

## Outdoor Adventures Equipment Rental Policies

- Any Rec Member or UIS Community Member may rent equipment from Campus Recreation. All individuals must have a valid UIS icard to rent Outdoor Adventures equipment. Payment is due at the time of the rental.
- **Reservations for equipment are required** to ensure the equipment desired is available for rent. Reservations are made on a first-come-first-served basis.
- Allow up to 30 minutes for checking out equipment. It is the responsibility of the renter, along with a Campus Recreation staff member, to inspect equipment and be sure it is all there and in good condition. If something is missing or in need of repair, a Campus Rec Staff Member will record it on the checkout form.
- Each renter must sign a Campus Rec Waiver at time of rental. The renter will be held financially responsible for any damages or loss of equipment.
- Times to return equipment will be established when the equipment is checked out. Returned equipment will be inspected by a Campus Rec Staff Member. Fines for dirty, lost or damaged equipment may be assessed.
- **Fines:** The fee for late returns will be the cost of one day's rental for each day past the due date. Renters will incur all costs for repair/replacement of any damaged or lost items.
- To make a reservation contact Campus Recreation at 217.206.7103 or by email [campusrec@uis.edu](mailto:campusrec@uis.edu). To ensure your equipment is available, please contact Campus Recreation five business days in advance.