarity, accuracy and speed demanded of professional journalists of the highest rank. The centerpiece of the program is a six-month internship as a Statehouse reporting correspondent working for a professional news organization. Program faculty expect each graduate, whatever the skill level upon entering the program, to be proficient in reporting, writing and editing at graduation.

The Master's Degree

Advising

The program director serves as principal academic advisor for PAR students, although special advising requests may be referred to other faculty members with particular expertise. After students are accepted into the program, they should contact their academic advisors for an appointment before initial registration.

Grading Policy

PAR students must receive a grade of B or better in any required PAR course to receive credit toward the degree (grades of B- or lower will not be accepted). Students also must maintain a B average overall each semester.

Students also should refer to the campus policy on Grades Acceptable Toward Master's Degrees, in the Academic Information for Master's Degree Students section of this catalog.

Program Learning Outcomes

Learning outcomes are important components for all academic programs at the University of Illinois Springfield and are required by the Higher Learning Commission. Questions related to the learning outcomes for this program should be addressed to the applicable department/school.

Requirements

The M.A. in Public Affairs Reporting requires 40 hours of graduate-level course work. In the fall semester, students enroll in two required courses: PAR 501 (six hours), and PAR 510 (four hours). Students choose two other graduate-level elective courses after consultation with their academic advisor.

During the spring semester, students begin an internship, PAR 504 (12 hours), with an experienced professional journalist covering state government and the Illinois General Assembly. PAR 503 (two hours) is also required during this semester. After consultation with an academic advisor, the student registers for one other graduate-level elective course to maintain a full course load.

Students participate in the final phase of the internship, PAR 505, during the summer term (until July 1). This internship period is considerably more intense, as it coincides with the conclusion of the legislative session. During the six-month internship, students receive a tuition waiver and university stipends.

Required Courses		
PAR 501	Advanced Public Affairs Reporting	6
PAR 503	Legislative Issues	2
PAR 504	Internship I	12
PAR 505	Internship II/Closure	4
PAR 510	Developing Public Policy in Illinois	4
Electives [1]		12
Total Hours		**40**

[1] One elective should come from the Political Science Department and one should come from the Communication Department. The third

elective is the student's choice, but restricted to Political Science or Communications. Students can file a petition to enroll in electives outside of Communication and Political Science. Contact your adviser for more information.

Master Closure

As part of PAR 505 students must complete a professional portfolio that demonstrates mastery of public affairs journalism. The portfolio will include a variety of spot news, in-depth and feature stories the student has reported and written and that have been published or aired by a professional media outlet, along with project memos detailing the news judgments involved in reporting and writing the longer pieces.

Students who do not complete the portfolio by the end of the summer term must register for the PAR 506 (zero credit hours, one billable hour) in all subsequent fall and spring semesters until the portfolio is submitted and approved.

Public Policy

Contact Information

Website: www.uis.edu/spmp
Email: mpp@uis.edu
Office Phone: (217) 206-6310
Office Location: PAC 420

- Master Degree
- Concentrations (5)

Departmental goals and objectives:

The Master of Public Policy (MPP) program provides students with analytical skills, decision-making frameworks, and subject matter expertise to address complex policy questions. Students graduate with the following knowledge, skills, and abilities:

- Skills in using economic and statistical analysis to improve public policy.
- A deeper understanding of policy development.
- The ability to engage stakeholders to affect change.

Our location in Illinois' capital city and our Chicago connections will provide you with many opportunities to engage directly with policymakers. These opportunities will expose you to the legal and institutional structures in which policies are developed. You will graduate prepared for leadership, advocacy, and public policy design and evaluation roles in the governmental, nonprofit, and private sectors.

The Master's Degree

Requirements for the Master of Public Policy are listed below. Students may select one of the following concentration options for study:

- Child Advocacy and Policy Concentration (p. 200)
- Education Policy Concentration (p. 200)
- Health Policy Concentration (p. 201)
- Policy Analysis Concentration (p. 201)
- Social Policy Concentration (p. 201)

Students must complete 36 semester hours, including the Capstone course in which they will complete the master's closure exercise.

Students will complete 12 hours of Public Administration and Public Policy electives or approved graduate course work from another department. These 12 hours may be used to complete a concentration or Graduate Certificate. (Note: if a student elects to pursue the Graduate Geographic Information System Certificate, they will exceed the typical MPP 36 hours and take 39 hours).

Advising

On acceptance, students are assigned their academic advisor. Before registering for the first time, the student should discuss an appropriate course of study with the academic advisor.

Grading Policy

Refer to the campus policy on Grades Acceptable Toward Master's Degrees section of this catalog.

Program Learning Outcomes

Graduates of the MPP program will be able to understand and demonstrate knowledge and skills in the following competencies:

1. Lead and manage in public governance.
    - Identify public problems, research the background of the issues, and identify and evaluate alternatives to address these problems.
2. Participate in and contribute to the public policy process.
    - Describe the public policy process and the role of the various participants and stakeholders.
    - Apply relevant theories, knowledge, and skills to lead in developing, implementing effectively, and evaluating public policy.
3. Analyze, synthesize, think critically, solve problems, and make decisions.
    - Demonstrate the ability to collect, analyze, and interpret data for use in decision-making, and drawing conclusions.
    - Critically read and apply findings from peer-reviewed and grey literature.
4. Articulate and apply a public service perspective.
    - Articulate the importance of and operate in a manner that facilitates democracy, equity, transparency, efficiency, and ethics.
5. Communicate and interact productively with a diverse and changing workforce and citizenry.

- Communicate in a clear and concise manner.
- Demonstrate a sensitivity to and respect for different cultures and perspectives.
- Identify differential policy impacts on diverse populations and develop policy alternatives to address these.

Requirements

Core courses		
PAD 503	Analytical Tools	3
Analysis - Select one		**3**
PAD 525	Informatics for Public Policy	
PAD 526	Advanced Analytical Tools: Forecasting, Time Series Analysis, and Predictive Analytics	
Policy and Economics		**15**
PAD 504	Budget And Finance	
PAD 506	Public Policy for Managers	
PAD 508	Economics and Public Policy	
PAD 531	Public Policy Analysis	
PAD 533	Program Evaluation	
Closure Exercise		
PAD 573	Capstone in Public Policy	3
Public Administration and Public Policy electives or approved graduate course work from another department		**12**
Total Hours		**36**

Master's Closure

Students who take PAD 573 and do not pass must register for PAD 574 (zero credit hours, one billable hour) each subsequent fall and spring until the closure is complete.

Online Degree

- Child Advocacy and Policy Concentration (p. 200)
- Education Policy Concentration (p. 200)
- Health Policy Concentration (p. 201)
- Policy Analysis Concentration (p. 201)
- Social Policy Concentration (p. 201)

Child Advocacy and Policy Concentration

Students must complete 36 semester hours, including the Capstone course in which they will complete the master's closure exercise.

Requirements

Core courses		
PAD 503	Analytical Tools	3
Analysis - Select One		**3**
PAD 525	Informatics for Public Policy	
PAD 526	Advanced Analytical Tools: Forecasting, Time Series Analysis, and Predictive Analytics	
Policy and Economics		**15**
PAD 504	Budget And Finance	
PAD 506	Public Policy for Managers	
PAD 508	Economics and Public Policy	
PAD 531	Public Policy Analysis	
PAD 533	Program Evaluation	
Closure Exercise		
PAD 573	Capstone in Public Policy	3
Child Advocacy and Policy Concentration		**12**
PAD 481	Perspectives on Child Maltreatment and Advocacy	
PAD 482	Global Child Advocacy Studies	
PAD 483	The System's Response to Child Maltreatment	
Choose one additional course:		
PAD 484	Childhood Trauma: Risk and Resiliency	
PAD 522	U.S. Social Policy	
Total Hours		**36**

Education Policy Concentration

Students must complete 36 semester hours, including the Capstone course in which they will complete the master's closure exercise.

Requirements

Core courses		
PAD 503	Analytical Tools	3
Analysis: Must take PAD and choose one from the remaining two analytics courses		**3**
PAD 525	Informatics for Public Policy	
PAD 526	Advanced Analytical Tools: Forecasting, Time Series Analysis, and Predictive Analytics	
Policy and Economics		**15**
PAD 504	Budget And Finance	
PAD 506	Public Policy for Managers	
PAD 508	Economics and Public Policy	
PAD 531	Public Policy Analysis	
PAD 533	Program Evaluation	
Closure Exercise		
PAD 573	Capstone in Public Policy	3
Educations Policy (Offered through Educational Leadership)		
Education Policy Concentration		
EDL 503	School Law	4
Choose up to two additional courses		**8**
EDL 502	School Finance	
EDL 522	Legal Rights of Teachers, Parents, and Students in Educational Settings	
EDL 523	Understanding the Education Legal System and Minimizing Occupational Risks	
EDL 524	Educational Bargaining Approaches & Employability Issues	
EDL 533	Administration and Evaluation of Special Education Issues	
Total Hours		**36**

Health Policy Concentration

Students must complete 36 semester hours, including the Capstone course in which they will complete the master's closure exercise.

Requirements

Core courses		
PAD 503	Analytical Tools	3
Analysis: Must take PAD 503 and choose one from the remaining two analytics courses		**3**
PAD 525	Informatics for Public Policy	
PAD 526	Advanced Analytical Tools: Forecasting, Time Series Analysis, and Predictive Analytics	
Policy and Economics		**15**
PAD 504	Budget And Finance	
PAD 506	Public Policy for Managers	
PAD 508	Economics and Public Policy	
PAD 531	Public Policy Analysis	
PAD 533	Program Evaluation	
Closure Exercise		
PAD 573	Capstone in Public Policy	3
Health Policy Concentration (Offered Through Public Health)		
MPH 531	Public Health Policy	4
Choose up to two additional courses		**8**
MPH 506	Research Methods in Public Health	
MPH 508	Program Evaluation for Public Health	
MPH 541	Social Determinants of Health	
MPH 575	Health Economics	
MPH 585	Introduction to Health Services and Administration	
Total Hours		**36**

Policy Analysis Concentration

Students must complete 36 semester hours, including the Capstone course in which they will complete the master's closure exercise.

Requirements

Core courses		
PAD 503	Analytical Tools	3
Analysis: Must take PAD 503 and choose one from the remaining two analytics courses		**3**
PAD 525	Informatics for Public Policy	
PAD 526	Advanced Analytical Tools: Forecasting, Time Series Analysis, and Predictive Analytics	
Policy and Economics		**15**
PAD 504	Budget And Finance	
PAD 506	Public Policy for Managers	
PAD 508	Economics and Public Policy	
PAD 531	Public Policy Analysis	
PAD 533	Program Evaluation	
Closure Exercise		
PAD 573	Capstone in Public Policy	3
Policy Analysis Concentration		
PAD 507	Information for Decision Making	3
PAD 525	Informatics for Public Policy	3
or PAD 526	Advanced Analytical Tools: Forecasting, Time Series Analysis, and Predictive Analytics	
Choose up to two additional courses		**6-7**
PAD 431	Operations Research Methods	
PAD 432	State and Local Community Development	
PAD 534	Program Implementation	
PAD 554	Community Planning Tools	
Total Hours		**36**

[1] Students in this track will take both PAD 525 and PAD 526 with either counting as core or the concentration requirement

Social Policy Concentration

Students must complete 36 semester hours, including the Capstone course in which they will complete the master's closure exercise.

Requirements

Core courses		
PAD 503	Analytical Tools	3
Analysis: Must take PAD 503 and choose one from the remaining two analytics courses		**3**
PAD 525	Informatics for Public Policy	
PAD 526	Advanced Analytical Tools: Forecasting, Time Series Analysis, and Predictive Analytics	
Policy and Economics		**15**
PAD 504	Budget And Finance	
PAD 506	Public Policy for Managers	
PAD 508	Economics and Public Policy	
PAD 531	Public Policy Analysis	
PAD 533	Program Evaluation	
Closure Exercise		
PAD 573	Capstone in Public Policy	3
Social Policy Concentration		
PAD 522	U.S. Social Policy	3
PAD 535	Public Administration Diversity	3
Choose up to two additional courses		**6**
PAD 482	Global Child Advocacy Studies	
PAD 521	International Poverty, Inequality, and Development	
PAD 556	Community Economic Development	
Total Hours		**36**

Financial Assistance for Master's Degree Students

UIS provides or coordinates many paid internship opportunities and scholarships for graduate students. For additional information on merit and need-based financial assistance, refer to the section in this catalog entitled Financial Assistance Information.

