

Petition for Adding a New Journal to the Existing CBM's List of Accepted Journals

INSTRUCTIONS

If a journal where the CBM faculty seeks to publish is not in the existing CBM list of accepted journals, the faculty may follow one of the following steps:

- a. If the journal is included in the Australian Business Deans Council (ABDC) and/or Academic Journal Guide by Chartered ABS (ABS) lists at the time of publication, there is no need to complete this petition.
- b. The journal is not included in the Australian Business Deans Council (ABDC) and/or Academic Journal Guide by Chartered ABS (ABS) lists:

The faculty must complete this petition and submit it to Dr. Salem Boumediene, Chair of Journal Review Subcommittee (sboum2@uis.edu).

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The information on this form will be used by Journal Review Subcommittee to evaluate the proposed journal. If any of the following questions is not applicable, please put NA in the box.

1. Complete Name of the Journal:

2. Link of the journal website (preferably an academic organization or publisher web-page that contains basic information about the journal):

3. What is the **current** impact factor of the journal?

4. What is the **five-years** impact factor of the journal?

5. Please provide a web-page address that shows the impact factor.

6. What is the ranking of the journal in that particular research area?

7. Please provide a web-page address that shows the above-mentioned ranking.

8. Does the manuscript go thru blind/double blind review process? Yes No

9. Please provide a web-page address that shows the related policy.

10. Who is the publisher/publishing house for that manuscript?

11. Who are the editors and members of the editorial board?

12. Is the journal on any other list (ABS etc.)?

13. Please provide the link to the above-mentioned lists.

14. Does, the journal website describe clearly the peer review process? Yes No

15. How long does it take for the manuscript to go thru the whole process (i.e. from the first submission to publication)?

*Faculty may provide letter from editor/ reviewers etc. that may talk about the review process and also give JRS a review period timeline alongside this form.

16. Is the journal part of the activities of an academic society?

17. How many issues have been released by this journal?

Faculty Name:

Faculty email Address: