

Directory of Services

SUMMER 2025 SEMESTER

Begins:	June 2
Ends:	July 26
Priority registration:	Begins April 7
Open registration:	Begins April 14
Late registration:	After June 5

FALL 2025 SEMESTER

Begins:	Aug. 22
Ends:	Dec. 13
Priority registration:	Begins April 7
Open registration:	Begins April 14
Late registration:	After Aug. 28

Need help? Wondering who to contact?

Visit the UIS online directory (uis.edu/directory/) to search by faculty/staff name, department, or phone number. You can also call 217-206-6600 to speak with the campus operator during regular business hours.

Extended Hours

Regular office hours are posted on most departmental websites. Some departments offer extended hours during certain times in the semester to assist students with a variety of issues. In addition, some areas offer extended hours by appointment or post alternative hours on their respective websites.

Special Assistance – Enrollment and Retention Management

Please contact the offices within Enrollment and Retention Management with questions related to admission, financial assistance, and records/registration. Contact information for these offices can be found below.

Office	Location/Phone	Email Address
Admission	UHB 1080 / 888-977-4UIS(4847) or 217-206-4UIS(4847)	admissions@uis.edu
Admissions Processing	UHB 1080 / 888-977-4UIS(4847) or 217-206-7960 (Applications) or 217-206-8216 (Evaluations)	admprocessing@uis.edu
Financial Assistance	UHB 1015 / 888-977-4UIS(4847) or 217-206-6724	finaid@uis.edu
Records and Registration (Registration, Records, Graduation & Degree Audits)	UHB 1076 / 888-977-4UIS(4847) or 217-206-6174	registrar@uis.edu