- Graduate Assistantship (GA) Program (p. 202)
- Graduate Public Service Internship (GPSI) Program (p. 202)
- Illinois Legislative Staff Intern Program (ILSIP) (p. 203)
- Public Affairs Reporting (PAR) Scholarships (p. 204)

Graduate Assistantship (GA) Program

The University of Illinois Springfield awards more than 50 graduate assistantships to qualified students each year. The program is highly competitive and is designed to:

1. Recruit outstanding and promising students to graduate study, with special attention to access and equal opportunity policies.
2. Provide graduate-level learning experiences through a supervised assignment.
3. Provide support that enables students to complete their graduate degree on time.
4. Provide UIS with limited support services in selected programs and areas.

Assistantships are categorized into four types: Graduate Assistantships, Graduate Teaching Assistantships, Graduate Research Assistantships, and Pre-professional Graduate Assistantships. Preference will be given to students who have not previously received a master's degree. The annual application deadline is **March 15**. In order to be eligible for consideration, applicants must be admitted, either fully or conditionally, into a UIS graduate degree program. To facilitate file completion and admission, applicants are strongly encouraged to initiate the application process at least two months prior to the application deadline. Files completed after March 15 will be added to the pool of eligible applicants after the first round selection process is completed.

Assistants receive a monthly stipend (taxable income) and work 20 hours per week during the academic year. During each fall and/or spring semester assistants receive a tuition and service fee waiver. Assistants serving at least one full semester during the regular academic year are eligible for a tuition and service fee waiver for up to six semester hours in the subsequent summer term. The maximum tuition waiver for the academic year is 30 hours.

For more information related to the Graduate Assistantship Program, including complete application instructions, please visit the Graduate Assistantships web page. You may also contact the Graduate Assistantship Office via email at gaprog@uis.edu or by telephone at (217) 206-6544.

Graduate Public Service Internship Program

Contact Information

Website: www.uis.edu/gradinterns/gpsi-program

Email: GPSImail@uis.edu

Office Phone: (217) 206-6153

Office Location: PAC 409

Located within the Center for State Policy and Leadership, the Graduate Public Service Internship Program (GPSI) is ranked as one of Illinois' premier governmental internship programs. For over 45 years this program has provided graduate students with an opportunity for experiential learning through a public sector internship while completing a master's degree at the University of Illinois Springfield. The program is open to students from all academic backgrounds, including those who have already earned an advanced degree.

The program is comprised of a 21-month public sector internship for full-time UIS graduate students. During the academic year (August 16 - May 15) the internship obligation is 20 hours per week for a stipend of $1,200 per month and during the intervening summer term (May 16 - August 15) the internship obligation is the full-time equivalent for a stipend of $2,400 per month. Additional benefits include 24 credit hours of graduate tuition waiver at the in-state rate, $300 per fiscal year for professional development activities, and a $650 student fee waiver for the fall and spring semesters.

GPSI is a competitive internship program; therefore, completing the application process does not guarantee an internship. For first-round interview consideration, the deadline for file completion is **March 31**. "File completion" means that the application, resume, three reference letters, and notice of graduate admission are on file in the GPSI office. Internships begin August 16.

Illinois Legislative Staff Intern Program

Contact Information

Website: https://www.uis.edu/ilsip/
Email: ilsip@uis.edu
Office Phone: (217) 206-7163
Office Location: PAC 410

Celebrating a more than 60-year history and recognized as one of the top legislative internship programs in the country, the Illinois Legislative Staff Intern Program (ILSIP) provides graduate level applicants with a professional experience working full-time with the Illinois legislature. Benefits include a monthly stipend of $3,300, along with four hours of graduate credit in political science over the course of two semesters. In-state tuition and fees, including student health insurance, are covered by the program along with any required textbooks for the academic seminar.

The program offers 24 internship opportunities annually with one of four partisan staffs (House Democratic, House Republican, Senate Democratic, Senate Republican) of the Illinois General Assembly or with the Commission on Government Forecasting and Accountability. Internships begin on September 1 and continue through June of the following year.

To be eligible, applicants must complete a baccalaureate degree in any academic discipline prior to the start of the internship and demonstrate a high-quality undergraduate academic record. Applications are due March 1 each year.

Public Affairs Reporting Scholarships

Contact information
Website: www.uis.edu/par
Email: par@uis.edu
Phone: (217) 206-7494
Office Location: PAC 480

Several scholarship programs are earmarked for graduate students in the Public Affairs Reporting program. The annual awards are based on academic achievement, financial need, and potential for a career in journalism. For more information, contact the Director of the Public Affairs Reporting program.

- **Mark D. Allan PAR Scholarship:**
  - Established by Mr. Allan, a 1986 Public Affairs Reporting graduate. Mr. Allan is the former Director of Marketing and Public Relations at Butler University.
- **James E. Armstrong Scholarship:**
  - Established in memory of the late publisher of the *Illinois State Register* and the *Illinois State Journal*, predecessors of *The State Journal-Register* in Springfield.
- **Mary and Jim Beaumont Public Affairs Reporting Scholarship**
  - Established by Mary and Jim Beaumont. Mary has a graduate degree in Communication from UIS and Jim has a graduate degree in Public Affairs from UIS.
- **Rich Bradley Memorial Scholarship Fund**
  - Established by friends and colleagues of Rich Bradley, the longtime news director at WUIS, Springfield's public radio station. Bradley, who died on July 3, 2023, was a strong supporter of PAR and mentored many PAR interns.
- **Class of 1986 Scholarship Fund:**
  - Established by members of the PAR Class of 1985-86, the fund supports PAR students who have demonstrated commitment to diversity, equity and inclusion.
- **Mary Frances Fagan PAR Memorial Scholarship:**
  - Established by friends in memory of Ms. Fagan, a 1983 Public Affairs Reporting graduate. Fagan served as assistant press secretary for Govs. Jim Thompson and Jim Edgar. Her career included 23 years as a spokesman for American Airlines. She is credited for the industry's first frequent flyer program, and through her involvement with Ebertfest, she turned what could have been a local film festival into one of international reputation.
- **Milton D. Friedland Communications Scholarship:**
  - Established in memory of the late founder and general manager of WICS-TV, News Channel 20 in Springfield, and former community relations associate for the campus.
- **Steven B. Hahn Reporting Scholarship:**
  - Established by his parents in his memory. Hahn was a legislative correspondent for *The State Journal-Register* and United Press International.
- **Robert P. Howard Scholarship:**
  - Established by friends in memory of the late Capitol correspondent for the *Chicago Tribune*, and author of *Illinois, A History of the Prairie State*.
- **Illinois Legislative Correspondents Association (ILCA) / Miller and Heinecke Scholarship:**
  - Established in honor of Burnell A. Heinecke who was a former *Chicago Sun-Times* Statehouse correspondent and former president of the ILCA, the late Bill Miller who was the former director of the UIS PAR program and a founding member of the Illinois News Broadcasters Association, and deceased ILCA members.
- **International Student Scholarship Fund:**
  - This fund supports scholarships for international students enrolled in the PAR program.
- **Vu Nguyen Scholarship:**
  - Established in memory of Vu Nguyen, a 2008 PAR graduate who served as an education reporter for the *Daily Breeze* in Torrance, CA.
- **Douglas H. Pokorski Scholarship in Public Affairs Reporting:**
  - Established in memory of Doug Pokorski, a veteran journalist for *The State Journal-Register* known for his coverage of education and history.
- **Public Affairs Reporting Memorial Scholarship Fund:**
  - Robert C. Springer and his wife, Barbara J. Hipsman Springer, both earned a Public Affairs Reporting Degree from UIS. This scholarship celebrates that achievement.
- **Thom M. Serafin Public Affairs Reporting Scholarship:**
  - Made possible through a gift from Thom Serafin, a 1974 PAR graduate whose distinguished career includes founding and serving as CEO of Serafin and Associates, Inc., serving as press secretary for several national-level political campaigns, serving on the Washington D.C. staff of U.S. Senator Alan Dixon, and most recently serving as a Chicago-based political and public relations consultant.
- **Valerie Wiener Award:**
  - Made possible through a gift from Valerie Wiener, a former member of the Nevada state senate and founder/CEO of her own consulting firm specializing in media relations, positioning strategies, and power presentations.

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Accounting

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Accounting	BA	No additional admission requirements beyond the general UIS criteria	*Minimum GPA of "C" (2.0) is required in the following courses: ACC 211 and ACC 212 *Minimum grade of "C-" is required in the following courses: ECO 213, MAT 113 or other calculus, ECO 201 AND ECO 202, OR ECO 315	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Accounting	MA	*All admission criteria must be completed to register for ACC course work *A cumulative GPA of 2.0	*Upper Division Accounting Prerequisite Course Requirements: ACC 321, ACC 322, and ACC 464, or their equivalents *A grade of C (2.0) or better must be earned in each Upper Division accounting prerequisite course (grades of C- or lower will not be accepted) for full admission.	Department Chair	Students can be admitted conditionally until all admissions requirements are met. Students receiving financial aid must be fully admitted after one year in order to maintain their eligibility	N/A
Accounting Data Analytics	Graduate Certificate	*A 3.0 cumulative undergraduate GPA of better, or substantial experience and responsibility in a field related to the area of study, as documented by a current resume.	*Foundational prerequisite course requirements: ACC 211 and ACC 212 OR ACC 311	N/A	N/A	N/A
Public Utility Management and Regulation	Graduate Certificate	*A 3.0 cumulative undergraduate GPA of better, or substantial experience and responsibility in a field related to the area of study, as documented by a current resume.	N/A	N/A	N/A	N/A

Athletic Training

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Athletic Training	MATR	Three Letters of Recommendation	*Undergraduate cumulative GPA of 2.70 and a 3.0 GPA in Prerequisite Courses (minimum grade of “C” in each course) *Two semesters of anatomy and physiology with labs *One course in the following: general biology, general psychology, physiology of exercise, biomechanics or kinesiology, nutrition, introductory health course, statistics, chemistry, physics Recommended Courses: *Medical Terminology *Research Methods *Strength and Conditioning	MATR Admissions Committee	N/A	N/A

Biochemistry

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Biochemistry	BS	No additional admission requirements beyond the general UIS critera	N/A	N/A	N/A	N/A

Biology

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Biology	BS	No additional admission requirements beyond the general UIS criteria	*BIO 141, BIO 142, CHE 141, CHE 142, CHE 267, CHE 268, and MAT 121 *Up to 12 semester hours of approved lower-division courses may be transferred from an accredited institution of higher education to make up deficiencies. Transfer courses must have a grade of C or better.	N/A	N/A	N/A

Business Administration

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Business Administration	BBA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Business Administration	MBA	No additional admission requirements beyond the general UIS criteria	ACC 505 and BUS 501 with grades of C- or better, and must be taken before or during student's first semester of core course work Preferably, prerequisites should normally be completed within seven years of application to the MBA program. *Prerequisites may be taken as a conditional student or concurrently with MBA curriculum	Admission is granted by the department faculty on the basis of an evaluation of an applicant's complete file.	Yes, for completion of prerequisites	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Healthcare Management	Graduate Certificate	N/A	N/A	Admission is granted by the department faculty on the basis of an evaluation of an applicant's complete file	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Operations and Supply Chain Management	Graduate Certificate	N/A	*Prerequisite Option 1:ACC 505 and BUS 501 Prerequisite Option 2: BUS 322 *Each prerequisite must be completed with a C- or better, and must be taken before or during student's first semester of core course work *Any prerequisite exceptions must have instructor approval. *Preferably, prerequisites should normally be completed within seven years of application to the MBA program. *Prerequisites may be taken as a conditional student or concurrently with MBA curriculum.	Admission is granted by the department faculty on the basis of an evaluation of an applicant's complete file.	N/A	N/A

Chemistry

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Chemistry	BS	No additional admission requirements beyond the general UIS critera	CHE 141, CHE 142, CHE 267, CHE 268, CHE 269, CHE 271, MAT 115, MAT 116, ASP 201 and ASP 202	N/A	N/A	N/A

Communication

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Communication	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Communication	MA	*Minimum overall undergraduate GPA of 3.00 *Two letters of recommendation including one from an academic source *One – two page personal statement of purpose *Passing score on COM Department graduate admission writing examination	N/A	Department Chair and at least two additional COM faculty	Yes, must complete eight credit hours of prescribed COM courses and receive a grade of B or better for full admission	Yes, petition process with review by all COM faculty

Computer Science

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Computer Science	BS	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Computer Science	MS	Minimum overall undergraduate GPA of 2.70 for full admission	*International students must have completed a course in data structures and algorithms to be considered for admission to the master's degree program.	Department Head	N/A	Yes

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Information Assurance	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Head	N/A	N/A
Systems Security	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Head	N/A	N/A

Criminology and Criminal Justice

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Criminology and Criminal Justice	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Cybersecurity Management

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Cybersecurity Management	MS	N/A	N/A	Department Chair	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Cybersecurity Administration	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
Cybersecurity Management	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
Cybersecurity Policy and Implementation	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
Digital Forensics	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A

Data Analytics

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Data Analytics	MS	No additional admission requirements beyond the general UIS criteria	*MAT 113 or MAT 115, MAT 121, CSC 302, CSC 225, CSC 275, CSC 385, DAT 332 *Students must have completed a course in data structures and algorithms to be considered for admission to the master's degree program.	N/A	Yes	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Data Analytics	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	The prerequisite courses must be completed with a minimum grade of B- *MAT 113 or MAT 115, MAT 121, CSC 302, CSC 225, CSC 275, CSC 385, DAT 332	Department Head	N/A	N/A

Education

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Education	MA	No additional admission requirements beyond the general UIS criteria	N/A	Director and Program Coordinator	N/A	N/A

Educational Leadership

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Educational Leadership	MA	No additional admission requirements beyond the general UIS criteria	N/A	Director	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Educational Technology	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Director and Program Coordinator	N/A	N/A
English as a Second Language	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Director and Program Coordinator	N/A	N/A
Higher Education Online Pedagogy	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Director and Program Coordinator	N/A	N/A
Leadership and Learning	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Director and Program Coordinator	N/A	N/A
Legal Aspects of Education	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Director and Program Coordinator	N/A	N/A

English

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
English	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Teaching English	Graduate Certificate	*Candidates must meet UIS admission requirements for graduate studies *English Department Application Form (PDF) *A cover letter (1-2 pages) explaining why they are interested in the Graduate Certificate program *Curriculum Vitae (2 pages) *Names and contact information of three references, two of which need to be academic references *An analytical writing sample (10-15 pages) illustrating a sustained argument built from primary and secondary sources *An analytical writing sample (10-15 pages) illustrating a sustained argument built from primary and secondary sources	N/A	English Graduate Admissions Committee	N/A	N/A

Environmental Health

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Environmental Health	MPH	*Minimum Overall GPA of 3.00 for previous academic work. *Essay addressing the areas outlined in the application form. *Three letters of recommendation on letterhead from employers, professional peers, or educators. *Students are required to have 30 natural science credit hours (e.g., biochemistry, biology, math, calculus, physics, chemistry, etc.).	Minimum of 30 semester hours in the natural sciences at baccalaureate level or higher	Department Chair/ Program Director; an evaluation rubric is used for file review	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Environmental Health	Graduate Certificate	*The program requires formal application for admission to the University (accompanied by official transcripts) followed by review of the application by faculty of the MPH Program. The MPH faculty will provide academic advising to certificate students. *Individuals who have bachelor's degrees from accredited colleges and universities are eligible to apply to the certificate programs. A background in the biological sciences demonstrated by transcript credit of at least three semester hours is required, along with a strong science background desirable. Admission will be based on a cumulative GPA of 3.0 on a 4.0- point scale, or a 2.75 or better with documentation of substantial professional experience in the field of the certificate.	*Individuals wanting to apply the certificate work to a graduate degree in Environmental Health must also meet all entrance requirements for degree study (refer to the Master's in Public Health section of this catalog). In addition, they must formally apply for admission to the graduate degree	Department Chair/ Program Director; an evaluation rubric is used for file review	N/A	N/A

Environmental Sciences

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Environmental Sciences	MS	*Minimum overall undergraduate GPA of 3.00 *Completion of a 300-level or higher ecology course with lab, with grade of B or better *Undergraduate or work background sufficient for advanced course work in environmental studies *Academic essay of at least 300 words addressing the following: 1. What are the most urgent environmental problems facing your community today? 2. How will a master's degree in environmental studies help prepare you to address these problems? 3. Which area of environmental specialization appeals most to you? 4. A brief description of your academic background, including life experiences, that contribute to your academic preparation. *Two informative letters of recommendation from professors (Preferably former professor) or employers addressing applicant's academic ability, work ethic and personal integrity. *Environmental Natural Sciences Concentration Only Must have identified a faculty member who agrees to serve as research advisor before application will be considered. Applicants to the Environmental Planning and Management or Sustainable Development and Policy concentrations do not need prior approval from a research supervisor in order to apply.	N/A	ENS Graduate Admissions Committee	Yes	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Geographic Information Systems	Graduate Certificate	Minimum 3.0 undergraduate GPA	N/A	ENS Admissions Committee	N/A	N/A

Environmental Studies

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Environmental Studies	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Exercise Science

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Exercise Science	BS	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Finance

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Finance	MS	No additional admission requirements beyond the general UIS criteria	*ACC 311 or ACC 211 & ACC 212 *ECO 315 or ECO 201 & ECO 202 Each completed with a grade of C- or better. Prerequisite requirements may be waived for students who can provide evidence of: a minimum of 2+ years experience in the prerequisite field of study.	Department Chair	Applicants who do not meet prerequisites requirements may be granted conditional admission. Full admission is required before the student can continue beyond 12 credit hours in the MS in Finance degree	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Applied Finance	Graduate Certificate	*A 2.5 cumulative undergraduate GPA or better, or substantial experience and responsibility in a field related to the area of study, as documented by a current resume.	Candidates for the certificate will be expected to complete course requirements with a cumulative GPA of 3.0 or better. *ACC 311 or ACC 211 & ACC 212 *ECO 315 or ECO 201 & ECO 202	N/A	N/A	N/A

Healthcare Informatics

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Healthcare Informatics	MS	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	Yes	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Healthcare Analytics	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
Health Information Privacy and Security	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
Project Management for Healthcare Informatics	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A

History

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
History	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
History	MA	*Minimum 3.0 cumulative GPA & a minimum 3.0 GPA in history *Submit an academic writing sample to the History Department chairperson *Submit a statement of purpose (not to exceed 500 words) to the History Department chairperson *Although it is not required, applicants may also submit one or more of the following: GRE scores, three letters of recommendation, a history research paper, documentation of work experience in the field of history. Applicants without these qualifications will be considered for conditional admittance	N/A	Department Chair	Yes	N/A

Human Services

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Human Services	MA	*Completed Human Services Department application *Personal statement detailing reasons for seeking admission to program *Completed recommendation forms from two professional or academic sources *Formal interview with Concentration Area Coordinator	N/A	Department Faculty, by vote	Yes, must achieve B or better grades in first 8 credit hours of graduate course work and complete any needed prerequisites	Yes, by meeting with the Department Chair
Alcohol and Substance Abuse	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	Lifespan or human development course	N/A	N/A	N/A
Gerontology	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A
Human Services Fundraising	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A
Nursing Home Administration	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Human Development Counseling

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Human Development Counseling	MA	*Applications are considered for fall admissions only **Phase 1:** *3 Recommendation Forms **Phase 2:** *Group interview **Full Admission:** Minimum GPA of 3.00 for last 60 credit hours of undergraduate degree or cumulative undergraduate GPA of 2.75 **Application Deadlines:** *To ensure consideration for full admission, all Phase 1 application materials should be postmarked by January 31. In order for late applications to be considered, materials should be postmarked by June 15.	N/A	HDC Department Admissions Committee	N/A	Applicants who are not admitted may request to reapply for the next admission cycle

Human Resource Management

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Human Resource Management	MS	No additional admission requirements beyond the general UIS criteria.	BUS 521 - Must be taken before or during student's first semester of core course work.	Department Chair	Students can be admitted conditionally until all admissions requirements are met. Students receiving financial aid must be fully admitted after one year in order to maintain their eligibility.	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Human Resource Management	Graduate Certificate	No additional admission requirements beyond the general UIS criteria		Admission to the Human Resource Management certificate is granted by the department faculty on the basis of an evaluation of an applicant’s complete file	N/A	Yes

Information Systems Security

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Information Systems Security	BS	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

International and Global Studies

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
International and Global Studies	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Legal Studies

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Legal Studies	BA	No additional admission requirements beyond the general UIS criteria	*Completion of at least 6 semester hours of English composition and 6 semester hours of humanities, with grades of C or better.	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Legal Studies	MA	*Personal Statement (uploaded in the university online application) explaining your personal, academic, and professional goals and how your background, work, and educational experiences contribute to your ability to succeed in the Legal Studies Master's Degree program. 350 word minimum/750 word maximum. *Minimum overall undergraduate GPA of 3.00 *Ability to demonstrate effective written communication skills for full admission **Application deadline for priority consideration:** October 1st for spring and March 1st for fall	N/A	Department Admissions Committee	Yes	N/A

Liberal Studies

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Liberal Studies	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Management

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Entrepreneurship	Graduate Certificate	*A 2.5 cumulative undergraduate GPA or better, or substantial experience and responsibility in the field related to the area of study, as documented by a current resume.	N/A	N/A	N/A	N/A

Management Information Systems

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
MIS	BS	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
MIS	MS	No additional admission requirements beyond the general UIS criteria	*A grade of C- or better is required for all prerequisites - including the following: -Introductory courses in managerial and financial accounting (such as BUS 521) -One semester of production/operations management (such as BUS 522) -One semester of statistics (such as MAT 121 or ECO 213) -One semester of linear algebra or mathematics (such as MAT 102) -MIS 502 for students from non-computer science/engineering or related technical degrees.	Department Chair	Yes, all admissions are conditional until prerequisites are completed.	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Business Analytics	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
Business Applications of Artificial Intelligence	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
Business Process Management	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
Cybersecurity Policy and Implementation	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A
IT Project Management	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A

Marketing

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Marketing	Graduate Certificate	No additional admission requirements beyond the general UIS criteria	N/A	Department Chair	N/A	N/A

Mathematical Sciences

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Mathematical Sciences	BA	No additional admission requirements beyond the general UIS criteria	*Three semesters of calculus, to be completed before any math course requiring these prerequisites *Enroll in MAT 330 Entrance Assessment as soon as possible after Calculus III is completed	N/A	N/A	N/A

Medical Laboratory Science

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Medical Laboratory Science	BS	**Pre-Professional Phase:** *No additional admission requirements beyond the general UIS criteria **Professional Phase:** *Completion of all MLS prerequisite courses with a minimum 2.5 GPA *MLS Program application *Written statement of academic and professional goals *Contact information for three professional or academic references *Essential functions affirmation form *A personal interview may be required *Submit vaccination records (see MLS Student Handbook for vaccination requirements)	*90 quarter hours or 60 semester hours of lower-division courses **UIS gen ed requirements** *CHE 141 General Chemistry I & CHE 142 General Chemistry II *Organic Chemistry I with lab (CHE 267, CHE 268) or General Biochemistry with lab (CHE 485, CHE 476) *BIO 141 General Biology I *BIO 142 General Biology II or Applied Microbiology with lab (BIO 231, BIO 232) *BIO 201 Basics Of Human Anatomy & Physiology I *BIO 202 Basics of Human Anatomy & Physiology II MAT 121 Applied Statistics	N/A	Yes	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Clinical Chemistry	Graduate Certificate	*Baccalaureate degree in biological science or chemistry or a baccalaureate degree with a combination of 30 semester hours (45 quarter hours) in biology and chemistry. *MLS Program application *Written statement of academic and professional goals *Contact information for three professional or academic references *Essential functions affirmation form *A personal interview may be required *Submit vaccination records (see MLS Student Handbook for vaccination requirements)	*One semester of statistics – statistics may be completed prior to entering the graduate certificate program or during the first semester of the program.	Department Chair	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Hematology	Graduate Certificate	*Baccalaureate degree in biological science or chemistry or a baccalaureate degree with a combination of 30 semester hours (45 quarter hours) in biology and chemistry. *MLS Program application *Written statement of academic and professional goals *Contact information for three professional or academic references *Essential functions affirmation form *A personal interview may be required *Submit vaccination records (see MLS Student Handbook for vaccination requirements)	*One semester of statistics – statistics may be completed prior to entering the graduate certificate program or during the first semester of the program.	Department Chair	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Immunohematology	Graduate Certificate	*Baccalaureate degree in biological science or chemistry or a baccalaureate degree with a combination of 30 semester hours (45 quarter hours) in biology and chemistry. *MLS Program application *Written statement of academic and professional goals *Contact information for three professional or academic references *Essential functions affirmation form *A personal interview may be required *Submit vaccination records (see MLS Student Handbook for vaccination requirements)	*One semester of statistics – statistics may be completed prior to entering the graduate certificate program or during the first semester of the program.	Department Chair	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Medical Microbiology	Graduate Certificate	*Baccalaureate degree in biological science or chemistry or a baccalaureate degree with a combination of 30 semester hours (45 quarter hours) in biology and chemistry. *MLS Program application *Written statement of academic and professional goals *Contact information for three professional or academic references *Essential functions affirmation form *A personal interview may be required *Submit vaccination records (see MLS Student Handbook for vaccination requirements)	*One semester of statistics – statistics may be completed prior to entering the graduate certificate program or during the first semester of the program.	Department Chair	N/A	N/A

Philosophy

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Philosophy	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Political Science

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Political Science	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Political Science	MA	*Baccalaureate degree, with strong undergraduate background in political science, history, or the social sciences for full admission *Statement of Purpose (500-800 words), in which the applicant explains who they are, why they're applying to our program, why they are a good candidate for our program, and what they want to do in the future with this degree. *Minimum overall undergraduate GPA of 3.00	N/A	Department Chair	Yes, students without statistical/methods experience are required to take PSC 451 as part of their degree program. If required, PSC 451 is counted as an elective toward the degree requirements. Additionally, students whose cumulative undergraduate GPA is slightly below 3.0 can be conditionally admitted based on the conditions of obtaining a grade of B or better in PSC 501 and PSC 502. Students have one year to meet their conditions of admission.	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Political Science	BA/MA	*Students must first be admitted to the UIS Political Science Bachelor's Degree program. *Qualifications for admission to the BA/MA Program include a GPA of at least 3.0 for all previous college work and completion of a basic course in American government or PSC 201 Introduction to the American Political System. *Undergraduate Political Science majors must apply for admission to the BA/MA program before registering for the BA internship. However, interested students are encouraged to apply as soon as possible after being admitted to UIS.	Students in the BA/MA curriculum must satisfy all requirements for the BA in Political Science.	N/A	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Practical Politics	Graduate Certificate	A minimum 3.0 undergraduate GPA is required	N/A	N/A	N/A	N/A

Psychology

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Psychology	BA	*No additional admission requirements beyond the general UIS criteria for students with a 2.50 transfer or UIS GPA at 30 hours. *Students with a 2.0 to 2.49 cumulative transfer GPA or UIS GPA at 30 hours, refer to the department conditional admission policy.	N/A	N/A	*A cumulative transfer GPA of 2.0 to 2.49 or UIS GPA at 30 hours allows for department conditional admission and permits enrollment in up to 12 semester hours of psychology courses during the first semester. These psychology courses must be completed within two semesters of the conditional admission and result in a 2.50 psychology GPA.	N/A

Public Administration

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Public Administration	MPA	*Minimum overall undergraduate GPA of 2.5, or high GRE score *Match between career goals and degree program *Writing skills *Completed MPA Department application form *Resume *Statement describing career goals and how MPA degree would enhance professional development *GRE exam scores are optional, but may be useful in cases of lower undergraduate GPA scores or to otherwise enhance application strength	N/A	The MPA director, in consultation with other Department faculty if needed	N/A	Yes

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Public Administration	DPA	*Submit portfolio that includes: 1. Educational & professional goals statement (minimum 600 words) 2. Three Letters of recommendation 3. A professional writing sample for which the applicant was sole author 4. Evidence of significant work experience in public affairs field *Applicants are encouraged, but not required, to submit GRE scores as part of their portfolios *An interview may be required *Minimum cumulative graduate GPA of 3.25 **Application Deadline**: *Application materials will be reviewed on a rolling basis. A new cohort will begin their core course work every fall semester. Students who wish to start working on elective course work early (i.e., before their core course work begins in the fall) should contact the DPA program director.	N/A	Screening for minimum requirements by DPA Director; review of qualifying applications by DPA faculty. Excellent oral and written communication skills Fit between applicant's educational aspirations and faculty expertise Quality of previous graduate performance Ability to do doctoral-level work Significant professional achievement in public affairs field	No	No

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Community Planning	Graduate Certificate	*Minimum overall undergraduate GPA of 2.5, or high GRE score *Match between career goals and degree program *Writing skills *Resume *Statement describing career goals and how certificate would enhance professional development *GRE exam scores are optional, but may be useful in cases of lower undergraduate GPA scores or to otherwise enhance application strength	N/A	The MPA director, in consultation with other Department faculty if needed	N/A	Yes
Management of Nonprofit Organizations	Graduate Certificate	*Minimum overall undergraduate GPA of 2.5, or high GRE score *Match between career goals and degree program *Writing skills *Resume *Statement describing career goals and how certificate would enhance professional development *GRE exam scores are optional, but may be useful in cases of lower undergraduate GPA scores or to otherwise enhance application strength	N/A	The MPA director, in consultation with other Department faculty if needed	N/A	Yes

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Public Procurement Management	Graduate Certificate	*Minimum overall undergraduate GPA of 2.5, or high GRE score *Match between career goals and degree program *Writing skills *Resume *Statement describing career goals and how certificate would enhance professional development *GRE exam scores are optional, but may be useful in cases of lower undergraduate GPA scores or to otherwise enhance application strength	N/A	The MPA director, in consultation with other Department faculty if needed	N/A	Yes
Public Sector Labor Relations	Graduate Certificate	*Minimum overall undergraduate GPA of 2.5, or high GRE score *Match between career goals and degree program *Writing skills *Resume *Statement describing career goals and how certificate would enhance professional development *GRE exam scores are optional, but may be useful in cases of lower undergraduate GPA scores or to otherwise enhance application strength	N/A	The MPA director, in consultation with other Department faculty if needed	N/A	Yes

Public Affairs Reporting

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Public Affairs Reporting	MA	Candidates must complete the PAR application, which includes: *Samples of written work *Narrative statement on qualifications and interest in the program *Three reference letters from those who can assess candidates' journalism/ communication and/or academic skills Through the application, candidates must demonstrate: *Writing ability *Interest in government and public affairs *Potential for a career in journalism *An academic record indicating a likelihood for success in graduate school Finalists must complete a news writing test. Applicants will be evaluated and admissions will be granted on a first-come, first-served basis until a cohort reaches capacity.	N/A	PAR Program Director screens files for minimum requirements, reviews application materials of finalists, and makes admission decisions.	Yes	No; however, viable applicants who lack professional experience are encouraged to seek additional journalism training and to reapply later

Public and Nonprofit Administration

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Public and Nonprofit Administration	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A
Public and Nonprofit Administration	BA/MPA	*Students must first be admitted to the BA *Additional qualifications for admission to the program include a minimum 3.0 GPA for all previous college course work	Completion of a basic course in American government or PSC 201, introductory microeconomics or ECO 201, and either MAT 121 or MAT 122 or an equivalent course approved by the department	N/A	N/A	N/A

Public Health

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Public Health	MPH, MPH/HMS, MPH/MPA	*Minimum overall GPA of 3.00 for previous academic work *Essay addressing the areas outlined in the application *Three letters of recommendation on letterhead from employers, professional peers, or educators	N/A	Department Chair/ Program Director; an evaluation rubric is used for file review	Yes, for applicants who are missing one or more of the conditions listed	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Public Health	Graduate Certificate	*Background in the biological sciences demonstrated by transcript credit of at least three semester hours is required, along with a strong science background desirable. *Admission will be based on a cumulative GPA of 3.0 on a 4.0- point scale, or a 2.75 or better with documentation of substantial professional experience in the field of the certificate.	*Individuals wanting to apply the certificate work to a graduate degree in public health must also meet all entrance requirements for degree study (refer to the Master's in Public Health section of this catalog). In addition, they must formally apply for admission to the graduate degree.	Department Chair/ Program Director; an evaluation rubric is used for file review	N/A	N/A
Community Health Education	Graduate Certificate	*Background in the biological sciences demonstrated by transcript credit of at least three semester hours is required, along with a strong science background desirable. *Admission will be based on a cumulative GPA of 3.0 on a 4.0- point scale, or a 2.75 or better with documentation of substantial professional experience in the field of the certificate.	Individuals wanting to apply the certificate work to a graduate degree in public health must also meet all entrance requirements for degree study (refer to the Master's in Public Health section of this catalog). In addition, they must formally apply for admission to the graduate degree.	Department Chair/ Program Director; an evaluation rubric is used for file review	N/A	N/A

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Environmental Risk Assessment	Graduate Certificate	*Background in the biological sciences demonstrated by transcript credit of at least three semester hours is required, along with a strong science background desirable. *Admission will be based on a cumulative GPA of 3.0 on a 4.0- point scale, or a 2.75 or better with documentation of substantial professional experience in the field of the certificate.	Individuals wanting to apply the certificate work to a graduate degree in public health must also meet all entrance requirements for degree study (refer to the Master's in Public Health section of this catalog). In addition, they must formally apply for admission to the graduate degree	Department Chair/ Program Director; an evaluation rubric is used for file review	N/A	N/a
Epidemiology	Graduate Certificate	*Background in the biological sciences demonstrated by transcript credit of at least three semester hours is required, along with a strong science background desirable. *Admission will be based on a cumulative GPA of 3.0 on a 4.0- point scale, or a 2.75 or better with documentation of substantial professional experience in the field of the certificate.	Individuals wanting to apply the certificate work to a graduate degree in public health must also meet all entrance requirements for degree study (refer to the Master's in Public Health section of this catalog). In addition, they must formally apply for admission to the graduate degree.	Department Chair/ Program Director; an evaluation rubric is used for file review	N/A	N/A

Public Policy

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Public Policy	BA	No additional admission requirements beyond the general UIS criteria	*Program Prerequisites: ECO 202 Introduction to Macroeconomics (3 hours) or ECO 315 Economics for Administrators	N/A	N/A	N/A
Public Policy	MPP	Admission to the MPP will be on a competitive entry basis. Submit a résumé, goal statement, transcripts, and two letters of recommendation.	N/A	The MPP Program lead, in consultations with other program faculty if needed.	N/A	N/A

Social Work

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Social Work	BSW	No additional admission requirements beyond the general UIS criteria	*Course work in general psychology, sociology/ anthropology, political science, and statistics.	N/A	N/A	N/A

Sociology/Anthropology

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Sociology/Anthropology	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Teacher Education

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Teacher Education	BA	No additional admission requirements beyond the general UIS criteria (note: to be eligible for licensure, students must abide by all UIS and state licensure requirements including all applicable grading policies)	N/A	N/A	N/A	N/A

Theatre

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Theatre	BA	No additional admission requirements beyond the general UIS criteria	N/A	N/A	N/A	N/A

Visual Arts

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Visual Arts	BA	No additional admission requirements beyond the general UIS criteria	Prerequisite Courses - Must be completed before enrolling in any upper division Visual Arts courses ART 102, ART 112, ART 113, ART 261, ART 262, AND one intro level studio course (ART 203, ART 211, ART 215, ART 236, ART 304)	N/A	N/A	N/A

Women and Gender Studies

Degree Program	Program Type	Dept Application Materials and Admission Criteria	Prerequisite Course Requirements	Department ADM Review	Dept Conditional Admits	Dept Appeal Process
Women and Gender Studies	Graduate Certificate	*Candidates for the WGS certificate must write a goal statement. *Have an interview with a women's studies faculty member. *Women and Gender Studies will assign an academic advisor to help develop a course of study that meets the student's goals.	N/A	N/A	N/A	N/A

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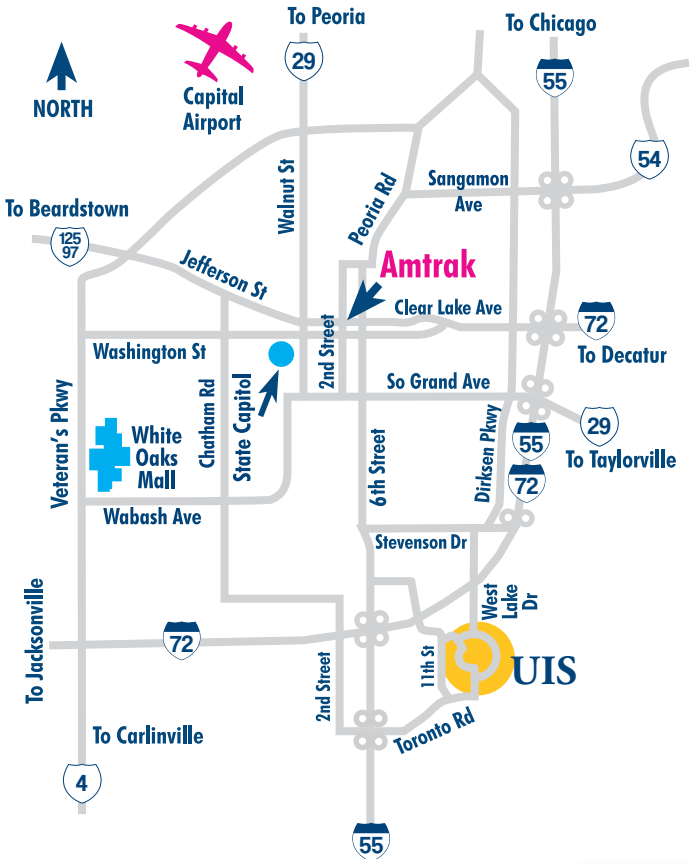

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UIS Campus

Campus Buildings

1. Brookens Library
2. Business Services Building
3. Child Care Center
4. Health and Sciences Building, including Visual Arts Gallery
5. Human Resources Building
6. Police Department
7. Public Affairs Center, including Sangamon Auditorium and Studio Theatre
8. Radio Station WUIS Building
9. Recreation and Athletic Center (TRAC)
10. Residential Simulation Lab
11. Student Affairs Building
12. Student Life Building
13. Student Union
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